

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
SITTING AS THE
ENVIRONMENTAL CONTROL BOARD**

BOARD APPOINTMENT SUMMARY

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Meeting Date: **January 7, 2020**
Department: **Florida Department of Health in Palm Beach County**
Submitted by: **Legal Department**
Advisory Board Name: **Environmental Appeals Board**
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I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: the appointment of one (1) member to the Environmental Appeals Board for a term of three (3) years beginning January 8, 2020 to January 7, 2023.

<u>NOMINEE:</u>	<u>SEAT #:</u>	<u>REQUIREMENT:</u>	<u>NOMINATED BY</u>
Renzo Mosca, E.I.	3	member	Gold Coast Builders Association

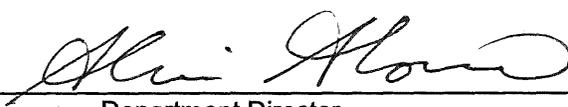
Summary: The Board is composed of five (5) members. Membership must consist of one (1) lawyer recommended by the Palm Beach County Bar Association; one (1) member of the Gold Coast Builders Association (formerly known as Home Builders and Contractors Association); one (1) professional engineer recommended by the Palm Beach Branch of the American Society of Civil Engineers(ASCE); one (1) water resource professional employed by the South Florida Water Management District (SFWMD); and one (1) drinking water engineer employed by the Department of Environmental Protection (DEP).

The applicant for appointment to Seat # 3, Renzo Mosca is a Civil Engineer recommended by the Gold Coast Builders Association. With this approval, the Board will consist of four members: one African-American (20%), two Caucasian (40%), one Hispanic (20%) and one vacant seat awaiting recommendation. The gender ratio (female: male) is 1:3.

Background and Justification: Environmental Control Rules I and II provide for the organization of the Environmental Appeals Board (EAB). These rules state that composition and representative members of the EAB shall consist of an attorney, an engineer, a water resource professional, a drinking water engineer, and a professional recommended by the Home Builders and Contractors Association. The Home Builders & Contractors Association has merged with another association and is now known as the Gold Coast Builders Association.

Attachments:

- 1. Board/Committee Application for Mr. Mosca
- 2. Resume for Mr. Mosca
- 3. Recommendation from the Gold Coast Builders Association Mr. Mosca
- 4. EAB Member List
- 5. Article 2, Unified Land Development Code

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Recommended by:  11/20/19
Department Director Date
Legal Sufficiency:  11-21-19
Assistant County Attorney Date

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Environmental Appeal Board Advisory Not Advisory

At Large Appointment or District Appointment /District #: _____

Term of Appointment: 3 Years. From: _____ To: _____

Seat Requirement: Member of Gold Coast Builders Assoc. Seat #: 3

*Reappointment or New Appointment

or to complete the term of _____ Due to: resignation other
Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Mosca Guido Renzo
Last First Middle

Occupation/Affiliation: Civil Engineer

Owner Employee Officer

Business Name: HSQ Group, Inc.

Business Address: 1001 Yamato Road, Suite 105

City & State Boca Raton, FL Zip Code: 33431

Residence Address: 707 Sunny Pine Way D1

City & State West Palm Beach Zip Code: 33415

Home Phone: () N/A Business Phone: (561) 392-0221 Ext. 107

Cell Phone: (561) 729-5479 Fax: ()

Email Address: renzo@hsqgroup.net

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No X

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>

None _____

(Attach Additional Sheet(s), if necessary)
 OR

NONE



NOT APPLICABLE/
 (Governmental Entity)



ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, **Article XIII**, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on Nov 13, 2019
 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: GUIDO "RENZO" MOSCA Date: 11/13/19

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
 {Insert Liaison Name Here}, {Insert Department/Division Here}
 {Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/14/2014

Renzo Mosca

CONTACT INFORMATION

West Palm Beach,
FL 33415
561-729-5479
renzo@hsqgroup.net

EDUCATION

- Bachelor of Science in Civil Engineering Florida Atlantic University 2012
- Associates Degree Palm Beach State College 2006
- Certificate of Completion (CADD) Palm Beach State College 2006

LICENCES & EXPERIENCE

- Engineer Intern No. 1100021195
- Engineering & CAD Design: 12 years

DESIGN EXPERIENCE

- Site-Planning
- Paving, Grading & Drainage
- Water & Sewer
- Erosion Control
- Retention Ponds (WQ)
- Construction Cost Estimate
- Site Investigation Report
- Permitting (Municipal & Utilities)

SOFTWARE SKILLS

- AutoCAD & Civil 3D
- Microstations
- Cascade / ICPR
- Microsoft Office (Excel, Word, Powerpoint)

Profile

- Civil Engineer, EI with over 12 years of design experience of Water, Sewer, Paving & Drainage systems for Residential, Commercial, Educational, Public and Industrial engineering projects in South Florida
- Site Investigation, Planning & Permitting
- Working knowledge of applicable municipal engineering codes, standards, engineering tools, work processes and construction capabilities
- Proficient in CAD & Civil 3D, Microstation Drafting & Modeling
- Onsite Field Work Inspection Experience

