

ROUTING INFORMATION – Tourist Development Council

BOARD SERVICES – MINUTES DIVISION

ROUTED TO: Susan C. Brown or Tracy Ramsey

ROUTED FROM: Tim Montiglio, Board Services - Minutes (3-2958)

ITEM DESCRIPTION: Tourist Development Council (TDC) Grant Agreements

MEETING DATE: November 5, 2019

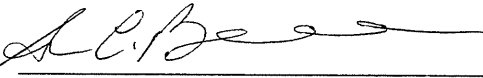
MEETING TYPE: BCC Regular

DEADLINE TO COUNTY ADMINISTRATION: Friday, November 1, before 9:00 AM.

TDC Memo Dated	Number of Agreements	Date Routed	Reviewed By	Date Signed
10/25/19	2	10/28/19	Susan C. Brown	10/29/19
10/29/19	1	10/31/19	Susan C. Brown	10/31/19

**DO NOT PROCESS
TO THE AGENDA
COORDINATOR
WITHOUT A
SIGNATURE:**

Susan C. Brown



or

Tracy Ramsey

NOVEMBER 5, 2019

CONSENT AGENDA

3.B.3. – CONTINUED

A)

Time extension of term contract with Cherokee Enterprises Inc.; Florida Metro Construction Company; Lutz Petroleum Equipment Installations Inc.; Glasgow Equipment Service Inc. for pre-qualification of vendors for repair of fuel systems equipment from August 10, 2014 through February 9, 2020.

B)

New term contract with AVI Integrators Inc. d/b/a Security 101 for \$500,000 for the purchase and delivery of access control locks, parts, and accessories from November 5, 2019 through November 4, 2024.

C)

Renewal of term contract with Elite Removal Services Inc. for \$200,000 for medical examiner transportation services from December 19, 2019 through December 18, 2020.

D)

Renewal of term contract with Clean Fuels of Florida Inc. d/b/a Clean Fuels for \$213,500 for fuel polishing services from November 13, 2019 through November 12, 2020.

E)

Renewal of term contract with rg landscaping inc for \$200,000 for grounds maintenance from December 16, 2019 through December 15, 2020.

F)

Renewal of term contract with Baker & Taylor LLC for \$2,500,000 for adult and juvenile books cataloged collection from November 7, 2019 through November 6, 2020.

G)

Tourist Development Council Category "G" Grant Agreement with Palm Beach County Sports Commission for \$15,000 for the U.S. Youth Soccer Association Girls Winter Interregional Comp.

H)

Tourist Development Council Category "G" Grant Agreement with Palm Beach County Sports Commission for \$15,000 for the Holiday Basketball Classic of the Palm Beaches.

I)

Tourist Development Council Category "G" Grant Agreement with Palm Beaches Marathon LLC for \$15,000 for the FitTeam Palm Beaches Marathon.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
11/05/2019 REVISED

Contractor(s)	Project	Contract Amount S/M/WBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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EXHIBIT A

Cherokee Enterprises, Inc.; Florida Metro Construction Company; Lutz Petroleum Equipment Installations, Inc.; Glasgow Equipment Service, Inc.	Extension of term contract for pre-qualification of vendors for repair of fuel systems equipment for the period 08/10/2014 through 02/09/2020 per Master Agreement #14060.	Time Extension Only S/M/WBE: Amount dependent upon usage	Countywide	Scarlett	
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The County has expended or encumbered \$372,650 (\$6,010/month) during the previous sixty-two (62) months of the current sixty-three (63) month term contract, which includes a three (3) month extension pursuant to the Director of Purchasing's authority. An additional three (3) month extension to the current contract is necessary in order to finalize the solicitation process. Approval is also requested to add vendors that may become pre-qualified during the term of the contract. Pre-Qualification contracts allow for the addition of new vendors during the full term of the contract. This term contract has no renewal options. One (1) Awardee is located in Palm Beach County and three (3) Awardees are located outside Palm Beach County in the cities of Miami Lakes, Dania Beach, and Deerfield Beach, Florida.

EXHIBIT B

AVI Integrators, Inc. d/b/a Security 101	New term contract for the purchase and delivery of access control locks, parts, and accessories for the period 11/05/2019 through 11/04/2024 per Master Agreement #19046R.	\$500,000.00 S/M/WBE: \$0	Facilities Development & Operations Department/Electronic Services & Security Division 0001-410-4140-4610 0001-410-4140-4620	Scarlett	
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Facilities Development & Operations Department/Electronic Services & Security Division is requesting a new sixty (60) month term contract for the purchase and delivery of access control locks, parts, and accessories. \$500,000 is needed to meet the County's requirements through the expiration of this new sixty (60) month term contract. This term contract has no renewal options. Awardee is located outside Palm Beach County in the City of Pompano Beach, Florida. No S/M/WBE vendor submitted a bid on this project. The Goal Setting Committee recommended SBE price preference for this solicitation.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
11/05/2019 REVISED

