

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

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Meeting Date: October 22, 2019 [X] Consent [] Regular
[] Ordinance [] Public Hearing

Department: CRIMINAL JUSTICE COMMISSION
Submitted For: CRIMINAL JUSTICE COMMISSION

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I. EXECUTIVE BRIEF

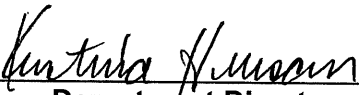
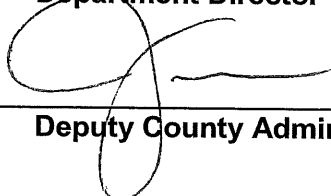
Motion and Title: Staff recommends motion to receive and file: Grant Adjustment Notice (GAN) number one for the Federal Fiscal Year 2017 (County FY18) Florida Department of Law Enforcement (FDLE) Edward Byrne Memorial Justice Assistance Grant (JAG) Program (2019-JAGC-PALM-1-N2-143) for the term of October 1, 2017 through September 30, 2019 to provide an extension of the grant period to September 30, 2020.

Summary: Palm Beach County was allocated \$322,513 in Federal FY17 (County FY18) as part of the FDLE JAG Program (2019-JAGC-PALM-1-N2-143), (catalog #16.738) for the Reentry Program. GAN 1 for this grant provides for an extension from September 30, 2019 to September 30, 2020 to fully expend the funds. GAN 1 was approved by FDLE on September 4, 2019. This grant retroactively compensates the County for program expenditures during County fiscal years 2018, 2019 and 2020. The JAG funds were held nationwide until June 26, 2018 due to a federal lawsuit. The Board of County Commissioners (the Board) at their March 13, 2018 meeting, in item 5E-1, approved continuation of the Reentry Program pending resolution of federal litigation and subsequent release of JAG allocations. On June 20, 2019 the CJC was notified by FDLE that the pending application, previously approved by the Board on January 15, 2019 (R2019-0125), was awarded. The award delay resulted in the need to adjust the budget thereby creating excess funds and the need for extensions into fiscal years 2019 and 2020 to fully expend the funds. This GAN was executed on behalf of the Board by the Executive Director of the Criminal Justice Commission (CJC), in accordance with R2019-1196. **No County matching funds are required for this grant.** Countywide (LDC)

Background and Justification: The JAG Program allows local governments to support a range of activities to prevent and control crime based on local needs and conditions. The County's Reentry Program, created by the CJC and now operating under the County's Public Safety Department, provides for effective and coordinated services to those returning from incarceration. In accordance with County PPM CW-O-051, all delegated grant adjustments must be submitted by the initiating department as a receive and file agenda item.

Attachments:

- 1) Grant Adjustment Notice 1

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Recommended by:  9-25-19
Department Director Date
Approved by:  10-9-19
Deputy County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact

Fiscal Years	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
Net Fiscal Impact	*	_____	_____	_____	_____

ADDITIONAL FTE POSITIONS (Cumulative) _____

Is Item Included In Current Budget? Yes No
 Does this item include the use of federal funds? Yes No

Budget Account Exp No: Fund: 1436/1507 Department: 662/820
 Unit: 5699/5700/7712 Object: 1201/8201/9375
 Rev No: Fund: 1436/1507 Department: 662/762
 Unit: 5699/5700/7712 RevSc: 8249/3129

B. Recommended Sources of Funds/Summary of Fiscal Impact:
 Fund: 1507 Criminal Justice Grant Fund; 1436 Justice Service Grant Fund
 Unit: Unit 7712 JAG State Solicitation (FDLE) TBD Reentry Adult, Juvenile
 Grant: Federal FY 2017 (CFY18) FDLE JAG 2019-JAGC-PALM-1-N2-143

*No additional fiscal impact, time extension only. Grant funds were slated for FY 2018. The unspent funds in FY 2018 will be used for the Reentry program FY 2019 and FY 2020.

C. Departmental Fiscal Review: [Signature] 9/18/19

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

[Signature]
 9/24 OFMB DC 9/26 9/30

[Signature] 10/27/19
 Contract Administration
 10/7/19 TW

B. Legal Sufficiency:
[Signature] 10/8/19
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

Justice Assistance Grant - County-wide

Grant Adjustment Notice

Subgrantee: Palm Beach County Board of Commissioners
Project Title: PBC EX-OFFENDER REENTRY (FINAL)
Grant Number: 2019-JAGC-PALM-1-N2-143
Adjustment Number: 1

Nature of Extend Grant Period

To Subgrantee:

Pursuant to your request of 08/29/2019, the following change, amendment or adjustment in the above grant project is approved subject to such conditions or limitations as may be set forth below. Retain this Grant Adjustment Notice as part of official project records.

Electronically Signed By:


Date 09/04/2019

Cody Menacof

Authorized Official
Rona Kay Cradit
Administrator

OCJG Adjustment

The grant period is extended through September 30, 2020.

