

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date:	October 22, 2019	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
		<input type="checkbox"/> Workshop	<input type="checkbox"/> Public Hearing
Department:	Engineering & Public Works Department		
Submitted By:	Roadway Production Division		
Submitted For:	Roadway Production Division		

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

- A) the fourth amendment to the structural engineering services annual contract (R2017-0137) dated February 7, 2017 with Stantec Consulting Services, Inc. (SCSI); and
- B) supplement no. 1 (Supplement) in the amount of \$191,779.06, to the work task order dated August 2, 2017 with SCSI for the design of Lake Osborne Drive over Lake Bass Canal Bridge Replacement (Project).

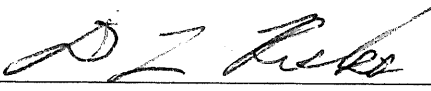
SUMMARY: Approval of this fourth amendment will update the language of the termination section, criminal history records check section, non-discrimination section, scrutinized companies section and add the vendor self service registration required section to be compliant with current Palm Beach County standards. Approval of this supplement will provide the design services necessary for the project. The design services are for bridge replacement design and construction plans based upon the completed study. The solicitation for design professionals was advertised on August 7, 2016 and August 14, 2016. The annual contract was approved on February 7, 2017, prior to the effective date of the Equal Business Opportunity Ordinance and pursuant to the Small Business Enterprise (SBE) Ordinance at that time. The SBE goal for all contracts was 15%. SCSI proposed 31% SBE participation. Their SBE participation for this supplement is 31.2%. Their cumulative SBE participation to date including this supplement is 30.4%. SCSI is a Palm Beach County based company. **This project is funded by the infrastructure sales tax.** District 3 (YBH)


Background and Justification: On February 7, 2017, the Board of County Commissioners (BCC) approved the annual contract R2017-0137 for structural engineering services with SCSI.

(Continued on page 3)

Attachments:

- 1. Location Sketch
- 2. Fourth Amendment (2)
- 3. Supplement 1 with Exhibits A, B, and C, and Certificates of Insurance (2)

Recommended by:  10/13/2019
County Engineer Date

Approved By:  10/11/19
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures	\$ 268,492	-0-	-0-	-0-	-0-
Operating Costs	-0-	-0-	-0-	-0-	-0-
External Revenues	-0-	-0-	-0-	-0-	-0-
Program Income (County)	-0-	-0-	-0-	-0-	-0-
In-Kind Match (County)	-0-	-0-	-0-	-0-	-0-
NET FISCAL IMPACT	\$ 268,492	-0-	-0-	-0-	-0-
# ADDITIONAL FTE					
POSITIONS (Cumulative)					

Is Item Included in Current Budget? Yes X No
 Does this item include the use of federal funds? Yes No X

Budget Account No:

Fund 3950 Dept 361 Unit 1542 Object 6505-AE10

Recommended Sources of Funds/Summary of Fiscal Impact:

Local Government One-Cent Infrastructure Surtax Fund
 Lake Osborne Drive over Lake Bass Canal

New Task Authorization	
Basic Services	\$ 173,739.97
Reimbursable Services	\$ 10,452.00
Optional Services	\$ 7,587.09
Total Authorization	\$ 191,779.06
Staff Charges	
Roadway Production	\$ 38,356.00
Right of Way	\$ 9,589.00
Survey	\$ 9,589.00
Traffic	\$ 19,178.00
Total Fiscal Impact	\$ 268,491.06

Note: Surtax Funding FY 2017 \$150,000 and FY 2019 \$450,000 for Bridge Modifications.

C. Departmental Fiscal Review: Alec Kovalainen

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

[Signature] 9/30/19
 9/30 OFMB DL 9/30
 ASD/130

[Signature]
 Contract Dev. and Control
 10/8/19 (TW) 10/8/19

B. Approved as to Form and Legal Sufficiency:

[Signature] 10/19/19
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

Background and Justification: (Continued from page 1)

The initial work task order for the project was approved by the Contract Review Committee on August 2, 2017. This supplement will provide for the design of the project. The fee as detailed in **Exhibit B** of the attached supplement, has been negotiated as just and reasonable compensation as follows:

Basic Services (Lump Sum)	\$173,739.97	(Roadway Analysis/Plans, Structures Analysis/Plans, Drainage Plans/Signing, Utility Coordination, and Final Deliverables)
Reimbursable Services	\$ 10,452.00	(Reproduction / Geotech)
Optional Services (Not to Exceed)	<u>\$ 7,587.09</u>	(Post Design Services)
Total:	\$191,779.06	

The first amendment to the contract (R2017-1878) dated December 19, 2017, extended the expiration date, added non-discrimination language, modified the payments section and modified the fee schedule. The second amendment to the contract (R2018-0818) dated June 5, 2018, added the additional reporting section. The third amendment to the contract (R2018-1975) dated December 18, 2018, extended the expiration date and replaced the fee schedule.

After reviewing the attached task order for professional services and finding it in proper order, the Engineering Department recommends BCC approval.