Contractor(s)	Project	Contract Amount S/M/WBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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EXHIBIT C

Elite Removal Services, Inc.	Renewal of term contract for medical examiner transportation services for the period 12/19/2019 through 12/18/2020 per Master Agreement #18009B.	\$200,000.00 S/M/WBE: 100%	Medical Examiner's Office 0001-670-4100-3401	Scarlett	
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The County has expended or encumbered \$154,556 (\$16,709/month) during the previous nine and one quarter (9.25) months of the current twelve (12) month term contract. Due to an anticipated caseload increase, \$200,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has two (2) twelve (12) month renewal options remaining. Awardee is located in Palm Beach County. The original bid was established by a competitive selection process. This item was reviewed by the OEBO.

EXHIBIT D

Clean Fuels of Florida, Inc. d/b/a Clean Fuels	Renewal of term contract for fuel polishing services for the period 11/13/2019 through 11/12/2020 per Master Agreement #18101A.	\$213,500.00 S/M/WBE: \$0	Countywide	Scarlett	
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The County has expended or encumbered \$88,247 (\$8,022/month) during the previous eleven (11) months of the current twelve (12) month term contract. Based upon the number of anticipated fuel tank polishing services that will be necessary throughout the County, \$213,500 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has three (3) twelve (12) month renewal options remaining. Awardee is located outside Palm Beach County in the City of Pompano Beach, Florida. The original bid was established by a competitive selection process. No S/M/WBE vendor submitted a bid on this project. OEBO approved the renewal of the contract under its current terms.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
11/05/2019 REVISED

Contractor(s)	Project	Contract Amount S/M/WBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT E</u> rg landscaping inc	Renewal of term contract for grounds maintenance for the period 12/16/2019 through 12/15/2020 per Master Agreement #18031B.	\$200,000 S/M/WBE: \$0	Facilities Development & Operations 0001-410-5210-4605	Scarlett	

The County has expended or encumbered \$112,685 (\$11,269/month) during the previous ten (10) months of the current twelve (12) month term contract. Based upon monthly fixed fees, fertilization, mulch, additional locations, and landscaping tasks/cleanup, \$200,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has two (2) twelve (12) month renewal options remaining. Awardee is located in Palm Beach County. The original bid was established by a competitive selection process. No responsive S/M/WBE vendor bid within 10% of the low bidder. OEBO has determined that this contract be rebid with an SBE preference. This contract is being renewed until such time as a new solicitation and award is made and will be terminated for convenience upon award of a new contract.

<u>EXHIBIT F</u> Baker & Taylor, LLC	Renewal of term contract for adult and juvenile books cataloged collection for the period 11/07/2019 through 11/06/2020 per Master Agreement #17036B.	\$2,500,000.00 S/M/WBE: \$0	Library Department 1180-320-3200-6601	Scarlett	
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The County has expended or encumbered \$1,959,610 (\$178,146/month) during the previous eleven (11) months of the current twelve (12) month term contract. \$2,500,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has two (2) twelve (12) month renewal options remaining. Awardee is located out of State. The original contract was established by a competitive RFP process that allowed up to ten (10) points for S/M/WBE participation. No certified S/M/WBE participation was offered by the recommended awardee. This item was reviewed by the OEBO and a Waiver of API Requirements was approved.

TOTAL AMOUNT OF ALL AWARDS \$3,613,500.00



**DISCOVER
THE PALM BEACHES
FLORIDA**
Tourist Development Council

INTEROFFICE MEMORANDUM

DATE: October 25, 2019

TO: Janel Larvin
Clerk & Comptroller, Finance Manager

FROM: Joan Hutchinson *JH*
TDC, Contracts & Grants Coordinator

RE: CATEGORY "G" GRANT AGREEMENTS

I have attached three (3) originals of the following Category "G" Grant Agreements:

- Palm Beach County Sports Commission for the U.S. Youth Soccer Association Girls Winter Interregional Comp. \$15,000
 - Palm Beach County Sports Commission for the Holiday Basketball Classic of the Palm Beaches \$15,000
- \$30,000

Will you please add these to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grants be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Jared Fleet, Sports Commission
Patty Ramirez, TDC
Glenn Jergensen, TDC



INTEROFFICE MEMORANDUM

DATE: October 29, 2019

TO: Janel Larvin
Clerk & Comptroller, Finance Manager

FROM: Joan Hutchinson *gd*
TDC, Contracts & Grants Coordinator

RE: CATEGORY "G" GRANT AGREEMENTS

I have attached three (3) originals of the following Category "G" Grant Agreement:

Palm Beaches Marathon, LLC, for the FitTeam Palm Beaches Marathon	\$15,000
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Will you please add this agreement to the next "contract list" for BCC approval?
Following approval, I am requesting 2 original copies of the Category "G" Grants be returned to
this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Jared Fleet, Sports Commission
Patty Ramirez, TDC
Glenn Jergensen, TDC