

# AGENDA ITEM 3.B.2.

## PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

### AGENDA ITEM SUMMARY

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Meeting Date: November 19, 2019     ( X ) Consent     (   ) Regular  
                                                                         (   ) Workshop     (   ) Public Hearing

Department:

Submitted By: Clerk & Comptroller, Palm Beach County

Submitted For: Sharon R. Bock, Clerk & Comptroller

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### I. EXECUTIVE BRIEF

**Motion and Title:**

Motion to approve the contracts and claims settlements' list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling **\$9,286,090.00.**

**Summary:**

The appropriate County staff has executed each contract for the attached lists and each contract will be effective on approval of the Board of County Commissioners (BCC) unless a later effective date is referenced.

**Background and Justification:**

The Palm Beach County Purchasing Ordinance and R-94-702 delegate certain contracts execution to appropriate county staff. However, these contracts require BCC approval before becoming effective.

**Attachments:**

Lists identifying contracts:

1) Purchasing – Consent	\$ 9,276,090.00
2) TDC Contracts	\$ 10,000.00
3) Risk Management	\$ <u>0.00</u>
TOTAL	\$ 9,286,090.00

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Recommended by:  11/13/19  
Janel L. Larvin, Manager - Finance Services     Date

Approved by: \_\_\_\_\_ N/A \_\_\_\_\_  
Assistant County Administrator     Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five-Year Summary of Fiscal Impact:**

Fiscal Years	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Capital	_____	_____	_____	_____	_____
Expenditures - Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	_____	_____	_____	_____	_____
Number of additional FTE positions (Cumulative)	_____	_____	_____	_____	_____
Is Item Included In Current Budget?	Yes _____			No _____	
Budget Account Number: Fund _____	Department _____		Unit _____		
	Object _____		Reporting Category _____		

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

**C. Departmental Fiscal Review:**

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

_____	_____
<b>OFMB</b>	<b>Contract Dev. and Control</b>

**B. Legal Sufficiency:**

\_\_\_\_\_  
**Assistant County Attorney**

**C. Other Department Review:**

\_\_\_\_\_  
**Department Director**

# ROUTING INFORMATION – Tourist Development Council

## BOARD SERVICES – MINUTES DIVISION

ROUTED TO: Susan C. Brown or Tracy Ramsey

ROUTED FROM: Tim Montiglio, Board Services - Minutes (3-2958)

ITEM DESCRIPTION: Tourist Development Council (TDC) Grant Agreements

MEETING DATE: November 19, 2019

MEETING TYPE: BCC Regular

**DEADLINE TO BOARD SERVICES: Friday, November 15, before 9:00 AM.**

TDC Memo Dated	Number of Agreements	Date Routed	Reviewed By	Date Signed
11/01/19	1	11/05/19	Susan C. Brown	11-5-19

**DO NOT PROCESS  
TO THE AGENDA  
COORDINATOR  
WITHOUT A  
SIGNATURE:**

Susan C. Brown



or

Tracy Ramsey

\_\_\_\_\_

**NOVEMBER 19, 2019**

**CONSENT AGENDA**

**3.B.2. – CONTINUED**

**A)**

New term contract with American Plumbing Supply Co. Inc. d/b/a American Plumbing & Electrical Supply; Cole Industrial & Technical Supply Co. Inc.; Eastern Metal Supply Inc. for \$1,218,250 for pre-qualification of vendors for various types of metal products from November 29, 2019 through November 28, 2024.

**B)**

New term contract with Maia Lawn and Landscape Services Inc. for \$900,000 for grounds maintenance at various Water Utilities Department locations from December 1, 2019 through November 30, 2020.

**C)**

New term contract with Southland Painting Corp.; WGM Quality Painting Inc.; Harry's Painting & Enterprises Inc.; Sun Art Painting Corp.; Gustafson Industries Inc.; Clean Air Restoration Inc. d/b/a Chandler Construction Company; Southern Star Contractors Inc. for \$2,469,000 for pre-qualification of vendors for painting services from January 1, 2020 through December 31, 2024.

**D)**

Renewal of term contract with Maia Lawn & Landscape Services Inc. for \$460,000 for grounds maintenance at various water utilities locations from December 1, 2019 through November 30, 2020.

**E)**

Renewal of term contract with Waco Filters Corporation for \$500,000 for pre-membrane cartridge filters from December 1, 2019 through November 30, 2020.

**F)**

Time extension of term contract with Trafficware Group Inc. for products, parts, services, and technical support from February 25, 2018 through January 24, 2020.

**G)**

Time extension of term contract with Audio Video Systems Inc.; Peerson Audio Inc.; Pro Sound Inc. d/b/a Pro Sound & Video for audio and video equipment, supplies and accessories from March 25, 2014 through March 24, 2020.

**H)**

One-time purchase of standard cutaway transit vehicles from Florida Transportation Systems Incorporated for \$3,503,360.

