PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

Meeting Date: Octo	[X] []	Consent Ordinance	[] []	Regular Public Hearing					
Submitted By:	Department of Pu Department of Pu Division of Victim	ıblic Sa	afety						
	<u>I. EX</u>	ECUTIN	/E BRIEF						
Adjustment Notices Modification; and #0 (DOJ), Office of Just Communities in Col	Motion and Title: Staff recommends motion to receive and file: three (3) Grant Adjustment Notices (GAN) #005 New Point of Contact Information; #006 Budget Modification; and #007 Change Project Period with the U.S. Department of Justice (DOJ), Office of Justice Programs (OJP) Multidisciplinary Response to Families and Communities in Complex Homicide Cases grant award (2016-XV-GX-K018), which facilitated administrative filings and approvals through October 31, 2019.								
Summary: As per grant guidelines, certain expenditures and work product require approval from the DOJ OJP grant manager. The approval process is facilitated by drafting a GAN and submitting it through the DOJ's Grant Management System (GMS) web portal. GAN #005 changed the point of contact from Nicole Bishop, Director to Holly DiBenedetto, Program Manager. GAN #006 approved a budget modification to increase costs related to travel and supplies. Vests, polo shirts, raincoats, and flashlights are needed for staff who respond to crime scenes. Those items ensure staff safety and identifies the Victim Advocate to law enforcement. GAN #007 approved a one-year no-cost extension of the award period to September 30, 2020, which will allow for completion of projects in relation to the goals and objectives of the grant. R2017-0477 authorized the County Administrator or designee to execute future amendments and partner agreements associated with the current grant on behalf of the Board of County Commissioners, after approval of legal sufficiency by the County Attorney's Office, and within budgeted allocations. Countywide (SF)									
accidents instead of in some cases, may completing toxicology of which are required up to six months to death of their family	crimes, which hind lead to the absend y reports and relat d to determine pros know whether or member(s) and a m's compensation	ders the ce of second med secutor not the re left on, buri	e appropriate dervices altogethe dical examiner ial options, ofte impaired drivatione in their gal assistance,	elivery ner. T s inve en lea ver wi grief, u evid	ten initially treated as of victim services, or he lengthy process of stigative reports, both we families waiting for ill be charged for the unable to be linked to ence-based therapy,				
To address this concern, the County was selected as a demonstration site to develop and institutionalize a multi-disciplinary approach to responding to deaths involving DUI or Impaired Driving and to meet the needs of survivors/victims through trauma-informed and victim-centered approaches. Continued on Page 3									
2) Grant Adju	stment Notice 005 stment Notice 006 stment Notice 007	s, U.S. I	Department of	Justice	9				
Recommended By:	280 mo	Ko Directo	or		9 6 19 Date				
Approved By:	1				10-1-19				
	Deputy Cour	nty Adı	ministrator		Date				

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact Fiscal Years 2020

Capital Expenditures Operating Costs External Revenues Program Income (County) In-Kind Match (County) Net Fiscal Impact # ADDITIONAL FTE POSITIONS (Cumulative) Is Item Included In Current Budget? Yes No Budget Account Exp No: Fund Department Unit Object Rev No: Fund Department Unit Rev Source B. Recommended Sources of Funds/Summary of Fiscal Impact: Grant: Fund: Unit: *There is no fiscal impact associated with this agenda item. Departmental Fiscal Review: III. REVIEW COMMENTS A. OFMB Fiscal and/or Contract Dev. and Control Comments:	Fiscal Years	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
# ADDITIONAL FTE POSITIONS (Cumulative) Is Item Included In Current Budget? Yes No Does this item include the use of federal funds? Yes No Budget Account Exp No: Fund Department Unit Object	cerating Costs Iternal Revenues Ogram Income (County)					
Is Item Included In Current Budget? Yes No Does this item include the use of federal funds? Yes No Budget Account Exp No: Fund Department Unit Object Rev No: Fund Department Unit Rev Source B. Recommended Sources of Funds/Summary of Fiscal Impact: Grant: Fund: Unit:	Net Fiscal Impact =	*				
Does this item include the use of federal funds? Yes No Budget Account Exp No: Fund Department Unit Object Rev No: Fund Department Unit Rev Source B. Recommended Sources of Funds/Summary of Fiscal Impact: Grant: Fund: Unit: *There is no fiscal impact associated with this agenda item. Departmental Fiscal Review: III. REVIEW COMMENTS A. OFMB Fiscal and/or Contract Dev. and Control Comments: Grant: Fund: Unit: There is no fiscal impact associated with this agenda item. Departmental Fiscal Review: III. REVIEW COMMENTS A. OFMB Fiscal and/or Contract Dev. and Control Comments: Grant: Fund: Unit: Contract Administration Grant: Grant: Fund: Grant: Grant: Fund: Grant: Fund: Grant: Grant: Grant: Fund: Grant: Grant: Grant: Fund: Grant: Grant:						
Grant: Fund: Unit: *There is no fiscal impact associated with this agenda item. Departmental Fiscal Review: III. REVIEW COMMENTS A. OFMB Fiscal and/or Contract Dev. and Control Comments: Grant: Fund: Unit: *There is no fiscal impact associated with this agenda item. Departmental Fiscal Review: III. REVIEW COMMENTS Contract Administration Fig. 123/19 TD Assistant County Attorney	Does this item include the Budget Account Exp No:	e use of federa Fund Depa	l funds? Ye: artmentL	s No InitObjec		
Departmental Fiscal Review: III. REVIEW COMMENTS A. OFMB Fiscal and/or Contract Dev. and Control Comments: (1) 23 4	Grant: Fund:	s of Funds/Sui	mmary of Fis	cal Impact:		
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OFMB B. Legal Sufficiency: Assistant County Attorney Assistant County Attorney	A. OFMB Fiscal and/or C	ontract Dev. ar	nd Control Co	mments:		
Assistant County Attorney	Jun PL 9/20			h. J. J	nistration	124/19
	B. Legal Sufficiency:			9/23/19-	$\overline{\mathcal{W}}$	
C. Other Department Review:		-	-			
	C. Other Department Rev	iew:				
Department Director	Department Direc	tor	_			

This summary is not to be used as a basis for payment.

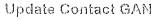
Background and Justification: The County was awarded \$579,965 to fund this project for a 36-month term beginning October 1, 2016 through September 30, 2019. The grant provides funding for Florida State University to serve as the project research partner, Mother's Against Drunk Driving to assist with death notification training, and two County positions.

Update Contact





Change Requested







GRANT ADJUSTMENT NOTICE

Approved

<u>Denied</u>

Draft

Create Grant <u>Adjustment</u>

Help/Frequently Asked Questions

US DEPARTMENT OF JUSTICE OFFICE OF JUSTICE PROGRAMS

Grantee Information 10/01/2016 Grantee Palm Beach County Board of Project GAN 005 Name: **County Commissioners** Period: Number: 09/30/2020 Grantee 301 N. Olive Avenue West Palm Program Office: OVC Date:

Grantee 07-847-0481 DUNS

Beach, 33401

Address:

Number:

Vendor #:

Project

Title:

Grant Manager: Mary Atlas-

12/04/2018

2016-40314-FL-XV Grantee Application 59-6000785 EIN: Number(s):

> Award Number:

2016-XV-GX-K018

Terry

Palm Beach County"s Enhanced Response to DUI/Impaired Driving

Award

\$579,965.00

Related Deaths

596000078

Amount:

Update Contact

	Contact					
Either Ne	w Point of Contact Information or f	lew Alternate iired.	Point of Contact Information is			
Current	Current Point of Contact Information New Point of Contact Information					
		*Prefix	Ms.			
Prefix	Mrs.	Prefix (Other)				
Prefix (Other)		*First	Holly			
First Name Middle	Nicole .	Middle Initial	A			
Initial Last Name	A Bishop	*Last	DiBenedetto			
Suffix		Name Suffix				
Suffix (Other)		Suffix (Other)				
Title	Director, Victim Services	*Title	Program Manager			
Address Line 1	205 North Dixie Highway	*Address	205 N. Dixie Highway			
Address Line 2	Suite 5.1100	Line 1 Address	Suite 5.1100			
City	West Palm Beach	Line 2				
State	Florida	*City	West Palm Beach			
Zip	33401 -	*State	Florida			
Phone	(561) 355-1723 Ext	*Zip	33401 -			
Fax	(561) 355-2757	*Phone	(561) 274-1500 Ext			
Email	nbishop@pbcgov.org	Fax	(561) 274-1511			
	*Email hdibened@pbcgov.org					
	Alternate Contact/F	rincipal In	vestigator			
Current Alternate Point of Contact Information New Alternate Point of Contact Information						

