## PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

### **AGENDA ITEM SUMMARY**

			'		
Meeting Date: October 8, 2019	[X]	Consent	=== [	===: ]	======================================
Department	[ ]	Ordinance	[	]	Public Hearing
Submitted By: Community Service	es				
Submitted For: Ryan White Progra	<u>am</u>				
=======================================			===	===	
<u>I. E</u>	XECUT	IVE BRIEF			
Motion and Title: Staff recommend	s motio	n to approve:			
A) Subaward Agreement Amendment	t No. 5 N	Ja 002016009	22	:41	the DAND Composition

**A)** Subaward Agreement Amendment No. 5, No. 9920160083, with the RAND Corporation, to revise the end date from August 31, 2019 to July 31, 2019 terminating the agreement due to early completion and reduce funding by \$6,000 for a new total amount not to exceed \$252,173.49; and

**B)** FY 2019 budget amendment of \$6,000, in the Ryan White Care Program fund to align the budget to actual grant award.

Summary: On March 1, 2016, the Board of County Commissioners (BCC) ratified the Ryan White Part A, Data Integration Grant Application (R2016-0239) with the RAND Corporation. On July 17, 2019, the Palm Beach County Community Services Department (CSD) received an early termination notice due to the early completion of the Addressing HIV Care Project. The RAND Corporation issued the fifth and last agreement amendment, which represents a revised end date and a reduction of the total cumulative amount not to exceed \$252,173.49. The reduction in funding is due to the actual costs incurred on the project, which were less than projected. The Addressing HIV Care Project was a collaboration between the CSD and the City of West Palm Beach's Department of Housing and Community Development. The successful collaboration integrated data management systems between the Ryan White Part A and Housing Opportunities for Persons with AIDS (HOPWA) programs. The project improved the delivery of medical and housing services, improved the coordination of service delivery and quality management through improved data infrastructure for homeless HIV-positive clients. No County funds are required. (Ryan White Program) Countywide (HH)

**Background and Justification**: The Ryan White Part A, Data Integration Grant improved the coordination of services for the HIV-positive homeless population by coordinating data systems and service planning with the HOPWA program.

Attachments:  1. Subaward Agreement Amendment No. 5, No. 9920160083  2. Budget Amendment									
Recommended B	y:	9/20/19 Date							
Approved By:	Assistant County Administrator	10/3/19 Date							

## **II. FISCAL IMPACT ANALYSIS**

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures					
Operating Costs	67,550				
External Revenue	(67,550)				
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	0	-0-			
# ADDITIONAL FTE POSITIONS (Cumulative)					
ltem Included In Current	: Budget?	Yes	<u>X</u> No		
oes this item include the	•		X No		
udget Account No.:					
und <u>1010</u> Dept <u>142</u> Unit <u>14</u>	80 Object <u>Var.</u> P	rogram Code	<u>Var.</u> Prograr	m Period <u>G</u>	<u>Y19</u>
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Funding source is the Rand Corporation. No.  Departmental Fiscal  OFMB Fiscal and/or  OFMB PC 9/33	Review: Julie E  III. REVIEW  Contract Develo	nt of Health are required. Dowe, Director  COMMENTS  opment and (	r of Finance	and Suppo	rt Servic

This summary is not to be used as a basis for payment.

C. Other Department Review:

Department Director

					Attachi	nent l
Resea	rch Subaward	Agreemer	าt A	mendment (Numbe	r 05)	
PASS-THROUGH ENTITY (PTE)  RAND Corporation  00-691-4071		Entity Legal Na DUNS	me	SUBRECIPIENT Palm Beach County Board o 07-847-0481 Taruna Malhotra		
Vivian Towe PTE Prime Award (FAIN) No.: U1SHA	Principal Investig Federal Awa		Agency: <b>DHHS/Health Resource</b>	s and Services Administration		
Project Title: Addressing HIV Care ar	nd Housing Coordinati	on through Data	Integ	(HRSA)	mes along the HIV (	Continuum
SUBAWARD NO.:	Effective Date of An			omatic Carryover:	Is the Prime Awa	
9920160083	18-JUL-2019			YES NO, Prior Approval Required	R&D Funded: Y Subject to FFATA: Y	
Revised Subaward Period of Performance Start: 01-SEP-2017 E Estimated Overall Project Period (if increment	End: 31-JUL-2019 stally funded: 13-MAY-20	016 to 31-JUL-2019	Tot	ount Funded This Action (USD): al Amount of Federal Awarded To D Incrementally Estimated as and Conditions		
This Amendment revises the above-r	(numb	ering is independent	of orig	nal Agreement)		
1. DECREASE OF FUNDI	NG					
Funding has been decreased	l from \$258,173.49 b	by \$6,000.00 to	a ne	w total of \$252,173.49.		
2. TERMINATION NOTICE	Ē					
The Period of Performance for	this Subaward is re	evised to 31-JU	L-201	9, unless amended by writte	n mutual agreeme	nt.
A copy of the Stop Work Orde	r Notice dated 17-JL	JL-2019 is atta	ched.			
Expenditures incurred prior to submitted to RAND no later that it for payment in a timely matter	an 30 days from the t	termination dat	e. Up	on receipt and review of the fi	nal invoice, RAND	will process
ALL OTHER TERMS AND CONDITION		D AGREEMENT R				
By an Authorized Official of PTE:			By ar	n Authorized Official of SUBRECI	PIENT:	
Curtis Hoy		Date	Nam	e: Mack Bernard		Date
Associate Director, Procurement Ser	vices		Title:	Mayor		
Approved As To Terms And Conditions				pproved As To Form nd Legal Sufficiency		
By:			В	y: Senior Assistant Co	unty Attorney	-
Attest: Sharon R. Bock Clerk and Comptroller						

By:\_\_\_\_\_ Deputy Clerk





1776 MAIN STREET P.O. BOX 2138 SANTA MONICA, CA 90407-2138 TEL 310.393.0411 FAX 310.393.4818 subcontracts@rand.org

July 17, 2019

Palm Beach County Board of Commissioners PO Box 4036 West Palm Beach, FL 33402

Attention:

Geoffrey Downie, Subaward Principal Investigator (GDownie@pbcgov.org)

Michelle Jones, Contract Management Specialist (Mtjones@pbcgov.org)

Subject:

Formal Subaward Early Termination Notification

Reference: Subaward 9920160083 / RAND PTN: HDS0180J

This letter serves as formal notification of early termination, per Clause 14, of the above referenced subaward. Your subaward agreement end date is now 31-JUL-2019. A formal amendment changing end date of your subaward agreement will be send to you shortly.

RAND is requesting the Palm Beach County Board of Commissioners to complete all tasks related to the evaluation portion of this project by 31-JUL-2019. The total amount awarded to date on this subaward agreement is \$252,173.49 (includes pending amendment to reduce this award by \$6,000.00); with total payments in the amount of \$237,389.45 having been made covering your approved incurred costs through 30-JUN-2019. There is currently a balance of \$14,784.04.

We now request the FINAL invoice be submitted to RAND no later than 30-AUG-2019 (30 calendar days after 31-JUL-2019). Upon receipt and review of the final invoice, RAND will process it for payment in a timely matter as required by Uniform Administrative Requirements (2 CFR 200) applicable to the prime grant. Also, in accordance with those same regulations, formal closeout of the subaward must be completed within 90 calendar dates after the revised end date. Closeout instructions and forms will be provided under separate cover.

If you should have any questions about this letter, please contact Sandro Adoremos, Subcontract Administrator, at <u>adoremos@rand.org</u>.

On behalf of RAND, we express our sincere appreciation and thank you for your collaboration on this Health Resources and Services Administration project. RAND looks forward to working with you and the Palm Beach County Board of Commissioners on future endeavors of mutual interest.

Thank you.

Samantha Cogbill, MSM, CRA

Subaward Manager, Procurement Services

Population and Aging
Public Safety
Science and Technology

Terrorism and Homeland Security

RESEARCH AREAS Children and Families

Education and the Arts Energy and Environment

Health and Health Care

Infrastructure and Transportation International Affairs

Law and Business

National Security

OFFICES

Santa Monica, CA Washington, DC

Pittsburgh, PA New Orleans, LA

Boston, MA

Cambridge, UK

Brussels, BE

D1033613, DL

www.rand.ora

OBJECTIVE ANALYSIS. EFFECTIVE SOLUTIONS.

## Hachment 2

# BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY, FLORIDA BUDGET AMENDMENT

Page 1 of 1

BGRV- 142 - 082719\*522 BGEX - 142 -082719\*1799

FUND (1010) - Ryan White Care Program

Use this form to provide budget for items not anticipated in the budget.

		ORIGINAL	CURRENT			ADJUSTED	ENCUMBERED	REMAINING
ACCT.NUMBER	ACCOUNT NAME	BUDGET	BUDGET	INCREASE	DECREASE	BUDGET	AS OF 03/07/19	BALANCE
REVENUE								
	deral Grant Other -Human Services	0	73,550	0	6,000	67 550		
142 1400 310310	derai Grant Other -Human Gervices		·		6,000	67,550		
		641,853	647,619	192,076		839,695		
		2,433,528	3,165,090	190,345		3,355,435		
Total Revenue		7,398,042	8,315,511	382,421	0	8,697,932		
EXPENDITURE								
142 1480 3421 Co	ontractual Services-Training	0	6,000	0	6,000	0	-	0
Total Expenditures		7,398,042	11,371,037	0	6000	11,365,037	0	0

Signature

COMMUNITY SERVICES
INITIATING DEPARTMENT/DIVISION James Green
Administration/Budget Department Approval
OFMB Department - Posted

9/20/19

Date

By Board of County Commissioners At Meeting of October 8, 2019

Deputy Clerk to the

**Board of County Commissioners**