

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: October 8, 2019	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Public Hearing
Department:		
Submitted By: <u>Palm Beach County Sheriff's Office</u>		
Submitted For: <u>Palm Beach County Sheriff's Office</u>		

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: a Budget Transfer of \$105,000 from the Law Enforcement Trust Fund (LETf) to the Palm Beach County Sheriff's Office (PBSO).

Summary: Section 932.7055(5), Florida Statutes; provides that the seizing agency shall use Forfeiture proceeds for school resource officer, crime prevention, safe neighborhood, drug abuse education and prevention programs, or for other law enforcement purposes, which include defraying the cost of protracted or complex investigations, providing additional equipment or expertise, purchasing automated external defibrillators, and providing matching grant funds. Section 932.7055(5), Florida Statutes; also requires that no less than 25% of the LETf's previous year's revenues be used for the support or operation of drug treatment, drug abuse education, drug prevention, crime prevention, safe neighborhood and school resource officer programs of various non-profit organizations. The PBSO's FY 2019 donation requirement is \$177,018. The PBSO's support of these programs exemplifies its strong commitment to the prevention and reduction of crime throughout the communities it serves and its desire to put money back into these communities to support organizations that provide such services. The year-to-date transfer for all donations to outside organizations after approval of this item is \$1,261,330. The funds requested are to aid PBSO and qualified organizations that meet the requirements set forth in Section 932.7055(5), Florida Statutes. Use of LETf requires approval by the Board, upon request of the Sheriff. The current State LETf balance is \$791,183. Approval of this request will reduce the State Law Enforcement Trust Fund balance to \$686,183. The PBSO certifies that the use of these funds is in accordance with Section 932.7055(5), Florida Statutes. Below is a table indicating the organizations the PBSO seeks to fund and the corresponding amount of funding proposed per respective organization or agency. No new positions are needed and no additional County funds are required. Countywide (DC)

ORGANIZATION	AMOUNT
Friends of the Mounts Botanical Garden, Inc.	\$5,000
Urban League of Palm Beach County, Inc.	\$100,000
Total Amount	\$105,000

Background and Justification: The Palm Beach County Sheriff's Office is dedicated to providing the most efficient and effective law enforcement services and also has a long-standing commitment to the reduction of crime and implementation of crime and drug prevention programs within Palm Beach County. Use of LETf requires approval by the Board, in accordance with Section 932.7055(5), Florida Statutes, upon request of the Sheriff. This Statute also requires that no less than 25 % of the last fiscal year's revenues be donated or expended for the support or operation of drug treatment, drug abuse education, drug prevention, crime prevention, safe neighborhood or school resource officer programs. The PBSO certifies that the use of these funds by the organizations listed above is in accordance with Section 932.7055(5), Florida Statutes.

Attachments:

- 1. Budget Transfer
- 2. LETf Donation Applications (2)

=====

RECOMMENDED BY: 	
DEPARTMENT DIRECTOR	DATE
APPROVED BY: 	
COUNTY ADMINISTRATOR	DATE

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures					
Operating Costs	\$105,000				
External Revenues	(\$105,000)				
Program Income					
(County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE					
Positions	0				
(Cumulative)					

Is Item Included in Current Budget: YES _____ NO X _____

Does this item include the use of federal funds: YES _____ NO X _____

Budget Account No.: Fund _____ Agency _____ Org _____ Object _____

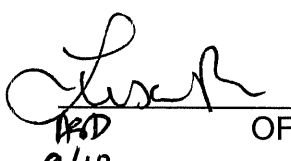
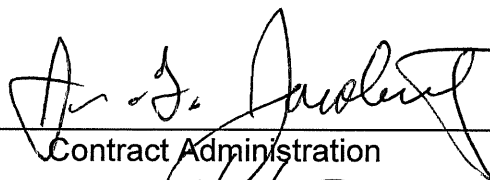
Reporting
Category _____

B. Recommended Sources of Funds / Summary of Fiscal Impact:

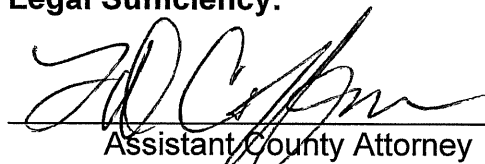
The funds are being requested from the State Law Enforcement Trust Fund. No additional County Funds are required.

