

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

BOARD APPOINTMENT SUMMARY

Meeting Date: September 10, 2019
Department: Administration
Advisory Board: Water Resources Task Force

I. EXECUTIVE BRIEF

Motion & Title: Staff recommends motion to approve: the appointment of three members to the Water Resources Task Force (WRTF) and the reappointment of two current members to the WRTF.

<u>Seat No.</u>	<u>Appointment</u>	<u>Seat Requirement</u>	<u>Nominated By</u>	<u>Term</u>
1	Monica Mayotte	Member	League of Cities	9/10/2019 – 9/30/2021
2	Don MaGruder	Member	League of Cities	9/10/2019 – 9/30/2021
9	Tommy Strowd	Member	Lake Worth Drainage District	10/1/2019 – 9/30/2022
<u>Seat No.</u>	<u>Reappointment</u>	<u>Seat Requirement</u>	<u>Nominated By</u>	<u>Term</u>
14	Michael Johnson	Member	Indian Trail Improvement District	10/1/2019 – 9/30/2022
14	Greg Shafer	Alternate	Indian Trail Improvement District	10/1/2019 – 9/30/2022

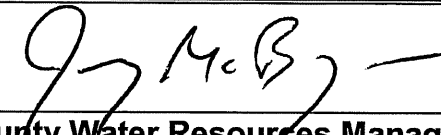
Summary: The WRTF is comprised of a total of 28 representatives (14 members and 14 designated alternates for each seat). The 14 seats are as follows: six City elected officials; one County Commissioner (or their appointee); one water and/or wastewater provider or utility official; one Lake Worth Drainage District representative; one drainage/ water control district elected official; one South Florida Water Management District Governing Board member; one environmental representative; one land owner in Palm Beach County actively farming that land to represent agricultural interests; and one Indian Trail Improvement District (ITID) representative.

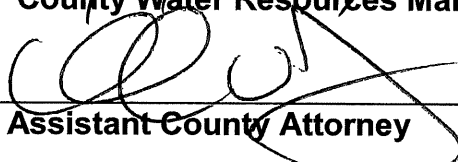
The diversity of the current 11 WRTF members and 8 alternates is as follows: 19 Caucasian (100%). The gender ratio (female:male) is 3:16. One of the League of Cities appointees being recommended is a Caucasian female. The other two appointments and the two reappointments being recommended are Caucasian males.

Since there are two reappointments and the appointee for member Seat No. 2 is vacating alternate Seat No. 6, seven alternate seats and the water/wastewater provider/utility official member seat remain vacant at this time. Staff is actively seeking to increase diversity on this board. Countywide (MJ)

Background and Justification: The WRTF was established to identify and evaluate opportunities and impediments to providing future water supply, conservation, wastewater treatment and reuse or reclaimed water opportunities that are most efficient and cost effective.

- Attachments:** 1) Boards/Committees Applications
 2) WRTF Membership Roster
 3) WRTF Resolution 2013-1471

Recommended by:  8/22/2019
 County Water Resources Manager Date

Legal Sufficiency:  8/23/19
 Assistant County Attorney Date

II. REVIEW COMMENTS

A. Other Department Review:

Department Director

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Water Resources Task Force Advisory Not Advisory
 At Large Appointment or District Appointment /District #: _____
Term of Appointment: ~2 Years. From: September 10, 2019 To: September 30, 2021
Seat Requirement: League of Cities Seat #: 1 (Member)
 *Reappointment or New Appointment
or to complete the term of _____ Due to: resignation other
Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: MAYOTTE MONICA LEE
Last First Middle
Occupation/Affiliation: CITY OF BOCA RATON CITY COUNCIL MEMBER
Owner Employee Officer
Business Name: City of Boca Raton
Business Address: 201 WEST PALMETTO PARK RD.
City & State: BOCA RATON, FL Zip Code: 33432
Residence Address: 800 SW 21st ST
City & State: BOCA RATON, FL Zip Code: 33486
Home Phone: () NA Business Phone: 601 212-5543
Cell Phone: 601 445-0598 Fax: () -
Email Address: mmayotte@myboca.us
Mailing Address Preference: Business Residence
Have you ever been convicted of a felony: Yes _____ No
If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)
OR

NONE

NOT APPLICABLE/
(Governmental Entity)

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on 5/11 2018
 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: MONICA C. MANOTTE Date: 7/2/19

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
 Jeremy McBryan, County Water Resources Manager
 301 North Olive Avenue, 11th Floor, West Palm Beach, FL 33401
jmcbryan@pbcgov.org | 561-355-4600

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

MONICA MAYOTTE

860 SW 21st Street, Boca Raton, FL 33486

Personal Cell: 561-445-0598; City Cell: 561-212-5543

Personal Email: mmayotte@bellsouth.net

City Email: mmayotte@myboca.us

- Resident of South Florida over 46 years; has lived in Boca Raton since 1996
- Born in New Jersey; grew up in southern Miami-Dade County
- Husband, Terry Mayotte, is a business leader in Palm Beach County
- Mother of two adult children

OBJECTIVE

To represent my constituents with care, compassion and integrity. It is my responsibility to provide direction and influence for the greater good of the city of Boca Raton.

EXPERIENCE

City of Boca Raton

City Councilmember, April 2018 - Present

- Responsible for the policy direction for the city of Boca Raton
- Ensure our residents' concerns and opinions are heard
- Safeguard Boca Raton's current and future prosperity by encouraging and supporting economic development and sustainable growth, and providing a healthy, safe and resilient community.
- Promote Boca Raton as a great place to live, work, play and learn.

JM Family Enterprises, Contractor

Sustainability Specialist, January 2011 – December 2018

- Responsible for data integrity with JM Family's software product used to manage their carbon footprint. Throughout the year, as energy, waste and water data was collected throughout the enterprise, it was my responsibility to: perform analyses to ensure data was accurate; assist the Sustainability Manager in producing annual reports, track actual usages to goals and benchmarks; assist with Earth Day event planning; and work with software vendor to research and solve software issues.

JM Family Enterprises, Associate

Business Analyst/Project Manager, March 1997 – May 2006

- Responsible for managing vendor relationship with software providers; gathering, organizing and prioritizing user requirements for custom software development projects; solving software problems with business unit associates; documenting software project development processes

EDUCATION

Florida State University, Bachelor of Science, Management Information Systems, April 1985

VOLUNTEER LEADERSHIP EXPERIENCE

- The Climate Reality Project, Climate Reality Leadership Corp: Trained by Vice-President Al Gore on climate crisis issues and solutions in 2013; Mentor for 2 training sessions – Miami in September 2015 and Denver in March 2017; speaker at the Denver training in March 2017
- Citizens' Climate Lobby – Co-Leader of Boca Raton chapter and Legislative Liaison with Congressman Ted Deutch and his staff; lobbied on Capitol Hill in June 2017 for federal climate change legislation.
- City of Boca Raton, Green Living Advisory Board – 2009-2016; Chairperson 2013-2016
- PTA President, Addison Mizner Elementary School, Boca Raton, Florida – 2002-2004

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

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Section I (Department): (Please Print)

Board Name: Water Resources Task Force Advisory Not Advisory

At Large Appointment or District Appointment /District #: _____

Term of Appointment: ~2 Years. From: September 10, 2019 To: September 30, 2021

Seat Requirement: League of Cities Seat #: 2 (Member)

*Reappointment or New Appointment

or to complete the term of Paula Ryan Due to: resignation other

Completion of term to expire on: September 30, 2021

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: MaGruder Donald Lewis
Last First Middle

Occupation/Affiliation: Retired Law Firm Administrator – currently serving as Vice Mayor in Ocean Ridge Florida

Owner Employee Officer

Business Name: N/A

Business Address: N/A

City & State: N/A Zip Code: _____

Residence Address: 9 Ridge Blvd.

City & State: Ocean Ridge, Florida Zip Code: 33435

Home Phone: () N/A Business Phone: () N/A Ext. _____

Cell Phone: (561) 307- 1955 Fax: () N/A

Email Address: Dmagor09@gmail.com

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No X

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary)			
OR			
NONE	<input type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input checked="" type="checkbox"/>

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

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_____ By watching the training program on the Web, DVD or VHS on _____
 By attending a live presentation given on October, 9, 2018

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: DL MAGRUDER Date: 8/19/2019

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
 Jeremy McBryan, County Water Resources Manager
 301 North Olive Ave, 11th Floor, West Palm Beach, FL 33401
jmcbryan@pbcgov.org | 561-355-4600

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

Donald L. MaGruder
9 Ridge Boulevard
Ocean Ridge, Florida 33435
Telephone (561) 307-1955

SUMMARY:

Thirty-five years of diverse management experience in administration, service operations and sales. Employment history includes exposure to partnerships, corporations, and private enterprise. Specialties include personnel management, organization structure and design, workload planning, office automation, financial planning, and performance analysis.

EXPERIENCE:

Jones, Foster, Johnston & Stubbs, P.A., West Palm Beach Florida

Practice Areas: Tax, Estate Planning, Probate, Commercial Litigation, Real Estate

Attorneys: 33 - 40

Locations: 3

April 1998 to May 2017

Executive Director - Responsible for managing overall firm operations, including supervising all non-attorney support staff; evaluating, managing, and supervising the firm's operating and financial systems and procedures, and managing all firm facilities. Designed and developed Excel Financial Budgets, Profit Center Reports, and year-end Partner Bonus Analysis Reports. Produced weekly Executive Committee Agendas and recorded meeting minutes for distribution to shareholders not in attendance. During my 19 year tenure at Jones, Foster I planned and directed the following projects: Converted computer systems from Word Perfect to Microsoft Word to include firm wide standard formats to project "one face" to our clients; installed a new telephone system using fiber optics to increase speed and reduce costs; designed and installed industrial storage shelving in a new storage warehouse to accommodate the relocation of firm files from two older central file storage facilities; remodeled the West Palm Beach office (twice); leased, designed and constructed a new Jupiter office; oversaw the leasehold improvements for a new Palm Beach office; and effectively maintained firm "uptime" during a 28 day office building power outage and several major hurricanes.

Dean, Mead, Egerton, Bloodworth, Capouano & Bozarh, P.A., Orlando, Florida

Practice Areas: Tax, Estate Planning, Probate, Commercial Litigation, Real Estate
Attorneys: 35 - 50
Locations: 4
January 1994 to April 1998

Director of Administration - Responsible for managing overall firm operations, including supervising all non-attorney support staff; evaluating, managing, and supervising the firm's operating and financial systems and procedures; assisting department heads and attorneys in the overall marketing of the firm's legal services and client development activities; and evaluating, managing, and supervising the overall facilities of the firm. Interact with and actively participate in all firm committees including Executive, Compensation, and Shareholder Admission. Technical accomplishments included the installation of a new telephone system with DID and Voice-Mail features; upgrading computer systems from 286 to 486 technologies; and installation of a Wide Area Network. Operational accomplishments included office lease reductions; remodel and consolidation of the Accounting Department; and the addition of a named partner to the Brevard office. Financial accomplishments included the installation of a Windows based accounting system; reduction of accounting staff; and improved accounting systems and procedures.

Cadwalader, Wickersham & Taft, Palm Beach, Florida

Practice Areas: Commercial Litigation, Probate, Tax
Attorneys: 19
Locations: 1
June 1991 to January 1994

Legal Administrator - Recruited and hired specifically to improve the fractured management, high staff turnover and low morale in this national firm's local office. Reported directly to senior management in the New York home office. Additional duties included budget preparation; financial management; marketing; and recruiting attorneys and non-legal staff. After thirty months of intense and highly focused effort, it was determined that senior resident attorneys were still unresolved in their differences with each other and the Firm's Management Committee. The local office was closed one year later at lease expiration.

Alley, Maass, Rogers Lindsay, P.A., Palm Beach Florida

Practice Areas: Real Estate, Probate, Commercial Litigation
Attorneys: 22
Locations: 3
June 1987 to June 1991

Legal Administrator - Responsible for managing overall firm operations, including supervising all non-attorney support staff; evaluating, managing, and supervising the firm's operating and

financial systems and procedures; and evaluating, managing and supervising the overall facilities of the firm. Technical accomplishments included computer system improvements to upgrade the Bookkeeping Department's mainframe computer to increase hard disk storage and random-access memory; the addition of a file server to the word processing network to allow twelve additional users to attach to the system; and installation of a Novell network designed and purchased for the Paralegal Department. Programs available to this department included Word Perfect 4.2, Lotus, CompuServe, Taxtime, Tax Partner, Fid Tax, Calendar and Displaysoft's Real Estate closing programs. Operational accomplishments included the development of an Office Services Department, implementation of shared secretaries, improved personnel reviews, and reduction of the bookkeeping staff. Financial accomplishments included financial awareness programs for the partners; development of a firm budget; scheduled management reports; and improved banking programs.

Walton, Lantaff, Schroder & Carson, Miami, Florida

Practice Areas: Insurance Defense, Pension Planning, Tax
Attorneys: 55
Locations: 4
April 1985 to June 1987

Legal Administrator - Responsible for managing overall firm operations, including supervising all non-attorney support staff; evaluating, managing, and supervising the firm's operating and financial systems and procedures; and evaluating, managing and supervising the overall facilities of the firm. Technical accomplishments included the beginning of secretarial computerization. Operational accomplishments included the decrease of secretary-to-attorney ratios through the development of job descriptions and performance appraisals; downsizing branch locations and renegotiating leases; obtaining bids on all insurance and maintenance contracts; development of centralized purchase order procedures; and the selection of a new group medical plan. Financial accomplishments included the selection of an automated accounting, time and billing application to replace the firm's outdated manual system.

Syspro Services Corporation, Hollywood, Florida

July 1983 to April 1985

Vice President - Directly involved in all facets of this Florida-based telecommunication and computer software consulting firm. Operational accomplishments included organization and computerization of the Accounting and Recruiting Departments; development of internal procedure and personnel manuals; design of office structure, job descriptions and performance appraisals. Management tasks included client site visits, verbal and written communications and problem resolution. Marketing tasks involved the development and design of a telecommunication consulting service through direct mail and promotional literature.

Xerox Corporation. Coral Gables, Florida
April 1970 to July 1983

Marketing Executive; Branch Operations Manager; Field Service Manager; Technician Responsibilities included the direction of a tri-county dispatch center and service administrative staff; customer and technical training; recruitment and branch performance analysis. Managed technical service teams from Key West to Stuart, Florida. Sold copiers and related equipment throughout Dade, Broward, and Palm Beach Counties.

EDUCATION:

The University of Miami, M.B.A., 1982
Miami-Dade Community College, Business and Psychology, 1975
Legal Administrators National Conference: 1986, 1987, 1991, 1995, 1999
Sandler Sales Institute, 1983; Xerox Sales Training, 1982
Xerox Management Schools and Workshops, 1973, 1975, 1978

MISCELLANEOUS:

Palm Beach Chapter Association of Legal Administrators:
President 1991-92, Vice President 1990-91, Treasurer 1989-90
Central Florida Chapter Association of Legal Administrators
Member, Executive M.B.A. Alumni Association - University of Miami
Member, Forum Club of the Palm Beaches
Appointed to The Fifteenth Judicial Circuit Grievance Committee "E," 1993

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

ATTACHMENT 1
PAGE 11 OF 28

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Water Resources Task Force Advisory Not Advisory

At Large Appointment or District Appointment /District #: _____

Term of Appointment: 3 Years. From: October 1, 2019 To: September 30, 2022

Seat Requirement: Lake Worth Drainage District Seat #: 9 (Member)

*Reappointment or New Appointment

or to complete the term of _____ Due to: resignation other

Completion of term to expire on: _____

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Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Strowd Tommy B.
Last First Middle

Occupation/Affiliation: Executive Director
Owner Employee Officer

Business Name: Lake Worth Drainage District

Business Address: 13081 South Military Trail
City & State: Delray Beach, FL Zip Code: 33484

Residence Address: 273 Kensington Way
City & State: Royal Palm Beach, FL Zip Code: 33414

Home Phone: (561) 722-4551 Business Phone: (561) 498-5363 Ext. 5561

Cell Phone: (561) 722-4551 Fax: ()

Email Address: tstrowd@lwdd.net

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)
OR

NONE NOT APPLICABLE/ (Governmental Entity)

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By watching the training program on the Web, DVD or VHS on April 3 2019
 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: Tommy B. Strowd Date: 7-19-19

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
 Jeremy McBryan, County Water Resources Manager
 301 North Olive Ave, 11th Floor, West Palm Beach, FL 33401
jmcbryan@pbcgov.org | 561-355-4600

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

TOMMY B. STROWD, JR., P.E.

273 Kensington Drive
Royal Palm Beach, Florida 33414

Home: (772) 342-4536
Business: (561) 722-4551

E-Mail: **tommy.strowd@gmail.com**

PERSONAL: Birth Date: February 9, 1954
Married (42 years) - 2 children, 1 grandchild

EDUCATION: **Florida Institute of Technology, Melbourne, Fl.**
Bachelor of Science, Oceanographic Technology, 1976
Associate of Science, Oceanographic Technology, 1974

Curriculum Vitae: Ocean Engineering/Coastal Engineering, Underwater Structures, Fluid Mechanics, Strength of Materials, Thermodynamics, Acoustics, Statics, Differential/Integral Calculus, Differential Equations, Vector Analysis, Surveying, Electronics, Computer Science, Oceanography, Aquatic/Marine Biology, Geology, Technical Writing.

Continuing Education: Professional Engineering Continuing Education, Hurricanes, Sea Level Rise, Florida Building Code, Groundwater Modeling, Pump Station Design, Green Building Technology, Open Channel Hydraulics, Decision Management, Arcview, ARC/INFO Grid, ARC/INFO, Storm Water Management, Survey Marketing, Quality Transformation, Quality Improvement, Wetland Utilization and Management, Highway Noise Abatement, Construction Mathematics, Contract Plans, Atmospheric Sampling, Industrial Stack Sampling,

REGISTRATION: Professional Engineer: Civil Engineering,
State of Florida, Reg. No. 33252, 1983
State of Mississippi, Reg. No. 8976, 1983 (inactive)

ORGANIZATIONS: Board Member: Arthur R. Marshall Foundation for the Everglades, 2014 – 2016
Board Member: Palm Beach County Land Reg. Advisory Board, 2015 - 2018
Advisory Committee Member: Florida Earth Foundation 2014- Present
Board Member: Port St. Lucie Planning and Zoning Board, 1991
Board Member: Port St. Lucie Contractors Licensing Board, 1987- 1990
Secretary: Spacecoast Arabian Horse Club, Inc., 1988
Member: American Society of Civil Engineers, 1983 – 2013
Member: Florida Engineering Society, 2005 - 2013
Member: American Water Resources Association, 2005 - 2013
Member: United States Society on Dams, 2007 - 2013

EMPLOYMENT:

**Lake Worth Drainage District
Operations, Maintenance & Right of Way
West Palm Beach, Florida
From 03/13 to Present
Executive Director / District Engineer**

Responsible for implementation of the Lake Worth Drainage District's operations and maintenance and Right-of-Way management programs. Approximately 90 employees monitor and control a complex system of water control structures, pumping stations and canals with associated rights-of-way. The Lake Worth Drainage District covers approximately 200 square miles of east-central Palm Beach County and is supported by an annual non-ad valorem assessment. The District was created in 1915 for the purpose of reclaiming the lands within its boundaries and for the further purpose of providing water control and water supply for settlement and agriculture. A board of five elected Supervisors govern the District. There are approximately 500 miles of drainage canals, 20 major water control structures and numerous minor structures. These water control structures are used to hold water higher than sea level in order to prevent salt water from encroaching and polluting existing fresh water wells. During heavy rainfall these control structures, under authorization from Lake Worth Drainage District personnel, are opened to release water and prevent flooding of property. Serve as the District Engineer and is also responsible for the management, permitting and enforcement related to all District rights-of-way and property interests. Recently completed a \$4 million SCADA – Remote Telemetry Project for the 10 major water control structures within the District. Currently moving forward with the agency's Canal Rehabilitation Project, which is anticipated to be complete in 2021.

**Strowd Engineering, LLC
03/15 to Present
Manger**

Water resources and civil engineering services for a wide range of clients across south Florida. Projects include assessment of wetland mitigation banks in Martin and St. Lucie counties, flood studies associated with south Miami-Dade agriculture and water farming projects on agricultural lands in Hendry County.

**The Carol Group, Inc.
03/13 to Present
Part-Time Employee**

Provide general civil engineering design services on a project-by-project basis. Current projects include regional hydrologic modeling of water storage alternatives associated with Lake Okeechobee, Quality Assurance / Quality Control reviews for the Lainhart / Masten Dams Rehabilitation Project, C-139 Flow Equalization Basin (FEB) and the Mecca FEB Project for South Florida Water Management District.

EMPLOYMENT:

**Lake Worth Drainage District
Operations, Maintenance & Right of Way
West Palm Beach, Florida
From 03/13 to Present
Director / District Engineer**

Responsible for implementation of the Lake Worth Drainage District's operations and maintenance and Right-of-Way management programs. Serve as the District Engineer and is also responsible for the management, permitting and enforcement related to all District rights-of-way and property interests. Recently completed a \$4 million SCADA – Remote Telemetry Project for the 10 major water control structures within the District. Currently moving forward with the agency's Canal Rehabilitation Project, which is anticipated to be complete in 2021.

**South Florida Water Management District
Operations, Maintenance & Construction
West Palm Beach, Florida
From 03/13 to 03/14
Assistant Executive Director**

Responsible for the executive management of water control operations, maintenance, engineering design, construction management, land management and general business practices for the Operations, Maintenance and Construction business group. This position reports directly to the District's Executive Director. With a \$248 million budget, the group is staffed with over 700 full-time employees, who are responsible for all aspects of facilities management for the regional water resource system. Land resources responsibilities involve the real estate acquisition, right-of-way management and conservation land management activities associated with all District land assets, which total approximately 1.5 million acres (including 60,000 acres of Stormwater Treatment Areas). Engineering design and construction management of all new public works, including District led restoration projects such as the proposed \$880 million expansion to the Everglades Agricultural Area STAs. In addition, the engineering and construction group leads the refurbishment of aging existing facilities through a capital refurbishment program, which has a current annual budget of approximately \$50 million. These resources, along with 8 regional field stations combine to support the real-time operations and facility maintenance of over 1662 miles of levees and canals, along with over 200 major water control structures and 70 pump stations to meet operational demands of the 16 county region for flood control, water supply and ecosystem protection. Responsible for all Emergency Management and dam safety issues for the agency. The position coordinates program and project issues with all cooperating agencies, stakeholder groups and the media. Makes frequent public presentations to the District Governing Board, Water Resources Advisory Commission, the Florida Legislature, members of Congress and public entities as needed.

EMPLOYMENT:

**South Florida Water Management District
Operations, Maintenance & Construction
West Palm Beach, Florida
From 06/11 to 03/13
Division Director**

Responsible for the executive management and oversight of the operations, maintenance, engineering design, construction management and general business practices for the Operations, Maintenance and Construction Division. This position reported directly to the District's Executive Director. With a \$193 million budget, the Division was staffed with over 700 full-time employees, and was responsible for all aspects of operations and maintenance for the existing water resource management facilities, the acquisition and management of all District land assets, and for the engineering, design and construction management of all new public works, including refurbishment of aging facilities. (see AED position for additional detail)

**South Florida Water Management District
West Palm Beach, Florida
From 05/11 to 06/11
Interim Executive Director**

Responsible for the executive management and oversight of the largest and oldest of the five regional Water Management Districts in the State of Florida, with an annual budget of \$798 million and staffed with over 1700 full-time employees. Reported to the 9-member Governing Board that was appointed the Governor of the State of Florida. Selected by unanimous vote of the Board to serve as Executive Director for the agency on an interim basis until the position could be permanently filled.

**South Florida Water Management District
Operations & Maintenance Resource Area
West Palm Beach, Florida
From 06/10 to 05/11
Deputy Executive Director**

Responsible for the executive management and oversight of the operations, maintenance and business practices for the Operations & Maintenance Resource Area. With a \$216 million budget, the O&M Resource Area was staffed with 689 full-time employees, and was responsible for the maintenance of levees, canals, water control structures and pump stations to meet operational demands of the 16 county region for flood control, water supply and ecosystem protection. (see AED position description for additional detail)

EMPLOYMENT:

**South Florida Water Management District
Everglades Restoration & Capital Projects Resource Area
West Palm Beach, Florida
From 07/05 to 06/10
Assistant Deputy Executive Director**

Responsible for the executive management and oversight of the general operations and business practices for the organizational resource area tasked with implementing the restoration of the Florida Everglades on behalf of the State of Florida. The organization includes the Research, Planning, Hydrologic and Ecological Systems Modeling, Land Acquisition, Engineering and Construction departments. The Resource Area employs over 400 full-time staff members. The effort is also supported by numerous contractors and consultants whose deliverables and procurement agreements are managed by the Resource Area.

The Fiscal Year 2009 annual budget of the South Florida Water Management District was approximately \$2.97 billion, with the budget of the Everglades Restoration Resource Area being approximately \$2.07 billion. Major water resource projects implemented at that time included the 16,000 acre Phase I Everglades Agricultural Area Reservoir (~\$800 million), the expansion of the 40,000 acre Stormwater Treatment Areas (~\$100 million) and the 1,700 ac C-111 Seepage Management System (~\$70 million). Also served on the executive negotiating team for the \$1.34 billion acquisition of approximately 180,000 acres of agricultural lands located in the Everglades Agricultural Area; the largest land acquisition effort in Florida's history.

Assisted the Executive Director and Deputy Executive Director in the coordination of policy issues with the Governor's Office, the Florida Legislature, USACE headquarters, the Department of Interior and the Department of Justice officials at all levels. Specific issues associated with the federal government included the development and implementation of partnership agreements with the USACE, and coordination of issues associated with design, construction, water quality and endangered and threatened species.

