

## PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS <u>AGENDA ITEM SUMMARY</u>

Meeting Date:	September 10, 2019	[X] Consent [] Ordinance	[]	Regular Public Hearing
Department:	Facilities Development &	Operations		

## I. EXECUTIVE BRIEF

**Motion and Title: Staff recommends motion to approve:** A First Amendment to Interlocal Agreement R2014-1035 ("Agreement") with the Health Care District of Palm Beach County ("District") to retroactively extend the term of the Agreement to provide fleet management services through July 6, 2024.

**Summary:** The Agreement which provides fleet management services to the District expired on July 7, 2019. The Agreement provides for one (1) renewal option for a period of five (5) years, commencing retroactively through July 6, 2024. The District has approved a renewal to extend the term of the Agreement and the renewal now requires Board approval. The First Amendment extends the term, updates the standard provisions on preventative maintenance, corrective repairs and billing for such maintenance and repairs; adds a provision allowing District to participate in the Vehicle Replacement Fund; updates the standard notice and non-discrimination provisions; and adds standard provisions on insurance, assignment and severability. (FDO – Admin) Countywide (LDC)

**Background and Justification:** The District has been receiving fleet management services from the County since 2000. The County does not require any additional staffing and/or equipment to extend this Agreement, and as such, this Agreement will result in increased revenues to Fleet Management. The actual amount of revenue to be generated will depend on the level of use by the District. Following approval of this Amendment, there will be no remaining renewals.

## **Attachments:**

First Amendment to Interlocal Agreement

Recommended By:	Mrs Anney Work	73119	
	Department Director	Date	_
Approved By:	MBaker	8/29/19	
	County Administrator	Date /	-

## II. FISCAL IMPACT ANALYSIS

# A. Five Year Summary of Fiscal Impact:

Fiscal Years		2019		2020		2021	20	022	2023	
Capital Expendi Operating Costs External Revent Program Incom In-Kind Match	ies e (Coun	• •	<u>42,792</u> (45,06	-	<u>171,16</u> (180,0		<u>171,166</u> (180,023)	<u>171, 1</u> (180.		<u>171,166</u> (180,023)
NET FISCAL IMPACT		<u>(2,274)</u>		<u>(8,857)</u>		<u>(8,857)</u>	<u>(8,857)</u>		<u>(8,857)</u>	
# ADDITIONAL POSITIONS(Cu Is Item Included Does this item in federal funds:	ımulativ l in Cur	rent Bu		Yes Yes	<u> </u>		[0 [0			
Expense Account No:	Fund	<u>5000</u>	Dept	<u>410</u>	Unit	<u>7220</u>	Object Co	de	<u>Various</u>	<u>5</u>
Revenue: Account No:	Fund	<u>5000</u>	Dept	<u>410</u>	Unit	<u>7100</u>	Revenue S	Source	<u>9102/9</u>	<u>103</u>

## B. Recommended Sources of Funds/Summary of Fiscal Impact:

Services are provided on an as-needed basis and the expenditures/revenues above are estimated based on last fiscal year's expenditures.

C. Departmental Fiscal Review

**III. <u>REVIEW COMMENTS</u>** 

## A. OFMB Fiscal and/or Contract Development Comments:

Slaha **DFMB** 

V Contract Development and Control

B. Legal Sufficiency: Assistant County Attorney

C. Other Department Review:

**Department Director** 

This summary is not to be used as a basis for payment.

#### FIRST AMENDMENT TO INTERLOCAL AGREEMENT

**THIS FIRST AMENDMENT** to Interlocal Agreement (R2014-1035) dated July 22, 2014, ("Agreement"), is made as of \_\_\_\_\_\_, by and between Palm Beach County, a political subdivision of the State of Florida, ("County") and and the HEALTH CARE DISTRICT OF PALM BEACH COUNTY, an independent special taxing District created pursuant to Chapter 326-2003, Law of Florida, as amended; herein referred to as the "District".

In consideration of the mutual promises contained herein, the County and District agree as follows:

- 1. The term of the Agreement is renewed retroactively beginning on July 7, 2019, and continuing through July 6, 2024, pursuant to the exercise of the first renewal option for five (5) years.
- 2. Section 5 of the Agreement is deleted in its entirety and replaced with the following:

#### SECTION 5: PREVENTATIVE MAINTENANCE AND CORRECTIVE REPAIRS

5.01 The County will perform preventative maintenance according to the County's established program, which includes the documentation of the maintenance. The preventative maintenance program includes the routine changing of lubricants and fluids as well as the inspection of components to identify corrective maintenance needs.

5.02 The County shall perform corrective and commercial repairs as needed and requested by authorized District personnel.

5.03 Preventative maintenance and corrective repairs will be billed in accordance with Attachment 3.

5.04 Attachment 3 shall be revised annually and duly incorporated into this Agreement on October 1<sup>st</sup> of each year. The County agrees to charge the District the same fee schedule as it does County agencies. The revised Attachment will identify the new fee schedule as well as provide budget documentation.

3. Section 6 of the Agreement is deleted in its entirety and replaced with the following:

### **SECTION 6: VEHICLE REPLACEMENT FUND**

6.01 The County implements a Vehicle Replacement Fund ("Replacement Fund"). The purpose of this fund is to provide a structured "savings plan" by which the cost of the replacement asset is prorated over the estimated life of the asset and paid on a monthly basis throughout that life.

6.02 The District may elect to participate in the Replacement Fund for any or all of its vehicles. The District may elect to participate in the Replacement Fund at any time during the term of this Agreement.

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6.03 The Replacement Fund is implemented pursuant to Attachment 4 to this Agreement. If the District elects to participate, the District's participation in the Replacement Fund will also be governed by the terms of the current adopted PPM on this matter.

4. Section 14 of the Agreement is updated and amended with the following:

As to the District:

Chief Executive Officer Health Care District of Palm Beach County 1515 N Flagler Dr. Suite 101 West Palm Beach, FL 33401-3429

With a copy to:

Director of Aeromedical Services Health Care District of Palm Beach County 3800 Southern Boulevard, Suite 307 West Palm Beach, FL 33406

Invoices to the District shall be sent to:

Chief Financial Officer Health Care District of Palm Beach County 1515 N Flagler Dr. Suite 101 West Palm Beach, FL 33401-3429

5. Section 18 of the Agreement is deleted in its entirety and replaced with the following:

The County is committed to assuring equal opportunity in the award of contracts and complies with all laws prohibiting discrimination. Pursuant to Palm Beach County Resolution R2017-1770, as may be amended, the District warrants and represents that throughout the term of the Agreement, including any renewals thereof, if applicable, all of its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status, familial status, sexual orientation, gender identity or expression, or genetic information. Failure to meet this requirement shall be considered default of the Agreement.

6. The Agreement is hereby modified to add the following:

#### **SECTION 9A: INSURANCE**

Without waiving the right to sovereign immunity as provided by section 768.28, Florida Statutes, (Statute), the District represents that it is self-insured with coverage subject to the limitations of the Statute, as may be amended.

If District is not self-insured, District shall, at its sole expense, purchase and maintain in full force and effect at all times during the life of this contract, insurance coverage at limits not less than those contained in the Statute.

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Should District purchase excess liability coverage, District agrees to include County as an Additional Insured.

The District agrees to maintain or to be self-insured for Workers' Compensation insurance in accordance with Chapter 440, Florida Statutes.

Should District contract with a third-party (Contractor) to perform any service related to the Agreement, District shall require the Contractor to provide the following minimum insurance:

- Commercial General Liability insurance with minimum limits of \$1,000,000 combined single limit for property damage and bodily injury per occurrence and \$2,000,000 per aggregate. Such policy shall be endorsed to include District and County as Additional Insureds. District shall also require that the Contractor include a Waiver of Subrogation against County.
- Business Automobile Liability insurance with minimum limits of \$1,000,000 combined single limits for property damage and bodily injury per occurrence.
- Workers' Compensation insurance in compliance with Chapter 440, Florida Statutes, and which shall include coverage for Employer's Liability with minimum limits of \$1,000,000 each accident.

When requested, the District shall provide an affidavit or Certificate of Insurance evidencing insurance or self-insurance.

Compliance with the foregoing requirement shall not relieve the District of its liability and obligations under this Agreement.

#### **SECTION 24: ASSIGNMENT**

District may not assign, mortgage, pledge, or encumber this Agreement in whole or in part, without prior written consent of County, which may be granted or withheld at the County's absolute discretion. This provision shall be construed to include a prohibition against an assignment, mortgage, pledge, encumbrance or sublease, by operation of law, legal process, receivership, bankruptcy, or otherwise, whether voluntary or involuntary.

#### **SECTION 25: SEVERABILITY**

If any term of the Agreement or the application thereof to any person or circumstance shall be determined by a court of competent jurisdiction to be invalid or unenforceable, the remainder of the Agreement, or the application of such term to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term of the Agreement shall be valid and enforceable to the fullest extent permitted by law.

7. Except as modified by this First Amendment, the Agreement remains unmodified and in full force and effect in accordance with the terms thereof and is hereby ratified and confirmed by the District and County.

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**IN WITNESS WHEREOF**, the parties have caused this First Amendment to be executed as of the day and year first above written.

#### **ATTEST:**

## SHARON R. BOCK CLERK & COMPTROLLER

By:\_

Deputy Clerk

#### APPROVED AS TO FORM AND LEGAL SUFFICIENCY

By: Assistant County Attorney

# PALM BEACH COUNTY, a political subdivision of the State of Florida

By: \_

Mack Bernard, Mayor

# APPROVED AS TO TERMS AND CONDITIONS

By: MIT My Dh

## HEALTH CARE DISTRICT OF PALM BEACH COUNTY

By David Davis, David Davis, Date Davis, Chief Executive Officer

### APPROVED AS TO FORM AND LEGAL SUFFICIENCY

By: Valerie Shahriari, Esq. General Counsel

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Audrey Wolf, Director Facilities Development & Operations