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

 9/16/19
OFMB
9/18
 9/18/19
Contract Administration
9/19/19 JW

B. Legal Sufficiency:

 9/21/19
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

19-0972

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET TRANSFER

Page 1 of 1 pages

FUND 1151 LAW ENFORCEMENT TRUST FUND

BGEX 091819 - 1904

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED	REMAINING BALANCE
<u>Expenditures</u>								
<u>Transfers</u>								
160-1690-9498	Trfr to PBSO Fd 1902	0	1,943,104	105,000	0	2,048,104	1,943,104	105,000
<u>Reserves - New Projects</u>								
160-9900-9902	Reserves - Operating Reserves	1,344,056	791,183	0	105,000	686,183		
TOTAL FUND				\$105,000	\$105,000			

Palm Beach County Sheriff's Office

Signatures

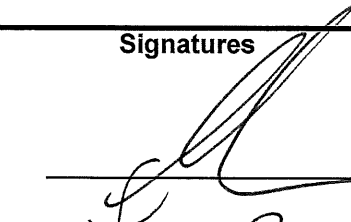
Date

By Board of County Commissioners
At Meeting of October 8, 2019

INITIATING DEPARTMENT/DIVISION

Administration/Budget Department Approval

OFMB Department - Posted



9/11/19

Deputy Clerk to the
Board of County Commissioners



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION

Organization Name: Friends of the Mounts Botanical Garden, Inc.

FEID #: 59-2418059

Web Address: www.mounts.org

Address: 559 N. Military Trail
STREET ADDRESS
West Palm Beach, FL 33415
CITY, STATE, ZIP

Executive Director: Rochelle Ibanez Wolberg

NAME

SIGNATURE

(561) 233-1751

TELEPHONE NUMBER

RWolberg@pbcgov.org

E-MAIL ADDRESS

Fiscal Agent: Michele Gurto

NAME

SIGNATURE

(561) 329-3499

TELEPHONE NUMBER

mgurtocpa@outlook.com

E-MAIL ADDRESS

Date:

DATE

6.27.19



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Organization Name: Friends of the Mounts Botanical Garden, Inc.

LETF Funding Request (**MUST match total on Financial Application**): \$5,000.00

What service will your organization provide through the use of Law Enforcement Trust Funds?

- ☒ Crime Prevention Program
- ☐ Drug Abuse Education
- ☐ Drug Prevention Program
- ☐ Drug Treatment Program
- ☐ Safe Neighborhood
- ☐ School Resource Officers

Organization Purpose:

The mission of Mounts Botanical Garden is "To Inspire and Educate Through Nature".

Provide a brief summary of program's activities/services to be funded:

Wild Architecture is a STEAM-based (Science, Technology, Education, Art, and Mathematics) educational program providing art and science enrichment to 3,000 students in local Title 1 schools. Through hands-on learning, Garden Educators will nurture the child-nature connection and strengthen community stewardship. According to the CDC, "creating positive community environments where young people live and play is necessary to reduce youth violence". Field Trips such as these provide students with powerful learning opportunities to foster their respect for nature, the local environment, and their role in maintaining a positive community. Connecting students emotionally to their surroundings encourages personal civic responsibility, increases the likelihood that they will take pride in their neighborhoods, and reduces crime and delinquent behaviors.

What results are you committed to achieving?

