

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: January 7, 2020 [X] Consent [] Regular
[] Ordinance [] Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: An increase in the maximum dollar value of the Roofing annual contracts by \$1,000,000 to perform roof repairs, maintenance, and replacement services on an as-needed basis through December 14, 2020.

Summary: On December 15, 2015, the Board initially approved the annual roofing contracts (R2015-1780 through R2015-1786) for an initial term of one (1) year, with four (4) renewal options each for a period of one (1) year, at the sole option of the County. On September 10, 2019, Amendment No. 4 (R2019-1321 through R2019-1327) extended the term of the contract through December 14, 2020 for the final renewal option. During the first four years of the contract, the County awarded \$2,916,507.85 in work orders. Staff is requesting the cumulative limit be increased by \$1,000,000 for a total cumulative value of \$4,000,000 in order to accommodate the current and anticipated new projects required to be accomplished before the term of this contract expires on December 14, 2020. Work is to be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors are allowed to qualify at any time and be added to this annual contract before the term ends. Projects \$100,000 and over are advertised on the vendor self-service (VSS) website while projects \$200,000 and over are also advertised in the newspaper. Projects under \$100,000 are bid among the pool of pre-qualified contractors (currently seven (7) have pre-qualified) and for projects over \$100,000, the bidding pool is expanded to include any additional bidders responding to the specific project advertisement that submit a qualification application at least 10 days before the bid due date. The annual roofing contract was presented to the Goal Setting Committee on January 2, 2019, and the committee established an Affirmative Procurement Initiative (API) of price preference for Small Business Enterprise (SBE). Small/Minority /Women-Owned Business Enterprise (S/M/WBE) actual participation will be identified on each work order, and will be tracked cumulatively over all work orders issued. Current cumulative S/M/WBE participation for all work orders to-date is 76.84%. **(Capital Improvements) Countywide (LDC)**

Background and Justification: These contracts were last bid in 2015 and seven (7) contractors were prequalified to provide general roofing services associated with repairs, improvements and renovations to County properties. Work is awarded as work orders on a lump-sum, competitively bid basis among the pool of pre-qualified roofing contractors. Additionally projects \$100,000 and over are also advertised on VSS, projects \$200,000 and over are advertised in the newspaper. Contractors are allowed to qualify at any time throughout the term of the contract and be added to the annual contract. In order to accommodate current and anticipated new projects before the term of this contract expires on December 14, 2020, staff is requesting to increase the maximum dollar value of the annual contracts by \$1,000,000 for a total cumulative of \$4,000,000.

Attachments:
Annual Contract --Roofing 2018 Control Sheet

Recommended By: [Signature] Department Director Date: 12/4/19

Approved By: [Signature] County Administrator Date: 12/12/19

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

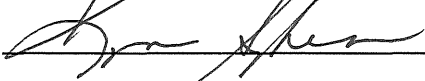
Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
In-Kind Match (County	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>_____*</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget: Yes No
Does this items include use of federal funds? Yes No

Budget Account No: Fund _____ Dept _____ Unit _____ Object _____ Program _____


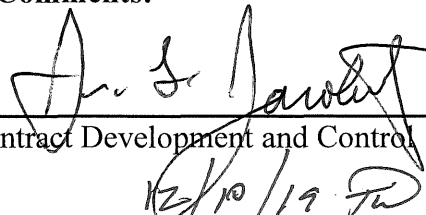
B. Recommended Sources of Funds/Summary of Fiscal Impact:

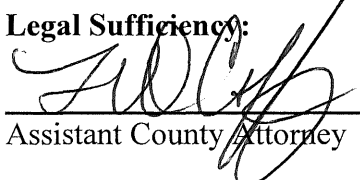
* There is no fiscal impact associated with this item. Work Orders requiring BCC approval will be brought to the Board and fiscal impact will be addressed at that time; otherwise, funding will come from previously approved BCC projects.

C. Departmental Fiscal Review: 

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:

 12/11/19  12/10/19
OFMB 12/10 Contract Development and Control

B. Legal Sufficiency:
 12/11/19
Assistant County Attorney

C. Other Department Review:

Department Director

Annual Contract - Roofing 2018: Control Sheet

All Contractors

Dollar Commitments, Renewals, and Expirations

Procurement Project Implementation Group

PROJECT INFORMATION							DOLLARS						SBE P	
W.O. Approval DATE	PROJECT NUMBER	PROJECT NAME	G.C.	SBE or EBO	W.O. AMOUNT	W.O. #	\$ COMMITMENTS			\$ CAPACITY				
							TO-DATE	AT RENEWAL	THIS TERM	REMAINING	\$SBE Work Order	%SBE Work Order	\$M/WBE Work Order	%Minority Work Order
FYXX - Xst QUARTER														
											2,240,903.70		0.00	
					TOTAL WORK ORDERS	TOTAL SBE WORK ORDERS	TOTAL EBO WORK ORDERS				TOTAL SBE \$	TOTAL SBE %	TOTAL W/MBE \$	TOTAL W/MBE %
Roofing Annual														
		Tri-State Roofing	Tri-State		\$374,250.93	\$374,250.93	\$0.00				\$369,830.93	98.82%	\$0.00	0.00%
		Advanced Roofing	Advanced		\$116,066.39	\$116,066.39	\$0.00				\$0.00	0.00%	\$0.00	0.00%
		Hi-Tech Roofing	Hi-Tech		\$1,927,443.73	\$1,374,389.13	\$553,054.60				\$1,871,072.77	97.08%	\$0.00	0.00%
		Tecta Roofing	Tecta		\$196,747.30	\$196,747.30	\$0.00				\$0.00	0.00%	\$0.00	0.00%
		RCU	RCU		\$292,645.16	\$292,645.16	\$0.00				\$0.00	0.00%	\$0.00	0.00%
		Empire Roofing	Empire		\$9,354.34	\$4,969.34	\$0.00				\$0.00	0.00%	\$0.00	0.00%
		Triple M Roofing	Triple M											0.00%
		Total			\$2,916,507.35	\$2,359,068.25	\$553,054.60				\$2,240,903.70	76.84%	\$0.00	0.00%