## Agenda Item #: 3E-2

# PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

## **AGENDA ITEM SUMMARY**

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Meeting Date:	November 19, 2019	[X] [ ]	Consent Ordinance	]	]	Regular Public Hearing		
Department Submitted By: Submitted For:		Community Services Financially Assisted Agencies						
				===	:			

#### I. EXECUTIVE BRIEF

**Motion and Title: Staff recommends motion to approve:** the Contracts for Provision of Financial Assistance with the below listed agencies, for the three (3) year period October 1, 2019 through September 30, 2022, in an amount totaling \$386,712, of which \$128,904 is budgeted for FY 2020 with an anticipated annual allocation of \$128,904 in each subsequent fiscal year, contingent upon a budgetary appropriation by the Board of County Commissioners, for the term of these contracts, to provide services in the service category of economic stability:

- **A)** Community Child Care Center of Delray Beach, Inc. (Community Center), for the provision of financial management and crisis intervention services to low-income households, in an amount not to exceed \$300,000, of which \$100,000 is budgeted for FY 2020 with an anticipated annual allocation of \$100,000 in each subsequent fiscal year for the term of this contract; and
- **B)** United Way of Palm Beach County, Inc. (United Way), for the provision of free tax preparation services to low-income households, in an amount not to exceed \$86,712, of which \$28,904 is budgeted in FY 2020 with an anticipated annual allocation of \$28,904 in each subsequent fiscal year for the term of this contract.

Summary: On July 2, 2019, the Board of County Commissioners (BCC) approved funding allocations for the Financially Assisted Agencies (FAA) Program. The contracts being recommended in this item reflect dollar amounts included in the FY 2020 budget. These contracts represent \$128,904 of the total FAA funding allocation of \$13,299,507 in FY 2020. The Community Center will provide a new service under the economic stability category. Under the new contract, 50 households will be served through their family strengthening program. The Community Center will provide an array of navigation and case management services to increase the disposable income of the participants. Each participant will receive a budget plan and based on assessment, each client will be offered financial management services, job search and workforce development services, linkage and referrals for services, case management services, workshops and activities. United Way's Volunteer Income Tax Assistance (VITA) program helps to strengthen the financial stability of families through utilization of the Earned Income Tax Credit and free tax preparation services. United Way will recruit and train up to 150 volunteers and provide 16 stationary and 15 mobile site locations. In 2018, United Way, through the VITA program, prepared 5,473 tax returns. Under the new contract, United Way will serve 5,900 lowincome households. Families served by this program will receive the maximum refund. The preparers ensure that all eligible tax credits are claimed, ensuring that the families receive the maximum refund possible. (Financially Assisted Agencies) Countywide (HH).

Background and Justification: In providing for human service needs, Palm Beach County augments its own service mix through the provision of funding for programming and services delivered by community-based agencies. The FAA Program was established in the early 1980s to overcome the adverse impact of reduced federal funding. It is now an important component of the federal, state, and local funding sources that support the County's system of care. The Board of County Commissioners has directed staff to pursue data-driven, evidence-based programming and outcome measures that ensure effective changes in the lives of those in our community. Funded organizations are monitored by the Community Services Department to maintain programmatic and fiscal accountability. Contracts include the following safeguards to protect the County: insurance coverage is mandatory, funds are paid out on a unit cost basis, and funds cannot be used to initiate or to pursue litigation against the County.

## Attachments:

- 1. Contract for Provision of Financial Assistance with Community Center
- 2. Contract for Provision of Financial Assistance with United Way

Recommended By:	Janes & R	10/28/19		
	Départment Director	Date /		
Approved By:	Nancy L. Boldm	11/5/19		
	Assistant County Administrator	Date /		

# **II. FISCAL IMPACT ANALYSIS**

# A. Five Year Summary of Fiscal Impact:

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures					
Operating Costs	\$128,904	\$128,904	\$128,904		
External Revenue			·		
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	\$128,904	\$128,904	\$128,904		

i	ODITIONAL FTE SITIONS (Cumulative)				
Is Item Included In Current Budget?  Does this item include the use of federal funds?  Yes _X					
Budget Account No.: Fund 0001 Dept. 740 Unit VAR Obj. 8201 Program Code Program Period:					
B.	B. Recommended Sources of Funds/Summary of Fiscal Impact: Palm Beach County Ad Valorem				
C.	Departmental Fisca		owe, Director	, Financial & S	Support Svcs.

# **III. REVIEW COMMENTS**

A. OFMB Fiscal and/or Contract Development and Control Comments:

	Tip(a)
В.	Legal Sufficiency:
	Assistant County Attorney
C.	Other Department Review:
	Department Director

This summary is not to be used as a basis for payment.