PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

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Meeting Date: September 10, 2019	[X] [1	Consent Ordinance	[] []	Regular Public Hearing
Department				r abno ricaring
Submitted By: Community Services				
Submitted For: Division of Senior Services				
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I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

- **A)** Standard Agreement No. IR019-9500 for Respite for Elders Living in Everyday Families (RELIEF) with the Area Agency on Aging of Palm Beach/Treasure Coast, Inc. (AAA), for the period July 1, 2019 to June 30, 2020 in an amount not-to-exceed \$45,750, to provide outreach, assessment and training of stipend volunteers to homebound seniors for in-home respite to families/caregivers;
- **B)** Standard Agreement No. IZ019-9500 for Alzheimer's Disease Initiative (ADI) with AAA, for the period July 1, 2019 to June 30, 2020, in an amount not-to-exceed \$1,049,679, to assist seniors and caregivers by providing in-home services to help seniors live independently;
- **C)** Standard Agreement No. IC019-9500 for Community Care for the Elderly (CCE) with AAA, for the period July 1, 2019 to June 30, 2020, in an amount not-to-exceed \$1,628,057, to assist seniors and caregivers by providing in-home services to help seniors live independently;
- **D)** Standard Agreement No. IH019-9500 for Home Care for the Elderly (HCE) with AAA, for the period of July 1, 2019 to June 30, 2020, in an amount not-to-exceed \$141,948, to assist seniors and their caregivers with the provision of care in a family-type living arrangement as an alternative to institutional care.
- **E)** Memorandum of Understanding (MOU) with the Florida Department of Elder Affairs (DoEA), for the period July 1, 2019, through June 30, 2020, in an amount not to exceed \$2,645 for reimbursement of volunteer support expenses; and
- **F)** a budget amendment of \$2,147,094 in the Division of Senior Services (DOSS) Administration Fund to align the budget to the actual grant award.

Summary: The agreements allow DOSS to provide services to seniors and their caregivers. Under the RELIEF agreement, DOSS will provide outreach, assessment and training of stipend volunteers to homebound seniors for in-home respite to families/caregivers. RELIEF program services are funded with \$45,750 in State funds and \$63,027 in County funds. The stipends are paid directly to the volunteers through AAA. The RELIEF program served 62 clients and provided 31,620 volunteer hours from Grant Year (GY) 2016 - GY 2019. Under the ADI agreement, DOSS will provide case management, inhome respite and facility-based respite. ADI program services are funded with \$1,049,679 in State funds, \$30,218 in program income funds and \$455,868 in County funds. The ADI program served 302 clients, provided 2,892 hours of case management and 178,987 hours of in-home services from GY 2016 - GY 2019. Under the CCE agreement, seniors and caregivers are assisted with in-home services that help seniors live independently. CCE program services are funded with \$1,628,057 in State funds, \$58,180 in program income funds and \$1,012,966 in County funds. CCE served 676 clients, provided 6,931 hours of case management and 282,909 hours of In-home services from GY 2016- GY 2019. Under the HCE agreement, DOSS assists older adults and caregivers with the provision of care in a family-type living arrangement as an alternative to institutional care. HCE program services are funded with \$141,948 in State funds and \$132,774 in County funds. The HCE program served 167 clients, provided 2,006 hours of case management and 13,405 hours of in-home services from GY 2016-2019. The purpose of the MOU is to designate DOSS as a Senior Companion Program (SCP) Volunteer Station. Designated volunteer stations assist the DoEA with overall program implementation, including volunteer recruitment, training, assignments, performance evaluations, supervision of volunteers and the processing of programmatic and financial reports in accordance with the MOU. This MOU will be utilized to reimburse DOSS \$2,645 for volunteer level II background checks, training, supplies and recognition. DoEA pays the stipends, meals and mileage. The SCP served 64 clients and provided 28,236 hours of companionship from GY 2016- GY 2019. Under this MOU, the Senior Companion volunteers will provide approximately 14,616 hours of companionship to seniors. Sufficient funding is included in the current budget to meet County obligations. The budget amendment is necessary to align the County budget with the actual grant award. DOSS is responsible for providing services north of Hypoluxo Rd. The areas of service include all of the districts, excluding District 3, 4, 5 and 7 south of Hypoluxo Rd. The Mae Volen Senior Center, Inc. is responsible for providing services in the areas south of Hypoluxo Rd. (DOSS) Countywide except for portions of Districts 3, 4, 5, and 7 south of Hypoluxo Rd. (HH)

Background and Justification: (on page 3)

Attachments:

- 1. Budget Amendment
- 2. RELÏEF Standard Agreement No. IR019-9500
- 3. ADI Standard Agreement No. IZ019-9500
- 4. CCE Standard Agreement No. IC019-9500
- 5. HCE Standard Agreement No. HC019-9500
- 6. MOU

Recommended By:		anis &	4.	8	127/19	 7	
Approved By:	U	rtment Director tant County Administra	Boltm	Date / Date	19	19	

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures					
Operating Costs	1,177,841	3,533,523			
External Revenue	(717,020)	(2,151,059)			
Program Income	(22,100)	(66,298)	-		
In-Kind Match (County)					
NET FISCAL IMPACT	438,722	1,316,165			

# ADDITIONAL FTE			
POSITIONS			
(Cumulative)			

Is Item Included in Current Budget?	Yes X	No
Does this item include the use of federal funds	Yes	No X

Budget Account No.:

Fund 1006 Dept. 144 Unit 1443/1452/1472/1481/1482 Object Var. Program Code Var. Program Period Var.

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Funding sources are Federal and Palm Beach County. Sufficient funding is included in the current budget to meet County obligations. No additional funds are required for this agreement.

Total Funding	1443	1472	1481	1482	1452	Total
<u>Funds</u>	CCE	<u>ADI</u>	HCE	RELIEF	SCP	Funds
Grant	1,628,057	1,049,679	141,948	45,750	2,645	2,868,079
Match (10%)	180,895	0	0	0	0	180,895
NSIP	0	0	0	0	0	0
Program Income	58,180	30,218	0	0	0	88,398
Addnl. County Funds	832,071	<u>455,868</u>	132,774	63,027	90,252	1,573,992
Total	2,699,203	1,535,765	274.722	108.777	92.897	4.711.364

C.	Departmental Fiscal Review:	Ch	
	Jı	ulie Dowe, Director,	Financial & Support Services

III. REVIEW COMMENTS

A.	OFMB Fiscal and/or Contract Dev	elopment/and Control\Comments:
В.	DEMBERS SEA Legal Sufficiency: Adult Colored 9-19	Contract Development and Control
	Assistant County Atterney	

C.	Other Department Review:
	Department Director

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Background and Justification:

The DoEA offered RELIEF funding to DOSS in 1998. Recipients of RELIEF services are provided with in-home respite, including evening and weekends, in order to increase ability of a family to continue to care for a homebound senior beyond the basic provisions of current programs. Volunteers providing respite through this agreement are stipend volunteers. ADI allows DOSS to assist seniors afflicted with Alzheimer's disease and other forms of dementia and caregivers with services to help them live independently in their own homes. CCE assists seniors and caregivers by providing in-home services to help seniors live independently and assists seniors and their caregivers with care in a family-type living arrangement as an alternative to institutional care. Senior Companion Program provides respite to caregivers of frail elders. By remaining active and contributing to their communities, Senior Companion volunteers benefit along with the clients they serve. The program establishes social service roles for lower-income elder volunteers through which they maintain a sense of self-worth.