PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

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Meeting Date:Octo	ber 22, 2019	[X] []	Consent Ordinance	_] Regular] Public Hearing
Department				L	1. abno noamig
Submitted By:	Community	Service	es_		
Submitted For:	<u>Farmworker</u>	Caree	r Development	: Pr	<u>ogram</u>

EXECUTIVE BRIEF I.

Motion and Title: Staff recommends motion to:

- A) receive and file Amendment No. 1 to Project Award Notification No. 760-4059B-9CFJ1 from the Florida Department of Education, for the budget period July 1, 2018 through September 30, 2019, to increase the grant amount by \$10,851 for a new not to exceed amount of \$257,067, to provide career counseling, vocational training, job placement assistance and support services to eligible migrant/seasonal farmworkers and their dependents;
- B) receive and file Project Award Notification No. 760-4050B-0CFJ1 from the Florida Department of Education, for the budget period July 1, 2019 through September 30, 2020, in an amount not to exceed \$225,143, to provide career counseling, vocational training, job placement assistance and support services to eligible migrant/seasonal farmworkers and their dependents; and
- C) approve a budget amendment of \$174,660 in the Farmworker Career Development Program fund to reconcile the budget to the actual grant award.

Summary: Amendment No. 1 to Project Award Notification No. 760-4059B-9CFJ1 was received from the Florida Department of Education (FDOE). Amendment No. 1 increased the total grant award for Grant Year (GY) 2018 by \$10,851. The GY 2018 FDOE Project Application was approved by the Board of County Commissioners (BCC) on June 5, 2018 (R2018-0826), for the period July 1, 2018 through September 30, 2019. These funds were used to pay educational and vocational fees for farmworkers and their dependents enrolled in the program. Project Award Notification No. 760-4050B-0CFJ1 for GY 2019 was received from the FDOE issuing a grant award of \$225,143 for the Farmworker Career Development Program (FCDP) under Title I, Section 167 of the Workforce Innovation and Opportunity Act. The GY 2019 FDOE Project Application was approved by the BCC on July 2, 2019 (R2019-0938), for the period July 1, 2019 through September 30, 2020. The FCDP has served residents for over 40 years in Palm Beach County, with an emphasis in the Tri-City Glades, as well as the City of Clewiston in Hendry County, as the migrant seasonal farmworker population is often in transit from one county to another due to the seasonal crops. From GY 2016 through GY 2018, the FCDP has served a total of 288 clients enrolled in the support services and training programs, with 127 clients obtaining permanent employment in the fields of medical, commercial truck driving, security, and construction. The job success rate for clients obtaining permanent jobs outside of farm work is 44%. Under the new grant, FCDP will continue to provide vocational training, educational and support services to 98 migrant/seasonal farmworkers and their dependents to obtain economic self-sufficiency through permanent and stable employment outside of farm work. In accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating Department as a receive and file agenda item. No County funds are required. (Farmworker Career Development Program) Countywide (HH)

Background and Justification: The Farmworker Career Development Program provides services to the farm worker population of Palm Beach County. The program is currently funded under the Workforce Innovation and Opportunity Act, Title I, Section 167 through the State of Florida, Department of Education.

Attachments:

- 1. Project Award Notification No. 760-4059B-9CFJ1 Amendment
- 2. Project Award Notification No. 760-4050B-0CFJ1

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Recommended By:	Janes E. Lier	10/7/19
	Department Director	Date
Approved By:	Mancy L. Dolph	10/18/19
	Assistant County Administrator	Date / /

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures					
Operating Costs	67,137	168,857			
External Revenue	(67,137)	(168,857)			
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	0	0			
				T	
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Current Budget? Yes ___ No X ___ Does this item include the use of federal funds? Yes X No ___ Budget Account No.:

Fund 1004 Dept 142 Unit 1427 Object Var. Program Code Var. Program Period GY17

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Plorida Department of Education

Departmental Fiscal Review:

Julie Dowe, Director, Financial & Support Svcs.

III. REVIEW COMMENTS

A.	OFMB Fiscal and/or Conf	tract Development and Control Comments:
	Jusa R Ichilis OFMBIDA 10/8	Contract Development and Control

B. Legal Sufficiency:

C.

Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

Florida Department of Education
Project Award Notification

Attachment

	Project A	Aw a	ard Notification	<u> </u>
1	PROJECT RECIPIENT	2	PROJECT NUMBER	
	Palm Beach County Board of County		760-4059B-9CFJ1 ~	
C	ommissioners			
3	PROJECT/PROGRAM TITLE	4	AUTHORITY	
	Migrant and Seasonal Farmworkers (MSFW)	"	17.264 National Farmworks	or Tobs Drogram (USDOI)
	Florida Farmworker Career Development		USDE or Appropriate Agen	· · · · · · · · · · · · · · · · · · ·
	Program (FCDP)		OSDE of Appropriate Agen	icy
	riogram (PCDI)		TIATIN A CORRESPONDENCE A SO	
	TTA TOO 100001		FAIN #: AC323221860A12	
	TAPS 19B001	<u> </u>		
5	AMENDMENT INFORMATION	6	PROJECT PERIODS	<i></i>
	Amendment Number: 1			
	Type of Amendment: Increase		Budget Period: 07/01/2018 -	V/
	Effective Date: 08/30/2019	1	Program Period: 07/01/2018 -	09/30/2019
7	AUTHORIZED FUNDING	8	REIMBURSEMENT OPTIC	ON
	Current Approved Budget: \$246,216.00	Y/	Federal Cash Advance	
	Amendment Amount: \$10,851.00 \(\)	1		
	Estimated Roll Forward:	ľ		
	Certified Roll Amount:			da of agras
	Total Project Amount: \$257,067.00		55-40-00-0	100 9H 18000.
9	TIMELINES			
	Last date for incurring expenditures and issuing	ากกา	chase orders:	09/30/2019
	 Date that all obligations are to be liquidated and 	-		,
			<u>-</u>	
	• Last date for receipt of proposed budget and pro	_		08/31/2019
	• Refund date of unexpended funds; mail to DOE		<u> </u>	•
	944 Turlington Building, Tallahassee, Florida 3	2399	9-0400:	
	Date(s) for program reports:			
	• Federal Award Date :			07/01/2018
10	DOE CONTACTS		Comptroller Office	Duns#: 078470481
	Program: James Haugli		Phone: (850) 245-0401	FEIN#: £596000785027
	Phone: (813) 224-1920			$\langle M_{\ell} \rangle = \langle M_{\ell} \rangle$
	Email: <u>James.Haugli@fldoe.org</u>			/ 9X/6/ 01.10
	Grants Management: Unit B (850) 245-0496			(2) 411119
11	TERMS AND SPECIAL CONDITIONS			
•	This project and any amendments are subject to the pro-	cedu	res outlined in the Project Applica	tion and Amendment Procedures
	for Federal and State Programs (Green Book) and the G			
	the terms and requirements of the Request for Proposal	or R	equest for Application, RFP/RFA,	hereby incorporated by reference.
_	For federal cash advance projects, expenditures must be	***	orded in the Florida Grants System	(ELACS) or along as in
•	administratively feasible to when actual disbursements			
	amounts needed and be timed with the actual, immediate			
	mile bille in the control with the control in the c	0 040	in requirements to early ear are par	iposo or me approvou project.
•	All provisions not in conflict with any amendment(s) are	e stil	l in full force and effect and are to	be performed at the level
-	specified in the project award notification.			P 13.11.11.11.11.11.11.11.11.11.11.11.11.1
			/	
•	Other:		/	
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12	APPROVED:		1 1	
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	Dona Son Dor long		a a a	FLORIDA DEPARIMENT OF
`	Oloria Speady Brose		9 9 19	FLORIDA DEPARIMENT OF
`	Authorized Official on Ichalf of Richard Corcoran Commissioner of Education		9999 Date of Signing	FLORIDA DEPARTMENT OF

DOE-200 Revised 07/15

INSTRUCTIONS PROJECT AWARD NOTIFICATION

- 1 Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.
- 2 Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).
- 3 Project Description: Title of program and/or project. TAPS #: Departmental tracking number.
- 4 Authority: Federal Grants Public Law or authority and CFDA number. State Grants Appropriation Line Item Number and/or applicable statute and state identifier number.
- 5 Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.
- 6 Project Periods: The periods for which the project budget and program are in effect.
- 7 Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).
- 8 Reimbursement Options:
 - Federal Cash Advance -On-Line Reporting required monthly to record expenditures.
 - Advance Payment Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.
 - Quarterly Advance to Public Entity For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.

Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.