https://grants.ojp.usdoj.gov/gmsexternal/gan/processGAN.st?ganld=1055384

Attachment _____ _Page _ 1/2

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ATTACHMENT 2



Change Requested



Modify Budget GAN



US DEPARTMENT OF JUSTICE OFFICE OF JUSTICE PROGRAMS

GRANT ADJUSTMENT NOTICE

<u>Approved</u>

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Draft

Create Grant Adjustment

Help/Frequently Asked Questions

Grantee Information						
Grantee Name:	Palm Beach County Board of County Commissioners	Project Period:	10/01/2016 - 09/30/2020	GAN Number:	006	
Grantee Address:	301 N. Olive Avenue West Palm Beach, 33401	Program Office:	ovc	Date:	03/28/2019	
Grantee DUNS Number:	07-847-0481	Grant Manager:	Mary Atlas- Terry			
Grantee EIN:	59-6000785	Application Number(s):	2016-40314- FL-XV			
Vendor #:	596000078	Award Number:	2016-XV-GX- K018			
Project Title:	Palm Beach County"s Enhanced Response to DUI/Impaired Driving Related Deaths	Award Amount:	\$579,965.00			

* All editable Budget fields must contain a numeric value.							
Categories	Approved Budget	Requested Changes to Budget	Revised Budget				
A. Personnel	\$ 260216	\$ 8974	\$ 269190				
B. Fringe Benefits	\$ 119034	\$ -12277	\$ 106757				
C. Travel	\$ 12774	\$ 2073	\$ 14847				
D. Equipment	\$ 2800	\$ 0	\$ 2800				
E. Supplies	\$ 2904	\$ 4650	\$ 7554				
F. Construction	\$ 0	\$					
G. Contractual	\$ 162197	\$ 0	\$ 162197				
H. Other	\$ 20040	 -3420	\$ 16620				
TOTAL DIRECT COST	\$ 579965	\$ 0	\$ 579965				
Total Direct	Costs = (Sum of lines A-l	Н)					
INDIRECT COST	\$ 0	\$ 0	\$ 0				
TOTAL PROJECT COST	\$ 579965	\$	\$ 579965				

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Attachment 2 Page 1 of 2

Modify Budget GAN									
Total Project Costs = Federal Funds Approved + Non-Federal Funds + Program Income							Income		
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ATTACHMENT 3

Grant Adjustments I



Change Requested



Change Project Period GAN



US DEPARTMENT OF JUSTICE OFFICE OF JUSTICE PROGRAMS

GRANT ADJUSTMENT NOTICE

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Create Grant <u>Adjustment</u>

Help/Frequently Asked Questions

	Grantee Information					
Grantee Name:	Palm Beach County Board of County Commissioners	Project Period:	10/01/2016 - 09/30/2020	GAN Number:	007	
Grantee Address:	301 N. Olive Avenue West Palm Beach, 33401	Program Office:	OVC	Date:	08/01/2019	
Grantee DUNS Number:	07-847-0481	Grant Manager:	Mary Atlas- Terry			
Grantee EIN:	59-6000785	Application Number(s):	2016-40314- FL-XV			
Vendor #:	596000078	Award Number:	2016-XV- GX-K018			
Project Title:	Palm Beach County"s Enhanced Response to DUI/Impaired Driving Related Deaths	Award Amount:	\$579,965.00			

Change Project Period							
Current Grant Period:	Month: 35	Day:	New Grant Period:	Month: 47 29			
Project Start Date:	10/01/2016		*New Project Start Date:	10/01/2016			
Project End Date:	09/30/2019		*New Project End Date:	09/30/2020			

*Required Justification for Change Project Period:

The grantee is requesting a 12-month no-cost extension. The Request for the extension will allow for an expanded timeframe for completion for projects in relation to the goals and objectives of the grant. This is the first (and

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