

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: January 7, 2020

Consent Regular
 Workshop Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Work Order No. 20-002 to the annual Heating, Ventilation, and Air Conditioning (HVAC) contract with Precision Air Systems, Inc. (Contractor) (R2015-0049) in the amount of \$219,960 for the Governmental Center Air Handler Unit #11 Replacement project for the period of 90 days from permit issuance or until project is complete.

Summary: The work consists of furnishing the labor, equipment, and materials needed to remove the existing air handler unit # 11, which is more than 30 years old and at the end of its useful life, and replace the unit with a comparable sized new air handler unit. In addition, the contractor is responsible for replacing air dampers, variable frequency drives, the direct digital controls and cleaning the ducts. This project was competitively advertised and new contractors were invited to bid on the project by submitting prequalification documents prior to the submission of the bid response. This work order was solicited pursuant to the HVAC annual contract and the requirements of the Equal Business Opportunity (EBO) Ordinance. The annual contract was presented to the Goal Setting Committee on January 2, 2019 and Affirmative Procurement Initiative. (API) of sheltered market was applied for projects under \$100,000 (when four (4) or more Small Business Enterprises (SBE) are qualified under the annual contract) or an SBE contractor will be given a price preference if their bid is within 10% of the lowest responsive and responsible bidder for projects in excess of \$100,000. Since this project was over \$100,000, the SBE price preference API was applied. The Contractor is not a certified SBE but submitted 1.71% SBE participation on this work order. The overall SBE participation on the annual HVAC contract is 57.05%. Funding for this project is from the Public Building Improvement Fund. **(Capital Improvements Division) District 7 (LDC)**

Background and Justification: Bids for this project were opened on May 9, 2019 and the Contractor was the only responsive bidder. In order to validate that the pricing on this project is competitive, staff compared the single bid to a project recently bid for the same magnitude of work. There were three bidders on that comparable project including Precision Air Systems, Inc. The total bid received by two of the bidders exceeded the total bid received by the Contractor for this project. The lowest bid on the comparable project provided by the Contractor represented a budget comparable to the total bid received for the Governmental Center Air Handler Unit #11 Replacement project. Based on a comparable budget review to the single bid provided, staff recommended moving forward with award.

Attachments:

- 1. Location Map
- 2. Work Order No. 20-002
- 3. Budget Availability Statement
- 4. Bid Summary
- 5. Quotation Comparison
- 6. Annual Contract HVAC 2018: Control Sheet

Recommended by:   12/2/19
Department Director Date

Approved by:  12/12/19
County Administrator Date