- 9 Timelines: Date requirements for financial and program reporting/requests to the Department of Education.
- 10 DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.
- 11 Terms and Special Conditions: Listed items apply to this project. (Additional space provided on Page 2 of 2 if needed.)
- 12 Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

DOE-200 Revised 07/15

Attachment 2

Florida Department of Education
Project Award Notification

		Aws	ard Notification		
1	PROJECT RECIPIENT	2	PROJECT NUMBER		
	Palm Beach County Board of County		760-4050B-0CFJ1		
Co	mmissioners				
3	PROJECT/PROGRAM TITLE	4	AUTHORITY		
	Migrant and Seasonal Farmworkers (MSFW)	-	17.264 National Farmwork	er Johs Program (T	CIOCO
	Program		USDE or Appropriate Age		(SDOL)
			Control which take Ages	ıcy	
	TAPS 20B001		TATEL A CO26061060 A 12		
5	AMENDMENT INFORMATION	_	FAIN#: AC336261960A12		-,
3	Amendment Number:	6	PROJECT PERIODS		
		-	T 1 . T 1 1 0 0 0 0 1 1 0 1 0 1	00.100.100.00	
	Type of Amendment:		Budget Period: 07/01/2019 -		
	Effective Date:	ļ	Program Period:07/01/2019 -		
7	AUTHORIZED FUNDING	8	REIMBURSEMENT OPTI	ON	
	Current Approved Budget: \$225,143.00		Federal Cash Advance		
	Amendment Amount:				
	Estimated Roll Forward:				
	Certified Roll Amount:				
	Total Project Amount: \$225,143.00				
9	TIMELINES				
	 Last date for incurring expenditures and issuing 			09/30)/2020
	 Date that all obligations are to be liquidated and 	l fin	al disbursement reports submit	ted: 11/20)/2020
	 Last date for receipt of proposed budget and pro 	gra	m amendments:	08/30	/2020
	 Refund date of unexpended funds; mail to DOE 	Co	mptroller, 325 W. Gaines Stree	t.	
	944 Turlington Building, Tallahassee, Florida 3	239	9-0400:	•	
	Date(s) for program reports:				
	Federal Award Date :			07/01	/2019
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	Program: James Haugli		Phone: (850) 245-0401	FEIN#: F5960007	
	Phone: (813) 224-1920		(020) 212 2101	1 221(11. 1 3 3 0 0 0 0 7	03027
	Email: James.Haugli@fldoe.org				
	Grants Management: Unit B (850) 245-0496				
11	TERMS AND SPECIAL CONDITIONS			decrease	
•	This project and any amendments are subject to the pro	cedu	ares outlined in the Project Applica	tion and Amendment l	Procedures
	for Federal and State Programs (Green Book) and the C	Jene:	ral Assurances for Participation in	Federal and State Prog	rams and
	the terms and requirements of the Request for Proposal	or R	Lequest for Application, RFP/RFA	, hereby incorporated b	y reference.
9	For federal cash advance projects, expenditures must be	ዓ ተነሱሮ	orded in the Florida Grants System	TAGE) na close en	in
•	administratively feasible to when actual disbursements				
	amounts needed and be timed with the actual, immediat				
	•				project.
•	All provisions not in conflict with any amendment(s) ar	e sti	ll in full force and effect and are to	be performed at the le	evel
	specified in the project award notification.			_	
•					
-					
12	APPROVED:		_ \		
	MERON DESCRIPTION ROSS		$\mathcal{Q} \setminus \{1, 1, 1\}$	FLORIDA DEPAR	ETMENT OF
~	CHANGE LAKING LADY		DIVIT		
	Authorized Official on behalf of Richard Corcoran		Date of Signing	A A	विकास स्वरू
	Commissioner of Education				

DOE-200 Revised 07/15

Page 1 of 2

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 - Reimbursement with Performance Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.
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DOE-200 Revised 07/15

Attachment 3

BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY, FLORIDA **BUDGET AMENDMENT**

Page 1 of 1

BGEX - 145 - 091319*1859 BGRV - 145 -091319*0533

FUND (1004) - FARMWORKER JOBS/EDUCATION PROGRAM

Use this form to provide budget for items not anticipated in the budget.

							EXPENDED/	
		ORIGINAL	CURRENT			ADJUSTED	ENCUMBERED	REMAINING
ACCT.NUMBER	ACCOUNT NAME	BUDGET	BUDGET	INCREASE	DECREASE	BUDGET	AS OF 09/18/2019	BALANCE
REVENUE								
142 1427 3168 Fed	Grant Indirect - Human Services	245,336	264,642	174,660	0	439,302		
Total Revenue		273,978	272,637	174,660	0	447,297		
EXPENDITURE				·				
142 1427 5411 Con	tractual Services	20,000	20,000	174,660	0	194,660	25,115	169,545
Total Expenditures		273,978	272,637	174,660		447,297	25,115	422,182
BUD_BLNK.xl		Signatures	A	Date	·		nty Commissioners	
COMMUNITY SERVICES		\circ				Meeting of Oc	tober 22, 2019	

INITIATING DEPARTMENT/DIVISION James Green

Administration/Budget Department Approval

OFMB Department - Posted

Deputy Clerk to the

Board of County Commissioners