**I)**

Increase of term contract of \$225,480 with Commercial Cooling Concepts Inc. for a total of \$907,700 for heating, ventilation and air conditioning repairs from January 22, 2019 through January 21, 2020.

**J)**

Tourist Development Council Category "G" Grant Agreement with US Youth Soccer Association Inc. for \$10,000 for the National League Girls 14U Fall Championship.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**11/19/2019**

Contractor(s)	Project	Contract Amount S/M/WBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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**EXHIBIT A**

American Plumbing Supply Co. Inc. d/b/a American Plumbing & Electrical Supply; Cole Industrial & Technical Supply Co. Inc.; Eastern Metal Supply Inc.	New term contract for pre-qualification of vendors for various types of metal products for the period 11/29/2019 through 11/28/2024 per Master Agreement #19085.	\$1,218,250.00 S/M/WBE: \$0	Countywide	Scarlett	
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The County has expended or encumbered \$391,489 (\$6,340/month) during the previous sixty-one and three quarter (61.75) months of the current sixty-three (63) month term contract. Due to an anticipated increase in metals to fabricate gates, fences, showers, handrails, and the placement of tariffs on steel and other metals, \$1,218,250 is needed to meet the County's requirements through the expiration of this new sixty (60) month term contract. Per the Pre-Qualification Contract, approval is also requested to add vendors that may become pre-qualified during the remaining term of the contract. This term contract has no renewal options. One (1) Awardee is located in Palm Beach County and two (2) Awardees are located outside Palm Beach County in the cities of Miami Beach and Plant City, Florida. No S/M/WBE vendor submitted a bid on this project. This item was reviewed by the OEBO.

**EXHIBIT B**

Maia Lawn and Landscape Services, Inc.	New term contract for grounds maintenance at various Water Utilities Department locations for the period 12/01/2019 through 11/30/2020 per Master Agreement #19078.	\$900,000.00 S/M/WBE: 87.639%	Water Utilities Department 4001-720-2410-4615	Scarlett	
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The County has expended or encumbered \$687,250 (\$57,271/month) during the previous twelve (12) months of the current thirteen (13) month term contract. Due to anticipated grounds maintenance required at various water utilities locations, \$900,000 is needed to meet the County's requirements for this new twelve (12) month term contract. This term contract has four (4) renewal options. Awardee is located in Palm Beach County. This item was reviewed by the OEBO.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF

11/19/2019

Contractor(s)	Project	Contract Amount S/M/WBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b>EXHIBIT C</b>					
Southland Painting Corp.; WGM Quality Painting, Inc.; Harry's Painting & Enterprises, Inc.; Sun Art Painting Corp.; Gustafson Industries, Inc.; Clean Air Restoration, Inc. d/b/a Chandler Construction Company; Southern Star Contractors, Inc.	New term contract for pre-qualification of vendors for painting services for the period 01/01/2020 through 12/31/24 per Master Agreement #19075.	\$2,469,000.00 S/M/WBE: Amount dependent upon usage.	Countywide	Scarlett	

The County has expended or encumbered \$2,134,924 (\$33,358/month) during the previous sixty-four (64) months of the current sixty-six (66) month term contract. Due to anticipated painting services, \$2,469,000 is needed to meet the County's requirements through the expiration of this new sixty (60) month term contract. Per the Pre-Qualification Contract, approval is also requested to add qualified vendors that may become pre-qualified during the term of the contract. This term contract has no renewal options. This item was reviewed by the OEBO.

**EXHIBIT D**

Maia Lawn & Landscape Services, Inc.	Renewal of term contract for grounds maintenance at various water utilities locations for the period 12/01/2019 through 11/30/2020 per Master Agreement #17064B.	\$460,000.00 S/M/WBE: 100%	Water Utilities Department 4001-720-2410-4615	Scarlett	
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The County has expended or encumbered \$455,650 (\$41,423/month) during the previous eleven (11) months of the current twelve (12) month term contract. \$460,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has two (2) twelve (12) month renewal options remaining. Awardee is located in Palm Beach County. The original bid was established by a competitive selection process. This item was reviewed by the OEBO.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**11/19/2019**

Contractor(s)	Project	Contract Amount S/M/WBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b><u>EXHIBIT E</u></b>					
Waco Filters Corporation	Renewal of term contract for pre-membrane cartridge filters for the period 12/01/2019 through 11/30/2020 per Master Agreement #19003A.	\$500,000.00 S/M/WBE: \$0	Water Utilities Department 4001-720-2310-4615 4001-720-2534-4615 4001-720-2537-4615 4001-720-2584-4615 4001-720-1GUA-4615	Scarlett	

The County has expended or encumbered \$76,803 (\$6,982/month) during the previous eleven (11) months of the current twelve (12) month term contract. Due to the semi-annual pre-membrane filter replacement program established for Water Treatment Plants 3, 9 and 11; pre-membrane cartridge filter change for System 9; and funding to cover any damage to the micron filters, \$500,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has three (3) twelve (12) month renewal options remaining. Awardee is located outside Palm Beach County in the City of Medley, Florida. The original bid was established by a competitive selection process. No S/M/WBE vendor submitted a bid on this project. This item was reviewed by the OEBO.

