

AGENDA ITEM 3.B.3.

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: October 8, 2019 **(X) Consent** **() Regular**
 () Workshop **() Public Hearing**

Department:

Submitted By: Clerk & Comptroller, Palm Beach County

Submitted For: Sharon R. Bock, Clerk & Comptroller

I. EXECUTIVE BRIEF

Motion and Title:

Motion to approve the contracts and claims settlements' list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling **\$12,154,191.87.**

Summary:

The appropriate County staff has executed each contract for the attached lists and each contract will be effective on approval of the Board of County Commissioners (BCC) unless a later effective date is referenced.

Background and Justification:

The Palm Beach County Purchasing Ordinance and R-94-702 delegate certain contracts execution to appropriate county staff. However, these contracts require BCC approval before becoming effective.

Attachments:

Lists identifying contracts:

1)	Purchasing – Consent	\$ 12,109,191.87
2)	TDC Contracts	\$ 45,000.00
3)	Risk Management	<u>\$ 0.00</u>
	TOTAL	\$ 12,154,191.87

Recommended by: Stephen I. Weiss, Director - Finance Services Date 10-4-19

Approved by: N/A
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five-Year Summary of Fiscal Impact:

Fiscal Years	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Capital	_____	_____	_____	_____	_____
Expenditures - Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
Number of additional FTE positions (Cumulative)	_____	_____	_____	_____	_____
Is Item Included In Current Budget?	Yes _____	No _____			
Budget Account Number:	Fund _____	Department _____	Unit _____		
	Object _____	Reporting Category _____			

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

_____	_____
OFMB	Contract Dev. and Control

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

Department Director

ROUTING INFORMATION – Tourist Development Council

BOARD SERVICES – MINUTES DIVISION

ROUTED TO: Susan C. Brown or Tracy Ramsey

ROUTED FROM: Tim Montiglio, Board Services - Minutes (3-2958)

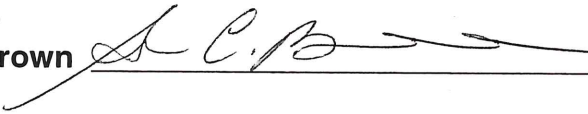
ITEM DESCRIPTION: Tourist Development Council (TDC) Grant Agreements

MEETING DATE: October 8, 2019 MEETING TYPE: BCC Regular

DEADLINE TO COUNTY ADMINISTRATION: Friday, October 4, before 9:00 AM.

TDC Memo Dated	Number of Agreements	Date Routed	Reviewed By	Date Signed
09/26/19	2	10/01/19	Susan C. Brown	10/02/19

DO NOT PROCESS
TO THE AGENDA
COORDINATOR
WITHOUT A
SIGNATURE:

Susan C. Brown 
or
Tracy Ramsey _____

OCTOBER 8, 2019

CONSENT AGENDA

3.B.3. – CONTINUED

A)

Time extension of term contract with Camcor Inc.; Pro Sound Inc. d/b/a Pro Sound & Video for audio and video equipment, supplies and accessories from July 16, 2014 through January 15, 2020.

B)

Retroactive approval of six Emergency Purchase Orders with Henry Schein Inc.; Bound Tree Medical LLC; Lifeline Pharmaceutical LLC d/b/a The Medical Supply Depot and a one-time purchase of pharmaceuticals for \$202,337.87.

C)

Retroactive one-time sole source purchase from Intergraph Corporation d/b/a Hexagon Safety & Infrastructure for \$278,255 for an Intergraph Corporation-Hexagon CAD software upgrade.

D)

One-time purchase of heavy duty transit buses from Gillig LLC for \$5,980,997.

E)

Ratification of approval of an increase of \$138,202 to an emergency term contract with Gun Club Café Inc.; Bagel Go Round Inc. d/b/a Pete's Place; Butterfields Southern Cafe LLC; South Florida Carefree Catering Inc. for a total of \$338,201 for emergency meal services during Hurricane Dorian from August 29, 2019 through September 16, 2019.

F)

Renewal of term contract with Ferguson Enterprises Inc. for \$401,000 for American flow control parts, tools and accessories from November 16, 2019 through November 15, 2020.

G)

Renewal of term contract with Sisters Towing & Transportation Inc. d/b/a Sisters Towing; Kauff's of Palm Beach Inc. d/b/a Kauff's Transportation Systems; Donald Moss Corp. d/b/a Moss Towing & Transportation for \$208,500 for towing and recovery of County vehicles from October 16, 2019 through October 15, 2020.

H)

Renewal of term contract with Certified Mailing Solutions Inc. for \$210,000 for electronic mailing and tracking services from December 5, 2019 through December 4, 2020.

I)

Renewal of term contract with L.V. Superior Landscaping Inc. for \$266,900 for grounds maintenance of various Palm Beach County Fire Rescue locations from October 16, 2019 through October 15, 2020.

J)

Increase of term contract of \$1,500,000 with Dell Marketing L.P.; Lenovo (United States) Inc.; Hewlett Packard Enterprise Company; Panasonic Corporation of North America; HP Inc.; International Business Machines Corporation d/b/a IBM; Pure Storage Inc.; SHI International Corp.; Corus Group LLC d/b/a Corus 360; EMC Corporation; CDW Government LLC; Howard Industries Inc. d/b/a Howard Technology Solutions; Converge Acquisition LLC for a total of \$10,500,200 for computer equipment, peripherals and related services from April 1, 2019 through March 31, 2020.

K)

New term contract with Utility Supply Associates Inc.; Ferguson Enterprises LLC; Fortiline Inc. for \$550,000 for pre-qualification of vendors for clamps, tapping saddles and repair from November 6, 2019 through November 5, 2024.

L)

New term contract with Office Depot Inc. for \$2,373,000 for office supplies from October 14, 2019 through October 13, 2023.

M)

Tourist Development Council Category "G" Grant Agreement with Men's Senior Baseball League Inc. for \$35,000 for the Men's Senior Baseball League (MSBL) Fall Classic.

N)

Tourist Development Council Category "G" Grant Agreement with Perfect Game USA Inc. for \$10,000 for the Perfect Game 14U World Championship.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
10/08/2019

Contractor(s)	Project	Contract Amount S/M/WBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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EXHIBIT A

Camcor, Inc.; Pro Sound Inc. d/b/a Pro Sound & Video	Extension of term contract for audio and video equipment, supplies and accessories for the period 07/16/2014 through 01/15/2020 per Master Agreement #14042.	Time Extension Only S/M/WBE: \$0	Countywide	Scarlett	
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The County has expended or encumbered \$78,984 (\$1,274/month) during the previous sixty-two (62) months of the current sixty-three (63) month term contract, which includes a three (3) month extension pursuant to the Director of Purchasing's authority. An additional three (3) month extension to the current contract is necessary in order to complete the procurement process required for a new term contract. This term contract has no renewal options. Awardees are located outside Palm Beach County in the cities of Plantation and Miami, Florida. No responsive S/M/WBE vendor bid within 10% of the low bidder.

EXHIBIT B

Henry Schein, Inc.; Bound Tree Medical, LLC; Lifeline Pharmaceutical, LLC d/b/a The Medical Supply Depot	Retroactive approval of Emergency Purchase Orders #ZG070319-46, ZG070319-47, ZG070319- 48, SM071919-3, ZG082119-57, ZG090619-60, and ZG091219-61 and a one-time purchase of pharmaceuticals per Purchase Order #ZG091719- 63.	\$202,337.87 S/M/WBE: \$0	Fire Rescue Department 1300-440-4211-5230	Scarlett	
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Fire Rescue requests retroactive approval of seven (7) emergency purchase orders (Purchase Orders #ZG070319-46, ZG070319-47, ZG070319-48, SM071919-3, ZG082119-57, ZG090619-60, and ZG091219-61) in the amount of \$175,115.67; and approval of a one-time purchase (Purchase Order #ZG091719-63) in the amount of \$27,222.20 for a collective total of \$202,337.87. Retroactive approval of the seven (7) emergency purchase orders is necessary while a contract for pharmaceuticals is put into place. These are essential lifesaving items that are utilized daily. Two (2) Awardees are located out of State and one (1) Awardee is located outside Palm Beach County in the City of Miami, Florida. No S/M/WBE vendor submitted a bid on this project.

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<u>EXHIBIT C</u>					
Intergraph Corporation d/b/a Hexagon Safety & Infrastructure	Retroactive one-time sole source purchase of Intergraph Corporation-Hexagon CAD software upgrade per Purchase Order ZG091719-64.	\$278,255.00 S/M/WBE: \$0	Fire Rescue Department 1300-440-4217-5121	Scarlett	

Fire Rescue Department requests the approval for a retroactive one-time sole source purchase of Intergraph Corporation-Hexagon CAD software upgrade including services and maintenance (SS 091019-413/ZG). Retroactive approval is being requested due to extensive negotiations with the vendor, which delayed the finalizing of the contract. This is a sole source provider who is not a certified S/M/WBE.

EXHIBIT D

Gillig LLC	One-time purchase of heavy duty transit buses per Purchase Order #FZG092019-11.	\$5,980,997.00 S/M/WBE: \$0	Palm Tran 1341-542-5543-6401 1341-542-5546-6401 1341-542-5550-6401 1341-542-5554-6401		
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Palm Tran requests a one-time purchase of eleven (11) new 40' Gillig Low Floor BRT PLUS Diesel buses to replace aging vehicles that have reached the end of their life cycle. This purchase is off the State of Florida, Jacksonville Transportation Authority RFP #P18-005. Awardee is located out of State. Because of Federal funding, this project must adhere to the Federal DBE program rather than the County's S/M/WBE program.

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EXHIBIT E

Gun Club Café, Inc.; Bagel Go Round, Inc. d/b/a Pete's Place; Butterfields Southern Cafe LLC; South Florida Carefree Catering, Inc.	Ratification of approval of increase to emergency term contract for emergency meal services during Hurricane Dorian for the period 08/29/2019 through 09/16/2019 per Master Agreement #19058R-EMER.	Increased Amount: \$138,202.00 Total with increase: \$338,201.00 S/M/WBE: \$0	Countywide	Scarlett	
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The County has expended or encumbered \$292,399 during this eighteen (18) day emergency term contract. Public Safety requests the ratification of the Director of Purchasing's contract increase of \$138,202, over the previous authorized amount of \$199,999, which was necessary due to emergency meal services provided during Hurricane Dorian. This emergency term contract has no renewal options. Awardees are located in Palm Beach County.

EXHIBIT F

Ferguson Enterprises, Inc.	Renewal of term contract for American flow control parts, tools and accessories for the period 11/16/2019 through 11/15/2020 per Master Agreement #SS555450B.	\$401,000.00 S/M/WBE: \$0	Water Utilities Department 4001-720-2310-4615	Scarlett	
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The County has expended or encumbered \$461,130 (\$46,113/month) during the previous ten (10) months of the current twelve (12) month term contract. Due to the necessity of purchasing captivators to lock the fire hydrants in the Glades Region in order to eliminate theft and loss of water, and to prevent foreign bodies from being introduced into the water distribution system, \$401,000 is needed to meet the county's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has two (2) twelve (12) month renewal options. Awardee is located in Palm Beach County. This is a sole source provider who is not a certified S/M/WBE.

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Contractor(s)	Project	Contract Amount S/M/WBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
EXHIBIT G					
Sisters Towing & Transportation, Inc. d/b/a Sisters Towing; Kauff's of Palm Beach, Inc. d/b/a Kauff's Transportation Systems; Donald Moss Corp. d/b/a Moss Towing & Transportation	Renewal of term contract for towing and recovery of County vehicles for the period 10/16/2019 through 10/15/2020 per Master Agreement #15055RD.	\$208,500.00 S/M/WBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$178,804 (\$16,255/month) during the previous eleven (11) months of the current twelve (12) month term contract. Due to aging County vehicles and equipment, and the unanticipated towing and recovery of County vehicles, \$208,500 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has no renewal options remaining. Awardees are located in Palm Beach County. The original bid was established by a competitive selection process. No S/M/WBE vendor submitted a bid on this project. This item was reviewed by the OEBO.

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Contractor(s)	Project	Contract Amount S/M/WBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
EXHIBIT H					
Certified Mailing Solutions, Inc.	Renewal of term contract for electronic mailing and tracking services for the period 12/05/2019 through 12/04/2020 per Master Agreement #SS650420B.	\$210,000.00 S/M/WBE: \$0	Planning Zoning & Building Department 0001-600-6105-4205 0001-600-6120-4205 0001-600-6207-4205 0001-600-6210-4205 0001-600-6241-4205 1400-600-6107-4205	Scarlett	

The County has expended or encumbered \$123,003 (\$12,948/month) during the previous nine and one half (9.5) months of the current twelve (12) month term contract. Due to the addition of five (5) new code enforcement officers utilizing the electronic mailing and tracking services to process and serve notices, \$210,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has two (2) twelve (12) month renewal options remaining. Awardee is located out of State. This is a sole source provider who is not a certified S/M/WBE.

EXHIBIT I					
L.V. Superior Landscaping, Inc.	Renewal of term contract for grounds maintenance for various Palm Beach County Fire Rescue locations for the period 10/16/2019 through 10/15/2020 per Master Agreement #18054A.	\$266,900.00 S/M/WBE: \$0	Fire Rescue Department 1300-440-4231-4605 1300-440-4232-4605 1300-440-4233-4605 1300-440-4234-4605 1300-440-4235-4605 1300-440-4236-4605 1300-440-4237-4605 1300-440-4238-4605	Scarlett	

The County has expended or encumbered \$143,721 (\$13,066/month) during the previous eleven (11) months of the current twelve (12) month term contract. \$266,900, which is the original amount of the contract, is needed to meet the County's requirement through the expiration of this new twelve (12) month renewal term contract. This term contract has three (3) twelve (12) month renewal options remaining. Awardee is located in Palm Beach County. The original bid was established by a competitive selection process. No responsive S/M/WBE vendor bid within 10% of the low bidder. To ensure the County has no gap in service, the Goal Setting Committee approved the renewal of this contract with the condition that it be rebid with an S/M/WBE price preference. This contract will remain in place until such time as a new award is made.