Work Related Experience

- **HSQ Group, Inc. (Boca Raton, 2019- Present) – Project Engineer**
- Thomas Engineering Group (Jupiter, 2017-2019) - Project Engineer
- Alan Gerwig & Associates, Inc. (Wellington, 2015 – 2017) - Staff Civil Eng
- StormwaterJ Engineering, Inc. (WPB-FL 2012 – 2015) - Project Engineer
- Clark & McCarthy Engineers, P.A. (WPB-FL, 2006-2012) - Design Engineer

Responsibilities & Duties: *Project Management, Design and permitting of various commercial, residential developments including:*

- Preparation of site civil and grading plans for construction including drafting design and specification of water, sewer, paving and drainage structures with minimal supervision.
- Site Investigation Report & Site Planning
- Storm Water Management Report & Drainage Statements
- On-site construction field inspection experience
- On-site sewage disposal system calculations & permitting
- Quantity take-offs and preliminary cost estimates
- Direct client interaction and correspondence
- Permitting: Municipal (in Palm Beach, Broward, Martin, Indian River County) Site Plan Application Submittals, ERP Water Management District(s), Florida Health Department, County Utility Department, FDOT & County ROW permits

Most Recent Related Experience

Wawa / Race-Trac Gas Station & Convenience Stores (3ac Commercial Site PBC)

- Site Investigation Report & Site Plan for commercial gas stations with convenience store (Existing Conditions, Utility Service Availability, Cost Estimates, Min. Setbacks per city/county jurisdictional codes and standards)
- Produced preliminary stormwater management design and site grading, utility plan & details, driveways and drainage structure details.
- Provided Drainage Statement & Report including design calculations for retention ponds and/or exfiltration trenches for water quality. Design included underdrains as bleed-down system for retention areas (IRC).
- Permitting: WMD, FDEP, WU, FDOT, County ROWs

Wellington Senior Home (36ac Residential Development, Wellington FL)

- Produced preliminary stormwater management design and site grading, utility plan and profile, driveways and drainage structure details for 36 acres of vacant land to be development for the construction of senior homes.

Renzo Mosca

SOFTWARE SKILLS (Continued)

- ArcGis
- HEC-RAS (Hydrology)
- AIMSUN Traffic Simulation
- TSIS CORSIM

AFFILIATIONS

- American Society of Civil Engineers
- Florida Engineering Society
- Florida Structural Engineers Association
- Chamber of Commerce of The Palm Beaches

LANGUAGES

- English
- Spanish
- Portuguese
- French

- Design included re-routing of existing drainage system conveying storm water from neighboring basins into site basin, modification of existing lakes and exfiltration trenches for water quality.
- Permitting: SFWMD, FDEP, VOW Utilities, Health Department.

Olive Garden Restaurant & Commercial (5-acre Commercial Site, PGA FL)

- Produced preliminary stormwater management design and site grading, utility plan and profile, driveways and drainage structure details for 5 acres of existing commercial land to be development for the construction of two restaurants in Palm Beach Gardens
- Provided design calculations for modification of existing ditch and exfiltration trenches for water quality.
- Permitting: SFWMD, Seacoast Utilities, Health Department.

Wetlands Residential & Retail Developments (10ac & 5ac Sites, Wellington FL)

- Produced preliminary stormwater management design and site grading, utility plan and drainage structures for the conversion of wetlands into 10 acre residential development and 5 acre retail development.
- Provided design calculations for sizing of proposed lakes and estimate for exfiltration trenches necessary for water quality.
- Permitting: SFWMD, Health Department, FDEP, VOW Utilities.

Previous Related Experience

Specific Project Experience – Staff Engineer (Alan Gerwig & Associates, Inc.)

- FL Mango, Kirk & Davis Road (35 miles of roadway Roadway Plans) Production & submittals (35%, 65% & 96%) of site construction plans including design and relocation of existing water, sewer and drainage structures per PBC Roadway Codes & Standards.
- Palm Beach State College - (Loxahatchee, FL) – PGD Design & Utilities
- Island Reef Dr. Access Gate (Village of Wellington, FL) – PGD Design & Utilities
- CEMEX / Rinker (Lake Worth & Marathon, FL) – Exist SWM Permit Modification.

