

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: December 3, 2019

Consent     Regular  
 Ordinance     Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to: **A) ratify** the Mayor's signature on a Florida Recreation Development Assistance Program (FRDAP) grant application submitted to the State of Florida Department of Environmental Protection (FDEP) on October 10, 2019, requesting \$200,000 to fund the project elements associated with the development of Canyon District Park; **B) authorize** the County Administrator or designee to execute the grant Project Agreement, time extensions, task assignments, certifications, standard forms, or amendments to the Agreement that do not change the terms and conditions of the Agreement if the grant is approved; and **C) authorize** the Director of the Parks and Recreation Department to serve as designee with FDEP for this project.

**Summary:** This grant application requests \$200,000 from FRDAP for the development of Canyon District Park. Project elements include three new multipurpose fields, picnic facilities, playground, exercise/hiking trail, restroom, and parking and associated infrastructure. The grant request is for \$200,000 and will be matched with \$200,000 from Zone 3 Impact fees. If the grant is awarded, and once the project is completed, the Project Agreement requires a Notice of Limitation of Use to be recorded in public records limiting the project site to outdoor recreation in perpetuity. District 5 (AH)

**Background and Justification:** The 52 acre Canyon District Park property is located south of Canyon Town Center in western Boynton Beach. The park, which is currently under design, will be developed in two phases. Phase 1 will include three multipurpose fields, a restroom/concession building, picnic facilities and related infrastructure. The County anticipates commencing construction of Phase 1 in the spring of 2020, and the project will take approximately 12 months to complete. The recreational amenities for Phase 2 have not been finalized pending School Board assistance but are scheduled for a late-2020 notice to proceed.

FRDAP grants are provided by FDEP, and the State's deadline for submitting this application did not allow for prior approval by the Board. In order to meet the grant application deadline, Mayor Bernard signed the application on behalf of the Board, as authorized by Administrative Code 309.00. This code requires that the grant be presented to the Board for ratification at the next available Board meeting after signature by the Mayor.

Attachment: Grant Application

Recommended by: *Eric Cole*  
Department Director

10/24/19  
Date

Approved by: *Donald A. Smith*  
Assistant County Administrator

11/14/2019  
Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	<u>*-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	_____	_____	_____	_____	_____

Is Item Included in Current Budget: Yes \_\_\_\_\_ No X  
 Does this item include use of federal funds? Yes \_\_\_\_\_ No X

Budget Account No.: Fund \_\_\_ Department \_\_\_ Unit \_\_\_  
 Object \_\_\_ Program N/A

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

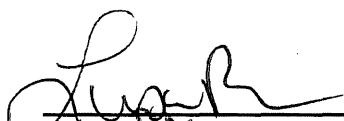
There is no fiscal impact at this time. Should the grant be awarded, a budget amendment will be brought before the Board for approval and the respective funding sources would be as follows:


FRDAP Grant	3600-582-TBD	\$200,000
Zone 3 Park Impact Fees	3603-581-P793	<u>\$200,000</u>
Total Grant Project Cost		\$400,000

C. Departmental Fiscal Review: 

**III. REVIEW COMMENTS**

**A. OFMB Fiscal And/Or Contract Development and Control Comments:**

 11/5/19  
 OFMB 11/4 BR 1114 11/4

 11/13/19  
 Contract Development & Control 11/13/19

**B. Legal Sufficiency:**

Anne DeFanti 11-14-19  
 Assistant County Attorney

**C. Other Departmental Review:**

REVISED 09/2003  
 ADM FORM 01

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)