Students participating in Wild Architecture will immerse themselves in hands-on science programs designed to inspire environmental stewardship and increase appreciation for the local community and the natural world. We are committed to providing Title 1 school students with superior field trip experiences that will expand what they are learning in the classroom to a safe outdoor environment. Specialists and environmental experts will engage them in dynamic learning. The result of this experience is improved pride in their environment, community, and neighborhood, thus promoting positive behaviors.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

FINANCIAL APPLICATION

Period Covered (one year) From: July 1, 2019 To: June 30, 2020

No.	Expense	Program Total	LETF Request	LETF
1.	Salaries	\$45,000.00	\$1,200.00	2.67%
2.	Employee Benefits/Payroll Taxes	\$7,042.00		0.00%
3.	Professional Fees	\$3,500.00		0.00%
4.	Occupancy/Utilities			0.00%
5.	Telephone			0.00%
6.	Postage/Shipping			0.00%
7.	Printing & Publications	\$2,500.00		0.00%
8.	Supplies	\$8,000.00	\$1,000.00	12.50%
9.	Travel	\$21,000.00	\$2,500.00	11.90%
10.	Meetings	\$250.00		0.00%
11.	Miscellaneous Expenses	\$15,000.00	\$300.00	2.00%
	Total Expenses	\$102,292.00	\$5,000.00	4.89%



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Budget Narrative

**Provide detailed description for each expense listed on the Financial Application.
You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation):

Salaries: \$1,200 total for three (3) education staff to deliver each three-hour program. 14 programs at \$85.80 per day (\$28.50 each staff member/day = about \$9.53/hr per person).

Employee Benefits/Payroll: Taxes for full-time Youth Programs Manager plus \$3,600 for health insurance.

Professional Fees (list vendor and type of service provided):

RJAE Consulting, Intl. - Evaluation and Data specialist contracted to assess the efficacy and effectiveness of the Wild Architecture education program.

Occupancy/Utilities (list utilities):

Telephone (provide telephone numbers):

Printing & Publications (list type of material):

Information Guides and worksheets for teachers and students

Maps of Garden areas that are highlighted in the Wild Architecture program



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Supplies (list supplies/equipment):

\$1,000 for supplies to cover the cost of equipment, field journals, worksheets, and manipulatives used during field trip activities

Travel (individuals traveling, destination and purpose):

700 students total, 50 students per bus = 7 field trips X \$350.00/bus = Approximately \$2,500.

Meetings (attendees, purpose, items needed for meeting):

Team planning/program assessment meetings (4 in total)

Miscellaneous Expense (specify items):

Garden entrance fees: \$5.00 per student



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Disclosure re: Organization's background:

Has the applicant or any of the Organization's officers, directors, trustees, or principal salaried executive personnel been enjoined in any jurisdiction from soliciting contributions or have been found to have engaged in unlawful practices in the solicitation of contributions or administration of charitable assets? Yes ☐ No ☒ If Yes, please provide the details

Has the Organization had its registration or authority denied, suspended, or revoked by any governmental agency? Yes ☐ No ☒ If yes, please provide the reasons for such denial, suspension, or revocation

Has the applicant or any of the Organization's officers, directors, or trustees, regardless of adjudication, been convicted of, or found guilty of, or pled guilty or nolo contendere to, or been incarcerated within the last 10 years as a result of having previously been convicted of, or found guilty of, or pled guilty or nolo contendere to, any felony within the last 10 years? Yes ☐ No ☒ If yes, provide the name of such person, the nature of the offense, the date of the offense, the court having jurisdiction in the case, the date of conviction or other disposition, and the disposition of the offense.

Has the applicant or any of the Organization's officers, directors, or trustees, regardless of adjudication, been convicted of, or found guilty of, or pled guilty or nolo contendere to, or has been incarcerated within the last 10 years as a result of having previously been convicted of, or found guilty of, or pled guilty or nolo contendere to, any crime involving fraud, theft, larceny, embezzlement, fraudulent conversion, or misappropriation of property, within the last 10 years? Yes ☐ No ☒ If yes, provide the name of such person, the nature of the offense, the date of the offense, the court having jurisdiction in the case, the date of conviction or other disposition, and the disposition of the offense.

