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Agenda Item #: 3X - 1

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

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Meeting Date: December 17, 2019	<input checked="" type="checkbox"/> [ X ]	Consent	<input type="checkbox"/> [ ]	Regular
	<input type="checkbox"/> [ ]	Ordinance	<input type="checkbox"/> [ ]	Public Hearing

Department: Department of Public Safety  
Submitted By: Department of Public Safety  
Submitted For: Division of Victim Services

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**I. EXECUTIVE BRIEF**


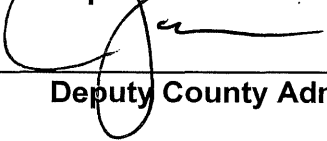
**Motion and Title:** Staff recommends motion to:

- A) **ratify** the Mayors signature of acceptance of grant award 2019-VT-BX-K029 from the United States Department of Justice, Office of Justice Programs, Office for Victims of Crime (OVC) under the program OVC FY 2019 Direct Services to Support Victims of Human Trafficking Program for the period of October 1, 2019 through September 30, 2022, to receive funding in the amount of \$900,000; and
- B) **approve** the addition of one (1) full-time Victim Services Human Trafficking Project Coordinator (pay grade 30) to the Victim Services complement; and
- C) **authorize** the County Administrator or her designee to execute contracts and amendments utilizing funding from the OVC on behalf of the Board of County Commissioners; and
- D) **approve** a budget amendment of \$900,000 in the Public Safety Grants Fund to recognize the grant award.

**Summary:** The Division of Victim Services (PBCVS) was awarded funding under the FY 2019 Direct Services to Support Victims of Human Trafficking Program (CFDA# 16.320) from the OVC in the amount of \$900,000 in conjunction with Palm Beach County Sheriff’s Office (PBSO), Catholic Charities Diocese of Palm Beach (CCDPB) and Barry University (Barry) will address direct services to support victims of human trafficking. The scope of the grant project builds upon existing community resources to support a comprehensive response addressing the unmet and complex needs of human trafficking victims in Palm Beach County. The overarching project goal is to improve PBC’s response to victims of all forms of human trafficking through comprehensive victim services, increased identification of victims and referral for services, and an improved countywide coordination of services, which leverages available resources, avoids duplication, and increases overall capacity.

**Continued on page 3.**

- Attachments:**
- 1) US DOJ Cooperative Agreement 2019-VT-BX-K029
  - 2) Human Trafficking Project Coordinator Job Description
  - 3) Budget Amendment Fund 1426 Public Safety Grants
  - 4) Emergency Request for Approval
  - 5) Authorized Organization Representative Approval
  - 6) Grant Application (including LOI)
- =====

Recommended By:	 Department Director	<u>11/21/19</u> Date
Approved By:	 Deputy County Administrator	<u>12/5/19</u> Date

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact

Fiscal Years	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Personal Services	\$262,300				
Operating Costs	637,700				
Capital Expenditures					
External Revenues	(900,000)				
Program Income (County)					
In-Kind Match (County)					
Net Fiscal Impact	\$0	0	0	0	0

# ADDITIONAL FTE

<b>POSITIONS (Cumulative)</b>	1	0	0	0	0
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Is Item Included In Current Budget? Yes      No X  
Does this item include the use of federal funds? Yes X No       
Budget Account

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

**Grant: Human Trafficking Grant**

**Fund: 1426- Public Safety Grants**

Unit:

\* This grant by the Department of Justice, OVC, in the amount of \$900,000 for three years will fund 1 new position, contracts with project partners, and other various operating expenses which are 100% grant funded. This grant requires a 25% cash or in-kind match which will be funded by PBSO.

**Departmental Fiscal Review:**

### III. REVIEW COMMENTS

**A. OFMB Fiscal and/or Contract Dev. and Control Comments:**

*Lisa R* 1/12/14  
OC 11/14/14 OFMB

Don J. Jacoby  
Contract Administration  
12/3/19 TW

**B. Legal Sufficiency:**

Sean-Adel Williams 12/5/19  
Assistant County Attorney

**C. Other Department Review:**

Department Director

### **Summary: (continued from page 1)**

Funding will specifically support employment of a full time PBCVS HT Project Coordinator to ensure a coordinated victim service delivery system; a contract with CCDPB to provide comprehensive case management services and immigration/refugee legal services; community awareness and education specifically, to include strategic outreach in the rural, agricultural region of PBC to address the potential unidentified high rate of human trafficking victims; a contract with Barry to perform continued project evaluation and on-going action research to assess project performance and inform project activities; and ongoing professional development and training, including required OVC trainings and meetings. If grant funding ceases, the position will be deleted from the Victim Services complement. The emergency signature process was utilized to accept the Award because there was not sufficient time to accept the Award through the regular agenda item process. **County cash or in-kind matching funds of 25% are required. The match will be provided by PBSO and is included in the 2020 budget.** Countywide (SF)

**Background and Justification:** Florida ranks 3<sup>rd</sup> in the nation and PBC ranks 3<sup>rd</sup> in Florida for incidence of Human Trafficking. The goal of this program is to enhance the quality and quantity of services available to victims of human trafficking, as defined by the Trafficking Victims Protection Act (TVPA) of 2000, as amended. PBCVS is receiving this grant for the first time.