





# ROUTING INFORMATION – Tourist Development Council

## BOARD SERVICES – MINUTES DIVISION

ROUTED TO: Susan C. Brown or Tracy Ramsey

ROUTED FROM: Tim Montiglio, Board Services - Minutes (3-2958)

ITEM DESCRIPTION: Tourist Development Council (TDC) Grant Agreements

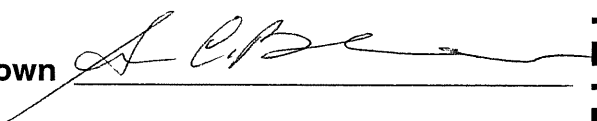
MEETING DATE: October 29, 2019

MEETING TYPE: BCC Workshop

**DEADLINE TO COUNTY ADMINISTRATION: Friday, October 25, before 9:00 AM.**

TDC Memo Dated	Number of Agreements	Date Routed	Reviewed By	Date Signed
10/18/19	3	10/22/19	Susan C. Brown	10/22/19

**DO NOT PROCESS  
TO THE AGENDA  
COORDINATOR  
WITHOUT A  
SIGNATURE:**

Susan C. Brown  \_\_\_\_\_  
or  
Tracy Ramsey \_\_\_\_\_

**October 29, 2019**

**REGULAR AGENDA**

**3.A.2. – CONTINUED**

**A)**

Increase of term contract of \$103,500 with King of Pressure Inc. for a total of \$340,000 for pressure cleaning and sealing of wooden surfaces from November 16, 2018 through February 15, 2020.

**B)**

Emergency/Confirming purchase of rental support trailers from Garner Environmental Services Inc. for \$252,184.09 for the Bahamas Relief Effort.

**C)**

Renewal of term contract with Eastman Aggregate Enterprises LLC; Treecycle Land Clearing Inc.; John Brown & Sons Inc.; Palmwood Corporation Inc. for \$1,594,500 for heavy equipment rental with operator from January 1, 2020 through December 31, 2020.

**D)**

Renewal of term contract with USIC Locating Services LLC for \$800,000 for utility locating services from December 19, 2019 through December 18, 2020.

**E)**

Renewal of term contract with National Water Main Cleaning Co. for \$371,000 for sewer pipeline and manhole cleaning and inspection services from November 22, 2019 through November 21, 2020.

**F)**

Renewal of term contract with Hinterland Group Inc. for \$200,000 for cleaning of lift stations at various Water Utilities locations from November 21, 2019 through November 20, 2020.

**G)**

Renewal of term contract with Avail Technologies Inc. for \$251,256 for hardware and software maintenance services of automatic vehicle location system from October 30, 2019 through October 29, 2020.

**H)**

Tourist Development Council Category "G" grant agreement with Equestrian Sport Production LLC for \$15,000 the Equestrian Holiday & Horses Circuit.

**I)**

Tourist Development Council Category "G" grant agreement with Caribbean Baseball Organization Inc. for \$10,000 the World Games to the Palm Beaches.

**J)**

Tourist Development Council Category "G" grant agreement with American Junior Golf Association LLC for \$12,500 for the American Junior Golf Association Roles Tournament of Champions.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**10/29/2019**

Contractor(s)	Project	Contract Amount S/M/WBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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<b>EXHIBIT A</b>					
King of Pressure, Inc.	Increase of term contract for pressure cleaning and sealing of wooden surfaces for the period 11/16/2018 through 02/15/2020 per Master Agreement #17085A.	Increased Amount: \$103,500.00 Total with increase: \$340,000.00 S/M/WBE: \$0	Water Utilities Department 4001-720-2410-4615	Scarlett	

The County has expended or encumbered \$192,850 (\$16,071/month) during the previous twelve (12) months of the current fifteen (15) month term contract, which includes a three (3) month extension pursuant to the Director of Purchasing's authority. Water Utilities Department requests an increase of \$103,500, over the previously authorized amount of \$236,500, inclusive of the Purchasing Director's ten percent (10%) authority, for pressure cleaning and sealing of the boardwalk, handrails and huts at Green Cay Nature Center and Wetlands and to allow sufficient time for the OEBO Goal Setting Committee to review. This term contract has three (3) twelve (12) month renewal options remaining. Awardee is located outside Palm Beach County in the City of Pembroke Pines, Florida. No S/M/WBE vendor submitted a bid on this project.

<b>EXHIBIT B</b>					
Garner Environmental Services, Inc.	Emergency/Confirming purchase of rental support trailers for the Bahamas Relief Effort per Purchase Order #CAR101019*2.	\$252,184.09 S/M/WBE: \$0	Public Safety Department 0001-760-7631-4900	Scarlett	

The Public Safety Department requests the approval of Emergency/Confirming Purchase Order #CAR101019\*2 for the one-time rental of support trailers for the Bahamas Relief Effort. This emergency purchase was necessary due to the County opening of a temporary shelter to assist evacuees from the Bahamas due to Hurricane Dorian. The shelter's capacity was for up to two hundred seventy-five (275) people who would need access to showers, toilets, and laundry facilities for up to two (2) weeks. The support trailers were procured from a vendor recommended by the State. Awardee is located out of State. This Emergency/Confirming purchase is exempt from the EBO Ordinance.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**10/29/2019**

Contractor(s)	Project	Contract Amount S/M/WBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b><u>EXHIBIT C</u></b>					
Eastman Aggregate Enterprises, LLC; Treecycle Land Clearing, Inc.; John Brown & Sons, Inc.; Palmwood Corporation, Inc.	Renewal of term contract for heavy equipment rental with operator for the period 01/01/2020 through 12/31/2020 per Master Agreement #18003B and 18003B-1.	\$1,594,500.00 S/M/WBE: Amount dependent on usage	Countywide	Scarlett	

The County has expended or encumbered \$702,385 (\$75,934/month) during the previous nine and one quarter (9.25) months of the current twelve (12) month term contract. Due to a major project being postponed indefinitely, \$1,594,500 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has two (2) twelve (12) month renewal options remaining. Three (3) Awardees are located in Palm Beach County and one (1) Awardee is located outside Palm Beach County in the City of Vero Beach, Florida. The original bid was established by a competitive selection process. This item was reviewed by the OEBO.

<b><u>EXHIBIT D</u></b>					
USIC Locating Services, LLC	Renewal of term contract for utility locating services for the period 12/19/2019 through 12/18/2020 per Master Agreement #18027B.	\$800,000.00 S/M/WBE: \$0	Water Utilities Department 4001-720-2425-3401	Scarlett	

The County has expended or encumbered \$518,538 (\$53,183/month) during the previous nine and three quarter (9.75) months of the current twelve (12) month term contract. Due to the need of locating WUD owned underground facilities on construction projects, as required by FL Statute and to comply with Sunshine 811, \$800,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has two (2) twelve (12) month renewal options remaining. Awardee is located out of State. The original bid was established by a competitive selection process. No responsive S/M/WBE vendor bid within 10% of the low bidder. This item was reviewed by the OEBO.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**10/29/2019**

Contractor(s)	Project	Contract Amount S/M/WBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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**EXHIBIT E**

National Water Main Cleaning Co.	Renewal of term contract for sewer pipeline and manhole cleaning and inspection services for the period 11/22/2019 through 11/21/2020 per Master Agreement #16046C.	\$371,000.00 S/M/WBE: \$0	Water Utilities Department 4001-720-2555-4615	Scarlett	
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The County has expended or encumbered \$97,443 (\$9,280/month) during the previous ten and one half (10.5) months of the current twelve (12) month term contract. \$371,000, which is the original amount of the contract, is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has one (1) twelve (12) month renewal option remaining. Awardee is located out of State. The original bid was established by a competitive selection process. No responsive S/M/WBE vendor bid within 10% of the low bidder. This item was reviewed by the OEBO.

**EXHIBIT F**

Hinterland Group, Inc.	Renewal of term contract for cleaning of lift stations at various Water Utilities locations for the period 11/21/2019 through 11/20/2020 per Master Agreement #17078B.	\$200,000.00 S/M/WBE: 100%	Water Utilities Department 4001-720-2470-4615 4001-720-2554-4615 4001-720-7GUA-4615	Scarlett	
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The County has expended or encumbered \$40,700 (\$3,788/month) during the previous ten and three quarter (10.75) months of the current twelve (12) month term contract. Due to a decrease in the number of lift stations scheduled for cleaning throughout the County, \$200,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has two (2) twelve (12) month renewal options remaining. Awardee is located in Palm Beach County. The original bid was established by a competitive selection process. This item was reviewed by the OEBO.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF

10/29/2019

Contractor(s)	Project	Contract Amount S/M/WBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT G</u> Avail Technologies, Inc.	Renewal of term contract for hardware and software maintenance services of automatic vehicle location system for the period 10/30/2019 through 10/29/2020 per Master Agreement #SS800121B.	\$251,256.00 S/M/WBE: \$0	Palm Tran 1340-540-51IT-4674	Scarlett	

The County has expended or encumbered \$239,292 (\$19,941/month) as an advance lump sum payment, which covers the current twelve (12) month term contract. Based upon hardware and software maintenance services for the automatic vehicle locating system utilized on Palm Tran buses and an increase of \$11,964 as set forth in the initial contract, \$251,256 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has two (2) twelve (12) month renewal options remaining. Awardee is located out of State. This is a sole source provider who is not a certified S/M/WBE.

**TOTAL AMOUNT OF ALL AWARDS      \$3,572,440.09**





**DISCOVER  
THE PALM BEACHES  
FLORIDA**  
Tourist Development Council

**INTEROFFICE MEMORANDUM**

**DATE:** October 18, 2019

**TO:** Janel Larvin  
Clerk & Comptroller, Finance Manager

**FROM:** Joan Hutchinson *JH*  
TDC, Contracts & Grants Coordinator

**RE:** CATEGORY "G" GRANT AGREEMENTS

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I have attached three (3) originals of the following Category "G" Grant Agreements:

- |   |                 |
|---|-----------------|
| • Equestrian Sport Production, LLC, for the Equestrian Holiday & Horses Circuit                                 | \$15,000        |
| • Caribbean Baseball Organization, Inc., for the World Games to the Palm Beaches                                | \$10,000        |
| • American Junior Golf Association, LLC, for the American Junior Golf Association Roles Tournament of Champions | <u>\$12,500</u> |
| Total Amount  | \$37,500        |

Will you please add these to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grants be returned to this office. If you have any questions, please call me at 233-3131.

CM  
Enclosures  
cc: Jared Fleet, Sports Commission  
Patty Ramirez, TDC  
Glenn Jergensen, TDC