

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: December 17, 2019 [X] Consent [ ] Regular  
[ ] Ordinance [ ] Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to receive and file: the following three (3) executed Sound and Light Production Service Contractor Agreements:

- A) Blackwood Productions, LLC in an amount not to exceed \$650 for the Deadbeats Tour Concert at Sunset Cove Amphitheater, for the period October 19, 2019 through October 20, 2019;
- B) Blackwood Productions, LLC in an amount not to exceed \$4,000 for the Long Run Concert at Sunset Cove Amphitheater, for the period October 16, 2019 through October 17, 2019; and
- C) Blackwood Productions, LLC in an amount not to exceed \$1,680 for the Crystal Visions of Fleetwood Mac Concert at Seabreeze Amphitheater, for the period October 26, 2019 through October 27, 2019.

**Summary:** These Sound and Light Production Service Contractor Agreements have been fully executed on behalf of the Board of County Commissioners (BCC) by the Director of the Parks and Recreation Department in accordance with Resolution 2009-0592, amended by Resolutions 2010-0645, 2014-0167, 2017-1368 and 2018-0179. The Department is now submitting these Agreements in accordance with County PPM CW-O-051, which requires all delegated agreements to be submitted by the initiating Department to the BCC as a Receive and File agenda item. Districts 1 and 5 (AH)

**Background and Justification:** The Sound and Light Production Services Contractor Agreement with sound and light companies, Resolution 2009-0592, amended by Resolutions 2010-0645, 2014-0167, 2017-1368 and 2018-0179, was adopted by the BCC to streamline the process of hiring sound and light production contractors. The BCC granted the Director of the Parks and Recreation Department authority to execute Independent Contractor Agreements with sound and light production contractors up to \$10,000, with contracts between \$10,000 and \$50,000 requiring the County Administrator's approval and contracts over \$50,000 requiring BCC approval.

The Agreements attached have been executed on behalf of the BCC by the Director of the Parks and Recreation Department in accordance with the authority delegated by the BCC, and are now being submitted to the BCC to receive and file.

**Attachments:** Sound and Light Production Service Contractor Agreement (3)

Recommended by: Eric Coel 11-8-19  
Department Director Date

Approved by: Donald M. Miller 11/21/2019  
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures					
Operating Costs	6,330				
External Revenues					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	6,330	-0-	-0-	-0-	-0-
# ADDITIONAL FTE POSITIONS (Cumulative)					
Is Item Included in Current Budget:		Yes	X	No	
Does this item include use of federal funds?		Yes		No	X

Budget Account No.: Fund 0001 Department 580 Unit 5206  
Revenue Source /Object 3401 Program

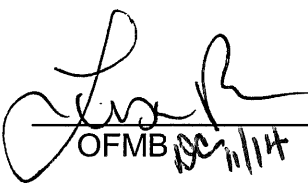
B. Recommended Sources of Funds/Summary of Fiscal Impact:

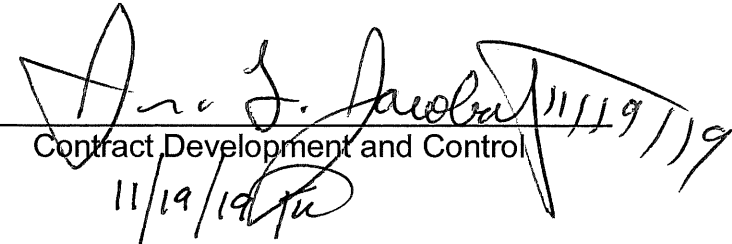
Contractor		Revenue	Expense
A	Blackwood Productions LLC, Deadbeats Tour	0	650
B	Blackwood Productions LLC, The Long Run	0	4,000
C	Blackwood Productions LLC, Crystal Visions of Fleetwood Mac	0	1,680
Totals		\$0	\$6,330

C. Departmental Fiscal Review: 

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

  
OFMB 11/14 BR 11/14

  
Contract Development and Control 11/19/19

B. Legal Sufficiency:

  
Assistant County Attorney 11-21-19

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment