

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

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Meeting Date: October 8, 2019	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Public Hearing

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Department:  
Submitted By: Palm Beach County Sheriff's Office  
Submitted For: Palm Beach County Sheriff's Office

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**I. EXECUTIVE BRIEF**

**Motion and Title:** Staff recommends motion to: Receive and File a Modification #1 to Subgrant Agreement between the Florida Division of Emergency Management and the Palm Beach County Sheriff's Office on behalf of the Palm Beach County Sheriff's Office to extend the grant period from August 31, 2019 through November 30, 2019.

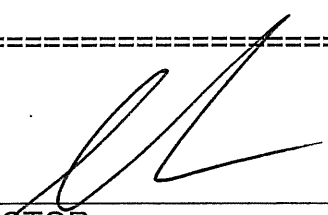
**Summary:** The Board of County Commissioners (BOCC) accepted this grant for \$374,798 on December 19, 2017 (R-2017-1936). This agenda item will extend the grant period from August 31, 2019 through November 30, 2019. Countywide (LDC)


**Background and Justification:** The State Homeland Security Grant Program (SHSGP) supports the implementation of the State Homeland Security Strategy to address the identified planning, equipment, training, and exercise needs for acts of terrorism. In addition, SHSGP supports the implementation of the National Preparedness Goal, the National Incident Management System, and the National Response Plan. The Catalog of Federal Domestic Assistance (CFDA) Number for this program is 97.067 and the Contract number is 18-DS-X1-10-60-23-203.

**Attachments:**

1. Modification #1 to Subgrant Agreement
2. R-2017-1936

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RECOMMENDED BY:		9-16-2019
	DEPARTMENT DIRECTOR	DATE

APPROVED BY:		9-25-19
	COUNTY ADMINISTRATOR	DATE

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures	0				
Operating Costs	0				
External Revenues	0				
Program Income (County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE Positions (Cumulative)	0				

Is Item Included in Current Budget: YES \_\_\_\_\_ NO X  
Does this item include the use of federal funds: Yes \_\_\_\_\_ X No \_\_\_\_\_

Budget Account No.: Fund 1152 Agency 160 Org 2328 Object 3129

Reporting Category \_\_\_\_\_

### B. Recommended Sources of Funds / Summary of Fiscal Impact:

\*No additional fiscal impact-time extension only.

## III. REVIEW COMMENTS

### A. OFMB Fiscal and/or Contract Administration Comments:

Lisa R. 9/16/19  
OFMB 9/17/19 9/18/19

D. J. Hawley 9/20/19  
Contract Administration 9/19/19

### B. Legal Sufficiency:

Assistant County Attorney 9/21/19

### C. Other Department Review:

\_\_\_\_\_  
Department Director

This summary is not to be used as a basis for payment.

Florida Division of Emergency Management  
**SUBGRANTEE AND CONTRACTUAL AGREEMENT INFORMATION SHEET**

GENERAL INFORMATION

Recipient Agency: **Palm Beach County Sheriff's Office**

Contract #: 18-DS-X1-10-60-23-203

Award Amount: \$374,798.00

Date of Execution: 10/25/17

End Date: 11/30/19

Unit: Domestic Security

Bureau: Preparedness

Program: SHSGP

Issue #/EMPG EO: 1/2/6/9/15

Award Year: 2017

SUB-GRANTEE/ CONTRACTOR INFORMATION

Recipient Contact Name & Title : **Janet Cid, Grant Manager**

Mailing Address: **3228 Gun Club Road**

City: **West Palm Beach**

State: **FL**

ZIP Code: **33406**

Phone: **561-688-3257**

Fax: **561-688-3691**

Recipient Email Address : **cidj@pbso.org**

FINANCIAL INFORMATION

Warrant Remittance Address:

Federal Employer Identification/Social Security Number: **59-6000789**

SAMAS Fund Identification (Only State Agencies – 29 Digits):

DUNS #:

Grant Reporting Requirement: Monthly ☐ Quarterly ☒ NA ☐

Organization Level: **31800200**

Object Code:

CFDA#: **97.067**

CSFA#:

DEM Grant #: **8101F**

Fund#/Category 1: **2-261037-101204**

EO: **X1**

Amount: **\$374,798.00**

DEM Grant #:

Fund#/Category 2:

EO:

Amount:

DEM Grant #:

Fund#/Category 3:

EO:

Amount:

Minority Vendor Code:

(If Applicable, choose one: **H-Black, I-Hispanic, J-Asian, K-Native American, M-Woman**)

SUB-GRANTEE RECIPIENT DATABASE INFORMATION

Outcome Expected: ☐ Community Development ☐ Protecting Community Resources ☐ Community Safety ☐ Hazard Mitigation ☐ Community Housing

Allocation of  
Program  
Assistance

Statewide Allocation:

County:

County Award Amount:

County Match Amount:

FLORIDA DIVISION OF EMERGENCY MANAGEMENT CONTRACT POINT OF CONTACTS

Grant Manager Name: **Michael J. Day**

Phone #: **850-815-4346**

Programmatic Reviewer Name: **Amy Garmon**

Phone #: **850-815-4356**

IF THIS IS A MODIFICATION

Modification #: **1**

Effect Of Modification: **Extend to 11/30/19**

Amount Of Increase/Decrease In Award Amount:

PREVIOUS MODIFICATIONS EXECUTED

Modification #: Effect Of Modification:

Amount Of Increase/Decrease In Award Amount:

Modification #: Effect Of Modification:

Amount Of Increase/Decrease In Award Amount:

FINANCE AND ACCOUNTING USE ONLY (TO BE COMPLETED IN ACCOUNTING)

FID #: **59-6000789**

SAMAS Contract #

FLAIR ENC#

**MODIFICATION #1 TO SUBGRANT AGREEMENT BETWEEN  
THE DIVISION OF EMERGENCY MANAGEMENT AND PALM BEACH COUNTY  
SHERIFF'S OFFICE**

This Modification is made and entered into by and between the State of Florida, Division of Emergency Management ("the Division"), and the Palm Beach County Sheriff's Office ("Recipient"), to modify Contract Number 18-DS-X1-10-60-23-203, which began on October 25, 2017 ("the Agreement").

WHEREAS, the Division and the Recipient have entered into the Agreement, pursuant to which the Division has provided a subgrant to Recipient under the State Homeland Security Grant program of \$374,798.00;

WHEREAS, the Agreement will expire on August 31, 2019; and,

WHEREAS, the Division and the Recipient desire to extend the terms of the Agreement; and

WHEREAS, the Division and the Recipient desire to modify the Agreement; and,

WHEREFORE, in consideration of the mutual promises of the parties contained herein, the parties agree as follows:


1. Paragraph 8 of the Agreement is hereby amended to read as follows:

This Agreement shall begin upon execution by both parties and shall end on November 30, 2019, unless terminated earlier in accordance with the provisions of Paragraph (17) of this Agreement. Consistent with the definition of "period of performance" contained in 2 C.F.R. §200.77, the term "period of agreement" refers to the time during which the Sub-Recipient "may incur new obligations to carry out the work authorized under" this Agreement. In accordance with 2 C.F.R. §200.309, the Sub-Recipient may receive reimbursement under this Agreement only for "allowable costs incurred during the period of performance." In accordance with section 215.971(1)(d), Florida Statutes, the Sub-Recipient may expend funds authorized by this Agreement "only for allowable costs resulting from obligations incurred during" the period of agreement.

2. All provisions not in conflict with this Modification remain in full force and effect, and are to be performed at the level specified in the Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Modification as of the dates set out below.