Has the applicant or any of the Organization's officers, directors, or trustees, been enjoined from violating any law relating to a charitable solicitation? Yes ☐ No ☒ If yes, provide the name of such person, the date of the injunction, and the court issuing the injunction.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION CERTIFICATION I hereby certify that any LETF funds received will be used for the authorized purposes as indicated on Pages 2 through 6 of this application. I further certify that any funds received shall be used prudently and in such a manner as to avoid any appearance of extravagance, waste, or impropriety. I certify that the responses provided in this application are true and correct to the best of my knowledge and understand that any omissions, untruthfulness, or misrepresentations contained herein shall disqualify the Organization from further consideration or may result in revocation and/or reimbursement of awarded LETF funds. Additionally, I certify that the organization requesting the funds is either (a) a governmental agency, (b) a Florida not-for-profit organization which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code and is registered as a Non-Profit organization with the State of Florida, Department of State, Division of Corporations, or (c) a Non-Florida not-for-profit organization which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code and is registered as a Non-Profit organization with the

State of Florida, Department of State, Division of Corporations

State, Department, Division (Not-for-profit organizations with headquarters outside of Florida)

Rochelle Wolberg

Curator-Director

Name (please print)

Title (please print)

6.28.19

Signature

Date

NOTARY SECTION:

State of Florida

County of Palm Beach

The foregoing Agreement was acknowledged and subscribed before me this 28 day of

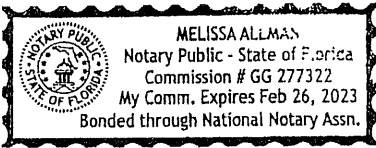
June, 2019 by Rochelle Wolberg (name of individual) as

Curator (title) of Mounts Botanical Garden (name of

organization/ agency), who is personally known to me or who produced

Personally known as identification.

Notary Public



My Commission Expires: Feb. 26, 2023



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION

Organization Name: Urban League of Palm Beach County

FEID #: 59-1533710

Web Address: ULPBC.ORG

Address: 1700 North Australian Avenue

STREET ADDRESS

West Palm Beach, FL 33404

CITY, STATE, ZIP

Executive Director:

Patrick Franklin

NAME

SIGNATURE

561.833.1461 x.3003

frankln@ulpbc.org

TELEPHONE NUMBER

E-MAIL ADDRESS

Fiscal Agent:

Ken Kaneski

NAME

SIGNATURE

561.833.1461x.3008

ken@ulpbc.org

TELEPHONE NUMBER

E-MAIL ADDRESS

Date:

8/19/19

DATE



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Organization Name: Urban League of Palm Beach County

LETF Funding Request (**MUST match total on Financial Application**): \$100,000.00

What service will your organization provide through the use of Law Enforcement Trust Funds?

- ☒ Crime Prevention Program
- ☐ Drug Abuse Education
- ☐ Drug Prevention Program
- ☐ Drug Treatment Program
- ☒ Safe Neighborhood
- ☐ School Resource Officers

Organization Purpose:

Urban League of Palm Beach County's mission is to assist African Americans and other minorities in the achievement of social and economic equality. Urban League seeks to prepare young people for college, work and life by staying crime free and creating positive relationships with law enforcement.

Provide a brief summary of program's activities/services to be funded:

This program will address the participants' needs and barriers to employment through a 3-phase training curriculum designed and implemented by our workforce job development team. The training consist of the following modules: (1) assessment phase - individual plans and one-on-one case management (2) mental toughness phase - orientation, employability and life skills development and (3) subsidized work experience phase - on-the-job training opportunities. The main goal of this program is to provide participants with gainful employment.

What results are you committed to achieving?