Specific Project Experience – Drainage Engineer (StormwaterJ Engineering, Inc)

- City of Atlantis, FL - WW Lift Stations 2 & 3 Replacement
- Gas Station WW Plan - City of Delray Beach, FL
- Owl's Nest Equestrian Residence - Village of Wellington, FL
- Ashland Farms Equestrian Facility Additions – VOW, FL

Specific Project Experience – Design Engineer(Clark & McCarthy Engineer, Inc)

- Lost Tree Village Lift Station 4 Replacements.
- Vacation Inn Resorts Pavement Improvements.
- Extension of the City of Lake Worth Water Distribution System to serve Public Storage Facility.
- Site/Civil construction drawings for the Egger Residence (a Green Building Council Platinum certified residence) including a cistern for collecting rainwater for irrigation.
- Lost Tree Village Road Improvements for over 5 miles of existing roads.
- Jonathan's Landing Roadway Improvements for over three mile of ex. roads.
- Development construction drawings for the plat of Landmark Estates, Palm Beach
- Cape Pointe Roadway Improvements



GOLD COAST BUILDERS ASSOCIATION
MEMBERS WORKING WITH MEMBERS

November 13, 2019

Barbara Sullivan
Acting Clerk of the Board
Legal Office
FL Dept. of Health, Palm Beach County
P.O. Box 29, 800 Clematis Street
West Palm Beach, FL 33401

Regarding PBC environmental appeal board position.

Dear Barbara,

I am the President of Gold Coast Builders Association (GCBA) and per your request to appoint a representative from our association to sit on the Environmental appeal board, I recommend Renzo Mosca, E.I. Renzo is a civil engineer practicing in Palm Beach County with experience in civil/ environmental design and permitting. His experience and knowledge will be an asset to the board. Please let me know if you need anything else from GCBA or have further questions.

Sincerely,

Jay Huebner, P.E., AICP
2019/2020 President of GCBA



**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
ENVIRONMENTAL APPEALS BOARD**

I. AUTHORITY :

Environmental Control Rule I, Section 20; and Environmental Control Rule-II, Section 17. Unified Land Development Code, Section 4.10; amended by the Unified Land Development Code, Article 17, Section 5, adopted on December 4, 2003.

II. APPOINTING BODY :

Board of County Commissioners

III. COMPOSITION, QUALIFICATIONS, TERMS & REMOVAL :

This Board shall be composed of five (5) members: one (1) professional engineer registered by the State of Florida and nominated by the Palm Beach Branch of the American Society of Civil Engineers; one (1) water resource professional employed by SFWMD; one (1) drinking water engineer employed by the FDEP; one (1) member of the Palm Beach County Gold Coast Builders Association; and one (1) attorney nominated by the PBC Bar Association. All members shall serve for a term of three (3) years. Members shall serve without compensation. Travel reimbursements are limited to expenses incurred only for travel outside PBC necessary to fulfill the responsibilities of membership on the Board.

EXTENDED COMPOSITION :

IV. MEETINGS :

Every sixty (60) days at 9:00 a.m., 800 Clematis Street, West Palm Beach, FL.

V. FUNCTIONS :

To hear appeals from certain requirements, interpretations or determinations of Article 15, Health Regulations, made by the PBCHD or the Environmental Control Officer.

VI. LIAISON INFORMATION :

LIAISON DEPARTMENT

Florida Dept. of Health - Palm Beach Count

CONTACT PERSON

Precious Woods

ADDRESS

800 Clematis St
West Palm Beach FL 33401
Phone # 561-671-4008

* indicates a member having an action pending



ENVIRONMENTAL APPEALS BOARD

SEAT ID	CURRENT MEMBER	ROLE TYPE	RACE CODE	GENDER	BUSINESS / HOME PHONE	SEAT REQUIREMENT	APPOINT DATE	REAPPOINT DATE	EXPIRE DATE
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Appointed By : At-Large/Palm Beach County Board of County Commissioners

1	Trevor Richard Rosecrans trosecrans@adaeng.net 703 SW 4th Ave Boynton Beach FL 33426	Member	CA	M	561-200-0900	Professional Engineer	06/05/2018		06/04/2021
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NOMINATED BY : American Society of Civil Engineers/PBC Branch

2	John L Glenn, III jglenn@sfwmd.gov South Florida Water Mgmt District 3301 Gun Club Rd West Palm Beach FL 33406	Member	CA	M	561-682-6499	Water Resources Professional	06/20/2017		06/19/2020
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NOMINATED BY : South Florida Water Management District

3	Vacant	Member				Gold Coast Builders Association Member			/
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NOMINATED BY : Florida Atlantic Building Association (f/k/a Gold Coast Builders Assoc)

4	Vacant	Member				Drinking Water Engineer			
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NOMINATED BY : Florida Department of Environmental Protection

* indicates a member having an action pending

Appointed By : At-Large/Palm Beach County Board of County Commissioners

5 Telsula Morgan Member AA F --
tmorgan@llw-law.com
Lewis, Longman & Walker, P.A.
515 N Flagler Dr Ste 1500
West Palm Beach FL 33401

Attorney

06/05/2018

06/04/2021

NOMINATED BY : Palm Beach County Bar Association

* indicates a member having an action pending

officer, mediator or special master. No attorney, who has been disciplined by the Florida Bar Association or a bar association of any other jurisdiction, shall be appointed as a Special Master.

3. