### AGENDA ITEM OVER 50 PAGES CAN BE VIEWED IN MINUTES

## PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

#### AGENDA ITEM SUMMARY

Meeting Date: De	======================================	===== [X] [ ]	Consent Ordinance		======================================
Department Submitted By: Submitted For:	<u>Community Serv</u> Division of Senic			-	]
	======================================	EXECL	JTIVE BRIEF		

#### Motion and Title: Staff recommends motion to approve:

**A)** Standard Agreement No. IP019-9500 for the Emergency Home Energy Assistance Program (EHEAP) with the Area Agency on Aging of Palm Beach/Treasure Coast, Inc. (AAA), for the period October 1, 2019 through September 30, 2020, to provide services in accordance with the terms and conditions specified in this agreement, including all attachments, forms and exhibits, in an amount not to exceed \$11,358 with a spending authority in the amount of \$159,577 for client services, to provide home energy assistance to seniors;

**B)** Amendment 002 to Standard Agreement No. IP018-9500 (R2018-1978) for EHEAP with AAA, for the period October 1, 2018 through September 30, 2019, to revise, amend, and replace portions of the standard agreement and increase overall total funding by \$32,205, to provide home energy assistance to seniors; and

**C)** a budget amendment of \$4,437 in the Division of Senior Services Administration Fund to align the budget to the actual grant.

Summary: The Division of Senior Services (DOSS) is the designated Lead Agency for the AAA Service Area A and as such is qualified to provide EHEAP services and is funded with \$16,463 in federal funds and \$139,079 in additional county funds, for the purpose of staff administration and EHEAP processing costs. EHEAP services are provided to seniors aged 60 and older experiencing a home energy emergency. Seniors who are unable to pay their electric bills can receive financial assistance up to twice a year, once during the heating season (October - March) and once during the cooling season (April - September). In FY 2019, DOSS served 521 seniors experiencing a home energy crisis. Under the new standard agreement, DOSS will serve 510 seniors experiencing a home energy crises. DOSS is responsible for providing services north of Hypoluxo Road. The areas of service include all of the districts, excluding portions of Districts 3, 4, 5 and 7 south of Hypoluxo Rd. The Mae Volen Senior Center, Inc. is responsible for providing services in the areas south of Hypoluxo Road. Sufficient funding is included in the current budget to meet County obligations. No additional funds are required for this amendment. (Division of Senior Services) Countywide, except for portions of Districts 3, 4, 5, and 7 south of Hypoluxo Road (HH)

**Background and Justification:** EHEAP funds are used to provide emergency home energy assistance to seniors in crisis.

#### Attachments:

- 1. Standard Agreement No. IP019-9500 (2)
- 2. Amendment 002 to Standard Agreement No. IP018-9500 (2)
- 3. Budget Amendment

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Recommended By:	Games E. Then	11/8/19
•	Department Director	Date
Approved By:	Nance J. Bolton	11/20/19
	Assistant County Administrator	Date / /
	•	

# **II. FISCAL IMPACT ANALYSIS**

## A. Five Year Summary of Fiscal Impact:

Fiscal Years	2019	2020	2021	2022	2023
Capital Expenditures					
Operating Costs	5,105	150,437			
External Revenue	(5,105)	(11,358)			
Program Income			·		
In-Kind Match (County)					
NET FISCAL IMPACT	0	139,079			

# ADDITIONAL FTE POSITIONS (Cumulative)

Is Item Included In Current Budget:	Yes	X	No
Does this item include the use of federal funds?	Yes	X	No

Budget Account No.:

Fund <u>1006</u> Dept. <u>144</u> Unit <u>1483 Object Var.</u> Program Code/Period Var.

# B. Recommended Sources of Funds/Summary of Fiscal Impact:

Funding source is the Federal Government. Sufficient funding is included in the current budget to meet County obligations. No additional funds are required for this amendment.

Total Funding	1483
<u>Funds</u>	EHEAP
Grant	16,463
Match (10%)	0
NSIP	0
Program Income	0
Addnl. County Funds	<u>139,079</u>
Total	155,542

C. Departmental Fiscal Review:

Julie Dowe, Director, Financial & Support Services

## **III. REVIEW COMMENTS**

A. OFMB Fiscal and/or Contract Development and Control Comments:



B. Legal Sufficiency:

18-Assistant County Attorney

C. Other Department Review:

Contract Developme nt and Contr 11

**Department Director** 

This summary is not to be used as a basis for payment.