PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

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Meeting Date: De	cember 17, 2019	[X]	Consent Ordinance	[[]	Regular Public Hearing	ì
Department				•	-		
Submitted By:	Community Serv	ices					
Submitted For:	Community Action	n Prog	<u>ram</u>				
				===			

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

- A) receive and file Modification No. 2 to the Florida Department of Economic Opportunity (FDEO) Federal Fiscal Year (FFY) 2017 Community Services Block Grant (CSBG) Program Federally Funded Subgrant Agreement No. 17SB-0D-10-60-01-121 (R2017-0625), for the period October 1, 2016 through September 30, 2020, increasing the original grant agreement amount by \$512,000.93 for a new total amount not to exceed \$3,549,891.93, to provide self-sufficiency services to low-income individuals residing in Palm Beach County;
- **B)** receive and file Modification No. 5 to the FDEO FFY 2019 Low-Income Home Energy Assistance Program (LIHEAP) Federally Funded Subgrant Agreement No 17EA-0F-10-60-01-023 (R2017-0996), for the period April 1, 2017 through September 30, 2020, increasing the original grant agreement amount by \$4,747,029 for a new total amount not to exceed \$12,390,978, to provide energy payment assistance to approximately 7,000 low-income clients residing in Palm Beach County;
- **C) approve** a budget amendment of \$264,277 in the CSBG fund to reconcile the budget to the actual grant; and
- **D) approve** a budget amendment of \$3,136,378 in the LIHEAP fund to reconcile the budget to the actual grant.

Summary: On August 20, 2019, the Board of County Commissioners ratified the Mayor's signature for both Modification No. 2 to the FFY 2019 CSBG Federally Funded Subgrant Agreement No. 17SB-0D-10-60-01-021 and Modification No. 5 to the FFY 2019 LIHEAP Federally Funded Subgrant Agreement No. 17EA-0F-10-60-01-023. On November 1, 2019, the fully executed documents were received and in accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating Department as a receive and file agenda item. CSBG Modification No. 2 will increase the number of clients served with employment skills training, job placement services, resume training, financial management training, rental assistance, utility assistance and case management services. In FFY 2017, 83 program participants completed vocational training that lead to employment. LIHEAP Modification No. 5 will enable the Community Action Program (CAP) to provide assistance to low-income households with energy bills and crisis assistance to prevent service disconnection and to restore utility services. In FFY 2018, energy services were prevented from disconnection or restored to a total of 7,879 households. No County funds are required. (Community Action Program) Countywide (HH)

Background and Justification: CSBG funds are used to provide various services, such as rental and utilities assistance, and vocation trainings to low-income households. LIHEAP has been administered by CAP since 1992. The subgrant agreements will continue to ensure that assistance is provided to low-income families.

Attachments:

- 1. CSBG Modification No.2 Subgrant Agreement No. 17SB-0D-10-60-01-121
- 2. LIHEAP. Modification No. 5 Subgrant Agreement No. 17EA-0F-10-60-01-023
- 3. Budget Amendment for CSBG
- 4. Budget Amendment for LIHEAP

Recommended By:	Janes C. Shen	11/12/19
-	Department Director	Date'
Approved By:	Namoy J. Bolton	11/22/19
	Assistant County Administrator	Date /

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Conital Expanditures	2020	2021	2022	2023	2024
Capital Expenditures					
Operating Costs	5,259,030				
External Revenue	(5,259,030)			:	
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	0				
No. ADDITIONAL FTE POSITIONS (Cumulative)	0				
Budget Account No.: Sund 1003 Dept 145 Unit und 1009 Dept 145 Unit	<u>1455</u> Object _	<u>Var.</u> Progra	am Code <u>\</u>	/ar. Progran	n Period <u>\</u>
3. Recommended Source	ces of Funds/	Summary o	of Fiscal Im	pact:	
S Department of Health conomic Opporturnity	and Human S	Services, th	rough the	Florida De	partment
C. Departmental Fiscal I		Dowe, Direc	ctor, Financ	ial & Suppor	rt Svcs.
	III. REVIEW	V COMMEN	TS		
a. OFMB Fiscal and/or 0	Contract Deve	lopment a	nd Control	Comments	a
OFMB STIPS EBS INS	y 11/2/// jul 11/15	Contract	t Developm	ent and Cor	oled 1
OFMB PHIS Legal Sufficiency: Assistant County Attorn	(in) 11-21-	Contract	t Developm	ent and Cor	Olen

This summary is not to be used as a basis for payment.

Department Director



MODIFICATION NUMBER TWO OF AGREEMENT BETWEEN THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY FFY 2017 COMMUNITY SERVICES BLOCK GRANT (CSBG) PROGRAM AND PALM BEACH COUNTY, FLORIDA

CFDA Number: 93.569 Agreement Number: 17SB-0D-10-60-01-121

FEDERALLY FUNDED SUBGRANT AGREEMENT

THIS MODIFICATION Number Two is entered into between the State of Florida, Department of Economic Opportunity, with headquarters in Tallahassee, Florida, hereinafter referred to as "DEO," and Palm Beach County, Florida, hereinafter referred to as "Subrecipient" (each individually a "Party" and collectively "the Parties").

WHEREAS, DEO and Subrecipient have entered into Agreement Number 17SB-0D-10-60-01-121, in which DEO awarded Subrecipient *Three Million Thirty-Seven Thousand Eight Hundred Ninety-One Dollars and Zero Cents* (\$3,037,891.00) in Community Service Block Grant (CSBG) funds ("the Agreement"); and

WHEREAS, Paragraph (4)(b) of the Agreement provides that "[m]odifications to this Agreement must be in writing, on DEO-approved forms, as applicable, and duly signed by the Parties"; and

WHEREAS, CSBG Federal Fiscal Year 2019 funds are available to increase the amount of funding granted to Subrecipient.

NOW, THEREFORE, in consideration of the mutual promises of the Parties contained herein, the Parties agree as follows:

- 1. Subparagraph (18)(a), FUNDING CONSIDERATION is hereby deleted in its entirety and replaced with the following:
- "(a) This is a cost-reimbursement agreement. DEO awards Subrecipient *Three Million Five Hundred Forty-Nine Thousand Eight Hundred Ninety-One Dollars and Ninety-Three Cents* (\$3,549,891.93), subject to the terms and conditions of this Agreement, availability of funds and appropriate budget authority; however, Subrecipient may incur costs and submit for reimbursement only up to the Total (Revised) Funds Released dollar amount listed in Subrecipient's most recently DEO-issued Notice of Fund Availability (NFA). Each such NFA, and any attachments thereto, duly issued to Subrecipient by DEO, including, but not limited to its special terms, conditions, and instructions, is incorporated into the Agreement by reference."
- 2. To the extent there is any conflict between the provisions of this Modification, including any attachments and exhibits thereto, and the provisions of the Agreement, including any attachments and exhibits thereto, the provisions of this Modification shall supersede and control.
- 3. All provisions of the Agreement, including any attachments or exhibits thereto, not amended by or in conflict with this Modification, remain in full force and effect.

STATE OF FLORIDA

DEPARTMENT OF ECONOMIC OPPORTUNITY FEDERALLY FUNDED SUBGRANT AGREEMENT SIGNATURE PAGE

IN WITNESS WHEREOF, by signature below, the Parties agree to abide by the terms, conditions and provisions of the Agreement, as modified. This Modification shall be effective on the date last executed by the Parties.

