

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: September 10, 2019 [ X ] Consent [ ] Regular  
[ ] Ordinance [ ] Public Hearing

Department

Submitted By: Community Services

Submitted For: Division of Human and Veteran Services

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to approve: Contracts for Provision of Services with the below-listed agencies, for the period October 1, 2019, through September 30, 2020, in an amount totaling \$281,905.54 in Emergency Solutions Grant (ESG) funds:

- A) Adopt-A-Family of the Palm Beaches, Inc.(AAF), in an amount not to exceed \$172,260, to provide rapid re-housing services to families experiencing homelessness;
- B) Aid to Victims of Domestic Abuse, Inc.(AVDA), in an amount not to exceed \$67,687.54, to provide emergency shelter to individuals fleeing domestic violence; and
- C) YWCA of Palm Beach County, Inc. (YWCA), in an amount not exceed \$41,958, to provide emergency shelter to individuals fleeing domestic abuse.

**Summary:** On July 2 2019, the Board of County Commissioners (BCC) approved the Palm Beach County Action Plan for Fiscal Year 2019-2020, which allocated \$546,649 in Emergency Solutions Grant (ESG) funds to non-profit agencies to provide assistance to the homeless and those at risk of becoming homeless. These contracts will fund activities which include payment for the cost of operating and maintaining emergency shelters and provide financial assistance to stably house families with the rapid-re-housing program. Activities include case management, rental assistance, food, maintenance, utility assistance, security, equipment, insurance and supplies for emergency shelters. The populations being served with ESG funds are homeless individuals and individuals fleeing domestic violence. In 2016, AAF expended 100% of the \$173,488 award and served 84 households, in 2017, 99% of the \$266,416 award was expended and 86 households were served and in 2018, 100% of the \$176,794 award was expended and 55 households were served. AAF is expected to serve 41 households with the rapid re-housing program under this new contract. In 2016, AVDA expended 100% of the \$45,500 award and served 383 individuals, in 2017, 100% of the \$41,183 award was expended and 163 individuals were served and in 2018, 100% of the \$60,000 award was expended and 222 individuals were served. AVDA is expected to serve 41 individuals in emergency shelters under this new contract. In 2016, YWCA expended 100% of the \$43,456 award and served 479 individuals, in 2017, 100% of the \$41,445 award was expended and 409 individuals were served and in 2018, 100% of the \$45,789 award was expended and 416 individuals were served. YWCA is expected to serve 430 individuals in emergency shelter under this new contract. These Federal ESG funds require a matching contribution, which will be provided by the funded agencies. **No County funding is required.** (Division of Human and Veteran Services) Countywide (HH).

**Background and Justification:** The Department of Housing and Economic Sustainability received \$546,649 in funding from the U.S. Department of Housing and Urban Development (HUD). Of the \$546,649, Palm Beach County, as permitted by HUD, deducted \$40,998 from the total entitlement to be used toward administering the ESG program and \$75,000 to be used towards administering the Homeless Management Information System. Undertaking of this Program has been an inter-department effort between the Community Services Department and the Department of Housing and Economic Sustainability.

**Attachments**

- 1. Contract for Provision of Services (3)
- 2. Budget Availability Statement

Recommended By: James E. Green 8/29/19  
Department Director Date

Approved By: Nancy L. Boldon 9/9/19  
Assistant County Administrator Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

<b>Fiscal Years</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Capital Expenditures					
Operating Costs		281,906			
External Revenue		(281,906)			
Program Income					
In-Kind Match (County)					
<b>NET FISCAL IMPACT</b>		0			

<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>					

**Is Item Included In Proposed Budget:**                    Yes  X                     No \_\_\_\_\_  
**Does this item include the use of federal funds:**   Yes  X                     No \_\_\_\_\_


Budget Account No.:  
Fund 1101 Dept. 143 Unit 1435 Obj. 8201 Program Code Var. Program Period: GY19

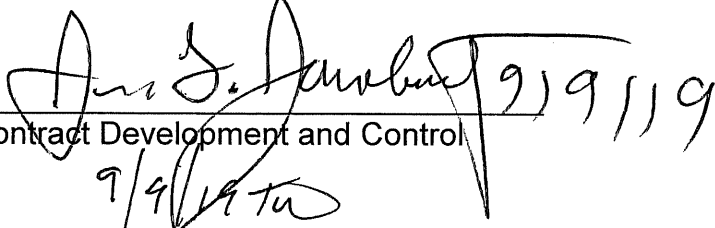
**B. Recommended Sources of Funds/Summary of Fiscal Impact:**  
Funding Source is the U.S. Department of Housing and Urban Development through the Emergency Solutions Grant. Match funds are provided by funded agencies.


**C. Departmental Fiscal Review:**   
Julie Dowe, Director, Financial & Support Svcs.

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

 8/28/19  
OFMB  
8/28 8/28

 9/9/19  
Contract Development and Control  
9/9/19 TU

**B. Legal Sufficiency:**  
 9-9-19  
Assistant County Attorney

**C. Other Department Review:**  
\_\_\_\_\_  
Department Director

This summary is not to be used as a basis for payment.