

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: **September 10, 2019** ☒ **Consent** ☐ **Regular**
☐ **Ordinance** ☐ **Public Hearing**

Department: **Facilities Development & Operations**

I. EXECUTIVE BRIEF

Motion and Title: **Staff recommends motion to approve:** Amendment No. 4 with seven (7) annual roofing contracts extending the term through December 14, 2020 for services on an as-needed basis.

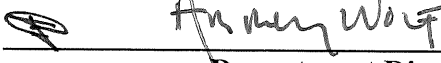
Contractor	Resolution #	Status	Total dollars In Work Orders to- date	Total SBE Participation to-date
A) Advanced Roofing, Inc.	R2015-1780	Non-SBE/Non-Local	\$116,066	0.00%
B) Empire Roofing Company Southeast, LLC	R2015-1781	Non-SBE/Local	\$4,969	0.00%
C) Hi-Tech Roofing & Sheetmetal, Inc.	R2015-1782	SBE/Local	\$1,724,097	96.73%
D) Roofing Concepts Unlimited/Florida, Inc.	R2015-1783	Non-SBE/Non-Local	\$292,645	0.00%
E) Tecta America South Florida, Inc.	R2015-1784	Non-SBE/Non-Local	\$196,747	0.00%
F) Triple M Roofing Corp	R2015-1785	Non-SBE/Non-Local	\$0	0.00%
G) Tri-State Roofing and General Contractors, LLC	R2015-1786	SBE/Local	\$357,480	98.76%

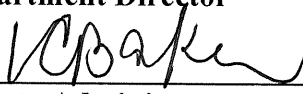
Summary: On December 15, 2015, the Board approved the annual roofing contract with seven (7) contractors participating. Work is awarded as work orders on a lump-sum, competitively quoted basis among the pool of pre-qualified roofing contractors. Beginning on January 1, 2019, the County began implementing the requirements of the new Equal Business Opportunity (EBO) Ordinance. For annual construction contracts, these requirements are implemented through, including the requirements, in each and every work order. These Amendments will incorporate those EBO requirements in the contract so that the work orders can be streamlined and ensure all contractors participating in this contract are responding to the same work order package. This will also make it easier for contractors to respond and for staff to prepare projects for advertisement; both reducing errors by contractors and staff. Firms may become pre-qualified and join the bidding pool at any time during the term. These Amendments also early implement the remaining renewal option of these contractors through December 14, 2020, since renewal options are no longer required as contractors are allowed to enter the bidding pool at any time. During the term of the contracts, the County awarded \$2,692,006 in work orders. The Goal Setting Committee set an Affirmative Procurement Initiative (API) as Small Business Enterprise (SBE) Price Preference. The cumulative SBE participation for all work orders to-date is 75.07%. Projects are bid among the pre-qualified participants. **(Capital Improvements) Countywide (LDC)**

Background & Justification: Seven (7) contractors were originally pre-qualified to provide roofing repairs and/or replacements at County properties. The original contract terms were for one (1) year and allowed for four (4) additional one (1) year renewals. This Amendment will renew the contract until the end of its full term, as well as update the term and conditions to include the new EBO ordinance requirements. Other than the changes set forth herein, all other terms remain the same. It is the consensus of Facilities Development and Operations that these seven (7) contractors have successfully provided the services required by the County in a timely manner. They are in good standing and wish to continue to provide services.

Attachments:

- | | |
|---|---|
| 1. Annual Contract – Roofing 2018: Control Sheet | 6. Amendment No. 4 Tecta America South Florida, Inc. |
| 2. Amendment No. 4 Advanced Roofing, Inc. | 7. Amendment No. 4 Triple M Roofing Corp |
| 3. Amendment No. 4 Empire Roofing Company Southeast, LLC | 8. Amendment No. 4 Tri-State Roofing and General Contractors, LLC |
| 4. Amendment No. 4 Hi-Tech Roofing & Sheetmetal, Inc. | |
| 5. Amendment No. 4 Roofing Concepts Unlimited/Florida, Inc. | |

Recommended By:  **Department Director** **8/11/19** **Date**

Approved By:  **County Administrator** **8/23/19** **Date**

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures					
Operating Costs					
External Revenues					
In-Kind Match (County					
NET FISCAL IMPACT	*				
# ADDITIONAL FTE POSITIONS (Cumulative)					
Is Item Included in Current Budget:	Yes	x	No		
Does this items include use of federal funds?	Yes		No	x	
Budget Account No:	Fund	Dept	Unit	Object	Program

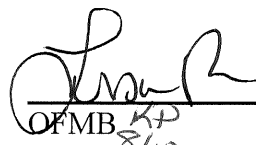
B. Recommended Sources of Funds/Summary of Fiscal Impact:

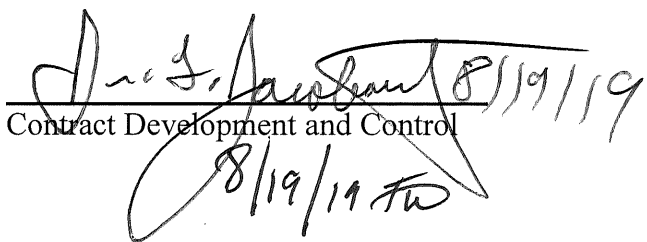
* Potential maximum fiscal impact is \$3,000,000. Work Orders requiring BCC approval will be brought to the Board and fiscal impact will be addressed at that time; otherwise, funding will come from previously approved BCC projects.


C. Departmental Fiscal Review: 

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:


OFMB
8/13
8/14/19


Contract Development and Control
8/19/19 FW

B. Legal Sufficiency: 
Assistant County Attorney
8/20/19

C. Other Department Review:

Department Director