SUBRECIPIENT PALM BEACH COUNTY, FLORIDA	STATE OF FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY
By Maclom Bos (Signature)	Ву:
Mack Bernard, Mayor	Ken Lawson, Executive Director
(Print/Type Name and Title Here)	Department of Economic Opportunity
Date:	Date:
59-6000785	Approved as to form and legal
59-6000785 Federal Identification Number	sufficiency, subject only to full and proper execution by the Parties.
078470481	·
DUNS Number	Office of the General Counsel Department of Economic Opportunity
17SB-0D-10-60-0 <u>1</u> -121	bepartment of Leonolline Opportunity
Agreement Number	By: Loutney a Colsto Tobys
APPROVED AS TO TERMS AND CONDITIONS	Approved Date: 19
DEPARTMENT HEAD	
Approved as to Form and Legal	
Sufficiency	
by:	
Senior Assistant County Attorney	**

DocuSign Envelope ID: F01EDBC6-0692-4BE3-8873-2D73F5184D34

MODIFICATION NUMBER FIVE OF AGREEMENT BETWEEN THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY FFY 2019 LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM (LIHEAP) AND PALM BEACH COUNTY

CFDA Number: 93.568

Agreement Number: 17EA-0F-10-60-01-023

FLAIR Contract Number: E1960

FEDERALLY FUNDED SUBGRANT AGREEMENT

THIS MODIFICATION Number Five is entered into between the State of Florida, Department of Economic Opportunity, with headquarters in Tallahassee, Florida, hereinafter referred to as "DEO," and Palm Beach County, Florida, hereinafter referred to as "Subrecipient" (each individually a "Party" and collectively "the Parties").

WHEREAS, Paragraph (4)(b) of the Agreement provides that "[m]odifications to this Agreement must be in writing, on DEO-approved forms, as applicable, and duly signed by the Parties"; and

WHEREAS, DEO and Subrecipient have entered into Agreement Number 17EA-0F-10-60-01-023, in which DEO awarded Subrecipient Seven Million Six Hundred Forty-Three Thousand Nine Hundred Forty-Nine Dollars and Zero Cents (\$7,643,949.00) in Low-Income Home Energy Assistance Program (LIHEAP) funds ("the Agreement"); and

WHEREAS, LIHEAP Federal Fiscal Year 2019 funds are available to increase the amount of funding granted to Subrecipient; and

NOW, THEREFORE, in consideration of the mutual promises of the Parties contained herein, the Parties agree as follows:

- 1. Subparagraph (18)(a), FUNDING/CONSIDERATION, is hereby deleted in its entirety and replaced with the following:
- "(a) This is a cost-reimbursement agreement. DEO awards Subrecipient *Twelve Million Three Hundred Ninety Thousand Nine Hundred Seventy-Eight Dollars and Zero Cents* (\$12,390,978.00), subject to the terms and conditions of this Agreement, availability of funds and appropriate budget authority; however, Subrecipient may incur costs and submit for reimbursement only up to the Total (Revised) Funds Released dollar amount listed in Subrecipient's most recently DEO-issued Notice of Fund Availability (NFA). Each such NFA, and any attachments thereto, duly issued to Subrecipient by DEO, including, but not limited to its special terms, conditions, and instructions, is incorporated into the Agreement by reference."
- 2. To the extent there is any conflict between the provisions of this Modification, including any attachments and exhibits thereto, and the provisions of the Agreement, including any attachments and exhibits thereto, the provisions of this Modification shall supersede and control.
- 3. All provisions of the Agreement, including any attachments or exhibits thereto, not amended by or in conflict with this Modification, remain in full force and effect.

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STATE OF FLORIDA

DEPARTMENT OF ECONOMIC OPPORTUNITY FEDERALLY FUNDED SUBGRANT AGREEMENT SIGNATURE PAGE

IN WITNESS WHEREOF, by signature below, the Parties agree to abide by the terms, conditions, and provisions of the Agreement, as modified. This Modification shall be effective on the date last executed by the Parties.