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY


COUNTY ATTORNEY

NOTE: Retain this grant Adjustment Notice as part of official project records.

Application Ref # 2018-JAGC-3254

Contract # 2019-JAGC-PALM-1-N2-143

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Grant Adjustment Justification

Please extend the grant period to 9/30/2020 to permit time to expend funds.
Due to a delay in funding Palm Beach County needs additional time to accomplish effective hiring of Re-entry Coordinator position.

By electronically submitting this adjustment, I hereby certify that I have reviewed the changes and find them necessary for program activities. I am the signing authority or have been delegated as such by the appropriate official. Information regarding the signing authority is

Electronically Signed By:

Date 08/29/2019

Kristina Henson

Authorized Official or Designated Representative

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY



COUNTY ATTORNEY

Application Ref # 2018-JAGC-3254

Contract # 2019-JAGC-PALM-1-N2-143

Rule Reference 11D-9.006 OCJG-005 (rev. October 2005)

Application for Funding Assistance

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Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 2: Project Overview

General Project Information

Project Title: PBC EX-OFFENDER REENTRY (FINAL)
Subgrant Recipient: Palm Beach County Board of Commissioners
Implementing Agency: Palm Beach County Criminal Justice Commission
Project Start Date: 10/1/2017 **End Date:** 9/30/2020

Problem Identification

The Florida Department of Corrections (FDC) is the 3rd largest state correctional system in the country. Palm Beach County (PBC), ranks as the 29th largest county in the U.S. with more than 1.3 million residents. PBC had 1,139 FDC inmates that were released back into the community in 2016. In 2017, there were 4,053 sentenced adult inmates from PBC who are incarcerated in the FDC and 479 county sentenced inmates in the local jail. Palm Beach County is committed to successfully reintegrating ex-offenders from our local jail and state prisons, thus it is a priority to continue services supported by this grant as they are targeted at reducing recidivism, successful reintegration and enhanced public safety. Echoing many of the problems found nationally with reentry, Palm Beach County's released prisoners face numerous challenges that ultimately aid in their return to criminal activity, re arrest and re-incarceration. These challenges include unemployment, lack of housing, substance abuse, mental health problems and strained family relationships. To further compound these challenges, institutional programs aimed at assisting inmates in dealing with these issues have been sharply reduced in recent years due to budget reductions. Research shows that unemployment has a profound impact on recidivism rates. Statistics show that even before incarceration, adult inmates demonstrate weak or non-existent ties to the workforce (33% of inmates are unemployed in the month leading up to their arrests, compared to 10% unemployment in the general population). The lack of appropriate housing and the inability to access substance abuse treatment and mental health care significantly reduce positive outcomes. There are few evidence based programs in reentry, but the Council of State Governments has published the "What Works in Reentry Clearinghouse", a one stop shop for research on the effectiveness of a wide variety of reentry programs and practices. The "what works" literature shows that programs that provide intensive substance abuse and mental health treatment during incarceration, combined with aftercare, have proven effective in reducing recidivism; however, accessing these services continues to prove challenging for the target population. For large jurisdictions, such as Palm Beach County, there is a need for coordination and oversight of reentry programming. The Regional and State Transitional Offender Reentry (RESTORE) Initiative, established in 2011, is a comprehensive model for inmate reentry designed to reduce recidivism for the target population by identifying needs, providing targeted evidence-based programs and coordinating pre- and post-release services to assist inmates transitioning from incarceration to the community. Along with RESTORE a Reentry Task Force was established in 2011. In order to effectively coordinate the task force, monitor funding and research best practices, program staff is needed. The County's Reentry Task Force has developed a five-year plan and implemented various projects that work with adult and juvenile ex-offenders. This is a continuation grant from last year (2017-JAGC-PALM-1-F9-015).

Project Summary (Scope of Work)

In order to address the needs identified through this project of reducing recidivism,

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Rule Reference 11D-9.006 OCJG-005 (rev. October 2005)

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successful ex offender reintegration and enhanced public safety, the following resources are being requested through the State of Florida JAG: 1) Personnel; 2) Case Management Services; and 3) Increased programming at Sago Palm Reentry Prison.

Sub awardees will be responsible for tracking the hours of services per client, and documenting the service hours and/or clients served under the federal award. A provider not fulfilling obligations to the clients will not be reimbursed.

Sub awardees will be responsible for submitting invoices and records substantiating the services provided to Palm Beach County, and will be made available for review during grant monitoring or upon request. The providers will also provide additional documentation, such as reporting or sharing of client-based program data, including but not limited to: number of clients served, number of clients completing service plans, etc. The providers will maintain and produce documentation related to facility licensing and monitoring through the Department of Children and Families to provide treatment and behavioral health services.

Palm beach County will ensure records and documentation comply with 2 CFR 200.430, including but not limited to: pay policies, internal controls, cost allocation of program activities, time and effort reporting, etc.

Each subaward will be procured via a competitive solicitation for services, unless sole source is documented. Documentation relating to these procurements are available upon request.

Palm Beach County will request reimbursement of allowable costs identified in Section 4, pages 1-3 on a quarterly basis.

1.) Personnel

Three positions are being requested to support the RESTORE initiative and the Reentry Task Force, focusing on management and implementation of ex-offender reentry projects. These positions are Palm Beach County employees who will manage the administrative aspects of the initiative. They will coordinate reentry services for adult and juvenile ex-offenders returning from the Palm Beach County jail and Florida State prisons. They will monitor subcontracts with the reentry community providers for programmatic and fiscal compliance, staff the Reentry Task Force and subcommittees, ensure data is being collected and entered into the RENEW database and research best practices in reentry to keep Palm Beach County providers on the cutting edge. All work is performed in collaboration with the Florida Department of Corrections, the Florida Department of Juvenile Justice and the Palm Beach County Sheriff's Office. Each position will be cross trained and will work collaboratively, however, one will be focused on adult reentry, one will focus on juvenile reentry and one will focus on data and program monitoring.

2.) Case Management Services

Gulfstream Goodwill

Palm Beach County is requesting to sub-award grant funds to a local provider (Gulfstream Goodwill) for Juvenile ex-offender services through the Back to a Future (BTAF) initiative. This initiative serves individuals returning to Palm Beach County through the Department of Juvenile Justice (DJJ). Juveniles are contacted by a case manager prior to their release from a DJJ facility, State Prison or County Jail. They are enrolled in the program and provided assessments to obtain information on risk level, job readiness and other identified needs. They are provided a transition plan, targeted employment services, and other post release services such as housing, identification assistance, healthcare, education, training and pro-social activities through case managers who have been trained in motivational interviewing techniques and administering the LSI-r risk assessment. Risk Assessments (LSI-r) determine clients' level of eligibility and their minimum required hours of case

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management services from the program.

The Reentry Center-City of Riviera Beach, The Lord's Place, Inc., Gulfstream Goodwill Industries, Inc.

Palm Beach County is requesting to sub-ward grant funds to three local providers (The Reentry Center-City of Riviera Beach, The Lord's Place, Inc., and Gulfstream Goodwill Industries, Inc.) of ex-offender reentry services. These providers serve individuals returning to Palm Beach County from State Prison or County Jail. Reentry Case Management is delivered to ex-offenders to support their ability to develop and complete a transition plan. Case Management aids in the provision of services to assist the ex-offender in developing skills to better manage the reentry process as well as cope with other life stressors or needs in order to reduce recidivism. Case Management can relate to Assessment Services, Motivational Interviewing, Cognitive Behavioral Services, Substance Abuse Treatment, Mental Health Treatment, Family Reunification Services, Pro-Social Activities, Employment Services, Education Services, Mentoring Services, Housing Services, Identification Services, Financial Education or Health Services. Ex-offenders are also provided with assistance obtaining health care and public assistance benefits as well as driver's licenses and identification assistance. Risk Assessment (LSI-r) determine clients' level of eligibility and their minimum required hours of case management services from the program.

3) Increased Programming at Sago Reentry Prison

Destiny By Choice, Inc. (DBC) will contract with subawardee The Lords Place to provide intervention and educational services targeted at inmates at Sago Palm Reentry Prison. The program is called Safe Return. The program is designed to assist enrollees in transitioning back successfully into the community with the goal of preventing domestic violence when men return home from prison. Participants will be identified by The Lord's Place case managers who work at the Sago Palm Reentry Center.

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Section 2: Project Overview

Section Questions:

Question: What percentage of the total cost of this project is being funded by sources other than this award?

Answer: 78

Question: What is the name of the jurisdiction(s) your agency provides service to. (e.g., City of Miami, Orange County, State of Florida)

Answer: Palm Beach County

Question: What is the address of the location being used to provide services for this project?

Answer: 301 North Olive Avenue, West Palm Beach, Florida

Question: Describe your agency. (e.g., non-profit, community based, government)

Answer: Local Government

Question: Have you verified that the subgrantee has an active and current registration in SAM.gov?

Answer: Yes

Question: What is the Operating Capital Outlay threshold used by the subgrantee? If the implementing agency is a sheriff's office, indicate the sheriff's office's threshold instead.

Answer: \$1,000.00

Question: Does the subgrantee receive a single grant in the amount of \$750,000 or more from the U.S. Department of Justice?

Answer: Yes

Question: Does the implementing agency receive a single grant in the amount of \$750,000 or more from the U.S. Department of Justice?

Answer: Yes

Question: In your organization's preceding completed fiscal year, did your organization (the subgrantee) receive at least (a) 80 percent or (b) \$25,000,000 of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

Answer: No

Question: If you answered yes above, does the public have access to information about the compensation of the executives in your organization (the subgrantee) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? If answer to Part 1, above, was "no," answer N/A.

Answer: No

Question: What is the combined population of the jurisdiction(s) your agency provides services to (according to the 2010 census)?

Answer: 1320134