

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

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<b>Meeting Date:</b>	<b>December 17, 2019</b>	<input checked="" type="checkbox"/>	<b>Consent</b>	<input type="checkbox"/>	<b>Regular</b>
		<input type="checkbox"/>	<b>Workshop</b>	<input type="checkbox"/>	<b>Public Hearing</b>

**Department:** Engineering & Public Works Department  
**Submitted By:** Roadway Production Division  
**Submitted For:** Roadway Production Division

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**I. EXECUTIVE BRIEF**

**Motion and Title: Staff recommends motion to approve:** a work task order to the structural engineering annual contract (R2017-0137) dated February 7, 2017 with Stantec Consulting Services Inc. (SCSI) in the amount of \$117,068.51 for professional services for the Congress Avenue over Lake Worth Drainage District (LWDD) L-24 Canal Bridge Replacement (Project).

**SUMMARY:** Approval of this work task order will provide the design services necessary for the project. The services include production of construction plans to replace the existing Congress Avenue bridge over the LWDD L-24 Canal. The solicitation for design professionals was advertised on August 7, 2016 and August 14, 2016. The annual contract was approved on February 7, 2017, prior to the effective date of the Equal Business Opportunity Ordinance and pursuant to the Small Business Enterprise (SBE) Ordinance at the time. The SBE goal for all contracts was 15%. SCSI agreed to 31% SBE participation for the contract. Their SBE participation for this work task order is 34%. Their cumulative SBE participation to date including this work task order is 30%. SCSI is a Palm Beach County (County) based company. **This project is funded by the infrastructure sales tax. District 3 & 4 (YBH)**

**Background and Justification:** On February 7, 2017, the Board of County Commissioners (BCC) approved the annual contract R2017-0137 with SCSI to provide structural engineering services throughout the County. The fee, as detailed in **Exhibit B** of the attached work task order, has been negotiated as just and reasonable as follows:

Basic Services (Lump Sum)	\$ 73,246.48	(Structures Analysis and Plans, Drainage Analysis and Design, Environmental Permitting, Utility Coordination).
Reimbursable Services (Not to Exceed)	\$ 34,564.00	(Reproduction, Design Survey And Geotechnical).
Optional Services (Not to Exceed)	\$ 9,258.03	(Post Design and Permits)
Total:	\$117,068.51	

After reviewing the attached work task order for professional services and finding it in proper order, the Engineering Department recommends BCC approval.

**Attachments:**

1. Location Sketch
2. Work Task Order with Exhibits A, B and C and Certificates of Insurance (2)

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Recommended by: <i>YBH</i>	<i>David L. Hart</i> County Engineer	<i>11/13/19</i> Date
Approved By:	<i>F. C. O.</i> Assistant County Administrator	<i>11/26/19</i> Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures	\$163,928	-0-	-0-	-0-	-0-
Operating Costs	-0-	-0-	-0-	-0-	-0-
External Revenues	-0-	-0-	-0-	-0-	-0-
Program Income (County)	-0-	-0-	-0-	-0-	-0-
In-Kind Match (County)	-0-	-0-	-0-	-0-	-0-
NET FISCAL IMPACT	\$163,928	-0-	-0-	-0-	-0-
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Current Budget? Yes X No  
 Does this item include the use of federal funds? Yes No X

**Budget Account No:**

Fund 3500 Dept 361 Unit 1616 Object 6505  
 Fund 3950 Dept 361 Unit 1616 Object 6505-AE10

**Recommended Sources of Funds/Summary of Fiscal Impact:**

Transportation Improvement Fund  
 Local Government One-Cent Infrastructure Surtax Fund  
 Congress Ave. over LWDD Lat. 24 Canal (PB934479)

Basic Services	\$ 73,246.48
Reimbursables	\$ 34,564.00
Optional Services	\$ 9,258.03
Total Task Authorization	\$ 117,068.51
Staff Costs -	
Roadway Production	\$ 23,444.00
Right of Way	\$ 5,854.00
Survey	\$ 5,854.00
Traffic	\$ 11,707.00
Fiscal Impact	\$ 163,927.51

Note: Surtax Funding from FY 2019 for \$150,000, Congress Ave. over LWDD Lat. 24 Canal (PB934479).

**C. Departmental Fiscal Review:**

*Alicia Kovalainen*

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Dev. and Control Comments:**

*Robert Rowan* 11/15/19  
 OFMB 11/15

*Don J. Jacobson* 11/25/19  
 Contract Dev. and Control 11/25/19

**B. Approved as to Form and Legal Sufficiency:**

*M. Heenan* 11/25/19  
 Assistant County Attorney

**C. Other Department Review:**

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 Department Director

This summary is not to be used as a basis for payment.