

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: September 10, 2019 [X] Consent [] Regular
[] Ordinance [] Public Hearing

Department: CRIMINAL JUSTICE COMMISSION
Submitted For: CRIMINAL JUSTICE COMMISSION

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

- A) ratify the Mayor’s signature on two grant applications to the Florida Department of Law Enforcement (FDLE) Edward Byrne Memorial Justice Assistance Formula Grant (JAG) Program in the amount of \$322,532 beginning October 1, 2018 through September 30, 2019 to fund:
 1. The Palm Beach County Reentry Program in the amount of \$272,532;
 2. The PalmFUSE Program in the amount of \$50,000; and
- B) authorize the County Administrator or designee to execute both grant awards, amendments, documents, and electronic grant reporting forms, related to these grants, on behalf of the Board of County Commissioners, after approval of legal sufficiency by the County Attorney’s Office, and within budget allocations.

Summary: Palm Beach County was allocated \$322,532 in Federal FY2018 (County FY2019) funds as part of the JAG Program (CFDA#16.738) for expenditure through September 30, 2019. A grant adjustment notice will be submitted to extend the grant period through March, 2020. The Criminal Justice Commission (CJC) approved recommendations made by the CJC’s Finance Committee to allocate these funds to the existing Palm Beach County Reentry Program in the amount of \$272,532 and the PalmFUSE Program in the amount of \$50,000. The Reentry Program provides transitional services to juveniles and adults reentering society from jail and prison. The grant funding allocated to Reentry funds two (2) full-time Reentry Program Coordinator (pay grade 35) positions, one (1) new temporary professional position, and contractual service with providers for outreach services, case management, and support services. The PalmFUSE Program seeks to break the cycle of incarceration and homelessness among individuals with complex behavioral health challenges. The grant funding allocated to PalmFUSE funds a portion of a 100% grant funded FUSE Program Coordinator (pay grade 30) position. The emergency procedure was used because of the limited time for submission of the grant applications due July 31, 2019 following the funding announcement. The JAG funds were held nationwide until June 26, 2018 due to a federal lawsuit. This award will retroactively compensate the County for the program expenditures during County FY19. On April 3, 2019 the CJC received notice from FDLE of the release of these funds. **No local match is required for this grant. Countywide (LDC)**

Background and Justification: The JAG Program is the primary provider of federal criminal justice funding to state and local jurisdictions. It provides states and units of local government with critical funding necessary to support a broad range of program areas. JAG awards are based on a statutory formula with factors including population and violent crime.

Attachments:

- 1) Federal FY2018 FDLE JAG Program Grant Solicitation
- 2) Mayor’s Cover Letter for both grant applications
- 3) PalmFUSE Grant Application
- 4) Reentry Grant Application

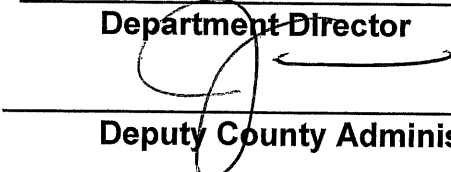
Recommended by:



Department Director

Date

Approved by:



Deputy County Administrator

9-6-19

Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact

| Fiscal Years | <u>2019</u> | <u>2020</u> | <u>2021</u> | <u>2022</u> | <u>2023</u> |
|--------------------------|-------------|-------------|-------------|-------------|-------------|
| Capital Expenditures | | | | | |
| Operating Costs | \$322,532 | | | | |
| External Revenues | (\$322,532) | | | | |
| Program Income (County) | | | | | |
| In-Kind Match (County) | | | | | |
| Net Fiscal Impact | * | | | | |

ADDITIONAL FTE

POSITIONS (Cumulative) _____

Is Item Included In Current Budget? Yes X No _____
 Does this item include the use of federal funds? Yes X No _____

Budget Account Exp No: Fund 1436/1507 Department 662/762 Unit 5700/7716 Object 1200s, 2000s, 5121, 9375/8201

Rev No: Fund 1436/1507 Department 662/762 Unit 5700/7716 RevSc 8249/3129

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Fund: 1507 Criminal Justice Grant Fund
 Unit: 7716 JAG State Solicitation 2019 (FDLE) TBD
 Grant: Florida Department of Law Enforcement (FDLE) Edward Byrne Memorial Justice Assistance Formula Grant (JAGC)
 Fund: 1436 Justice Service Grant Fund
 Unit: 5700 Juvenile Reentry

*The estimated county budget was for \$322,513. The award came in at \$322,532. Per Administration's direction, no need to amend the budget for \$19.

Departmental Fiscal Review: [Signature] 8/13/19

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

[Signature] 8/28/19
 OFMB 8/19
[Signature] 8/28/19
 Contract Administration 8/28/19

B. Legal Sufficiency:

[Signature] 8/29/19
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.



**Florida Department of Law Enforcement
Office of Criminal Justice Grants**

Post Office Box 1489 Tallahassee, Florida 32302-1489 (850) 617-1250 criminaljustice@fdle.state.fl.us

**Federal Fiscal Year 2018
Edward Byrne Memorial Justice Assistance Grant (JAG) Program
JAG-Countywide (JAGC) Solicitation**

The Florida Department of Law Enforcement (FDLE), Office of Criminal Justice Grants (OCJG) is seeking applications for the state's Edward Byrne Memorial Justice Assistance Grant Countywide (JAGC) Program. This program focuses on helping state and local agencies improve the criminal justice system.

Eligibility

Eligible applicants are limited to units of local government. A unit of local government is defined as a city, county, town, township, borough, parish, village, or other general-purpose political subdivision of the state, including Native American Tribes who perform law enforcement functions as determined by the Secretary of the Interior.

Eligibility requires each unit of local government receiving funds from this award to complete and submit a properly executed "Certification of Compliance with 8 U.S.C. §§ 1373 & 1644" and a "Certification of Compliance with 8 U.S.C. §§ 1226(a) & (c), 1231(a)(4), 1324(a), 1357(a), & 1366(1) & (3)".

The allocations by county for Florida's FY 2018 JAGC program can be found in Appendix C.

Contact Information

The Office of Criminal Justice Grants (OCJG) main line is (850) 617-1250. For questions regarding this solicitation, ask to speak with the JAG Unit Supervisor, Cody Menacof or the grant manager for your jurisdiction. For technical assistance with the Subgrant Information Management Online (SIMON) system or for issues creating and submitting an application in SIMON, ask for the SIMON Help Desk.

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Program Description

The State of Florida, Department of Law Enforcement (FDLE) has received an award from the United States Department of Justice (USDOJ) in the amount of \$10,709,491 for the Edward Byrne Memorial Justice Assistance Grant (JAG). FDLE will distribute JAG-Countywide (JAGC) local share funds in accordance with the JAGC distribution provisions of Chapter 11D-9, Florida Administrative Code.

This Notice of Funding Opportunity seeks subrecipient applications for activities as they relate to criminal justice. Please note this program solicitation contains information provided by the USDOJ regarding specific areas of national focus and the priorities to help maximize the effectiveness of Byrne/JAG funding. Applicants are strongly encouraged to consider these federal priorities when developing their applications.

Local Planning and Approval Process

For JAG-Countywide each county is allocated a portion of the state's federal award for use by local units of governments within the jurisdiction. FDLE determines each county's allocation through a funding algorithm based on population and crime statistics. The county is then required to complete a local planning process to determine how the allocation will be distributed and used.

Chapter 11D-9, Florida Administrative Code, requires the unit of government in each county to reach consensus concerning the expenditure of JAG funds allocated to the jurisdiction. Consensus includes agreeing upon the projects to be implemented and the agency or agencies responsible for implementation through the 51% process. Each county must document the consensus by submitting letters from at least 51% of the units of government in the county, representing a minimum of 51% of the county's population.

Coordination is vital to meeting this program requirement, and FDLE requests that the county board of commissioners serve as the coordinating unit for all local governments within the county. The Chairman of the Board of County Commissioners is requested to return a Certificate of Participation indicating the county's willingness to serve, and designating a primary point of contact (e.g. County Coordinator) for coordination efforts. In the event the county declines to serve in this capacity, FDLE will request the governing body of each municipality within the county, in descending order of population, serve as the coordinating unit of government.

The JAG program requires applications and amendments to applications, be submitted for governing body review, or to an organization designated by the governing body. The program also stipulates they are made available to citizens and neighborhood or community-based organizations for public comment. The local planning process used by each county (e.g. 51% process) should assure and document compliance with these requirements.

Program Strategy and Purposes

JAG funds may be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice in any one or more of the following purpose areas:

1. Law enforcement programs;
2. Prosecution and court programs;
3. Prevention and education programs;
4. Corrections and community corrections programs;
5. Drug treatment and enforcement programs;
6. Planning, evaluation, and technology improvement programs;
7. Crime victim and witness programs; and
8. Mental health programs and related law enforcement and corrections programs, including

behavioral programs and crisis intervention teams.

Any law enforcement or justice initiative previously eligible for funding under Byrne or LLEBG is eligible for JAG funding.

Priority Areas for Funding

BJA issues funding priorities in conjunction with JAG program guidance to ensure recipients and subrecipients are aware of areas of national focus and priority, and maximize the effective use of JAG funds. As a result, Florida passes-through these priority areas to subgrantees in the JAG-Countywide solicitation. The JAG funding priorities for FY18 awards and subawards are as follows:

Evidence-Based Programs or Practices

The Office of Justice Programs (OJP) places a strong emphasis on the use of data and evidence in policy making and program development in criminal justice. Programs and practices are considered to be evidenced-based when their effectiveness has been demonstrated by causal evidence, generally obtained through one or more outcome evaluations. Causal evidence documents a relationship between an activity or intervention (including technology) and its intended outcome. Causal evidence depends on the use of scientific methods to rule out, to the extent possible, alternative explanations for the documented change. The strength of causal evidence will influence the degree to which OJP considers a program or practice to be evidence-based.

The following are resources available to JAG applicants on evidence based programs:

- OJP's CrimeSolutions.gov website offers applicants information about evidence-based programs in criminal justice, juvenile justice, and crime victim services.
- The [Center for Evidence-Based Crime Policy](#) at George Mason University provides information about evidence-based policing programs.
- The National Reentry Resource Center's [What Works in Reentry Clearinghouse](#) provides a summary of research-based reentry strategies.
- The Bureau of Justice Assistance's (BJA) [Innovation Suite](#) identifies a number of program models to implement evidence-based strategies in policing, supervision, pre-trial, defense, prosecution, reentry and other fields.

Reducing Violent Crime

Recognizing that crime problems, including felonious possession and use of a firearm and/or gang violence, illegal drug sales and distribution, human trafficking, and other related violent crime, vary from community to community, BJA encourages units of government to tailor their programs to the local crime issues, and to be data-informed in their work. Subrecipients should consider investing JAG funds in programs to combat firearms violence, and to improve the process for ensuring that persons prohibited from purchasing firearms (see, e.g., 18 U.S.C. § 922(g)) are prevented from doing so, by utilizing technology such as eTrace and NIBIN to analyze evidence, as well as by enhancing complete, accurate, and timely reporting to the FBI's NICS. Units of government are also encouraged to coordinate with the United States Attorneys and Project Safe Neighborhood (PSN) grantees in order to leverage funding for violence reduction projects, and to coordinate their law enforcement activities with those of federal law enforcement agencies such as the FBI, the Bureau of Alcohol, Tobacco, Firearms, and Explosives, the Drug Enforcement Administration, and the Department of Homeland Security.

Officer Safety and Wellness

BJA recognizes the need to focus on officer performance and safety. This focus includes both tactical safety concerns and health and wellness initiatives, as both affect officer performance and safety. JAG funds may be used to address these needs by paying tuition and travel expenses to attend training sessions, such as the [VALOR Initiative](#), and by funding health and wellness programs for law enforcement officers.

Border Security

JAG funds may be used to reduce and prevent transnational drug-trafficking networks and combat human

trafficking networks within the United States. State and local agencies are encouraged to use JAG funds to support law enforcement hiring, training, and technology enhancement in the area of border security.

Collaborative Prosecution

BJA strongly encourages state and local law enforcement to foster relationships with prosecutors to adopt new collaborative strategies aimed at combating increases in crime, particularly violent crime. BJA's Innovative Prosecution Strategies is an effort by OJP aimed at promoting partnerships between prosecutors and researchers to develop and deliver effective, data-driven, evidence-based strategies to solve and fight chronic crime problems.

Eligibility Requirements

Applicants for JAG subawards must comply with all terms and conditions of the federal award and subaward, including those incorporated by reference. This section identifies specific program requirements that must be met as a condition of eligibility to receive federal funds under this program.

Each applicant must be able to document compliance with the following requirements:

8 U.S.C §1373 Communication Between Governments and the Immigration and Naturalization Service
8 U.S.C §1644 Communication Between State and Local Government Agencies and Immigration and Naturalization Service
2 C.F.R. §200.318-326 Federal Procurement Standards
2 C.F.R Part 200.300-309 Standards for Financial and Program Management
2 C.F.R. Part 25 Universal Identifier and System for Award Management (SAM) Requirements
28 C.F.R. Part 42 Nondiscrimination; Equal Employment Opportunity; Policies and Procedures

SAM Registration

To apply for JAG funds in SIMON, an organization and its users must be registered in SIMON and have a Data Universal Numbering System (DUNS) number. The organization must also be registered with the U.S. Federal Government's System for Award Management (SAM) (2 C.F.R. Part 25).

A DUNS number may be obtained by calling (866) 705-5711 or by visiting the Dun & Bradstreet website at: <https://iupdate.dnb.com/iUpdate/viewiUpdateHome.htm>. A DUNS number is usually received within one to two business days.

To create or update your annual SAM registration, go to SAM.gov. The process can take up to 10 business days.

Compliance with Applicable Federal Laws

At the time of application, potential subrecipients are required to certify compliance with all applicable federal laws. All applicants should understand that if the DOJ Office of Justice Programs receives information indicating an applicant may be in violation of any applicable federal law, the applicant may be referred to the DOJ Office of Inspector General (OIG) for investigation. If the applicant is found to be in violation of an applicable federal law by the OIG, the applicant may be subject to criminal and civil penalties, in addition to relevant OJP programmatic penalties, including suspension or termination of funds, inclusion on the high risk list, repayment of expended funds, and/or suspension and debarment.

Chief Legal Officer of the Applicant Government Certification of Compliance with Certain Federal Requirements

The chief legal officer of the applicant government (i.e. City/County attorney, etc.) is to carefully review the "FY18 Certification of Compliance with 8 U.S.C. § 1373 & 1644" and the "FY18 Certification Relating to 8 U.S.C. §§ 1226(a) & (c), 1231(a)(4), 1324(a), 1357(a), & 1366(1) & (3)". If the chief legal officer determines he or she may execute the certifications, the potential subrecipient is to submit the certifications as a part of the application. **IMPORTANT: FDLE will be unable to approve a subaward for any applicant who fails to submit the certifications.**

Civil Rights Requirements

Federal laws prohibit subrecipients of financial assistance from discriminating on the basis of race, color, national origin, religion, sex, disability, or age in funded programs or activities. All subrecipients, implementing agencies, and contractors must comply with any applicable statutorily-imposed nondiscrimination requirements, which are summarized below:

- **Title VI of the Civil Rights Act of 1964:** Applicants must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E that relate to an equal employment opportunity program. Applicants are advised to use the Office for Civil Rights EEO Reporting Tool at (<https://ojp.gov/about/ocr/eeop.htm>).
- **Equal Employment Opportunity Certification (EEOC):** Applicants must submit an EEO Certification annually within 120 days of the subaward.
- **Limited English Proficiency (LEP):** In accordance with Department of Justice Guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. Part 2000d, applicants in receipt of federal financial assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with LEP. FDLE strongly advises applicants to have a written LEP Language Access Plan. For more information visit <https://www.lep.gov/>.
- **Equal Treatment for Faith Based Organizations:** Applicants, must comply with all applicable requirements of 28 C.F.R. Part 38, "Equal Treatment for Faith Based Organizations", specifically including the provision for written notice to current or prospective program beneficiaries.
- **Americans with Disabilities Act:** Applicants must comply with the requirements of the Americans with Disabilities Act (ADA), Public Law 101-336, which prohibits discrimination on the basis of disability including provision to provide reasonable accommodations.

Filing a Complaint - If the applicant or any of its employees, contractors, vendors, or program beneficiaries has a discrimination complaint, they may file a complaint with the applicant, with FDLE, or with the Office for Civil Rights.

Discrimination complaints may be submitted to FDLE at Office of the Inspector General, Post Office Box 1489, Tallahassee, Florida 32302-1489, or online at info@fdle.state.fl.us. Any discrimination complaints filed with FDLE will be reviewed by FDLE's Inspector General and referred to the Office for Civil Rights, the Florida Commission on Human Relations, or the Equal Employment Opportunity Commission, based on the nature of the complaint.

Discrimination complaints may also be submitted to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice, 810 7th Street, Northwest, Washington, D.C. 20531, or by phone at (202) 307-0690.

Intergovernmental Review: The FY18 JAG program is subject to Executive Order 12372. As a result, FDLE may provide information regarding subrecipient applications to the state single point of contact to satisfy this requirement.

Match

Match is not required for the JAG program. However, if a subrecipient identifies match on an application that is approved for award, the match portion will be required.

Administrative Costs

Administrative costs/fees are not eligible on JAG subawards.

Prohibited Uses & Expenditures

JAG funds may not be used to supplant state or local funds. Funds must only be used to increase the amount of funds that would, in the absence of federal funds, be made available for the given activities. (See the [JAG FAQs](#) for examples of supplanting).

Additionally, there are other prohibited expenditures defined in JAG Program statute as set out in 34 U.S.C. § 10152, regulations or executive order.

If an agency wishes to use JAG funds for a prohibited item, the agency must request a waiver to obtain BJA certification prior to purchasing the item. For examples of allowable vehicles that do not require BJA certification, refer to the [JAG FAQs](#).

Costs Requiring Pre-Approval

The following cost elements require prior approval from FDLE and/or BJA:

Methamphetamine Mitigation Plans

Any program that funds any portion of methamphetamine laboratory operations or clean-up must complete a Meth Mitigation Plan that includes the nine protective measures or components required by BJA. If an agency's application requests funding related to meth lab mitigation, review the BJA website related to [NEPA compliance](#) (including information regarding meth labs) and contact FDLE's Office of Criminal Justice Grants for further assistance.

Publications and Other Media

All media created, published, and/or altered using federal grant funds must be reviewed and approved by FDLE and/or BJA prior to release or distribution. This includes any curricula, training materials, brochures, or other written materials that will be published, including web-based materials and web site content, as well as all audio or video materials, including Public Service Announcements. Grantees must submit a draft of each proposed item to OCJG **no later than thirty (30) days prior** to the targeted dissemination date. For items containing videos, a transcript may be provided with screenshots or a description of the visual portion.

All materials publicizing or resulting from award activities shall contain the following statements:

"This project was supported by Award No. 2018-MU-BX-0292 awarded by the Bureau of Justice Assistance, Office of Justice programs. The opinions, findings, and conclusions or recommendations expressed in this publication/program/exhibition are those of the authors and do not necessarily reflect the views of the Department of Justice or grant-making component."

This requirement does not apply to the purchase or reproduction of existing materials or items created by other agencies or vendors, for example, crime prevention brochures, unless the subrecipient alters the item in any way. Neither does this requirement apply to items serving only to advertise an event or the availability of services. Please contact FDLE's grant's office with questions or to clarify the applicability of pre-approval requirements.

NEPA

Any improvement, building or construction project will require pre-approval to ensure compliance with the National Environmental Policy Act (NEPA). This may include relatively minor activities such as installing fence posts, security or surveillance cameras, or anchoring any item to the ground. If the grant will fund any activities that may fall under this requirement, review the subaward standard condition related to NEPA and the section of the BJA web site related to [NEPA compliance](#) and contact FDLE's grant's office for assistance.

Sole Source

If any proposed costs will be procured by sole source to a single vendor, a sole source justification must be submitted to FDLE for approval. For a sole source procurement over the federal Standard Acquisition

Threshold (SAT) of \$150,000, written pre-approval must be obtained from both FDLE and DOJ. Subrecipients should submit the completed "Sole Source Justification" form with the application or as soon as the procurement method is known.

Sole source approval applies to the amount of the total procurement, regardless of the amount of federal investment in the purchase.

Before submitting a request for a sole source procurement, applicants should carefully review the conditions governing this type of procurement (see 2 C.F.R. § 200.320(f)).

Automated Data Processing (ADP) Equipment

Agencies requesting to purchase ADP equipment must submit an "ADP Equipment and Software Approval" form to FDLE along with the subgrant application. Purchases over the federal Standard Acquisition Threshold of \$150,000 must have written pre-approval from both FDLE and DOJ.

ADP equipment and software that will connect to or interface with state or national criminal justice systems will also be required to satisfy award conditions for State Information Technology (IT) Point of Contact (POC) requirements. OCJG will provide a copy of subgrant applications to the IT POC for review prior to award approval.

Conference/Meeting/Training Costs

OJP policy and guidance encourages minimization of conference, meeting, and training costs; sets cost limits, which include a general prohibition of all food and beverage costs; and requires prior written approval of most conference, meeting, and training expenditures. Subawards requesting to use grant funds for meetings, trainings, or conferences may be required to complete and submit an OJP event submission form upon request from FDLE and/or OJP.

JAG Program and Additional Requirements

For FY18, subrecipients will be required to complete the following documents at the time of application; failure to do so may result in the withholding of funds until items are received.

Subaward Management Capabilities and Compliance Questionnaire

All applicants are required to complete the Subaward Management Capability form, and submit to OCJG with their application. FDLE will use this form to validate a subrecipient's eligibility to apply, receive, and maintain a federal JAG subaward. Additionally, this validation will allow FDLE to expedite the monitoring process and ensure all subrecipients are in compliance with program requirements.

Certification Regarding Lobbying; Debarment, Suspension, and Other Responsibility Matters; and Drug Free Workplace Requirements

Subrecipients are not permitted to use federal funds, directly or indirectly, in support of any lobbying activity. A subrecipient receiving or requesting an award exceeding \$100,000 must certify compliance with this requirement.

Additionally, a person/agency that is debarred, suspended, declared ineligible or is voluntarily excluded is prohibited from receiving federal funds under this grant program. All subrecipients must certify the subgrantee organization, and any vendor or lower tiered subrecipient, is eligible to receive these funds.

In compliance with the Drug-Free Workplace Act of 1988, state agencies applying for federal grant funding under this program must certify compliance with establishing and maintaining a drug-free work environment.

Failure to submit the "Certification Regarding Debarment, Suspension, and Other Responsibility Matters" to FDLE with the application may result in a withholding of funds condition on the subaward until the requirement is satisfied.

Contractual Services Subrecipient vs. Contractor Determination

Subrecipients utilizing funds in the Contractual Services budget category must adhere to the subcontracting requirements below. All subrecipients should review the "OJP Subaward vs. Procurement Toolkit" for information regarding the two types of subcontracting.

1. Any applicant using grant funds in the Contractual Services budget category must complete and submit the "OJP Checklist to Determine Subrecipient or Contractor Classification" for each contracted services item to FDLE with the application.
2. The application must contain detailed information regarding the type of subcontracting (subrecipient or contractor) and the method of procurement for the subcontract.
3. An applicant proposing to enter into a subrecipient contracting relationship must request approval to subaward in the grant application and be able to adhere to and document compliance with requirements and provisions for pass-through entities in 2 C.F.R. §200.331.
4. Applicants entering into a contractor relationship must adhere to the local unit of government's written procurement policies and procedures to the extent they are consistent with or more stringent than the procurement standards outlined in 2 C.F.R. § 200.318-326.

Body Armor

Body armor purchased with JAG funds may be purchased at any threat level, make or model from any distributor or manufacturer, as long as the body armor has been tested and found to comply with applicable National Institute of Justice (NIJ) ballistic or stab standards and the body armor purchased must be made in the United States. The latest NIJ standards information can be found at: <https://www.nij.gov/topics/technology/body-armor/Pages/standards.aspx>.

Body armor or armor vests purchased with FY 2018 JAG funds must also be "uniquely fitted vests" (see 34 U.S.C. § 10202(c)(1)(A)) requiring that grantees using JAG funds to purchase armor vests or body armor comply with requirements established for Bulletproof Vest Program (BVP) grants. For these purposes, "uniquely fitted vests" means protective (ballistic or stab-resistant) armor vests that conform to the individual wearer to provide the best possible fit and coverage, through a combination of: (1) correctly sized panels and carrier, determined through appropriate measurement, and (2) properly adjusted straps, harnesses, fasteners, flaps, or other adjustable features. The requirement that body armor be "uniquely fitted" does not require body armor that is individually manufactured based on the measurements of an individual wearer. In support of OJP's efforts to improve officer safety, the American Society for Testing and Materials (ASTM) International has made available the Standard Practice for Body Armor Wearer Measurement and Fitting of Armor (Active Standard ASTM E3003) available at no cost.

Prior to the use of JAG funds for the purchase of body armor, the agency must certify a written mandatory wear policy is in effect, and applicable to all uniformed officers. Guidance and FAQs for the mandatory wear policy and certification can be found at: <https://www.bja.gov/Funding/JAGFAQ.pdf>.

Body Worn Camera (BWC) Purchases

JAG funds may be used to purchase equipment or to implement and/or enhance BWC programs. Subrecipients using JAG funds for BWC programs must certify the law enforcement agency receiving funds has policies and procedures in place relating to equipment use, data storage, privacy, victims, access, disclosure and training.

Any subrecipient intending to use grant funds for BWC-related expenses that does not have policies and procedures in place will have funds withheld until a certification is submitted by OCJG and DOJ Bureau of Justice Assistance. Information regarding BWC policies, resources and best practices can be found at: <https://www.bja.gov/bwc>.

Law Enforcement Agency Training Information

Any law enforcement agency receiving funds under a JAG subaward must submit performance accountability metrics data in SIMON related to training on: use of force, racial and ethnic bias, de-

escalation of conflict, and constructive engagement with the public. These metrics will be collected via questionnaire from FDLE's grants office and reported to BJA's Performance Management Tool (PMT).

DNA Testing of Evidentiary Materials and Upload of DNA Profiles to a Database

If JAG funds will be used for DNA testing of evidentiary materials, any resulting eligible profiles must be uploaded to the Combined DNA Index System (CODIS) by a government DNA lab with access to CODIS. No profiles generated with JAG funding may be entered into any other non-governmental DNA database without prior written approval from FDLE's grants office and BJA.

Interoperable Communications

Subrecipients utilizing FY18 JAG funds to support emergency communications activities should review the most recent SAFECOM Guidance. This includes the purchase of interoperable communications equipment and technology such as voice-over-internet-protocol bridging or gateway devices, or equipment to support the build out of wireless broadband networks in the 700 MHz public safety band under the Federal Communications Commission (FCC) waiver order.

Additionally, to promote information sharing and enable interoperability among disparate systems across the justice and public safety community, subrecipients are required to comply with DOJ's Global Justice Information Sharing Initiative guidelines and recommendations. All subrecipients shall document planned approaches to information sharing and describe their compliance, or provide detailed justification for why an alternative approach is recommended.

Information regarding Communication with the Department of Homeland Security (DHS) and/or Immigration and Customs Enforcement (ICE)

Each applicant must respond to the following questions within their application:

- 1) Does your jurisdiction have any laws, policies, or practices related to whether, when, or how employees may communicate with DHS or ICE?
- 2) Is your jurisdiction subject to any laws from a superior political entity (e.g. a state law that binds a city) that meet the description in question 1?
- 3) If yes to either:
 - Please provide a copy of each law or policy.
 - Please describe each practice.
 - Please explain how the law, policy, or practice complies with section 1373.

Note: Responses to these questions must be provided by the applicant as part of the JAG application. Further, the requirement to provide this information applies to all tiers of JAG funding and for all subawards made to state or local government entities, including public institutions of higher education. All subrecipient responses must be submitted to FDLE. Responses to these questions are not required from subrecipients that are a tribal government/organization, a nonprofit organization, or a private institution of higher education.

State and Federal Transparency

Subaward agreements and information supplied to FDLE for grant management and payment purposes will be used to report to the following mandatory state and federal transparency systems.

Florida Accountability and Contract Tracking System (FACTS)

This grant agreement, all corresponding information and a copy of the grant document, is provided to FACTS to meet requirements under Chapter 2013-54 and 2013-154 Laws of Florida.

Exemption from FACTS

The SIMON grant management system allows for partial or complete contract exemption from FACTS for those agreements containing information exempt from public records. Please be aware, in the event that your agency's submission contains confidential and/or exempt information prohibited from public dissemination under Florida's Public Records Law, Chapter 119, Florida Statutes, the subrecipient

agency bears the responsibility for applying proper redactions. Otherwise, any and all records submitted may be released without redactions.

Federal Funding Accountability and Transparency Act (FFATA)

The Federal Funding Accountability and Transparency Act (FFATA) was signed on September 26, 2006, with the intent to empower every American with the ability to hold the government accountable for each spending decision. The end result is to reduce wasteful spending in the government. The FFATA legislation requires information on federal awards (federal financial assistance and expenditures) be made available to the public via a single, searchable website, which is USASpending.gov. FDLE is required to report subaward data to FFATA as well.

Length of Award and Distribution of Funds

Length of the Award

JAG-Countywide awards will be approved for a six (6) to eighteen (18) month project period between October 1, 2018 and September 30, 2020.

Distribution of Funds

Grant funds are distributed on a cost reimbursement basis, with the ability to advance, for satisfactory performance of eligible activities. Payment requests can be submitted on a monthly or quarterly basis and should include total expenditures for the reporting period. Reimbursements will be processed in conjunction with the receipt and review of programmatic performance reports to determine successful completion of minimum performance deliverables as specified in the agreement.

Application Deadline

Applications should be submitted via the FDLE Subgrant Information Management Online ([SIMON](#)) grant management system by **June 15, 2019**.

Please see **Appendix A: Application Timeline** for other important dates.

NOTE: Our application process has changed. Signature pages and mailed copies are NOT required at the time of application submission. The OCJG grant manager will request signature pages after a complete review of the application and prior to approval.

How to Apply

Failure to follow application instructions may result in the incursion of a special condition at the time of award.

Applications must be submitted via FDLE's online grants management system, SIMON, which can be accessed at <http://simon.fdle.state.fl.us>.

Access codes are required to begin an application in SIMON. The SIMON announcement code for FY18 JAG subawards are provided to each County Coordinator designated and approved by the County to facilitate the application process for each jurisdiction. OCJG updates the contact information for designated county coordinators on the website. Applicants are encouraged to contact their County Coordinators to obtain the necessary information required to apply.

For a step-by-step guide on how to complete an application in SIMON, please review the [SIMON User Manual](#).

In order to apply in the system, the organization and user(s) must be registered in SIMON. For questions or issues related to organization or user accounts, please contact the SIMON Help Desk at (850) 617-1250 or criminaljustice@fdle.state.fl.us.

Application Requirements

Applications submitted under this solicitation must adhere to federal, state and program specific requirements. For more information related to properly developing and writing an application to meet many of the state and federal contract requirements, please review the OCJG Grant Writing Guide.

Problem Identification

This section contains a general summary of the criminal justice activity, problem or issue that will be addressed with grant funds. In addition, the Problem Identification should include data to support the problem description; and what has been done to date to address the specific problem.

Project Summary / Scope of Work

The scope of work (SOW) should describe how the problem above will be addressed and how proposed activities relate to the grant program priorities. This section should identify each activity, objective, task, and/or responsibility that will be completed or provided. Additionally, it should identify who will provide/receive services, standards or levels of service to be delivered, anticipated project outcomes or impacts resulting from these activities, and any performance or documentation that will be produced or maintained in support of the project.

In addition, the SOW should provide a clear understanding of the project design and implementation plan, a general timeline for completion of project tasks/activities, the capabilities and competencies of the applicant, and the plan for collecting data for performance reporting.

Project Director Assignment

A Project Director must be assigned by selecting the "Assign Role" button on the Subgrantee Contacts menu.

The assigned Project Director should be a person who is aware of all facets of the program – programmatic and financial – or have the ability to easily communicate with individuals responsible for various project activities. The Office of Criminal Justice Grants will use the assigned Project Director as the primary Point-of-Contact for grant related correspondence.

Performance

FDLE requires subrecipients to report performance either monthly or quarterly through the SIMON system. The objectives and measures will be based on federal JAG program requirements as identified by DOJ. Please note that performance reporting is a federal program requirement; failure to provide performance data in a timely manner may result in withholding of funds.

Financial / Budget

The financial/budget section should provide a detailed computation for each cost element for which funding is requested. The budget should list each item with the total cost and show how it was calculated, be mathematically sound, and correspond with the information and figures provided. The budget narrative should thoroughly and clearly describe every category of expense. Proposed budgets should be complete, cost effective, and allowable. Applicants should demonstrate how costs will be maximized for effectiveness in relation to potential alternatives and the goals of the project.

If funds are requested for the contracted services budget category, applicants must indicate whether requested costs are for procurement contracts or subawards. Each cost element in the contracted services budget category will be required to have a completed "Checklist to Determine Subrecipient or Contractor Classification" form submitted in conjunction with the application.

Standard Conditions

The standard conditions provide detailed compliance requirements for subrecipients upon signed acceptance of the subaward. It is imperative all persons involved with this subaward read the standard conditions. Failure to comply with the provisions outlined in the Standard Conditions may result in project costs being disallowed.

Appendix A Application Timeline

| | |
|-------------------------|--|
| July 20, 2018 | Florida received notice of final state JAG appropriation from U.S. Department of Justice. |
| August 22, 2018 | FDLE Office of Criminal Justice Grants (OCJG) submitted the State of Florida application for FY18 Byrne JAG funding. |
| November 1, 2018 | Florida accepted the state's FY18 federal JAG award. |
| April 15, 2019 | OCJG released JAGC subgrant solicitation on the department's website; Notification emails sent to chief officials. |
| May 15, 2019 | Deadline for BOCCs to respond to OCJG with Certification of Participation and designation of County Coordinator. |
| Ongoing | Upon receipt of BOCC COP and County Coordinator designation; OCJG provides County Coordinator with application information and SIMON announcement code to distribute to all application managers in their respective counties. |
| June 15, 2019 | Deadline for County Coordinators to submit required 51% letters to OCJG advising of applications that will be submitted from agencies within their respective counties. |
| June 15, 2019 | Deadline to submit applications in FDLE's electronic grants management system (SIMON). |

Appendix B Application Checklist

What Each County Should Do - Pre-Application

- Submit a signed *Certificate of Participation* designating a County Coordinator
- Assure all 51% letters for the county have been completed and submitted to OCJG

What Each Applicant Should Do – Pre-Application

- Acquire a DUNS Number
- Acquire or renew registration with SAM.gov
- For new users, request SIMON account
- For existing users, verify SIMON username/password and contact information
- Obtain a properly executed "FY18 Certification of Compliance with 8 U.S.C. § 1373 & 1644"
- Obtain an *EEO Certification* via EEO Reporting Tool
- Read the FDLE subaward Special Conditions and DOJ Grants Financial Guide

Additional Requirements

- Complete the Subaward Management Capabilities and Compliance Questionnaire
- Complete a Certification Regarding Lobbying; Debarment, Suspension, and Other Responsibility Matters; and Drug Free Workplace Requirements (for state agencies and local units of government, if applicable)
- Complete an OJP Checklist to Determine Subrecipient or Contractor Classification for each cost element requested in the Contracted Services budget category
- Complete a Body Armor Mandatory Wear Policy Certification (if applicable)
- Complete a Confidential Funds Certification (if applicable)
- Complete an Automated Data Processing Certification (if applicable)
- Complete a Sole Source Justification form (if applicable)

**Appendix C
FY18 JAGC County Allocation**

| County | County Allocation | County | County Allocation |
|---------------|--------------------------|---------------|--------------------------|
| Alachua | \$ 91,348 | Lake | \$ 90,587 |
| Baker | \$ 35,759 | Lee | \$ 188,768 |
| Bay | \$ 93,349 | Leon | \$ 103,916 |
| Bradford | \$ 50,503 | Levy | \$ 33,190 |
| Brevard | \$ 149,196 | Liberty | \$ 20,736 |
| Broward | \$ 412,043 | Madison | \$ 53,606 |
| Calhoun | \$ 22,218 | Manatee | \$ 122,897 |
| Charlotte | \$ 70,215 | Marion | \$ 99,212 |
| Citrus | \$ 47,405 | Martin | \$ 64,782 |
| Clay | \$ 55,574 | Monroe | \$ 72,694 |
| Collier | \$ 95,460 | Nassau | \$ 47,212 |
| Columbia | \$ 47,299 | Okaloosa | \$ 73,558 |
| Dade | \$ 650,219 | Okeechobee | \$ 61,470 |
| Desoto | \$ 39,448 | Orange | \$ 324,879 |
| Dixie | \$ 27,354 | Osceola | \$ 97,033 |
| Duval | \$ 259,132 | Palm Beach | \$ 322,532 |
| Escambia | \$ 120,345 | Pasco | \$ 123,614 |
| Flagler | \$ 38,991 | Pinellas | \$ 276,412 |
| Franklin | \$ 46,433 | Polk | \$ 189,869 |
| Gadsden | \$ 31,520 | Putnam | \$ 63,242 |
| Gilchrist | \$ 28,937 | Santa Rosa | \$ 49,499 |
| Glades | \$ 13,014 | Sarasota | \$ 108,616 |
| Gulf | \$ 45,802 | Seminole | \$ 126,453 |
| Hamilton | \$ 52,194 | St. Johns | \$ 61,164 |
| Hardee | \$ 40,318 | St. Lucie | \$ 96,874 |
| Hendry | \$ 75,408 | Sumter | \$ 45,461 |
| Hernando | \$ 58,937 | Suwannee | \$ 37,917 |
| Highlands | \$ 61,757 | Taylor | \$ 38,572 |
| Hillsborough | \$ 337,189 | Union | \$ 21,568 |
| Holmes | \$ 24,127 | Volusia | \$ 150,129 |
| Indian River | \$ 59,750 | Wakulla | \$ 22,925 |
| Jackson | \$ 30,288 | Walton | \$ 34,715 |
| Jefferson | \$ 33,033 | Washington | \$ 31,785 |
| Lafayette | \$ 15,305 | | |
| | | | \$ 6,515,757 |



July 31, 2019

Palm Beach County
Board of County Commissioners
301 North Olive Avenue,
12th Floor
West Palm Beach, FL 33401-4705
(561) 355-2030
Fax: (561) 355-3982
www.pbcgov.com

Palm Beach County
Board of County Commissioners

Mack Bernard, Mayor
Dave Kerner, Vice Mayor
Hal R. Valeche
Gregg Weiss
Robert Weinroth
Mary Lou Berger
Melissa McKinlay

County Administrator
Verdenia C. Baker

"An Equal Opportunity
Affirmative Action Employer"

Ms. Rona Kay Cradit, Bureau Chief
Florida Department of Law Enforcement
Office of Criminal Justice Grants
2331 Phillips Road
P.O. Box 1489
Tallahassee, FL 32308

SUBMITTED VIA FDLE SIMON ONLINE SYSTEM

RE: Edward Byrne Memorial Justice Assistance Grant (JAG) Countywide Program for Federal Fiscal Year 2018 (County Fiscal Year 2019) Grant Applications

Dear Ms. Cradit:

As Mayor of the Palm Beach County Board of County Commissioners (the Board), which represents unincorporated Palm Beach County with a population of 624,941, I conditionally request acceptance of these two grant applications for the Edward Byrne Memorial Justice Assistance Grant (JAG) Countywide Program for Federal Fiscal Year 2018 (County Fiscal Year 2019). Attached please find Palm Beach County's grant applications in the amount of \$322,532 as allocated per below:

| PALM BEACH COUNTY | PROJECT TITLE | FEDERAL FUNDS RECOMMENDED |
|-------------------|-----------------|---------------------------|
| Palm Beach County | Reentry Program | \$272,532 |
| Palm Beach County | PalmFUSE | \$50,000 |
| TOTAL | | \$322,532 |

Given there is insufficient time to place this item on the Board agenda to meet your July, 31, 2019 deadline, these grant applications will go before the Board to ratify my signature at the next available meeting.

If you require further information, please contact Kristina Henson, Executive Director of the Palm Beach County Criminal Justice Commission at 561-355-4943.

Sincerely,

Mayor Mack Bernard
Palm Beach County
Board of County Commissioners

**APPROVED AS TO FORM
AND LEGAL SUFFICIENCY**

COUNTY ATTORNEY

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

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Section 1 Administration

Subgrant Recipient

Organization Name: Palm Beach County Board of Commissioners
County: Palm Beach

Chief Official

Name: Mack Bernard
Title: Mayor
Address: 301 North Olive Avenue
City: West Palm Beach
State: FL **Zip:** 33401-4700
Phone: 561-355-2207 **Ext:**
Fax:
Email: mbernard@pbcgov.org

Chief Financial Officer

Name: Sharon Bock
Title: Clerk & Comptroller
Address: 301 North Olive Avenue
9th Floor
City: West Palm Beach
State: FL **Zip:** 33401-4700
Phone: 561-355-4995 **Ext:**
Fax: 561-355-6727
Email: sbock@mypalmbeachclerk.com

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Section 18 Administration

Implementing Agency

Organization Name: Palm Beach County Criminal Justice Commission
County: Palm Beach

Chief Official

Name: Kristina Henson
Title: Executive Director
Address: 301 North Olive Avenue
City: West Palm Beach
State: FL **Zip:** 33401-4700
Phone: 561-355-2314 **Ext:**
Fax:
Email: KHenson@pbcgov.org

Project Director

Name: Jonathan Hackley
Title: Criminal Justice Analyst
Address: 301 North Olive Avenue
City: West Palm Beach
State: FL **Zip:** 33401-4700
Phone: 561-355-4939 **Ext:**
Fax:
Email: jhackley@pbcgov.org

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Section 1: Administration

Section Questions:

Question: Does your jurisdiction have any laws, policies, or practices related to whether, when, or how employees may communicate with the Department of Homeland Security (DHS) or Immigration and Customs Enforcement (ICE)?

Answer: No

Question: Is your jurisdiction subject to any laws from a superior political entity (e.g., a state law that binds a city) that meet the description in question 1?

Answer: No

Question: If yes to either #1 or #2, describe each practice AND provide a copy of each law or policy to criminaljustice@fdle.state.fl.us.

Answer: N/A

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Florida Department of Law Enforcement
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Section 2: Project Overview

General Project Information

Project Title: PALM BEACH COUNTY FUSE
Subgrant Recipient: Palm Beach County Board of Commissioners
Implementing Agency: Palm Beach County Criminal Justice Commission
Project Start Date: 10/1/2018 **End Date:** 3/31/2020

Problem Identification

Palm Beach County, under the leadership of the Criminal Justice Commission, has been chosen as a partner site in the John D. and Catherine T. MacArthur Foundation Safety and Justice Challenge. The goal of this competitive grant project is to reduce local jail populations without compromising public safety and to address racial and ethnic disparities within those populations.

Palm Beach County has developed several strategies with this goal in mind. One of the strategies is centered around individuals who have been identified as frequent utilizers. These are people who have become caught up in a cycle of frequent incarceration, homelessness and hospitalization. This cycle is extremely counterproductive for these individuals and extremely costly for crisis care agencies. Frequent utilizers are identified by cross matching data from crisis systems (jails, homeless shelters, behavioral health and crisis centers).

In working to end this cycle, Palm Beach County has partnered with the New York based Corporation for Supportive Housing (CSH) and multiple local service agencies and non-profits to address this problem. CSH has developed a model known as FUSE (Frequent Users Systems Engagement). The FUSE model, which will be described further below, incorporates supportive housing with wraparound services to create intervention leading to an environment in which these frequent utilizers can stabilize their lives. Its goals mirror those of Palm Beach County's reentry program as all of frequent utilizers have been previously incarcerated and are seeking to avoid further incarceration.

Palm Beach County Board of Commissioners does not have sufficient funds budgeted to pay for the project manager position for these project goals and is in need of grant funds.

Project Summary (Scope of Work)

The goal of the FUSE Project is to break the cycle of incarceration and homelessness among individuals with complex behavioral health challenges who are the highest utilizers of jails, homeless shelters and other crisis service systems. FUSE incorporates the principles of reentry into its model. It reduces recidivism, increases housing stability and decreases the use of multiple crisis services, resulting in significant cost savings to the public.

Palm Beach County FUSE (PalmFUSE) began by gathering appropriate stakeholders around the table to discuss the project. This group included: Palm Beach County Criminal Justice Commission, The Lord's Place, Palm Beach County Sheriff, Southeast Florida Behavioral Health Network (SEFBHN), Gulfstream Goodwill, Salvation Army,

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Quantum Foundation, Palm Beach County Human Services Department, Healthcare

District of Palm Beach County, Jerome Golden Center for Behavioral Health, St. Mary's Hospital and JFK North Hospital.

PBC FUSE can be outlined as follows:

- 1.) The client population is determined through a process of cross-matching in multiple data systems. First, the sheriff provides a list of individuals who have been admitted to jail three or more times within the past 24 months (typically for low level offenses). Second, that list is matched with the local HMIS (Homeless Management Information System) list maintained by the County's Community Services Department to determine how many individuals from the jail list experienced an episode of homelessness within the last 12 months. Third, the individuals who appeared on both of the first two lists are matched with a list maintained by SEFBHN of individuals who have had contact with behavioral health crisis centers over the past 36 months. The individuals who appear on all three lists constitute the PalmFUSE identified population.
- 2.) Through a process of outreach (looking for individuals where they are living outside in the community) and inreach (looking for individuals in jails, homeless shelters and hospitals), potential PalmFUSE clients are located and engaged.
- 3.) Once engaged, the clients are placed in permanent supportive housing. Housing units are provided either through existing resources (non-profits, local government) or by private landlords who are located through the services of housing specialists and paid by PalmFUSE funding sources.
- 4.) Upon being placed in housing, clients are assigned case managers who link them with wraparound services to meet their needs and assist them in stabilizing their lives.
- 5.) The School of Criminology and Criminal Justice of Florida Atlantic University (FAU) will conduct an evaluation of the PBC FUSE project for a period of two years. FAU researchers will provide a process evaluation, an outcome evaluation and a cost-benefit analysis (to determine cost savings to public systems). Part of the evaluation will consist of interviews with PalmFUSE clients. The first interview will be conducted within thirty-sixty days of the individual initially being housed. Other interviews will be conducted on the one and two year anniversaries of the initial housing date.
- 6.) PalmFUSE will begin with a pilot project consisting of up to twenty-five individuals. The goal is to bring the project to scale within two years by housing one hundred individuals.
- 7.) Necessary personnel will include a project manager, who is the subject of this grant application. The project manager shall be responsible for overseeing the implementation and then management of PalmFUSE project.

PalmFUSE is tracking the following objectives over two years for those it will serve: reduction in recidivism; housing retention; reduction in hospitalizations; and maintain

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or increase income.

Palm Beach County hired the project manager, who is a fulltime county employee in March 2018.

The deliverable for this agreement is the quarterly performance by the project manager of the tasks and activities described in the scope of work in accordance with the job description for this position. Documentation for deliverables will include hours worked and pay stubs.

The minimum standards for the project manager are set forth in that position's job description. The project manager is responsible for the implementation of the PalmFUSE project and, following implementation, for the effective and efficient operation of the project. The manager coordinates meetings of the policy and operations committees; coordinates and monitors the performance of housing locators and case managers; coordinates and assist with ongoing data collection with the research partner; and assumes responsibility for the day-to-day management of the project.

The project manager will not be directly overseeing employees. Third party providers will be responsible for services. The manager coordinates the execution and implementation of contracts with those providers. The manager coordinates and monitors their efforts through weekly meetings and the use of the HMIS data system. The manager reports to and consults with the policy committee through bimonthly meetings.

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Justice Assistance Grant - County-wide

Section 2: Project Overview

Section Questions:

Question: What percentage of the total cost of this project is being funded by sources other than this award?

Answer: 32

Question: What is the name of the jurisdiction(s) your agency provides service to. (e.g., City of Miami, Orange County, State of Florida)

Answer: Palm Beach County Florida

Question: What is the address of the location being used to provide services for this project?

Answer: 301 N Olive Ave West Palm Beach FL 33401

Question: Describe your agency. (e.g., non-profit, community based, government)

Answer: Government

Question: Have you verified that the subgrantee has an active and current registration in SAM.gov?

Answer: Yes

Question: What is the Operating Capital Outlay threshold used by the subgrantee? If the implementing agency is a sheriff's office, indicate the sheriff's office's threshold instead.

Answer: \$1000.00

Question: Does the subgrantee receive a single grant in the amount of \$750,000 or more from the U.S. Department of Justice?

Answer: Yes

Question: Does the implementing agency receive a single grant in the amount of \$750,000 or more from the U.S. Department of Justice?

Answer: Yes

Question: In your organization's preceding completed fiscal year, did your organization (the subgrantee) receive at least (a) 80 percent or (b) \$25,000,000 of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

Answer: No

Question: If you answered yes above, does the public have access to information about the compensation of the executives in your organization (the subgrantee) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? If answer to Part 1, above, was "no," answer N/A.

Answer: No

Question: What is the combined population of the jurisdiction(s) your agency provides services to (according to the 2010 census)?

Answer: 1320135

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Section 3 Performance

General Performance Info:

Performance Reporting Frequency: Quarterly

Prime Purpose Area: 09 - Reentry Services

State Purpose Area: 1G - General Questions

Objectives and Measures

Objective: General Questions - General Questions for All Recipients

Measure: General 01

Will your organization be using the crimesolutions.gov website during the grant period regardless of JAG funding? Crimesolutions.gov provides information on several crime reduction and prevention programs and practices.

Goal: No

Measure: General 02

Will your organization be using the The National Training and Technical Assistance Center (NTTAC) during the grant period, regardless of JAG funding? The NTTAC serves as BJA's training and technical assistance center. You can find resources, tools, webinars, and TTA support on a variety of criminal justice issues and initiatives.

Goal: No

Measure: General 03

Will your organization be using the NCJP.org website during the grant period, regardless of JAG funding? NCJP.org contains resources to support strategic planning, program development, and implementation of evidence-based policy and practice.

Goal: No

Measure: General 04

Will your organization be using the Evidence-Based Policing Matrix during the grant period regardless of JAG funding? The Evidence-Based Policing Matrix provides information on evidence-based practices for law enforcement.

Goal: No

Measure: General 05

Will your organization be using the What Works in Reentry Clearinghouse during the grant period regardless of JAG funding? The clearinghouse provides research on the effectiveness of reentry programs and practices.

Goal: No

Measure: General 06

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Section 3: Performance

Will your organization be using Research to Practice during the grant period regardless of JAG funding? Research to Practice promotes the dissemination of research on drug courts to practitioners and policymakers.

Goal: No

Measure: General 07

Will your organization be using any other resources during the grant period regardless of JAG funding? If yes, please describe them.

Goal: N/A

Measure: General 08

During the grant period, will your agency conduct or sponsor (with or without JAG funds) a survey or focus group of citizens on any of the following topics? Enter all that apply from the following list: Public satisfaction with police services; public satisfaction with prosecution services; public satisfaction with public defender/indigent defense services; public satisfaction with courts; public perceptions of crime/disorder problems; personal crime experiences of citizens; none of the above; unsure/don't know.

Goal: No

Measure: General 09

During the grant period, which of the following community activities will your organization be involved in, with or without JAG funds and how often will they each occur (yearly, monthly, etc.)? Choose from the following list: Hosting community meetings; attending community meetings; distributing a newsletter, e-mail, or other bulletin; attending community events; conducting social media activities; conducting outreach to minority populations; other (please describe)

Goal: Other-The Criminal Justice Commission will conduct monthly meetings of its Community Engagement Task Force.

Measure: General 10

Law Enforcement Agencies ONLY: In which of the following ways has your agency fostered community involvement in the last year? Enter all that apply from the following list: Citizen Review Board or other review board with citizen representation, Citizen's Police Academy, Internships for university or high school students, Volunteer Program, Auxiliary police officer program, Police Cadet Program, k-12 school programs, Youth Athletic Programs, Other (please Describe), None of the above, Unsure/Don't know.

Goal: N/A

Measure: General 11

Identify the goal(s) you hope to achieve with your funding. If you have

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Section 3: Performance

multiple goals, describe each goal separately.

Goal: Reduce recidivism among participants; increase housing stability; decrease the local jail population; and decrease reliance on multiple crisis services resulting in significant cost savings.

Measure: General 12

Are the subrecipient and implementing agency aware that they will be required to report on the status of the identified goals during each reporting period?

Goal: Yes

Measure: General 13

Describe any barriers you may encounter which may prevent you from achieving your identified goal(s).

Goal: Difficulties locating and engaging participants in the program.

Measure: General 14

Are you aware that the Office of Criminal Justice Grants encourages recipients to report on any noteworthy accomplishments, success stories, or program results that they would like to showcase?

Goal: Yes

Measure: General 11b

What major activities are planned for each of your goals listed in question 11?

Goal: Supervision of housing locators; case managers and relates services; coordination of outreach and "inreach" efforts to locate and engage clients; coordination with an academic partner regarding process and outcome evaluations; managing of contracts; creating reports for the PalmFUSE policy committee and funders.

State Purpose Area: 2P - Personnel

Objectives and Measures

Objective: Personnel Questions - Questions for all recipients using personnel.

Measure: Personnel 1

During the grant period, approximately how many overtime hours will be funded by JAG?

Goal: 0

Measure: Personnel 2

During the grant period, how many personnel will have their salary or pay funded, at least partially, with JAG funds?

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Section 3: Performance

Goal: 1

Measure: Personnel 3

How many new positions will be created with JAG funds during the grant period?

Goal: 0

State Purpose Area: 3E - Equipment, Supplies, and Technology Enhancements

Objectives and Measures

Objective: Equipment - Questions for all recipients purchasing Equipment, Supplies, and Technology Enhancements.

Measure: Equipment 1

Do the Subrecipient and Implementing agencies understand that they will be required to submit an itemized account of all items purchased during each reporting period as part of their performance reporting?

Goal: Yes

State Purpose Area: R25 - Questions for recipients of an award \$25,000 or more.

Objectives and Measures

Objective: R General - Reentry questions for recipients of an award \$25,000 or more.

Measure: R01

How many employees does your office currently have on staff? Please count both full - and part-time employees.

Goal: 10

Measure: R02

Of the employees your office currently has on staff, how many are JAG funded?

Goal: 1

Measure: R03

What is the name of your reentry program/service? If you will operate more than one program/service, answer for each separately.

Goal: PalmFUSE (Palm Beach County Frequent Users Systems Engagement)

Measure: R04

If you will operate a reentry program/service with JAG funds during the grant period, what percentage of the program's total costs will be paid for

Section 3: Performance

with sources other than this JAG award? If you operated more than one program, answer for each separately.

Goal: Approximately 79%

Measure: R05

If you will operate a reentry program/service with JAG funds during the grant period, what is the initiation year of that program, regardless of when it received JAG funding? If you will operate more than one program, answer for each separately.

Goal: 2017

Measure: R06

Are you or a partner planning or conducting an evaluation of your reentry program/service? If you will operate more than one program, answer for each separately.

Goal: Yes

Measure: R07

If you or a partner are planning or conducting an evaluation of your reentry program/service, describe the current status of the evaluation, its purpose, who is conducting the evaluation and the evaluation results if applicable. If you will operate more than one program being evaluated, answer for each separately.

Goal: The Palm Beach County Criminal Justice Commission's Research and Planning Unit conducts recidivism studies of various CJC programs on a quarterly basis and annually. This research is done by tracking all clients and submitting a data set to FDLE to determine rearrests. In addition, Florida Atlantic University School of Criminal Justice and Criminology will conduct an evaluation of the program as to the process and outcomes.

Measure: R08

What reentry services will you provide during the grant period? If you will operate more than one program, answer for each separately. Choose all that apply from the following list: Cognitive based, Educational, Employment, Healthcare/Medicaid eligibility, Housing, Mental Health, Pro-social, Substance abuse, Transportation, Vocational, Individualized case planning, Family engagement, Other (please describe).

Goal: Cognitive based, Educational, Employment, Healthcare/Medicaid eligibility, Housing, Mental Health, Pro-social, Substance abuse, Transportation, Vocational, Individualized case planning, and Family engagement.

Measure: R09

When are candidates typically assessed/screened for eligibility for services, regardless of JAG funding? Choose from the following: Upon arrest/preadjudication, Within the first 6 weeks of sentencing, Within the first 6 months of sentence/time served, Post release, None of the above,

Section 3: Performance

Other (please describe).

Goal: Candidates are identified through criteria that indicates frequent admissions to the following systems within a year: the Palm Beach County jail, homeless services within the county, behavioral health services within the county, and hospital stays within the county.

Measure: R10
Regardless of JAG funding, approximately how many candidates will be screened for eligibility for your reentry program/service during the grant period? Candidates are those identified at the time of arrest or referred by criminal justice professionals but who may not necessarily be deemed eligible for participation. If you will operate more than one program, answer for each separately.

Goal: Approximately 25

Measure: R11
Regardless of JAG funding, approximately how many new participants will receive services for the first time during the grant period? If you will operate more than one program, answer for each separately.

Goal: All participants will be receiving services for the first time.

Measure: R12
Regardless of JAG funding, how many total participants are currently enrolled in your reentry program/service? If you operated more than one program, answer for each separately.

Goal: Two

Measure: R13
Regardless of JAG funding, approximately how many participants will successfully complete all corrections program requirements during the grant period? If you will operate more than one program, answer for each separately.

Goal: It is anticipated that 12 or more initial participants will complete all program requirements within the grant period.

Measure: R14
Regardless of JAG funding, approximately how many participants will not complete your reentry program/service (unsuccessfully exited) for any reason during the grant period? If you will operate more than one program, answer for each separately.

Goal: It is anticipated that approximately 3 of the initial participants will not complete the program during the grant period.

Measure: R15
Are you aware that you will be required to complete the reentry

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Section 3: Performance

questionnaire and submit it to your grant manager alongside each performance report.

Goal: Yes

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Section 4: Financial

General Financial Info:

Note: All financial remittances will be sent to the Chief Financial Officer of the Subgrantee Organization.

Financial Reporting Frequency for this Subgrant: Quarterly

Is the subgrantee a state agency?: No

FLAIR / Vendor Number: 596000785

Budget:

| Budget Category | Prime | Match | Total |
|--------------------------|--------------------|---------------|--------------------|
| Salaries and Benefits | \$48,185.00 | \$0.00 | \$48,185.00 |
| Contractual Services | \$0.00 | \$0.00 | \$0.00 |
| Expenses | \$1,815.00 | \$0.00 | \$1,815.00 |
| Operating Capital Outlay | \$0.00 | \$0.00 | \$0.00 |
| Indirect Costs | \$0.00 | \$0.00 | \$0.00 |
| -- Totals -- | \$50,000.00 | \$0.00 | \$50,000.00 |
| Percentage | 100.0 | 0.0 | 100.0 |

Project Generated Income:

Will the project earn project generated income (PGI)? No

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Section 4: Financial (cont.)

Budget Narrative:

Position: FUSE Program Coordinator \$70,622 (approx. \$25.205/hour); \$48,185 2018 FDLE grant funding

Full-Time

Existing Position

Previous Funding: 2017-JAGC-PALM-4-F9-226

Salary: \$52,427; 2018 FDLE funding \$39,410

FICA: 6.20% \$3,277; 2018 FDLE funding \$2,444

Medicare: 1.45% \$766; 2018 FDLE funding \$571

Insurance (Health, Life Insurance, and Long Term Disability): \$9,821; 2018 FDLE funding \$2,258

Retirement Contribution FRS \$4,330; 2018 FDLE funding \$3,502

Total: \$70,622; 2018 FDLE funding \$48,185

Grant funding: \$70,622 (100% of the position's salary; 31.77% funding by 2017 FDLE and 68.23% funded by 2018 FDLE grant)

PalmFUSE Coordinator Job Description

The PalmFUSE coordinator implements, organizes, coordinates and manages the PalmFUSE initiative under the supervision of the Manager of Criminal Justice Programs. Responsibilities include coordinating policy team and subcommittee meetings, monitoring contracts, assisting with ongoing data collection, identifying potential clients from the local Homeless Management Information System (HMIS), collaborating with research partner Florida Atlantic University on its process and outcomes evaluation, and managing the overall project. The PalmFUSE coordinator reports to and consults with the policy committee. PalmFUSE is part of the MacArthur Foundation Safety and Justice Challenge.

Section 4 Financial

Section Questions:

Question: If the budget contains salaries and benefits, will this project result in a net personnel increase, or continue to fund a prior federally grant funded net personnel increase?

Answer: Yes

Question: If Expenses or Operating Capital Outlay are included in your budget, what will be the method of procurement for those items? (e.g., competitive bid, sole source, state term contract)

Answer: N/A

Question: If indirect cost is included, explain the indirect cost plan. Provide documentation of approval.

Answer: N/A

Question: If contractual services in the budget are based on unit costs, provide a definition and breakdown of cost for each service. Include the methodology for the unit cost plan and when it was approved.

Answer: N/A

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Section 5: Standard Conditions

Insert Standard Conditions Page here.

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Section 6: Signatures

In witness whereof, the parties affirm they each have read and agree to the conditions set forth in this agreement, have read and understand the agreement in its entirety and have executed this agreement by their duty authorized officers on the date, month and year set out below.

Corrections on this page, including Strikeovers, whiteout, etc. are not acceptable.

**State of Florida
Department of Law Enforcement
Office of Criminal Justice Grants**

Signature: _____

Typed Name and Title: _____

Date: _____

**Subgrant Recipient
Authorizing Official of Governmental Unit
(Commission Chairman, Mayor, or Designated Representative)**

Typed Name of Subgrant Recipient: _____

Signature: _____

Typed Name and Title: _____

Date: _____

**Implementing Agency
Official, Administrator or Designated Representative**

Typed Name of Implementing Agency: _____

Signature: _____

Typed Name and Title: _____

Date: _____

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Section 7: Certifications and Authorizations

Insert Certifications and Authorizations here.

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Section 1: Administration

Subgrant Recipient

Organization Name: Palm Beach County Board of Commissioners
County: Palm Beach

Chief Official

Name: Mack Bernard
Title: Mayor
Address: 301 North Olive Avenue
City: West Palm Beach
State: FL **Zip:** 33401-4700
Phone: 561-355-2207 **Ext:**
Fax:
Email: mbernard@pbcgov.org

Chief Financial Officer

Name: Sharon Bock
Title: Clerk & Comptroller
Address: 301 North Olive Avenue
9th Floor
City: West Palm Beach
State: FL **Zip:** 33401-4700
Phone: 561-355-4995 **Ext:**
Fax: 561-355-6727
Email: sbock@mypalmbeachclerk.com

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Section # Administration

Implementing Agency

Organization Name: Palm Beach County Criminal Justice Commission
County: Palm Beach

Chief Official

Name: Kristina Henson
Title: Executive Director
Address: 301 North Olive Avenue
City: West Palm Beach
State: FL **Zip:** 33401-4700
Phone: 561-355-2314 **Ext:**
Fax:
Email: KHenson@pbcgov.org

Project Director

Name: Jonathan Hackley
Title: Criminal Justice Analyst
Address: 301 North Olive Avenue
City: West Palm Beach
State: FL **Zip:** 33401-4700
Phone: 561-355-4939 **Ext:**
Fax:
Email: jhackley@pbcgov.org

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Section 1: Administration

Section Questions:

Question: Does your jurisdiction have any laws, policies, or practices related to whether, when, or how employees may communicate with the Department of Homeland Security (DHS) or Immigration and Customs Enforcement (ICE)?

Answer: No

Question: Is your jurisdiction subject to any laws from a superior political entity (e.g., a state law that binds a city) that meet the description in question 1?

Answer: No

Question: If yes to either #1 or #2, describe each practice AND provide a copy of each law or policy to criminaljustice@fdle.state.fl.us.

Answer: N/A

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Section 2: Project Overview

General Project Information

Project Title: PBC EX-OFFENDER REENTRY
Subgrant Recipient: Palm Beach County Board of Commissioners
Implementing Agency: Palm Beach County Criminal Justice Commission
Project Start Date: 10/1/2018 **End Date:** 3/31/2020

Problem Identification

The Florida Department of Corrections (FDC) is the 3rd largest state correctional system in the country. Palm Beach County (PBC), ranks as the 29th largest county in the U.S. with more than 1.3 million residents. PBC had 1,139 FDC inmates that were released back into the community in 2016. In 2017, there were 4,053 sentenced adult inmates from PBC who are incarcerated in the FDC and 479 county sentenced inmates in the local jail.

With regard to juveniles, the Florida Department of Juvenile Justice (DJJ) released 2,903 juveniles from residential facilities back into the community in FY 2016-17, about 126 of those returned to Palm Beach County. In FY17-18, there were 2,607 juveniles sentenced to residential commitment in Florida, 125 of those originating in Palm Beach County.

Palm Beach County is committed to successfully reintegrating both juvenile and adult ex-offenders, thus it is a priority to provide services supported by this grant as they are targeted at reducing recidivism, successful reintegration and enhanced public safety.

Echoing many of the problems found nationally with reentry, Palm Beach County's released prisoners face numerous challenges that ultimately aid in their return to criminal activity, re arrest and re-incarceration. These challenges include unemployment, lack of housing, substance abuse, mental health problems and strained family relationships. To further compound these challenges, institutional programs aimed at assisting inmates in dealing with these issues have been sharply reduced in recent years due to budget reductions. Research shows that unemployment has a profound impact on recidivism rates. Statistics show that even before incarceration, adult inmates demonstrate weak or non-existent ties to the workforce (33% of inmates are unemployed in the month leading up to their arrests, compared to 10% unemployment in the general population). The lack of appropriate housing and the inability to access substance abuse treatment and mental health care significantly reduce positive outcomes.

National recidivism rates for juveniles do not exist, but state studies have shown that rearrest rates for youth within 1 year of release from an institution average 55 percent, while reincarceration and confinement rates during the same timeframe average 24 percent. These statistics underscore the need to reduce reoffending by providing systematic services to address reentry issues and facilitate a juvenile's reintegration back into society.

There are few evidence-based programs in reentry, but the Council of State Governments has published the "What Works in Reentry Clearinghouse", a one-stop shop for research on the effectiveness of a wide variety of reentry programs and practices. The "what works" literature shows that programs that provide intensive substance abuse and mental health treatment during incarceration, combined with aftercare, have proven effective in reducing recidivism; however, accessing these services continues to prove challenging for the target population.

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Section 2: Project Overview

For youth, research highlights the need to experience ?seamless? transitions from institutional settings to community settings, with clear communication among the different agencies and individuals involved in the reentry process. Agencies that could be involved in reentry efforts include residential facility staff, juvenile probation or parole officers, mental/behavioral health service providers, and other community-based treatment providers, schools, and family members and other adults who can support returning youth.

For large jurisdictions, such as Palm Beach County, there is a need for coordination and oversight of reentry programming. The Regional and State Transitional Offender Reentry (RESTORE) Initiative, established in 2011, is a comprehensive model for inmate reentry designed to reduce recidivism for the target population by identifying needs, providing targeted evidence-based programs and coordinating pre- and post-release services to assist ex-offenders transitioning from incarceration to the community. Along with RESTORE a Reentry Task Force was established in 2011. The County?s Reentry Task Force has developed a five-year plan and implemented various projects that work with adult and juvenile ex-offenders. This is a continuation grant from last year (2019-JAGC-PALM-1-N2-143)

Project Summary (Scope of Work)

In order to address the needs identified through this project of reducing recidivism, successful ex offender reintegration and enhanced public safety, the following resources are being requested through the State of Florida JAG: 1) Case Management Services; and 2) Programming for Juvenile Reentry Contractual Services.