**South Florida Water Management District
Office of Accelerated Projects (Acceler8)
West Palm Beach, Florida
From 02/05 to 07/05
Program Director**

The "Acceler8" program was an ambitious plan initiated by Jeb Bush, the former Governor of the State of Florida, to expedite the engineering design and construction of a critical portion of the \$11 billion state-federal partnership to restore America's Everglades. Eight major water resource facility projects identified by the Comprehensive Everglades Restoration Plan (CERP), totaling approximately \$1.8 billion were included in the Acceler8 program and were funded through District sponsored bonds. Responsibilities include the overall program performance and management of a team of over 60 managers, engineers, environmental scientists, technicians and administrative staff, including finance, contract and engineering management, design, construction management, quality assurance, and project management / control activities.

EMPLOYMENT:

**Greenhorne & O'Mara, Inc.
Water & Environment and General Civil Engineering Groups
West Palm Beach, Florida
From 10/03 to 02/05
Southeast Regional Manager**

Responsible for the overall management of the Southeast Division of the Water & Environment Group, which included 6 offices in Florida, Georgia, and North Carolina. This group consisted of over 25 managers, engineers, GIS/CAD technicians and administrative staff. Major projects included the North Carolina Floodplain Mapping Program for the State of North Carolina, which extensively utilized HEC-RAS and Arc -GIS / Arc-Info to develop the Flood Insurance Rate Maps for the State. Also served as the Senior Project Manager for the planning and engineering design of the Lamb Island Stormwater Treatment Facility in central Okeechobee County, Florida for the South Florida Water Management District utilizing HEC-HMS. Other major projects included the planning and design of the C-43 Reservoir / STA for the SFWMD / Aquacalma, LLP public-private partnership. Also served as the Interim Market Head for the Southeast General Civil Group which included 3 offices in Florida and Georgia. This group consisted of over 10 managers, engineers and technicians. Major projects consisted of Stormwater Master Planning for the City of Tampa, Wastewater transmission expansions for the City of Belle Glade and numerous site development projects for private clients across the region, and management of the C-51 Maintenance Dredging Project. Responsibilities included detailed departmental and individual project reviews. Frequently visited clients and business development contacts throughout the southeast region. Prepared and presented monthly business summaries to executive management of the company.

**South Florida Water Management District
Operations Control, Engineering and Vegetation Management Department
West Palm Beach, Florida
From 11/01 to 10/03
Department Director**

The Operations Control Division was responsible for the administration and management of regional water control operations of the Central and Southern Florida Flood Control Project. This federal and state project was comprised of over 2000 water control structures, 40 stormwater pumping stations and over 1,800 miles of canals and levees. The division maintains 24-hr per day, 365 day per year monitoring and control activities to insure that flood control, water supply and environmental goals of the agency are met over the 16 county service area. The division also served as the unit of first response under the agency's Emergency Management Plan, in the event of emergencies involving District facilities or infrastructure. The staff included a total of 19 Water Resource Engineers, Meteorologists, Computer Analysts, Administrative Staff and Control Technicians. Typical duties included: engineering oversight of regional water resource operations, coordination with Jacksonville District U.S. Army Corps of Engineers regarding operational policies and decisions, preparation of the Division's annual budget, monthly water condition presentations to the District's Governing Board, served as expert witness in legal matters involving water resource operations. Participated in the development and implementation of the WSE Regulation Schedule for Lake Okeechobee.

EMPLOYMENT:

The Maintenance Engineering Division was responsible for the design, coordination, construction management and inspection of all capital maintenance projects for the District. The staff includes a total of 12 civil, structural, electrical and mechanical engineers as well as administrative, GIS and Web specialists. The annual budget for capital maintenance projects managed by the Division is approximately \$15 million. Current budget planning anticipates an annual budget of approximately \$40 million in FY05

The Vegetation Management Division was responsible for the management of the District's aquatic and exotic plant control program with an annual budget of \$10 million, comprised of 8 technical and professional positions. The Division coordinated aquatic and exotic plant eradication efforts with the field staff of the District's eight field stations. The Division also coordinated and supported vegetation management operations with other agencies such as the Florida Department of Environmental Protection, Florida Fish & Wildlife Conservation Commission, etc.

Similar management positions in this previously described capacity included....

**South Florida Water Management District
Operations Control Department
West Palm Beach, Florida
From 11/99 to 11/01
Director**

**South Florida Water Management District
Operations Division
West Palm Beach, Florida
From 7/97 to 11/99
Director**

**South Florida Water Management District
Operations Division
West Palm Beach, Florida
From 7/96 to 4/97
Senior Supervising Engineer**

Supervised the District's Operations Control Center, supporting around the clock real-time control of the U.S. Army Corps of Engineers Central and Southern Florida Flood Control Project. Supervised a coordinated team of 9 computer analysts and operations technicians.

EMPLOYMENT:

**South Florida Water Management District
Lower East Coast Planning Division
West Palm Beach, Florida
From 5/95 to 7/96
Senior Supervising Engineer**

Supervised conceptual engineering layout, design hydrologic modeling and cost estimation for physical facility options identified in the Lower East Coast Regional Water Supply Plan (LECRWSP) and the legislatively mandated Northwest Dade Freshwater Lakes Plan. Served as a Study Manager for the "Comprehensive Restudy of the Central and Southern Flood Control Project for Flood Control and Other Purposes including the Water Preserve Areas", and participated on the Interagency Restudy Coordination Team. Supervised a coordinated team of professional engineers, planners, geographers and computer analysts that participated in the development of the Comprehensive Everglades Restoration Plan. This group included the regional modeling team responsible for the development and application of the South Florida Water Management Model. Made frequent technical presentations to the District Governing Board, the Governor's Commission for a Sustainable South Florida, and the Northwest Dade Lake Belt Committee.

**South Florida Water Management District
Lower East Coast Planning Division
West Palm Beach, Florida
From 4/92 to 5/95
Senior Civil Engineer**

Responsible for conceptual engineering layout, design and cost estimation for physical facility options identified in the Lower East Coast Regional Water Supply Plan (LECRWSP). Participated as one of the principal authors of the LECRWSP Working Document and assisted in the development of the plan. Served as Project Manager for the LECRWSP Backpumping and Conveyance Alternatives contracts which provided various facility options for the LECRWSP modeling effort. Also served as Project Manager for the East Coast Buffer Concept Feasibility Analysis and directed the development of the District's GIS analysis to determine land suitability for the proposed facilities. Made numerous presentations to the District Governing Board and the Governor's Commission for a Sustainable South Florida on the East Coast Buffer Concept the C-51/L-8 and C-18 Basin Analysis and the Everglades Construction Project.

EMPLOYMENT:

G.C.Y., Inc., Civil Engineers & Land Surveyors
Palm City, Florida
From 8/89 to 4/92
Senior Engineer

Responsible for engineering production management, project management, quality control, and business development for engineering and surveying projects in the Palm City and Ft. Pierce offices. Developed scope of services, engineering fee estimates and proposals for contracts pertaining to engineering and surveying services. Served as senior design engineer and engineer-of-record for land development and water management projects. Met and coordinated with regulatory agencies and prospective clients regarding all types of residential, commercial and infrastructure projects. Representative projects included commercial, industrial and residential land developments in the Martin, St. Lucie and Okeechobee County area; water resource and drainage studies; water distribution and wastewater collection and transmission facility design; environmental permitting through the Florida Department of Environmental Protection, U.S. Army Corps of Engineers and the South Florida Water Management District.

Stuart, Florida
From 7/85 to 8/89
Senior Associate, Assistant Regional Manager

Responsible for engineering production management, project management, quality control for the Stuart Regional Office. Supervised all professional and technical staff personnel. Developed scope of services, engineering fee estimates and proposals for contracts for the office. Responsible for project budget tracking and scheduling. Served as senior design engineer and engineer-of-record for all land development and water management projects in the Stuart Regional Office. Developed and implemented quality control measures. Coordinated with regulatory agencies and clients on a regular basis.

The Pickering Firm, Inc.
Greenwood, Mississippi
From 9/81 to 7/85
Project Manager

Responsible for management, planning and design of engineering project assignments. Representative projects included hydraulic/hydrologic basin studies for the Vicksburg District U.S. Army Corps of Engineers; planning, design and administration for E.P.A. wastewater construction grant projects, public housing developments, and privately owned residential and commercial facilities; stormwater management systems; sanitary collection and treatment works; and roadway layout and design. Prepared survey documents such as record plats, plot plans, topographic and boundary surveys, etc. Other experience included cadastral, topographic, boundary and construction surveying. Responsible for inspection and construction management of projects under construction. In charge of computer operations and programming for property ownership mapping and hydraulic/hydrologic projects.

EMPLOYMENT:

Gee & Jenson Engineers-Architects-Planners, Inc.
West Palm Beach, Florida
From 12/79 to 9/81
Water Resource Engineer

Work involved planning and design of water management systems in addition to the acquisition of environmental permits for various residential and commercial developments in the state. Representative projects include stormwater improvements for proposed resort hotel additions; Disney World, Orlando Florida; backpumping analysis for the Coral Springs Improvement District in Broward County. Used coastal and riverine hydraulic methods to determine riverine and hurricane generated flood elevations in the coastal counties of Mississippi and Florida for the Federal Emergency Management Agency.

Florida Department of Environmental Regulation – Engineering Tech, 1978
Florida Department of Transportation – Engineering Tech, 1977
U.S. National Marine Fisheries Service – Biological Aide, 1976

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

ATTACHMENT 1
PAGE 23 OF 28

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Water Resources Task Force Advisory Not Advisory

At Large Appointment or District Appointment /District #: _____

Term of Appointment: 3 Years. From: October 1, 2019 To: September 30, 2022

Seat Requirement: Indian Trail Improvement District Seat #: 14 (Member)

*Reappointment or New Appointment

or to complete the term of _____ Due to: resignation other

Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: 0

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Johnson Michael Timothy
Last First Middle

Occupation/Affiliation: Indian Trail Improvement District

Owner Employee Officer

Business Name: Indian Trail Improvement District

Business Address: 13476 61st Street North

City & State West Palm Beach, FL Zip Code: 33412

Residence Address: 15213 64th Place North

City & State Loxahatchee, FL Zip Code: 33470

Home Phone: () Business Phone: () Ext. _____

Cell Phone: (561) 719-7239 Fax: (561) 793-3716

Email Address: mjohnson@indiantrail.com

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No X

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary) OR			
NONE <input type="checkbox"/>		NOT APPLICABLE/ (Governmental Entity) <input checked="" type="checkbox"/>	

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on _____ 20____
 By attending a live presentation given on June 10th, 2019

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: *Michael Johnson* Printed Name: Michael Johnson Date: 7-25-19

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:

Jeremy McBryan, County Water Resources Manager
301 North Olive Ave, 11th Floor, West Palm Beach, FL 33401
jmcbryan@pbcgov.org | 561-355-4600

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

**ATTACHMENT 1
PAGE 25 OF 28**

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Seat Requirement: Indian Trail Improvement District Seat #: 14 (Alternate)

*Reappointment or New Appointment

or to complete the term of _____ Due to: resignation other

Completion of term to expire on: _____

***When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: 0**

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Shafer Greg S
Last First Middle

Occupation/Affiliation: Director of Stormwater and Pump Ops.
Owner Employee Officer

Business Name: Indian Trail Improvement District

Business Address: 13476 61st Street N

City & State: West Palm Beach FL Zip Code: 33412

Residence Address: 9068 West Highland Pines Drive

City & State: Palm Beach Gardens FL Zip Code: 33418

Home Phone: () Business Phone: () Ext. _____

Cell Phone: (561) 662-1116 Fax: ()

Email Address: gshafer@indiantrail.com

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)
OR

NONE

NOT APPLICABLE/
(Governmental Entity)

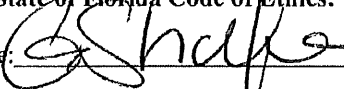
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By watching the training program on the Web, DVD or VHS on 7-18 20 19
 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature:  Printed Name: Greg Shafer Date: 7-18-19

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:

Jeremy McBryan, County Water Resources Manager
301 North Olive Ave, 11th Floor, West Palm Beach, FL 33401
jmcbryan@pbcgov.org | 561-355-4600

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

Greg Shafer

Email gshafer40@bellsouth.net

Address 9068 West Highland Pines Dr. Palm Beach Gardens Fl. 33418

Phone 561-317-9659

Objective

Obtain a position where I can maximize my 10 years of experience in Stormwater management, quality assurance and training experience.

Experience

Indian Trail Improvement District, West Palm Beach, Florida

Director of Stormwater Ops and Aquatics

December 2003 – Current

- Oversee the maintenance and Operations of pump Stations, control structures.
- Responsible for renovation and upgrades to existing structures and equipment.
- Maintain water Levels for storage and discharge Per SFWMD permits. Supervise 4 employees.
- On call 24/7 with around the clock monitoring of water levels through VTS/Scada system.
- Prepare annual budget for department
- Manage procurement and purchase orders for goods and services in accordance with policies and budget.
- Revise routine schedules to accommodate changes and additional work orders.
- Address public complaints.
- Work closely with SFWMD, and other districts that have an impact with the discharging of district stormwater.
- Responsible for hiring and termination; perform evaluations and disciplinary actions.
- Keep staff current on certifications, safety classes and equipment training
- Oversee quality of water and canals through contracted water samplers and in-house aquatic spraying.

**Motorola, Boynton Beach, Florida
Order Coordinator
May 1988 – Dec 2001**

- Ensure all product orders were completed with high quality and delivered according to schedule.
- Maintain accurate inventory on all product materials.
- Work closely with Sales and distribution.

Education and Professional Memberships

- AS degree, Palm Beach State College
- Graduate, Morrison R Waite High School
- Member of Florida Stormwater Association
- Qualified Stormwater Management Inspector
- Certified Stormwater Inspector Construction.
- Stormwater Operator Level 1
- Stormwater Operator Level 2
- Hazardous Materials Awareness Level
- VTS/Scada Configuration Training
- Time Management
- Dealing with difficult people
- Microsoft Office
- CPR & First Aid Certification (current)

Water Resources Task Force Membership Roster

August 19, 2019

<u>Seat ID</u>	<u>Member</u>	<u>Organization</u>	<u>Alternate</u>	<u>Organization</u>
1	Vacant		Vacant	
2	Vacant		Vacant	
3	Chip Block (Chair)	Town of Jupiter Inlet Colony	Vacant	
4	Jason Haselkorn	Town of Juno Beach	Vacant	
5	Myra Koutzen (Vice Chair)	Town of Palm Beach Shores	Rachelle Litt	City of Palm Beach Gardens
6	David Stewart	Town of Lantana	Don MaGruder	Town of Ocean Ridge
7	Melissa McKinlay	Palm Beach County	Gregg Weiss	Palm Beach County
8	Vacant	Water and/or Wastewater Provider or Utility staff	Vacant	Water and/or Wastewater Provider or Utility staff
9	Harry Raucher	Lake Worth Drainage District	James Alderman	Lake Worth Drainage District
10	Adrian Salee	Northern Palm Beach County Improvement District	Gregory Block	Northern Palm Beach County Improvement District
11	Jay Steinle	South Florida Water Management District	Mark Elsner	South Florida Water Management District
12	John Flanigan	Environmental Representative	Richard Tomasello	Environmental Representative
13	Ted Winsberg	Agricultural Representative	Vacant	Agricultural Representative
14	Michael Johnson	Indian Trail Improvement District	Greg Shafer	Indian Trail Improvement District

RESOLUTION NO. R-2013-1471

**RESOLUTION OF THE BOARD OF COUNTY
COMMISSIONERS OF PALM BEACH COUNTY,
FLORIDA, REPEALING AND REPLACING
RESOLUTION R-2008-1810, AS AMENDED, PROVIDING
FOR THE WATER RESOURCES TASK FORCE.**

WHEREAS Palm Beach County has long depended upon the Biscayne Aquifer for the County's primary source of water; and

WHEREAS the Board of County Commissioners of Palm Beach County, Florida, established the Water Resources Task Force on October 7, 2008; and

WHEREAS in response to efforts to restore the Everglades, in 2007 the South Florida Management District adopted Regional Water Availability Rule which restricts future withdrawals from the Biscayne Aquifer; and

WHEREAS Palm Beach County's local government leaders recognize it is critical to address the availability of water resources within the County to protect the public health, ensure the sustainability of sensitive environmental resources and natural systems, and provide viable economic opportunities for our communities and residents; and

WHEREAS the County is facing significant and costly projected water supply needs, which cannot be met without increased demands on the Biscayne Aquifer unless appropriate measures are taken in accordance with the Regional Water Availability Rule, and which will require development alternative water supply projects such as the use of reclaimed water and/or stormwater reuse projects; and

WHEREAS local leaders are committed to ensuring that the long-term water resource needs of all Palm Beach County water users are effectively planned for and met, including those of water providers, wholesale and retail purchasers, and their customers; and

WHEREAS these needs may be met more efficiently and cost effectively through collaborative partnerships, evaluation of existing and planned infrastructure and by considering regional or sub-regional approaches; and

WHEREAS the Water Resources Task force was created as a county-wide forum to consider these opportunities; and

WHEREAS, there is a need bring the resolution into compliance with the Board of County Commissioners' uniform policies and procedures on advisory boards as provided in Resolution R-2013-0193; and

WHEREAS, repealing and replacing Resolution R-2008-1810, as amended, pertaining to the Water Resources Task Force, will simplify future reference.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, THAT:

Resolution R-2008-1810, as amended, is hereby repealed and replaced with the following:

Section 1. Creation of the Water Resources Task Force. There is hereby established an Advisory Committee to be known as the "Water Resources Task Force" herein referred to as the Task Force. The Task Force shall serve at the pleasure of the Palm Beach County Board of County Commissioners until such time as the Palm Beach County Board of County Commissioners determines by majority vote that the services of the Task Force are no longer needed.

Section 2. Mission Statement. The Task Force shall work collaboratively to identify and evaluate potential regional and sub-regional water supply strategies and solutions of appropriate water quality to meet countywide future water resource needs and water conservation goals and to meet the objectives of the enabling resolutions.

Section 3. Roles and Responsibilities. The Task Force will identify and evaluate opportunities and impediments to providing future water supply, conservation, wastewater treatment, and reuse or reclaimed water opportunities that are most efficient and cost effective. The Task Force shall submit an annual narrative report to the Agenda Coordinator. The form, substance and submittal dates for annual narrative reports are established by PPM-CW-O-060.

Section 4. Membership. The Board of County Commissioners hereby finds that the Task Force is best served by a broad cross-section of individuals within Palm Beach County and therefore waives the maximum number of members set forth in Resolution 2013-1393. The Task Force shall be composed of representatives of the following entities:

- (a) Six (6) City elected officials appointed by the Palm Beach County League of Cities, which represent a cross section of small, medium, and large cities, one of whom shall be an elected official of a city that purchases water from another municipality or water utility. For each of the six members appointed, the Palm Beach County League of Cities shall also appoint an alternate member to serve in the appointed member's absence. Alternate members must be municipal elected officials and must be from a different similarly-sized municipality.
- (b) One (1) County Commissioner or their appointee and an alternate appointed by the Board of County Commissioners.
- (c) One (1) Special Independent District Water and/or Wastewater Provider or Utility Water and/or wastewater Provider official and an alternate appointed by the Board of County Commissioners.
- (d) One (1) Lake Worth Drainage District Representative and an alternate appointed by the Board of County Commissioners.
- (e) One (1) Drainage/Water Control District elected official and an alternate appointed by the Board of County Commissioners.
- (f) One (1) South Florida Water Management District Governing Board Member and an alternate appointed by the Governing Board.
- (g) One (1) Environmental Representative familiar with water resource issues in southeast Florida and an alternate appointed by the Board of County Commissioners.
- (h) One (1) Land Owner in Palm Beach County, actively farming that land to represent the agricultural interests in Palm Beach County, and an alternate appointed by the Board of County Commissioners
- (i) One (1) Indian Trail Improvement District representative and an alternate appointed by the Indian Trail Improvement District Board of Supervisors.

Section 5. Appointments. All members must reside in Palm Beach County at the time of appointment and while serving on the Task Force.

Members shall be appointed to serve for staggered terms of three (3) years with a limit of three (3) consecutive terms. The terms of those members and alternates set forth in Section 4(a) and 4(b) shall terminate on September 30, 2015. The terms of those members and alternates set forth in Section 4(c) through 4(i) shall terminate on September 30, 2016. Terms shall begin on October 1st and end on September 30th. Vacancies occurring during a term shall be filled for the unexpired portion of the term, and shall not count towards the member's term limits.

Section 6. Conflict of Interest. Members shall be governed by the applicable provisions of the Florida Code of Ethics for Public Officers and Employees and the applicable provisions of the Palm Beach County Code of Ethics.

Section 7. Compensation. Members shall receive no compensation for services, but may be entitled to travel reimbursement incurred only for travel outside Palm Beach County necessary to fulfill board member responsibilities and only when sufficient funds have been budgeted and available as set forth in PPM CW-O-038. Approval Authority for pre-authorized board member travel is designated to the County Administrator and Deputy County Administrator and shall be in accordance with PPM CW-F-009. No other expenses will be reimbursable except documented long distance telephone calls to the liaison County department.

Section 8. Attendance. Members shall be automatically removed for lack of attendance. Lack of attendance is defined as failure to attend three (3) consecutive meetings or a failure to attend more than one-half of the meetings scheduled during a calendar year. Participation for less than three-fourths of a meeting shall be the same as a failure to attend a meeting. Members removed pursuant to this paragraph shall not continue to serve on the Task Force and such removal shall create a vacancy.

Section 9. Officers. The Task Force shall elect a Chair, Vice-Chair, and a Chair Pro-Temp. The Task Force shall adopt rules of procedure, including provisions for quorum, voting and consideration of motions and other items, and establish such standing committees as necessary to conduct the work of the Task Force.

Section 10. Meetings. The Task Force shall meet on a regular basis. A quorum must be present for the conduct of all regular meetings. A majority of the sitting members appointed shall constitute a quorum. The chairperson may call a meeting or a meeting may be called upon the written request of three members.

Section 11. Conduct of Meetings. All meetings shall be governed by Robert's Rules of Order and shall comply with the Sunshine Law. Reasonable public notice of all meetings shall be provided. All meetings of the Task Force shall be open to the public at all times and minutes shall be taken at each meeting.

Section 12. A Technical/Professional staff workgroup ("TP Workgroup") may be designated by the entities in Section 4 to advise the Task Force on matters such as, but not limited to, water resource availability, management, facilities and infrastructure, supply and constraints, and other technical, environmental, and professional subject matters as requested by the Task Force.

Section 13. The following Technical/Professional staff shall be designated by the Task Force to serve on the TP Workgroup upon recommendation by the TP Workgroup Chair. The Palm Beach County Water Resources Manager will serve as the Chair of the TP Workgroup.

- (a) Four staff persons appointed by the League of Cities from representative municipal governments in Palm Beach County;
- (b) One (1) County Staff person from the Department of Environmental Resource Management;
- (c) One (1) County staff person from the Department of Water Utilities;
- (d) One (1) staff person from the Lake Worth Drainage District;
- (e) One (1) staff person from a Special Independent District Water and/or Wastewater Provider or Utility Water and/or Wastewater Provider;
- (f) One (1) water management staff person from the South Florida Water Management District;
- (g) One (1) builder representative appointed by the Florida Home Builders Association;
- (h) One (1) staff person from the Florida Department of Environmental Protection;
- (i) One (1) staff person from the Florida Department of Agricultural and Consumer Services to represent agricultural interests;
- (j) One (1) person representing the public at large;
- (k) One (1) staff person from the Palm Beach County Health Department;
- (l) One (1) grower representative appointed by the Palm Beach County Chapter of the Florida Nursery Growers and Landscape Association.

Section 14. The Technical/Professional staff workgroup may meet as scheduled by its chair. The TP Workgroup, following the appointments made pursuant to Section 4, shall meet for the purpose of selecting a Vice-Chair, adopting any necessary rules of procedure, appointing

any standing workgroup subcommittees, and address issues identified by the Task Force for future technical evaluation by the TP Workgroup.

Section 15. Palm Beach County Water Utilities Department shall provide staff support to the Task Force.

Section 16. Support staff will prepare meeting notices and minutes, maintain records, coordinate or prepare draft reports, and prepare final reports containing the findings and recommendations of the Task Force.

Section 17. The governmental entities adopting this resolution recognize and agree their participation as members of the Task Force is a voluntary effort. The participating governments further recognize that any final report issued by the Task Force shall not be construed as imposing any mandates upon the participants or other government entities within Palm Beach County. It is understood and desired, rather, that the collaborative work of the Task Force serve as recommendations for state and federal agencies, Palm Beach local governments, businesses, and residents as each community moves forward with consideration and decision-making regarding future water resources planning, development, and management.

Section 18. Uniform Policies and Procedures of Advisory Boards. The Committee shall be subject to the uniform policies and procedures established by the Board of County Commissioners for Advisory Boards as currently set forth in Resolution No. 2013-0193, as may be further amended by action of the Board of County Commissioners.

Section 19. Effective Date. The provisions of this Resolution shall become effective upon approval of the Board of County Commissioners.

The foregoing Resolution was offered by Commissioner Taylor, who moved its adoption. The motion was seconded by Commissioner Burdick, and upon being put to a vote, the vote was as follows:

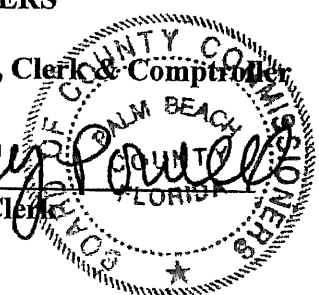
Commissioner Steven L. Abrams, Mayor	-	<u>Aye</u>
Commissioner Priscilla A. Taylor, Vice Mayor	-	<u>Aye</u>
Commissioner Hal R. Valeche	-	<u>Aye</u>
Commissioner Paulette Burdick	-	<u>Aye</u>
Commissioner Shelley Vana	-	<u>Aye</u>
Commissioner Mary Lou Berger	-	<u>Aye</u>
Commissioner Jess R. Santamaria	-	<u>Aye</u>

The Mayor thereupon declared the Resolution duly passed and adopted this 22nd day of October 2013.

**PALM BEACH COUNTY, FLORIDA,
BY ITS BOARD OF COUNTY
COMMISSIONERS**

Sharon R. Bock, Clerk & Comptroller

BY: Macey Powell
Deputy Clerk



**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY**

BY: [Signature]