

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures	0				
Operating Costs	\$1,034,135				
External Revenues	(\$1,034,135)				
Program Income (County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE Positions (Cumulative)	0				

Is Item Included in Current Budget: YES _____ NO X

Budget Account No.: Fund 1152 Agency 160 Org 2361 Object 3429

Reporting Category _____

Does this item include the use of federal funds: Yes _____ No X

B. Recommended Sources of Funds / Summary of Fiscal Impact:

FDOE is providing funding to support training-related costs under the Coach Aaron Feis Guardian Program. There is no match requirement associated with this award.

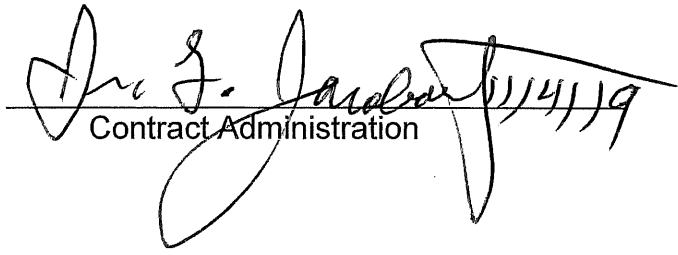
FY19 PBSO Safe Schools Security Guard Training Program= \$1,034,135
Total Program Budget= \$1,034,135

III REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

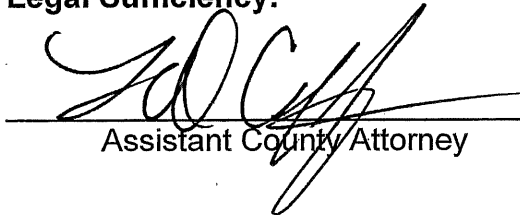


10/31 ASD OFMB
10/31



Contract Administration

B. Legal Sufficiency:



Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

**BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT**

FUND 1152 - Sheriff's Grants Fund

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED	REMAINING BALANCE
Revenues								
160-2361-3429	Safe Schools Security Guards Training Program State Grant - Other Public Safety	0	0	1,034,135	0	1,034,135		
TOTAL REVENUES		8,002,075	\$10,120,146	\$1,034,135	\$0	11,154,281		
Expenditures								
160-2361-9498	Safe Schools Security Guards Training Program Transfer to Sheriff's Fund 1902	0	0	1,034,135	0	1,034,135		
TOTAL EXPENDITURES		8,002,075	\$10,120,146	\$1,034,135	\$0	11,154,281		

Palm Beach County Sheriff's Office

INITIATING DEPARTMENT/DIVISION


Administration/Budget Department Approval

OFMB Department - Posted

Signatures

Date

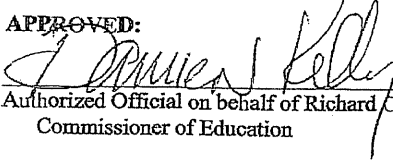

By Board of County Commissioners
At Meeting of 11/19/19



10/20/19

Deputy Clerk to the
Board of County Commissioners

**Florida Department of Education
Project Award Notification**

1 PROJECT RECIPIENT Palm Beach County Sheriffs Office	2 PROJECT NUMBER 97K-90210-0D001
3 PROJECT/PROGRAM TITLE Coach Aaron Feis Guardian Program TAPS 20A096	4 AUTHORITY LI 95 General Appropriations Act
5 AMENDMENT INFORMATION Amendment Number: Type of Amendment: Effective Date:	6 PROJECT PERIODS Budget Period: 07/01/2019 - 06/30/2020 Program Period: 07/01/2019 - 06/30/2020
7 AUTHORIZED FUNDING Current Approved Budget: \$1,034,134.42 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: Total Project Amount: \$1,034,134.42	8 REIMBURSEMENT OPTION As Specified in the Terms and Conditions
9 TIMELINES <ul style="list-style-type: none"> Last date for incurring expenditures and issuing purchase orders: 06/30/2020 Date that all obligations are to be liquidated and final disbursement reports submitted: 08/20/2020 Last date for receipt of proposed budget and program amendments: 05/30/2020 Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400: 	
10 DOE CONTACTS Program: Damien Kelly Phone: (850) 245-5171 Email: Damien.Kelly@fldoe.org Grants Management: Unit A (850) 245-0496	Comptroller Office Phone: (850) 245-0401 Duns#: 182809921 FEIN#: F596000789037
11 TERMS AND SPECIAL CONDITIONS <ul style="list-style-type: none"> This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference. Any unexpended general revenue funds must be returned by check issued to the Florida Department of Education, with the final expenditure report. The check must clearly identify the project number for which funds are being returned. In the event that the Governor and Cabinet are required to impose a mandatory reserve on the current year appropriation, this Agreement shall be amended to place in reserve the amount determined by the Department of Education to be necessary because of the mandatory reserve in the appropriation. All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification. Other: Upon receipt of the Project Award Notification, funding method will be based on agency request and budget release. All disbursement reports must be supported by appropriate documents, including but not limited to the deliverables as stated in the approved project, activity reports that tie directly to the tasks performed or deliverables completed for the reporting period. Each report shall also include, as appropriate, the DOE 300 and DOE 301 and reported on the DOE 399 form with an original signature of the official who is authorized to legally bind the entity 	
12 APPROVED: <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: center;">  Authorized Official on behalf of Richard Corcoran Commissioner of Education </div> <div style="text-align: center;"> 10/1/19 Date of Signing </div> <div style="text-align: right;">  FLORIDA DEPARTMENT OF EDUCATION fldoe.org </div> </div>	

DOE-200
Revised 07/15

**INSTRUCTIONS
PROJECT AWARD NOTIFICATION**

- 1 Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.
- 2 Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).
- 3 Project Description: Title of program and/or project. TAPS #: Departmental tracking number.
- 4 Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.
- 5 Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.
- 6 Project Periods: The periods for which the project budget and program are in effect.
- 7 Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).
- 8 Reimbursement Options:
 - Federal Cash Advance - On-Line Reporting required monthly to record expenditures.
 - Advance Payment - Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.
 - Quarterly Advance to Public Entity - For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.
 - Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.
- 9 Timelines: Date requirements for financial and program reporting/requests to the Department of Education.
- 10 DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.
- 11 Terms and Special Conditions: Listed items apply to this project. (Additional space provided on Page 2 of 2 if needed.)
- 12 Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

**FLORIDA DEPARTMENT OF EDUCATION
PROJECT APPLICATION**

RECEIVED
 2019 SEP 12 AM 10:17
 OFFICE OF GRANT MANAGEMENT

Please return to: Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0496	A) Program Name: Palm Beach County Sheriff's Office Safe Schools Security Guard (SSSG) Training Program <i>Coach Aaron Feib Guardian Program</i> TAPS NUMBER:	DOE USE ONLY Date Received						
B) Name and Address of Eligible Applicant: Palm Beach County Sheriff's Office 3228 Gun Club Road West Palm Beach, Florida 33406		Project Number (DOE Assigned) <i>97K-90210-0D001</i>						
C) Total Funds Requested: <i>\$1,034,134.42</i> DOE USE ONLY Total Approved Project: <i>\$ 1,034,134.42</i>	D) Applicant Contact & Business Information <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:60%;"> Contact Name: Captain John Killingsworth Training Division Fiscal Contact Name: Janet L. Cid Grants Section Manager </td> <td style="width:40%;"> Telephone Numbers: (561) 242-5806 (561) 688-3257 </td> </tr> <tr> <td> Mailing Address: 3228 Gun Club Road West Palm Beach, FL 33406 </td> <td> E-mail Addresses: cidj@pbso.org </td> </tr> <tr> <td> Physical/Facility Address: Same </td> <td> DUNS number: 18-280-9921 FEIN number: 596000789 </td> </tr> </table>		Contact Name: Captain John Killingsworth Training Division Fiscal Contact Name: Janet L. Cid Grants Section Manager	Telephone Numbers: (561) 242-5806 (561) 688-3257	Mailing Address: 3228 Gun Club Road West Palm Beach, FL 33406	E-mail Addresses: cidj@pbso.org	Physical/Facility Address: Same	DUNS number: 18-280-9921 FEIN number: 596000789
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Mailing Address: 3228 Gun Club Road West Palm Beach, FL 33406	E-mail Addresses: cidj@pbso.org							
Physical/Facility Address: Same	DUNS number: 18-280-9921 FEIN number: 596000789							
CERTIFICATION								
<p>I, <u>Ric L. Bradshaw</u>, (Please Type Name) as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.</p> <p>Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.</p>								
E) <u><i>[Signature]</i></u> Signature of Agency Head	<u><i>Sheriff</i></u> Title	<u><i>9/5/19</i></u> Date						



**Florida Department of Education
Coach Aaron Feis Guardian Program
Certification Statement**

Check each box as applicable, sign, and return with the application.

In accordance with sections 30.15 and 1006.12, Florida Statutes, the sheriff's office identified below certifies the following:

- The sheriff's office has elected to implement the Coach Aaron Feis Guardian Program and the program is consistent with the requirements of s. 30.15, Florida Statutes.
- Participation in the program is approved by the local school board; or
- If not, is scheduled to be considered by _____ (date)

Palm Beach County Sheriff's Office

Sheriff Department

Sheriff or Authorized Designee

9/5/19
Date

Assurances, Terms, and Conditions for Participation in the Coach Aaron Feis Guardian Program

The Department of Education has developed an "Assurances" document that must be signed by all agencies.

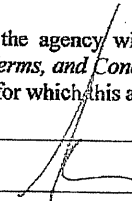
Instructions: These assurances will be in effect for the duration of the project it covers. The state agencies or boards administering the projects covered by the application shall not require the submission or amendment of such an application unless required by changes in state law, or by other significant change in the circumstances affecting an assurance in such application. The superintendent, agency head, or other authorized officer must sign the certification and return it to the department. No payment for project/grant awards will be made by this agency without a current signed Assurances form on file. For further information, contact the Florida Department of Education, Bureau of the Comptroller, at (850) 245-0401.

Certification:

I, the undersigned official am legally authorized to bind the named agency/organization of the State of Florida, hereby apply for participation in state-funded education programs on behalf of the named agency/organization below. I certify that the agency will adhere to and comply with these Assurances, Terms, and Conditions and all requirements outlined in the "Project Application and Amendment Procedures for Federal and State Programs" (Green Book), except Section D – General Assurances, Terms and Conditions for Participation in Federal and State Programs, Section C-Fiscal and Program Accountability, and the Glossary. The following document serves as replacement to Section D, and the Glossary. A modified Section C is incorporated as attached.

Palm Beach County Sheriff's Office	97K	Ric L. Bradshaw, Sheriff
Typed Agency Name	Agency Number	Typed Name and Title of Authorized Official (Agency Head)

I certify that the agency will adhere to each of the assurances contained in this set of *General Assurances, Terms, and Conditions for Participation in Federal and State Programs* as applicable to the project(s) for which this agency is responsible.

	9/5/19	(561) 688-3021
Signature	Date	Area Code/Telephone Number

FLORIDA DEPARTMENT OF EDUCATION
BUDGET NARRATIVE FORM

A) Name of Eligible Recipient/Fiscal Agent: Palm Beach County Sheriff's Office

B) DOE Assigned Project Number: 97K 90210-0.D001

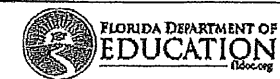
C) TAPS Number: 20A0916

(1) FUNCTION	(2) OBJECT	(3) ACCOUNT TITLE AND NARRATIVE	(4) FTE POSITION	(5) AMOUNT	(6) % ALLOCATED to this PROJECT	(7) ALLOWABLE DOE USE ONLY	(8) REASONABLE DOE USE ONLY	(9) NECESSARY DOE USE ONLY
	5201220	Special Risk Salaries- The PBSO Safe Schools Security Guard (SSSG) Training Program will consist of (1) Sergeant to supervise the training program activities and (9) deputies/certified instructors to conduct the SSSG trainings.	10	\$499,920	100	✓	✓	✓
	5201412	Overtime for the Sergeant and Instructors to conduct the trainings during off-duty hours.	10	\$211,950	100			
	5202110	Fica @ 7.65%		\$54,458.05	100			
	5202220	Special Risk Retirement @ 25.48%		\$181,384.47	100			
	5205119	Supplies- Firearms Range supplies (staples, clips, lumber) @ \$8 x 34 students x 6 sessions		\$1,632	100			
	5205251	Other Equipment/Tools under \$1000-a) 9mm TMJ Ammunition @ \$283.50 x 29 students x 6 sessions=\$49,329; b) 40 Cal TMJ Ammunition @ \$382.35 x 5 students x 6 sessions=\$11,470.50; c) Force-on-force Simunitions @\$49.60 x 34 students x 6 students=\$10,118.40; d) Paper Targets (Firearms) @ \$26 x 34 students x 6 sessions=\$5,304; e) Target Backings (Foam Backers) @ \$42 x 34 students x 6 sessions= \$8,568		\$84,789.90	100			

				D) TOTAL	\$	1,034,134.42		

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July 2015



DOE USE ONLY (Program)

I certify that the cost for each line item budget category has been evaluated and determined to be allowable, reasonable and necessary as required by Section 216.3475, Florida Statutes. Documentation is on file evidencing the methodology used and the conclusions reached.

Printed Name: Brooks Rumenik
Signature: Brooks Rumenik
Title: Deputy Director, Safe Schools
Date: 9/19/19

DOE USE ONLY (Grants Management)

I certify that the cost for each line item budget category has been evaluated and determined to be allowable as required by Section 216.3475, Florida Statutes. Documentation is on file evidencing the methodology used and the conclusions reached.

Printed Name: Janice Brown
Signature: Janice Brown
Title: Bureau Chief
Date: 9/20/19