

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: October 22, 2019 [X] Consent [ ] Regular  
[ ] Workshop [ ] Public Hearing  
Submitted By: Department of Airports

I. EXECUTIVE BRIEF

**Motion and Title: Staff recommends motion to receive and file:** An Extension of Time to the following Joint Participation Agreements (JPA) with the Florida Department of Transportation (FDOT):

- (A) Fuel Farm Improvements at Palm Beach County Glades (Pahokee) Airport, Financial Project Number 427892-1-94-01 approved by the Board on February 3, 2015 (R- 2015-0149 and R-2015-0150), until June 30, 2020; and
- (B) Cargo Facility Access Improvements at Palm Beach International Airport (PBI), Financial Project Number 434607-1-94-01 approved by the Board on March 14, 2017 (R-2017-0279 & R-2017-0280), until January 31, 2020.

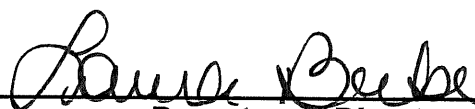

**Summary:** The Extension of Time agreements extend the availability of grant funding to allow for the continuation of project activities at said airports. Delegation of authority for execution of the above Extensions of Time to the JPAs with the FDOT was approved by the Board on October 18, 2011 (Agenda Item No. 3F11).

**Countywide (AH)**

**Background and Justification:** An Extension of Time for Item A has been obtained due to only one bid was received for this project, as well as the price submitted in the bid. The County is currently evaluating cost-effective solutions to provide the necessary fueling facilities at the airport. Once an alternative is selected, the County will implement the solution in a timely manner. Item B has been extended as the County is awaiting the completion of the final element of the project involving the installation of the traffic signal mast arms in order to complete the project. This work has been delayed due to a delay in the delivery of the arms. Additionally, once installed, the traffic signals require a 90-day burn-in period prior to final acceptance.

**Attachments:**

- 1. FDOT Extension of Time – (2 Originals)

Recommended By:  10-2-19  
Department Director Date  
Approved By:  10/15/19  
County Administrator Date

**FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

| Fiscal Years                                   | <u>2020</u> | <u>2021</u> | <u>2022</u> | <u>2023</u> | <u>2024</u> |
|--|-------------|-------------|-------------|-------------|-------------|
| Capital Expenditures                           | _____       | _____       | _____       | _____       | _____       |
| Operating Costs                                | _____       | _____       | _____       | _____       | _____       |
| External Revenues (Grants)                     | _____       | _____       | _____       | _____       | _____       |
| Program Income (County)                        | _____       | _____       | _____       | _____       | _____       |
| In-Kind Match (County)                         | _____       | _____       | _____       | _____       | _____       |
| <b>NET FISCAL IMPACT</b>                       | *<br>=====  | =====       | =====       | =====       | =====       |
| <b># ADDITIONAL FTE POSITIONS (Cumulative)</b> | _____       | _____       | _____       | _____       | _____       |

Is Item Included in Current Budget? Yes  X  No \_\_\_\_\_  
 Does this item include the use of federal funds? Yes \_\_\_\_\_ No  X

Budget Account No: Fund  \* See Below  Department \_\_\_\_\_ Unit \_\_\_\_\_ Object \_\_\_\_\_  
 Reporting Category \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

\*There is no Fiscal Impact for this item. Projects are included in the following Budget Account Numbers: (A) 4111-121-A340-6504 and (B) 4111-121-A363-6504

C. Departmental Fiscal Review:  CM Simmon

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

Robert Rawson 10/17/19   
 (2w) 10/17 OFMB De 10/04 10/11

J. J. Jewell 10/11/19   
 Contract Dev. and Control 10/16/19 TW

**B. Legal Sufficiency:**

Anne Delaney 10-15-19   
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

REVISED 11/17

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)



RON DESANTIS  
GOVERNOR

*Florida Department of Transportation*

3400 West Commercial Boulevard  
Fort Lauderdale, FL 33309

KEVIN J. THIBAUT, P.E.  
SECRETARY

RECEIVED  
2019 SEP 30 PM 12:58  
DEPT. OF AIRPORTS  
BLDG. 846. PB1A

DATE: 9/18/19  
TO: Gary Sypek  
Palm Beach County Glades Airport  
FROM: Laurie McDermott  
SUBJECT: EXTENSION OF TIME - Joint Participation Agreement  
Financial Project No.: 427892-1  
Contract No.: ARS89

The time allotted for the completion of services on subject agreement dated **3/11/15** and any supplemental thereto will expire on **9/30/19**.