75 applicants will be recruited
20 participants will enroll in workforce development program and complete all modules
20 participants will be placed in a subsidized work experience opportunity for 6 weeks
10 participants will find gainful employment



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

FINANCIAL APPLICATION

Period Covered (one year) From: **October 1, 2019** To: **September 30, 2020**

No.	Expense	Program Total	LETF Request	LETF
1.	Salaries	\$48,433.00	\$48,433.00	100.00%
2.	Employee Benefits/Payroll Taxes	\$11,382.00	\$11,382.00	100.00%
3.	Professional Fees	\$0.00	\$0.00	0.00%
4.	Occupancy/Utilities	\$0.00	\$0.00	0.00%
5.	Telephone	\$0.00	\$0.00	0.00%
6.	Postage/Shipping	\$100.00	\$100.00	100.00%
7.	Printing & Publications	\$0.00	\$0.00	0.00%
8.	Supplies	\$865.00	\$865.00	100.00%
9.	Travel	\$700.00	\$700.00	100.00%
10.	Meetings	\$0.00	\$0.00	0.00%
11.	Miscellaneous Expenses	\$38,520.00	\$38,520.00	100.00%
	Total Expenses	\$100,000.00	\$100,000.00	100.00%



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Budget Narrative

**Provide detailed description for each expense listed on the Financial Application.
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Salaries (list employees and individual compensation):

Joan Kennedy, Program Manager - \$48,645 (Full time employee)

Total salaries: \$48,433

Professional Fees (list vendor and type of service provided):

Occupancy/Utilities (list utilities):

Telephone (provide telephone numbers):

Joan Kennedy - 561-833-1461 ext. 3024

Printing & Publications (list type of material):



PALM BEACH COUNTY SHERIFF'S OFFICE LAW ENFORCEMENT TRUST FUND DONATION

Attachment A

Supplies (list supplies/equipment):

Pens, pencils, correction tape, staples, paper clips, binder clips, desk calendar, classification folders, copier paper, printer toner, clip boards, mouse pad, glue stick, tape, highlighters, dry erase markers, dry eraser, permanent marker, binders, HDMI cord, overhead projector, laptop speaker for classroom, laser pointer, rolling case, flip charts, flip chart markers

Travel (individuals traveling, destination and purpose):

1,372.55 local travel mileage at .51 per mile for two staff and one director to travel to and from: West Palm Beach, Mangonia Park, Lake Park, Greenacres, Delray Beach, West Boynton Beach, Boca Raton, Lake Worth, wellington, Royal Palm Beach and Belle Glade.

Meetings (attendees, purpose, items needed for meeting):

Miscellaneous Expense (specify items):

Marketing at \$475, 20 complete modules each at \$100 = \$2,000, 20 in subsidized work experience at 6 weeks, 25 hours/week at \$10.50/hr = \$31,500, (5) 31-day bus passes at \$70 each = \$350, (75) gas cards at \$25 each = \$1875, (10) gainful employment incentives at \$50 = \$500, 4 attend voc training at \$375 each = 1,500, 40 receive hygiene kits each at \$8 = \$320.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

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Has the applicant or any of the Organization's officers, directors, trustees, or principal salaried executive personnel been enjoined in any jurisdiction from soliciting contributions or have been found to have engaged in unlawful practices in the solicitation of contributions or administration of charitable assets? Yes ☐ No ☒ If Yes, please provide the details

Has the Organization had its registration or authority denied, suspended, or revoked by any governmental agency? Yes ☐ No ☒ If yes, please provide the reasons for such denial, suspension, or revocation

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**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

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State, Department, Division (Not-for-profit organizations with headquarters outside of Florida)

Patrick Franklin
Name (please print)

PRESIDENT / CEO
Title (please print)

[Signature]
Signature

8/02/19
Date

NOTARY SECTION:

State of Florida

County of Palm Beach

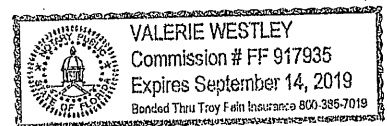
The foregoing Agreement was acknowledged and subscribed before me this 2nd day of

August, 20 19 by Patrick Franklin (name of individual) as
President & CEO (title) of Urban League of Palm Beach Co (name of

organization/ agency), who is personally known to me or who produced

_____ as identification.

Valerie Westley
Notary Public



My Commission Expires: Sept 14th 2019