

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: December 3, 2019

Consent Regular
 Ordinance Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: the following five (5) executed Independent Contractor Agreements:

- A) M. Regina Rodrigues, Gentle Yoga and TRIP at CMAA Therapeutic Recreation Complex, for the period of October 1, 2019 through September 30, 2020 in an amount not to exceed \$1,050;
- B) M. Regina Rodrigues, Gentle Yoga Adult/Seniors at CMAA Therapeutic Recreation Complex, for the period of October 1, 2019 through September 30, 2020 in an amount not to exceed \$7,800;
- C) Gold Coast Gymnastics, Inc., Youth Gymnastics at West Boynton Recreation Center, for the period October 3, 2019 through June 4, 2020 in an amount not to exceed \$5,656;
- D) Modern Bujustu Karate Florida, Inc, Martial Arts at West Boynton Recreation Center, for the period October 2, 2019 through August 7, 2020 in an amount not to exceed \$10,632; and
- E) Shelly M. Janssen, Youth Dance at West Boynton Recreation Center, for the period October 1, 2019 through June 6, 2020 in an amount not to exceed \$44,835.

Summary: These Independent Contractor Agreements have been fully executed on behalf of the Board of County Commissioners (BCC) by the County Administrator and Director of the Parks and Recreation Department in accordance with Resolution 94-422, amended by Resolutions 2002-2103, 2007-0409, 2012-0168 and 2017-0822. The Department is now submitting these agreements in accordance with County PPM CW-O-051, which requires all delegated agreements to be submitted by the initiating Department to the BCC as a Receive and File agenda item. District 3 (AH)

Background and Justification: A resolution providing authority to execute Independent Contractor Agreements with recreation instructors and sports officials (Resolution 94-422, amended by Resolutions 2002-2103, 2007-0409, 2012-0168, and 2017-0822) was adopted by the BCC to streamline the hiring process. The BCC granted the Director of Parks and Recreation authority to execute Independent Contractor Agreements and Amendments with recreation instructors and sports officials up to \$10,000, with contracts of \$10,000 or more requiring the County Administrator's approval.

The Agreements attached have been executed on behalf of the BCC by the County Administrator and Director of the Parks and Recreation Department in accordance with the authority delegated by the BCC, and are now being submitted to the Board to receive and file.

Attachments: Independent Contractor Agreements (5)

Recommended by: 
Department Director

10/24/19
Date

Approved by: 
Assistant County Administrator

11/18/2019
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	<u>69,973</u>	_____	_____	_____	_____
External Revenues	<u>(91,869)</u>	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>*(21,896)</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____
Is Item Included in Current Budget:		Yes	<u>X</u>	No	_____
Does this item include use of federal funds?		Yes	_____	No	<u>X</u>

Budget Account No.: Fund 0001 Department 580 Unit Various
 Object 3422 / Revenue Source 4724 Program N/A

B. Recommended Sources of Funds/Summary of Fiscal Impact:



Item	Contractor	Revenue	Expense
A	M. Regina Rodrigues (Gentle Yoga and TRIP)	\$0	\$1,050
B	M. Regina Rodrigues (Adult/Senior Yoga)	\$4,550	\$7,800
C	Gold Coast Gymnastics	\$8,080	\$5,656
D	Modern Bujustu Karate Florida, Inc	\$15,189	\$10,632
E	Shelly M. Janssen	\$64,050	\$44,835
	Totals	\$91,869	\$69,973

*Estimated net revenue for these agreements is \$21,896. Actual revenue and operating costs will be determined at the termination of these agreements.

C. Departmental Fiscal Review: 

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

<p><u></u> 11/5/19 OFMB <u>11/4</u> BR1114</p>	<p><u></u> 11/15/19 Contract Development & Control 11/15/19 TD</p>
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B. Legal Sufficiency:

Anne Delgant 11-18-19
 Assistant County Attorney

C. Other Departmental Review:

 Department Director

This summary is not to be used as a basis for payment