

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: November 19, 2019 Consent Regular
 Workshop Public Hearing

Department: Environmental Resources Management

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

A) Contract for Professional Consultant Services with W.F. Baird & Associates Ltd Incorporated (BAIRD) providing professional coastal and marine engineering services, effective for two years from execution through November 18, 2021; and

B) Contract for Professional Consultant Services with Cummins Cederberg, Inc. (CCI) providing professional coastal and marine engineering consultant services, effective for two years from execution through November 18, 2021.

Summary: BAIRD, a Palm Beach County (County) company, and CCI, a County company, will provide professional coastal and marine engineering services on a task order basis for various projects within the Department of Environmental Resources Management and other County departments. The Contract requires consultants to adhere to 20% mandatory Small Business Enterprise (SBE) subcontracting goal as the Affirmative Procurement Initiative. BAIRD agreed to 25% SBE participation. CCI agreed to 24% SBE participation. The Contracts contain an option to renew for one additional year. Countywide (YBH)

Background and Justification: On June 28, 2019, BAIRD and CCI were selected to perform the necessary professional services in accordance with the Board-adopted procedures pursuant to Section 287.055, Florida Statutes Consultants' Competitive Negotiation Act (CCNA). Projects that require BAIRD's and CCI's professional consultant services are budgeted in various capital project accounts and will be authorized on a task order basis.

Attachments:

1. BAIRD Contract
 2. CCI Contract
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Recommended by: YBH  10-18-19
Department Director **Date**

Approved by:  11/1/19
Assistant County Administrator **Date**

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____
Is Item Included in Current Budget?	Yes <input checked="" type="checkbox"/>		No _____		
Does this item include the use of federal funds?	Yes _____		No <input checked="" type="checkbox"/>		
Budget Account No.:	Fund _____	Department _____	Unit _____	Object _____	Program _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Fiscal impact cannot be determined at this time.
 Work under each Contract is authorized on a task order basis. Budget is available in various capital project accounts or a budget transfer will be requested prior to or concurrent with task orders being authorized.

C. Department Fiscal Review:

S. Neary

III. REVIEW COMMENTS

A. OFMB Fiscal and /or Contract Dev. and Control Comments:

<p><u><i>[Signature]</i></u> 10/28/19 OFMB 10/28/19</p>	<p><u><i>[Signature]</i></u> 10/30/19 Contract Development and Control 10/30/19</p>
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B. Legal Sufficiency:

[Signature] 11/1/19
 YBH
 Assistant County Attorney

C. Other Department Review:

 Department Director