Project Description: **Fuel Farm Improvements**

Special Considerations by Department: The Agency shall utilize the U.S. Department of Homeland Security's E-Verify system, in accordance with the terms governing use of the system, to confirm the employment eligibility of all persons employed by the Agency during the term of the Contract to perform employment duties within Florida; and all persons, including subcontractors, assigned by the Agency to perform work pursuant to the contract with the Department.

In accordance with Section 18.00 of the Joint Participation Agreement, you may request a time extension. For your convenience, you may complete, sign, date, and return this form to me.

It is requested that the Joint Participation Agreement for the project be extended until **6/30/20** for the following reason(s): (Use attachment if necessary)

Due to only one bid received on this project, as well as the price submitted in the bid, the County is currently evaluating cost-effective solutions to provide the necessary fueling facilities at the airport. Once an alternative is selected, the County will implement the solution in a timely manner.

Agency: Palm Beach County

Date: September 19, 2019

By:   
Laura Beebe

Title: Director of Airports

APPROVED:   
District Project Manager

Date: 9/23/19

APPROVED:   
Director Transportation Development

Date: 9/25/19

Approved as to Form & Legal Sufficiency  
By:   
County Attorney



*Florida Department of Transportation*

RON DESANTIS  
GOVERNOR

3400 West Commercial Boulevard  
Fort Lauderdale, FL 33309

KEVIN J. THIBAUT, P.E.  
SECRETARY

**DATE:** 9/23/19  
**TO:** Gary Sypek  
Palm Beach International Airport  
**FROM:** Laurie McDermott  
**SUBJECT:** EXTENSION OF TIME - Joint Participation Agreement  
Financial Project No.: 434607-1  
Contract No.: G0L08

RECEIVED  
2019 SEP 30 PM 12:58  
DEPT. OF AIRPORTS  
BLDG. 846.1PBIA

The time allotted for the completion of services on subject agreement dated **4/14/17** and any supplemental thereto will expire on **9/30/19**.

**Project Description: Cargo Facility Access Improvements**

Special Considerations by Department: The Agency shall utilize the U.S. Department of Homeland Security's E-Verify system, in accordance with the terms governing use of the system, to confirm the employment eligibility of all persons employed by the Agency during the term of the Contract to perform employment duties within Florida; and all persons, including subcontractors, assigned by the Agency to perform work pursuant to the contract with the Department.

In accordance with Section 18.00 of the Joint Participation Agreement, you may request a time extension. For your convenience, you may complete, sign, date, and return this form to me.

It is requested that the Joint Participation Agreement for the project be extended until **1/31/20** for the following reason(s): (Use attachment if necessary)

The County is awaiting the completion of the final element of the project involving the installation of the traffic signal mast arms in order to complete the project provide final payment. This work has been delayed due to a delay in the delivery of the arms. Additionally, once installed, the traffic signals require a 90-day burn-in period prior to final acceptance.



Florida Department of Transportation

RON DESANTIS  
GOVERNOR

KEVIN J. THIBAUT, P.E.  
SECRETARY

Extension of Time - JPA  
Financial Project No.: 434607-1  
Contract No.: G0L08

3400 West Commercial Boulevard  
Fort Lauderdale, FL 33309

Agency: Palm Beach County

Date: 9/23/19

By: Laura Beebe  
Laura Beebe

Title: Director of Airports

APPROVED: [Signature]  
District Project Manager

Date: 9/23/19

APPROVED: [Signature]  
Director Transportation Development

Date: 9/24/19

Approved as to Form and Legal Sufficiency

By: Cherie Helzant  
County Attorney