SUBRECIPIENT PALM BEACH COUNTY	STATE OF FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY					
By: Machan Ben (Signature)	Ву:					
Mack Bernard, Mayor	Ken Lawson					
(Print/Type Name and Title Here)	Executive Director					
Date:	Date: 144 3, 2019					
59-6000785	Approved as to form and legal					
Federal Identification Number	sufficiency, subject only to full and proper execution by the Parties.					
078470481						
DUNS Number	Office of the General Counsel Department of Economic Opportunity					
17EA-0F-10-60-01-023	· ·					
Agreement Number	By: Dhack					
APPROVED AS TO TERMS AND CONDITIONS	Approved Date: 7.2.19					
BY: DEPARTMENT HEAD						
Approved as to Form						
And Legal Sufficiency						
Ву:						
Senior Assistant County Attorney						

BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY, FLORIDA BUDGET AMENDMENT

Attachment 3

Page 1 of 1

BGEX - 145 - 102919*0247 BGRV - 145 -102919*0060

FUND (1003) - COMMUNITY ACTION PROGRAM

Use this form to provide budget for items not anticipated in the budget.

BUD_BLNK.xl COMMUNITY SERVICES		Signatures		Date	At		nty Commissioner cember 17, 2019	S
EXPENDITURE 145 1455 3401 Other (Total Expenditures	Contractual Services	77,718 1,538,238	77,718 1,579,748	264,277 264,277	0 0	341,995 1,844,025	146,720 146,720	195,275 1,697,305
	ant Indirect - Human Services	1,052,001 1,538,238	1,052,001 1,579,748	264,277 264,277	0	1,316,278 1,844,025	annak sisiaka (/ 17 tu) - A.C. su - siste (/ A.C. sunattiika batkiinak	and the same of th
ACCT.NUMBER REVENUE	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 10/29/19	REMAINING BALANCE

AHachment 4

BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY, FLORIDA BUDGET AMENDMENT

Page 1 of 1

BGEX - 145 -10291900000000000248 BGRV - 145 -10291900000000000061

FUND (1009) - LOW INCOME HOME ENERGY ASSISTANCE PROGRAM

Use this form to provide budget for items not anticipated in the budget.

							EXPENDED/	
		ORIGINAL	CURRENT			ADJUSTED	ENCUMBERED	REMAINING
ACCT.NUMBE	R ACCOUNT NAME	BUDGET	BUDGET	INCREASE	DECREASE	BUDGET		BALANCE
REVENUE								
145 1462	3168 Fed Grant Indirect - Human Services	2,932,016	2,932,016	3,136,378	0	6,068,394		
Total Reve	enue	2,945,267	2,945,267	3,136,378	0	6,081,645	t to the color of the substitution of the solution of the solu	en kanamatan - 2000 - Aryand Adikanan dangkatikat Telahabiban yi Ame
EXPENDIT	URE							
145 1462	3401 Other Contractual Services	1,500	1,500	100,000	0	101,500	0	101,50
145 1462	3404 Temp Serv/Contracted Salaries	150,000	150,000	300,000	0	450,000	102,480	347,52
145 1462	8301 Contributions for Individuals	2,137,980	2,137,980	2,736,378	0	4,874,358	72,635	4,801,72
Total Expe	enditures	2,945,267	2,945,267	3,136,378	0	6,081,645	· · · · · · · · · · · · · · · · · · ·	· · · · · · · · · · · · · · · · · · ·
	akanta disakantakan ali asis disakan sabah disakantakan ari Cistada akanta Siri siri kabah disakantakan disakan disakan Siri disakan disaka	Signatures	adam kan 1922 - San San Jawa Bandarda and Kabada da da Maria da da Maria da d	Date		y Board of Cou t Meeting of	nty Commissioner 12/17/2019	an and an analysis and another than
MMUNITY SER	VICES	Ω	1			i weeting of	12/1//2019	

INITIATING DEPARTMENT/DIVISION James Green

Administration/Budget Department Approval

OFMB Department - Posted

Janes E. Den 11/12/19

Deputy Clerk to the

Board of County Commissioners