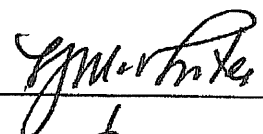
RECIPIENT: PALM BEACH COUNTY SHERIFF'S OFFICE

By: 

Name and Title: Ric L. Bradshaw, Sheriff

Date: 8/9/19

DIVISION OF EMERGENCY MANAGEMENT

By:  Prepared by BC

Name and Title: Kevin Guthrie, Deputy Director

Date: 23 August 2019

3CC-5

MB 1 PB 7-0

R-2017-1936

**[ ] Ordinance                      [ ] Public Hearing**

**Submitted By:** Palm Beach County Sheriff's Office  
**Submitted For:** Palm Beach County Sheriff's Office

## I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to: **A) Accept** on behalf of the Palm Beach County Sheriff's Office, a Federally-Funded Subgrant Agreement for a FY17 State Homeland Security Grant in the amount of \$374,798, for the period of October 25, 2017 through August 31, 2019; and **B) Approve** a budget amendment in the amount of \$374,798 in the Sheriff's Grant Fund.

**Summary:** On September 1, 2017, the Palm Beach County Sheriff's Office (PBSO) received a FY17 State Homeland Security Grant award from the State of Florida, Division of Emergency Management. These funds will be used for specialty team equipment and intelligence and information sharing initiatives. There is no match associated with this award. Countywide (LDC)

**Background and Justification:** The State Homeland Security Grant Program (SHSP) supports the implementation of the State Homeland Security Strategy to address the identified planning, equipment, training, and exercise needs for acts of terrorism. In addition, SHSP supports the implementation of the National Preparedness Goal, the National Incident Management System, and the National Response Plan. The Catalog of Federal Domestic Assistance (CFDA) Number for this program is 97.067 and the Contract number is 18-DS-X1-10-60-23-203.

**Attachments:**

1. Budget Amendment
2. Federally-Funded Subgrant Agreement

RECOMMENDED BY: [Signature]  
DEPARTMENT DIRECTOR

11-29-2017  
DATE

APPROVED BY: W. Baker  
COUNTY ADMINISTRATOR

DATE \_\_\_\_\_

12/13/17

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:

Fiscal Years	2018	2019	2020	2021	2022
Capital Expenditures	\$104,036				
Operating Costs	\$270,762				
External Revenues	(\$374,798)				
Program Income (County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE Positions (Cumulative)	0				

Is Item Included in Current Budget: YES \_\_\_\_\_ NO X  
 Does this item include the use of federal funds: Yes \_\_\_\_\_ No X

Budget Account No.: Fund 1152 Agency 160 Org 2328 Object 3129

Reporting Category \_\_\_\_\_

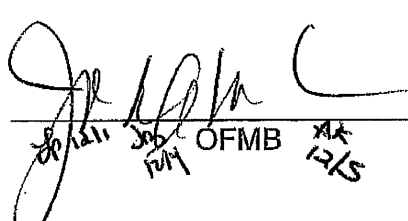
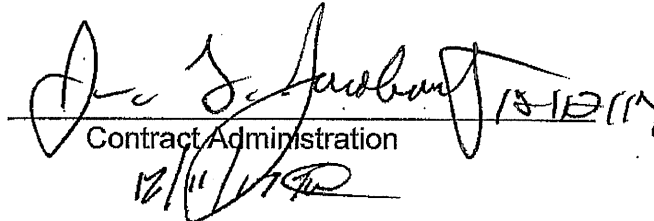
### B. Recommended Sources of Funds / Summary of Fiscal Impact:

The FY17 State Homeland Security Grant Program is funded by the State of Florida, Department of Emergency Management. There is no match associated with this award.

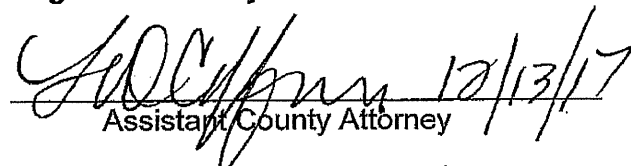
FY17 State Homeland Security Grant	<u>\$374,798</u>
Total Program Budget	<u>\$374,798</u>

## III. REVIEW COMMENTS

### A. OFMB Fiscal and/or Contract Administration Comments:

 OFMB 12/5/17	 Contract Administration 12/11/17
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### B. Legal Sufficiency:

  
 Assistant County Attorney  
 12/13/17

### C. Other Department Review:

\_\_\_\_\_  
 Department Director

This summary is not to be used as a basis for payment.