

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: December 17, 2019

☒ Consent

☐ Regular

☐ Ordinance

☐ Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to receive and file: the following four (4) executed Entertainment Contractor Agreements:

- A) Blackwood Productions, LLC in an amount not to exceed \$500 for the 2 Steps Back Concert at Canyon Amphitheater, on September 21, 2019;
- B) Joseph J Cimino in an amount not to exceed \$500 for the Rock Doctors Concert at Canyon Amphitheater, on October 19, 2019;
- C) The Long Run Band, Inc in an amount not to exceed \$2,000 for the Long Run Concert at Sunset Cove Amphitheater, on October 16, 2019; and
- D) Katherine H Douglas in an amount not to exceed \$2,000 for the Crystal Visions of Fleetwood Mac Concert at Seabreeze Amphitheater, on October 26, 2019.

**Summary:** The Parks and Recreation Department produces cultural activities to promote the quality of life in the communities it serves. A sponsorship in the amount of \$1,200 from Nostalgic America (R2019-0335) offset the expenses of the concerts at the Canyon Amphitheater. These Entertainment Contractor Agreements have been fully executed on behalf of the Board of County Commissioners (BCC) by the Director of the Parks and Recreation Department in accordance with Resolution 2008-1109, amended by Resolutions 2010-0644, 2014-0168 and 2017-1367. The Department is now submitting these Agreements in accordance with County PPM CW-O-051, which requires all delegated agreements to be submitted by the initiating Department to the BCC as a Receive and File agenda item. Districts 1 and 5 (AH)

**Background and Justification:** These Entertainment Contractor Agreements, Resolution 2008-1109, amended by Resolutions 2010-0644, 2014-0168 and 2017-1367, was adopted by the BCC to streamline the process of hiring entertainment for County sponsored events. The BCC granted the Director of Parks and Recreation authority to execute Entertainment Contractor Agreements for entertainment up to \$10,000, with contracts between \$10,000 and \$50,000 requiring the County Administrator's approval and contracts over \$50,000 requiring BCC approval.

The Agreements attached have been executed on behalf of the BCC by the Director of the Parks and Recreation Department in accordance with the authority delegated by the BCC, and are now being submitted to the BCC to receive and file.

**Attachments:** Entertainment Contractor Agreements (4)

Recommended by: \_\_\_\_\_

Eric Cael  
Department Director

11-8-19

Date

Approved by: \_\_\_\_\_

Donna H. Miller  
Assistant County Administrator

11/20/2019

Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures					
Operating Costs	4,500				
External Revenues	(600)				
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	3,900	-0-	-0-	-0-	-0-
# ADDITIONAL FTE POSITIONS (Cumulative)					
Is Item Included in Current Budget:		Yes	X	No	
Does this item include use of federal funds?		Yes		No	X

Budget Account No.: Fund 0001 Department 580 Unit 5206  
Revenue Source 4729/6600 Object 3401 Program

B. Recommended Sources of Funds/Summary of Fiscal Impact:


Entertainment Contractor		FY2019		FY2020	
		Revenue	Expense	Revenue	Expense
A	Blackwood Productions LLC	*600	500		
B	Joseph J Cimino			*600	500
C	The Long Run Band Inc				2,000
D	Katherine H Douglas				2,000
Totals		\$600	\$500	\$600	\$4,500

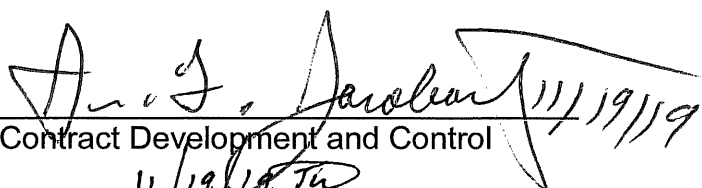
The revenue and expense totals for the Blackwood Productions LLC agreement were recorded in FY 2019.  
\*A sponsorship from Nostalgic America offset the expenses of the concerts at the Canyon Amphitheater.

C. Departmental Fiscal Review: 

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

  
OFMB 11/14/19  
BR 11/14

  
Contract Development and Control  
11/19/19

B. Legal Sufficiency:

Anne Delgent 11-20-19  
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment