Agenda Item #: 3E-3

# PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

#### AGENDA ITEM SUMMARY

Meeting Date:	November 5, 2019	[X] [ ]	Consent Ordinance	[]	Regular Public Hearing
Department					
Submitted By:	<b>Community Serv</b>	ices			
Submitted For	Division of Huma	n and	Veteran Servi	ces	
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#### I. EXECUTIVE BRIEF

**Motion and Title: Staff recommends motion to receive and file:** a Contract for Provision of Services with Catholic Charities of the Diocese of Palm Beach, Inc. (Catholic Charities), for the three (3) year period July 1, 2019, though June 30, 2022, in an amount not to exceed \$372,000, for the provision of homeless prevention services.

Summary: The Division of Human and Veteran Services received Unified Homeless Grant Agreement (IP004) to provide emergency financial assistance to at-risk families facing the loss of their housing due to a financial crisis. This is a three (3) year grant. The County subcontracted with Catholic Charities, for an amount not to exceed \$372,000. Catholic Charities will provide homeless prevention services through case management, financial assistance with rent/mortgage and utility payments. These services will assist at-risk families from becoming homeless and remain stably housed. During FY 2016-2018, financial assistance was provided to 307 households, which remain stably housed, by assisting with rent, mortgage and utility payments. Under the new contract, approximately 72 households annually will be served with financial assistance to pay their rent/mortgage and/or utilities that is past due. All funds must be expended no later than June 30th of each state fiscal year. An in-kind match of \$124,000 will be provided annually by Catholic Charities. On July 2, 2019, the Board of County Commissioners authorized the County Administrator, or designee, to execute contracts for this purpose. In accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating Department as a receive and file agenda item. No County funds are required. (The Division of Human and Veteran Services) Countywide (HH)

**Background and Justification:** In January 2006, DHVS began serving as the Lead Entity for the Palm Beach County Homeless Continuum of Care (CoC). The CoC is the planning and evaluation body for the homeless service delivery system in Palm Beach County and is a requirement of the Housing and Urban Development Agency (HUD). The State Department of Children and Families Office on Homelessness works in conjunction with HUD to provide funding opportunities to assist persons who are homeless or are at risk of homelessness.

Attachment: Contract for Provision of Services with Catholic Charities with Walkthrough Memo

Recommended By:

Department Director

Approved By:

Assistant County Administrator

Date

### **II. FISCAL IMPACT ANALYSIS**

### A. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures					
Operating Costs	\$30,833	\$123,333	\$123,333	\$92,501	
External Revenue	(\$30,833)	(\$123,333)	(\$123,333)	(\$92,501)	
Program Income					
In-Kind Match					
NET FISCAL IMPACT	0	. 0	0	0	

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NET FISCAL IMPACT	0	. 0	0	0	
# ADDITIONAL FTE POSITIONS (Cumulative)					
Is Item Included In Current Budget: Yes X No  Does this item include the use of federal funds? Yes X No					
Budget Account No.: Fund 0001 Dont 148 Unit 135 Ohi 2401 Brogram Code Var. Brogram Baried CV00					

Fund <u>0001</u> Dept. <u>148</u> Unit <u>135</u> Obj. <u>3401</u> Program Code Var. Program Period GY20

B. Recommended Sources of Funds/Summary of Fiscal Impact:
Funding source is DCF. Catholic Charities of the Diocese of Palm Beach, Inc. will provide in-kind match of \$124,000 annually for three year grant period. No County funds are required.

C. Departmental Fiscal Review:

Julie Dowe, Director, Financial & Support Svcs.

## **III. REVIEW COMMENTS**

A. OFMB Fiscal and/or Contract Development and Control Comments:

	OFMB DO 10 73 Contract Development and Control 10/28/19 Tw
В.	Legal Sufficiency:
	Assistant County Attorney
C.	Other Department Review:

This summary is not to be used as a basis for payment.

**Department Director**