Sub awardees will be responsible for tracking the hours of services per client, and documenting the service hours and/or clients served under the federal award. A provider not fulfilling obligations to the clients will not be reimbursed.

Sub awardees will be responsible for submitting invoices and records substantiating the services provided to Palm Beach County, and will be made available for review during grant monitoring or upon request. The providers will also provide additional documentation, such as reporting or sharing of client-based program data, including but not limited to: number of clients served, number of clients completing service plans, etc. The providers will maintain and produce documentation related to facility licensing and monitoring through the Department of Children and Families to provide treatment and behavioral health services.

Palm beach County will ensure records and documentation comply with 2 CFR 200.430, including but not limited to: pay policies, internal controls, cost allocation of program activities, time and effort reporting, etc.

Each subaward will be procured via a competitive solicitation for services, unless sole source is documented. Documentation relating to these procurements are available upon request.

Palm Beach County will request reimbursement of allowable costs identified in Section 4, pages 1 -3 on a quarterly basis.

1.) Case Management Services

The Reentry Center-City of Riviera Beach, The Lord?s Place, Inc., Gulfstream Goodwill Industries, Inc.

Palm Beach County is requesting to sub-ward grant funds to two local providers (The Reentry Center-City of Riviera Beach and The Lord?s Place, Inc.) of ex-offender reentry services. These providers serve individuals returning to Palm Beach County from State Prison or County Jail. Reentry Case Management is delivered to ex-

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offenders to support their ability to develop and complete a transition plan. Case Management aids in the provision of services to assist the ex-offender in developing skills to better manage the reentry process as well as cope with other life stressors or needs in order to reduce recidivism. Case Management can relate to Assessment Services, Motivational Interviewing, Cognitive Behavioral Services, Substance Abuse Treatment, Mental Health Treatment, Family Reunification Services, Pro-Social Activities, Employment Services, Education Services, Mentoring Services, Housing Services, Identification Services, Financial Education or Health Services. Ex-offenders are also provided with assistance obtaining health care and public assistance benefits as well as driver's licenses and identification assistance. Risk Assessment (LSI-r) determine clients' level of eligibility and their minimum required hours of case management services from the program.

2) Programming for Juvenile Reentry Contractual Services. Gulfstream Goodwill

Palm Beach County is requesting to sub-ward grant funds to a local provider (Gulfstream Goodwill) for Juvenile ex-offender services through the Back to a Future (BTAF) initiative. This initiative serves individuals returning to Palm Beach County through the Department of Juvenile Justice (DJJ). Juveniles are contacted by a case manager prior to their release from a DJJ facility, State Prison or County Jail. They are enrolled in the program and provided assessments to obtain information on risk level, job readiness, and other identified needs. They are provided a transition plan, targeted employment services, and other post-release services such as housing, identification assistance, healthcare, education, training, and pro-social activities through case managers who have been trained in motivational interviewing techniques and administering the LSI-r risk assessment. Risk Assessments (LSI-r) determine clients' level of eligibility and their minimum required hours of case management services from the program.

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Section 2: Project Overview

Section Questions:

- Question: What percentage of the total cost of this project is being funded by sources other than this award?
Answer: 81
- Question: What is the name of the jurisdiction(s) your agency provides service to. (e.g., City of Miami, Orange County, State of Florida)
Answer: Palm Beach County Florida
- Question: What is the address of the location being used to provide services for this project?
Answer: 301 N Olive Ave West Palm Beach FL 33401
- Question: Describe your agency. (e.g., non-profit, community based, government)
Answer: Local Government Agency
- Question: Have you verified that the subgrantee has an active and current registration in SAM.gov?
Answer: Yes
- Question: What is the Operating Capital Outlay threshold used by the subgrantee?
If the implementing agency is a sheriff's office, indicate the sheriff's office's threshold instead.
Answer: \$1000.00
- Question: Does the subgrantee receive a single grant in the amount of \$750,000 or more from the U.S. Department of Justice?
Answer: Yes
- Question: Does the implementing agency receive a single grant in the amount of \$750,000 or more from the U.S. Department of Justice?
Answer: Yes
- Question: In your organization's preceding completed fiscal year, did your organization (the subgrantee) receive at least (a) 80 percent or (b) \$25,000,000 of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?
Answer: No
- Question: If you answered yes above, does the public have access to information about the compensation of the executives in your organization (the subgrantee) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? If answer to Part 1, above, was "no," answer N/A.
Answer: No
- Question: What is the combined population of the jurisdiction(s) your agency provides services to (according to the 2010 census)?
Answer: 1320135

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Section 3: Performance

General Performance Info:

Performance Reporting Frequency: Quarterly

Prime Purpose Area: 09 - Reentry Services

State Purpose Area: 1G - General Questions

Objectives and Measures

Objective: General Questions - General Questions for All Recipients

Measure: General 01

Will your organization be using the crimesolutions.gov website during the grant period regardless of JAG funding? Crimesolutions.gov provides information on several crime reduction and prevention programs and practices.

Goal: Yes

Measure: General 02

Will your organization be using the The National Training and Technical Assistance Center (NTTAC) during the grant period, regardless of JAG funding? The NTTAC serves as BJA's training and technical assistance center. You can find resources, tools, webinars, and TTA support on a variety of criminal justice issues and initiatives.

Goal: Yes

Measure: General 03

Will your organization be using the NCJP.org website during the grant period, regardless of JAG funding? NCJP.org contains resources to support strategic planning, program development, and implementation of evidence-based policy and practice.

Goal: Yes

Measure: General 04

Will your organization be using the Evidence-Based Policing Matrix during the grant period regardless of JAG funding? The Evidence-Based Policing Matrix provides information on evidence-based practices for law enforcement.

Goal: No

Measure: General 05

Will your organization be using the What Works in Reentry Clearinghouse during the grant period regardless of JAG funding? The clearinghouse provides research on the effectiveness of reentry programs and practices.

Goal: Yes

Measure: General 06

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Section 8 Performance

Will your organization be using Research to Practice during the grant period regardless of JAG funding? Research to Practice promotes the dissemination of research on drug courts to practitioners and policymakers.

Goal: No

Measure: General 07

Will your organization be using any other resources during the grant period regardless of JAG funding? If yes, please describe them.

Goal: Yes, including resources from the National Reentry Resource Center and The Office of Juvenile Justice and Delinquency Prevention

Measure: General 08

During the grant period, will your agency conduct or sponsor (with or without JAG funds) a survey or focus group of citizens on any of the following topics? Enter all that apply from the following list: Public satisfaction with police services; public satisfaction with prosecution services; public satisfaction with public defender/indigent defense services; public satisfaction with courts; public perceptions of crime/disorder problems; personal crime experiences of citizens; none of the above; unsure/don't know.

Goal: NO

Measure: General 09

During the grant period, which of the following community activities will your organization be involved in, with or without JAG funds and how often will they each occur (yearly, monthly, etc.)? Choose from the following list: Hosting community meetings; attending community meetings; distributing a newsletter, e-mail, or other bulletin; attending community events; conducting social media activities; conducting outreach to minority populations; other (please describe)

Goal: Hosting meetings that are open to the public monthly; attending community meetings hosted by service providers, city municipalities, and other stakeholders weekly; attending community events monthly; conducting outreach to minority populations weekly.

Measure: General 10

Law Enforcement Agencies ONLY: In which of the following ways has your agency fostered community involvement in the last year? Enter all that apply from the following list: Citizen Review Board or other review board with citizen representation, Citizen's Police Academy, Internships for university or high school students, Volunteer Program, Auxiliary police officer program, Police Cadet Program, k-12 school programs, Youth Athletic Programs, Other (please Describe), None of the above, Unsure/Don't know.

Section 3: Performance

Goal: N/A

Measure: General 11

Identify the goal(s) you hope to achieve with your funding. If you have multiple goals, describe each goal separately.

Goal: To provide services targeted at reducing recidivism, successful reintegration, and enhanced public safety.

Measure: General 12

Are the subrecipient and implementing agency aware that they will be required to report on the status of the identified goals during each reporting period?

Goal: Yes

Measure: General 13

Describe any barriers you may encounter which may prevent you from achieving your identified goal(s).

Goal: The Palm Beach County RESTORE Initiative is voluntary. Although participants voluntarily enroll into the program, enrollees may not be fully ready to make the commitment or change the behaviors, which may cause unsuccessful outcomes.

Measure: General 14

Are you aware that the Office of Criminal Justice Grants encourages recipients to report on any noteworthy accomplishments, success stories, or program results that they would like to showcase?

Goal: Yes

Measure: General 11b

What major activities are planned for each of your goals listed in question 11?

Goal: Conduct an LSI-R for each reentry participant. Provide case management client support services to reentry participants. Case management includes Case management includes conducting validated risk and needs assessments, using motivational interviewing skills, and holding one-on-one meetings with reentry participants. Client support services includes cognitive behavioral interventions, pro-social activities, substance use treatment, mental health treatment, housing, employment

State Purpose Area: 5C - Consultants/Contracts

Objectives and Measures

Objective: Consultants/Contracts - Questions for all recipients using consultants/contracts.

Measure: Consultants1

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Please describe what consultants/contracts will be paid for with JAG funds during the grant period. Include names, titles and areas of expertise where applicable.

Goal: Case management and client support services are being contracted with the City of Riviera Beach Reentry Center, Gulfstream Goodwill Industries (GGI), and The Lord's Place (TLP).
All case managers will have the minimum requirements as directed in policies and procedures by the Florida Department of Corrections, including training in motivational interviewing, LSI-r certification, and excellent time management skills.

State Purpose Area: R25 - Questions for recipients of an award \$25,000 or more.

Objectives and Measures

Objective: R General - Reentry questions for recipients of an award \$25,000 or more.

Measure: R01

How many employees does your office currently have on staff? Please count both full - and part-time employees.

Goal: 5

Measure: R02

Of the employees your office currently has on staff, how many are JAG funded?

Goal: 1

Measure: R03

What is the name of your reentry program/service? If you will operate more than one program/service, answer for each separately.

Goal: Palm Beach County's Regional State Transitional Offender Reentry (RESTORE) Initiative

Measure: R04

If you will operate a reentry program/service with JAG funds during the grant period, what percentage of the program's total costs will be paid for with sources other than this JAG award? If you operated more than one program, answer for each separately.

Goal: About 81%

Measure: R05

If you will operate a reentry program/service with JAG funds during the grant period, what is the initiation year of that program, regardless of when it received JAG funding? If you will operate more than one program,

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Section 3: Performance

answer for each separately.

Goal: 2009

Measure: R06

Are you or a partner planning or conducting an evaluation of your reentry program/service? If you will operate more than one program, answer for each separately.

Goal: No

Measure: R07

If you or a partner are planning or conducting an evaluation of your reentry program/service, describe the current status of the evaluation, its purpose, who is conducting the evaluation and the evaluation results if applicable. If you will operate more than one program being evaluated, answer for each separately.

Goal: N/A

Measure: R08

What reentry services will you provide during the grant period? If you will operate more than one program, answer for each separately. Choose all that apply from the following list: Cognitive based, Educational, Employment, Healthcare/Medicaid eligibility, Housing, Mental Health, Pro-social, Substance abuse, Transportation, Vocational, Individualized case planning, Family engagement, Other (please describe).

Goal: Cognitive based, Educational, Employment, Healthcare/Medicaid eligibility, housing, mental health, pro-social, substance abuse, transportation, vocational, individualized case planning, and family engagement

Measure: R09

When are candidates typically assessed/screened for eligibility for services, regardless of JAG funding? Choose from the following: Upon arrest/preadjudication, Within the first 6 weeks of sentencing, Within the first 6 months of sentence/time served, Post release, None of the above, Other (please describe).

Goal: Pre-release at Sago Palm Reentry Center and Post-release

Measure: R10

Regardless of JAG funding, approximately how many candidates will be screened for eligibility for your reentry program/service during the grant period? Candidates are those identified at the time of arrest or referred by criminal justice professionals but who may not necessarily be deemed eligible for participation. If you will operate more than one program, answer for each separately.

Goal: About 1,200 adults and 100 Youth

Section 3: Performance

Measure: R11

Regardless of JAG funding, approximately how many new participants will receive services for the first time during the grant period? If you will operate more than one program, answer for each separately.

Goal: About 250 adults and 50 youth

Measure: R12

Regardless of JAG funding, how many total participants are currently enrolled in your reentry program/service? If you operated more than one program, answer for each separately.

Goal: About 729 adults and 38 youth

Measure: R13

Regardless of JAG funding, approximately how many participants will successfully complete all corrections program requirements during the grant period? If you will operate more than one program, answer for each separately.

Goal: About 50% of reentry participants will successfully complete all corrections program requirements during this grant period.

Measure: R14

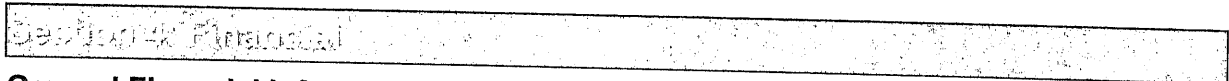
Regardless of JAG funding, approximately how many participants will not complete your reentry program/service (unsuccessfully exited) for any reason during the grant period? If you will operate more than one program, answer for each separately.

Goal: About 20% will not successfully complete the reentry program due to administrative reasons, such as moving to a different county. About 30% will not successfully complete the reentry program for reasons such as rearrest and lack of participation.

Measure: R15

Are you aware that you will be required to complete the reentry questionnaire and submit it to your grant manager alongside each performance report.

Goal: Yes



General Financial Info:

Note: All financial remittances will be sent to the Chief Financial Officer of the Subgrantee Organization.

Financial Reporting Frequency for this Subgrant: Quarterly

Is the subgrantee a state agency?: No

FLAIR / Vendor Number: 596000785

Budget:

| Budget Category | Prime | Match | Total |
|--------------------------|---------------------|---------------|---------------------|
| Salaries and Benefits | \$0.00 | \$0.00 | \$0.00 |
| Contractual Services | \$272,532.00 | \$0.00 | \$272,532.00 |
| Expenses | \$0.00 | \$0.00 | \$0.00 |
| Operating Capital Outlay | \$0.00 | \$0.00 | \$0.00 |
| Indirect Costs | \$0.00 | \$0.00 | \$0.00 |
| -- Totals -- | \$272,532.00 | \$0.00 | \$272,532.00 |
| Percentage | 100.0 | 0.0 | 100.0 |

Project Generated Income:

Will the project earn project generated income (PGI)? No

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Section 4. Financial (cont.)

Budget Narrative:

Budget Narrative:

Case Management Services: City of Riviera Beach Adult Case Management Services (total \$183,400 for the period October 1, 2018, through September 30, 2019)

Riviera Beach will provide Adult Ex-Offender Reentry services for individuals returning to Palm Beach County through the Department of Justice. Case Management services are delivered to ex-offenders to support their ability to navigate a reentry transition plan. Services are delivered face to face with the ex-offenders for the purpose of transition planning and provision of services to assist the ex-offender in developing skills to better manage the reentry process as well as cope with other life stressors or needs.

Contract/Unit Rate: Services are reimbursed on a unit rate approved by the Palm Beach County Board of County Commissioners.

Approved October 16, 2018 (Agenda Item 3X3 R-2018-1653)

Amended: April 16, 2019 (Agenda Item 3X2 R-2019-0533)

Amended: June 18, 2019 (Agenda Item 3X3 R-2019-0881)

Pre-or Post-Release Follow-up/Plan Review ? the initial rate of \$9.75 per ¼ hour ? an amended rate of \$21.09 per ¼ hour (total \$183,400)

These services will include the provision of a caseload of active participants; provide individual case management sessions with all clients at regularly scheduled intervals; develop individual service plans for all clients that identify barriers to successful reentry; document all client contact and progress, including time and date, type of contact, outcome, and plan of action; provide or broker services to holistically address clients' needs. Timesheets will be submitted for reimbursement that document the number of hours worked by each qualified case manager along with spreadsheets documenting services provided by each individual case manager.

Case Management Services: The Lord's Place Adult Case Management Services (total \$62,539 for the period October 1, 2018, through September 30, 2019)

The Lord's Place will provide Adult Ex-Offender Reentry services for individuals returning to Palm Beach County through the Department of Justice. Case Management services are delivered to ex-offenders to support their ability to navigate a reentry transition plan. Services are delivered face to face with the ex-offenders for the purpose of transition planning and provision of services to assist the ex-offender in developing skills to better manage the reentry process as well as cope with other life stressors or needs.

Contract/Unit Rate: Services are reimbursed on a unit rate approved by the Palm Beach County Board of County Commissioners.

Approved October 16, 2018 (Agenda Item 3X3 R-2018-1651)

Amended: April 16, 2019 (Agenda Item 3X2 R-2019-0531)

Amended: June 18, 2019 (Agenda Item 3X3 R-2019-0879)

Pre-or Post-Release Follow-up/Plan Review ? the initial rate of \$10.40 per ¼ hour ? an amended rate of \$11.19 per ¼ hour

These services will include the provision of a caseload of active participants; provide individual case management sessions with all clients at regularly scheduled intervals; develop individual service plans for all clients that identify barriers to successful reentry; document all client contact and progress, including time and date, type of contact, outcome and plan of action; provide or broker services to holistically address clients' needs. Timesheets will be submitted for reimbursement that document the

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Budget Narrative (Continued):

number of hours worked by each qualified case manager along with spreadsheets documenting services provided by each individual case manager.

Peer Specialist Services ? a rate of \$30.15 per hour

The Peer Specialist uses their own unique experience in order to guide and support others who are transitioning back to the community through one on one sessions and group meetings. Timesheets will be submitted for reimbursement that document the number of hours worked by each peer specialist along with spreadsheets documenting services provided by each individual specialist.

Programming for Juvenile Reentry Contractual Services: Gulfstream Goodwill Industries Juvenile Professional Services \$26,593

Goodwill Industries will provide Juvenile Ex-Offender Reentry services through the Back to A Future Initiative for individuals returning to Palm Beach County through the Department of Juvenile Justice. Case Management services are delivered to ex-offenders to support their ability to navigate a reentry transition plan. Services are delivered face to face with the ex-offenders for the purpose of transition planning and provision of services to assist the ex-offender in developing skills to better manage the reentry process as well as cope with other life stressors or needs.

Section 4: Financial

Section Questions:

Question: If the budget contains salaries and benefits, will this project result in a net personnel increase, or continue to fund a prior federally grant funded net personnel increase?

Answer: No

Question: If Expenses or Operating Capital Outlay are included in your budget, what will be the method of procurement for those items? (e.g., competitive bid, sole source, state term contract)

Answer: Competitive Bid

Question: If indirect cost is included, explain the indirect cost plan. Provide documentation of approval.

Answer: N/A

Question: If contractual services in the budget are based on unit costs, provide a definition and breakdown of cost for each service. Include the methodology for the unit cost plan and when it was approved.

Answer: Riviera Beach will provide Adult Ex-Offender Reentry services for individuals returning to Palm Beach County through the Department of Justice. Case Management services are delivered to ex-offenders to support their ability to navigate a reentry transition plan. Services are delivered face to face with the ex-offenders for the purpose of transition planning and provision of services to assist the ex-offender in developing skills to better manage the reentry process as well as cope with other life stressors or needs.

Contract/Unit Rate: Services are reimbursed on a unit rate approved by the Palm Beach County Board of County Commissioners.

Approved October 16, 2018 (Agenda Item 3X3 R-2018-1653)

Amended: April 16, 2019 (Agenda Item 3X2 R-2019-0533)

Amended: Approval pending, agenda item scheduled for June 18, 2019

Pre-or Post-Release Follow-up/Plan Review ? initial rate of \$9.75 per ? hour ? amended rate of \$21.09 per ? hour (total \$183,400)

These services will include the provision of a caseload of active participants; provide individual case management sessions with all clients at regularly scheduled intervals; develop individual service plans for all clients that identify barriers to successful reentry; document all client contact and progress, including time and date, type of contact, outcome and plan of action; provide or broker services to holistically address clients' needs. Timesheets will be submitted for reimbursement that document the number of hours worked by each qualified case manager along with spreadsheets documenting services provided by each individual case manager.

The Lord's Place will provide Adult Ex-Offender Reentry services for individuals returning to Palm Beach County through the Department of Justice. Case Management services are delivered to ex-offenders to support their ability to navigate a reentry transition plan. Services are delivered face to face with the ex-offenders for the purpose of transition planning and provision of services to assist the ex-offender in developing skills to better manage the reentry process as well as cope with other life

stressors or needs.

Contract/Unit Rate: Services are reimbursed on a unit rate approved by the Palm Beach County Board of County Commissioners.

Approved October 16, 2018 (Agenda Item 3X3 R-2018-1651)

Amended: April 16, 2019 (Agenda Item 3X2 R-2019-0531)

Amended: Approval pending, agenda item scheduled for June 18, 2019

Pre-or Post-Release Follow-up/Plan Review ? initial rate of \$10.40 per ? hour ?
amended rate of \$11.19 per ? hour.

These services will include the provision of a caseload of active participants; provide individual case management sessions with all clients at regularly scheduled intervals; develop individual service plans for all clients that identify barriers to successful reentry; document all client contact and progress, including time and date, type of contact, outcome and plan of action; provide or broker services to holistically address clients' needs. Timesheets will be submitted for reimbursement that document the number of hours worked by each qualified case manager along with spreadsheets documenting services provided by each individual case manager.

Peer Specialist Services ? rate of \$30.15 per hour

The Peer Specialist uses their own unique experience in order to guide and support others who are transitioning back to the community through one on one sessions and group meetings. Timesheets will be submitted for reimbursement that document the number of hours worked by each peer specialist along with spreadsheets documenting services provided by each individual specialist.

Section 5: Standard Conditions

Insert Standard Conditions Page here.

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Section 6: Signatures

In witness whereof, the parties affirm they each have read and agree to the conditions set forth in this agreement, have read and understand the agreement in its entirety and have executed this agreement by their duty authorized officers on the date, month and year set out below.

Corrections on this page, including Strikeovers, whiteout, etc. are not acceptable.

**State of Florida
Department of Law Enforcement
Office of Criminal Justice Grants**

Signature: _____

Typed Name and Title: _____

Date: _____

**Subgrant Recipient
Authorizing Official of Governmental Unit
(Commission Chairman, Mayor, or Designated Representative)**

Typed Name of Subgrant Recipient: _____

Signature: _____

Typed Name and Title: _____

Date: _____

**Implementing Agency
Official, Administrator or Designated Representative**

Typed Name of Implementing Agency: _____

Signature: _____

Typed Name and Title: _____

Date: _____

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Section 7: Certifications and Authorizations

Insert Certifications and Authorizations here.