<b><u>EXHIBIT F</u></b>					
Trafficware Group, Inc.	Extension of term contract for products, parts, services, and technical support for the period 02/25/2018 through 01/24/2020 per Master Agreement #SS300464D.	Time Extension Only S/M/WBE: \$0	Engineering/Public works, Traffic Division 1201-360-3220-5303	Scarlett	

The County has expended or encumbered \$824,296 (\$40,706/month) during the previous twenty and one quarter (20.25) months of the current twenty-one (21) term contract, which includes a three (3) month extension pursuant to the Director of Purchasing's authority. An additional three (3) month extension to the current term contract is necessary in order to complete the procurement process required for a new term contract. This term contract has no renewal options. Awardee is located out of State. This is a sole source provider who is not a certified S/M/WBE.



**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF

11/19/2019

Contractor(s)	Project	Contract Amount S/M/WBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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**EXHIBIT G**

Audio Video Systems Inc; Peerson Audio Inc.; Pro Sound Inc. d/b/a Pro Sound & Video	Extension of term contract for audio and video equipment, supplies and accessories for the period 03/25/2014 through 03/24/2020 per Master Agreement #14012.	Time Extension Only S/M/WBE: Amount dependent upon usage	Countywide	Scarlett	
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The County has expended or encumbered \$1,210,735 (\$18,071/month) during the previous sixty-seven (67) months of the current sixty-nine (69) month term contract, which includes a three (3) month extension pursuant to the Director of Purchasing's authority. An additional three (3) month extension to the current contract is necessary in order to complete the procurement process required for a new term contract. This term contract has no renewal options. Two (2) Awardees are located in Palm Beach County and one (1) Awardee is located outside Palm Beach County in the City of Miami, Florida.

**EXHIBIT H**

Florida Transportation Systems, Incorporated	One-time purchase of standard cutaway transit vehicles per Purchase Order #ZG110119-6.	\$3,503,360.00 S/M/WBE: \$0	Palm Tran 1343-540-6100-6401	Scarlett	
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Palm Tran requests a one-time purchase of forty (40) new 2019 Collins Cutaway Ford Transit T24 vehicles to replace aging vehicles that have reached the end of their life cycle. This purchase is off the Florida Department of Transportation Contract #TRIPS-17-CA-RFP and TRIPS-17-CA-FTS. Ad Valorem funds are being used for this purchase. Awardee is located out of State. This item was reviewed by the OEBO.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
11/19/2019

Contractor(s)	Project	Contract Amount S/M/WBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT I</u> Commercial Cooling Concepts, Inc.	Increase of term contract for heating, ventilation and air conditioning repairs for the period 01/22/2019 through 01/21/2020 per Master Agreement #19002.	Increased Amount: \$225,480.00 Total with increase: \$907,700.00 S/M/WBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$614,648 (\$64,700/month) during the previous nine and one half (9.5) months of the current twelve (12) month term contract. Facilities Development & Operations Department (\$195,480) and the Department of Airports (\$30,000) are requesting a total increase of \$225,480, over the previously authorized amount of \$682,220, inclusive of the Purchasing Director's ten percent (10%) authority, during the remaining two and one half (2.5) months of the current term contract. This increase is necessary due to four (4) vacant A/C positions; an increase in repairs required for aging HVAC systems at various County locations; payment of outstanding invoices; and unanticipated repairs. This term contract has four (4) twelve (12) month renewal options remaining. Awardee is located in Palm Beach County. No responsive S/M/WBE vendor bid within 10% of the low bidder.

**TOTAL AMOUNT OF ALL AWARDS     \$9,276,090.00**



**DISCOVER  
THE PALM BEACHES  
FLORIDA**  
Tourist Development Council

**INTEROFFICE MEMORANDUM**

**DATE:** November 1, 2019

**TO:** Janel Larvin  
Clerk & Comptroller, Finance Manager

**FROM:** Joan Hutchinson *JH*  
TDC, Contracts & Grants Coordinator

**RE:** CATEGORY "G" GRANT AGREEMENTS

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I have attached three (3) originals of the following Category "G" Grant Agreement:

US Youth Soccer Association, Inc. National League Girls 14U Fall Championship	\$10,000
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Will you please add this agreement to the next "contract list" for BCC approval?  
Following approval, I am requesting 2 original copies of the Category "G" Grants be returned to  
this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Jared Fleet, Sports Commission  
Patty Ramirez, TDC  
Glenn Jergensen, TDC