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EXHIBIT J					
Dell Marketing L.P.; Lenovo (United States) Inc.; Hewlett Packard Enterprise Company; Panasonic Corporation of North America; HP Inc.; International Business Machines Corporation d/b/a IBM; Pure Storage, Inc.; SHI International Corp.; Corus Group, LLC d/b/a Corus 360; EMC Corporation; CDW Government LLC; Howard Industries, Inc. d/b/a Howard Technology Solutions; Converge Acquisition, LLC	Increase of term contract for computer equipment, peripherals and related services for the period 04/01/2019 through 03/31/2020 per Master Agreement #950601B.	Increased Amount: \$ 1,500,000.00 Total with increase: \$10,500,200.00 S/M/WBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$5,604,488 (\$896,718/month) during the previous six and one quarter (6.25) months of the current twelve (12) month term contract. Water Utilities Department (\$500,000) and Information Systems Services (\$1,000,000) are requesting a total increase of \$1,500,000, over the previously authorized amount of \$9,000,200, inclusive of the Purchasing Director's ten percent (10%) authority, during the remaining five and three quarter (5.75) months of the current term contract. This increase is necessary in order to purchase new computer equipment due to the Microsoft Windows 10 migration, and in order to complete multiple projects including video visitation systems replacement, network administration, storage upgrade, and installation of HPE superdomes servers at the EOC. Approval is also requested to add additional vendors as approved by the Western States Contracting Alliance (WSCA)-NASPO. This purchase is off the WSCA-NASPO Contract and has no renewal options remaining. All Awardees are located out of State. There is no S/M/WBE currently certified for this commodity or service.

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EXHIBIT K

Utility Supply Associates, Inc.; Ferguson Enterprises, LLC; Fortiline, Inc.	New term contract for pre-qualification of vendors for clamps, tapping saddles and repair for the period 11/06/2019 through 11/05/2024 per Master Agreement #19082.	\$550,000.00 S/M/WBE: \$0	Water Utilities Department 4001-720-2310-4615	Scarlett	
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The County has expended or encumbered \$59,406 (\$2,667/month) collectively on two (2) separate contracts during the previous thirteen and one half (13.5) months of the current fifteen (15) month term contract (#150907) and during the previous ten and one half (10.5) months of the current twelve (12) month term contract (#150928). Due to the consolidation of these two (2) contracts, \$550,000 is needed to meet the County's requirements through the expiration of this new sixty (60) month term contract. As specified in the contract, approval is also requested to add vendors that may become pre-qualified during the term of the contract. This term contract has no renewal options. Awardees are located in Palm Beach County. No S/M/WBE vendor submitted a bid on this project. This item was reviewed by the OEBO and a Waiver of API Requirements was approved.

EXHIBIT L

Office Depot, Inc.	New term contract for office supplies for the period 10/14/2019 through 10/13/2023 per Master Agreement #750804.	\$2,373,000.00 S/M/WBE: \$0	Countywide	Scarlett	
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The County has expended or encumbered \$929,755 (\$31,786/month) during the previous twenty-nine and one half (29.5) months of the current thirty (30) month term contract. Due to new employees, expanded workspaces, new programs, in-house training, moving to new locations, and replenishing stock, \$2,373,000 is needed to meet the County's requirements through the expiration of this new forty-eight (48) month term contract. This purchase is off the Omnia Partners, City of Tamarac Contract #19-12R and has one (1) twelve (12) month renewal option. There is no S/M/WBE currently certified for this commodity or service. This item was reviewed by the OEBO.

TOTAL AMOUNT OF ALL AWARDS \$12,109,191.87



INTEROFFICE MEMORANDUM

DATE: September 26, 2019

TO: Janel Larvin
Minutes

FROM: Carol Meneely
TDC

RE: CATEGORY "G" GRANT AGREEMENTS

I have attached three (3) originals of the following Category "G" Grant Agreements:

- | | |
|--|-----------------|
| • Men's Senior Baseball League, Inc., for the Men's Senior Baseball League (MSBL) Fall Classic | \$35,000 |
| • Perfect Game USA, Inc., for the Perfect Game 14U World Championship | <u>\$10,000</u> |
| Total Amount | \$45,000 |

Will you please add these to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grants be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Jared Fleet, Sports Commission
Patty Ramirez, TDC
Glenn Jergensen, TDC

Tdc/grantagr2019/Minutes.Sports.MSBLMen'sSeniorBaseballFallClassic.PerfectGame14UWorldChamp

Tourist Development Council of Palm Beach County

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