

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date:	December 17, 2019	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
		<input type="checkbox"/> Ordinance	<input type="checkbox"/> Public Hearing
Department:	Facilities Development & Operations		

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Contracts with three (3) firms to provide architectural services on an as needed basis through December 16, 2024:

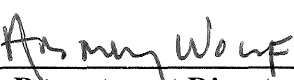
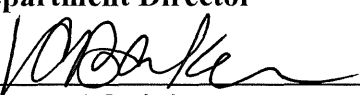
<u>Consultant</u>	<u>Status</u>	<u>SBE or Non-SBE</u>
A) Architecture Green LLC	Local	SBE
B) Colome & Associates, Inc.	Local	S/WBE
C) Song & Associates, Inc.	Local	S/M/WBE

SUMMARY: The purpose of these continuing contracts is to pre-select consultants to provide architectural services for capital improvement or renovation projects county wide. The projects to be assigned will have a construction value less than \$2,000,000 or study activity limited to \$200,000. Consultant fees will be negotiated on an individual basis for the identified projects. These contracts will be for five (5) years. This continuing contract was solicited pursuant to the requirements of the Equal Business Opportunity (EBO) Ordinance. This continuing contract was presented to the Goal Setting Committee on August 7, 2019, and the committee established Affirmative Procurement Initiatives (APIs) of a 20% mandatory small business enterprise (SBE) subcontracting goal on the contract and an SBE evaluation preference for the selection. Architecture Green LLC committed to an SBE participation goal of 100%, Colome & Associates, Inc committed to an SBE participation goal of 100% and Song & Associates, Inc. committed to an SBE participation goal of 100%. S/M/WBE actual participation will be identified on each consultant services authorization (CSA), and will be tracked cumulatively over all CSAs issued under the contract. (Capital Improvements Division) Countywide (LDC)

Background and Justification: Selection was performed in accordance with Board adopted procedures, and pursuant to Florida Statute 287.055 (Consultants Competitive Negotiation Act) on November 8, 2019. Three firms were selected to perform professional consulting services on a continuing contract basis. After selection, each firm provided hourly rates which will be the basis for the negotiation of individual CSAs. Work will be authorized through individual CSAs when required during the term of these contracts. The cumulative value of architectural services authorized under the previous continuing contract over the past five (5) years was \$4,119,270.02.

Attachments:

1. Disclosure of Ownership Interests for Architecture Green LLC
2. Disclosure of Ownership Interests for Colome & Associates, Inc.
3. Disclosure of Ownership Interests for Song & Associates, Inc..
4. Contract - Architecture Green LLC
5. Contract - Colome & Associates, Inc.
6. Contract - Song & Associates, Inc..

Recommended By:	 Department Director	11/15/19 Date
Approved By:	 County Administrator	12/2/19 Date

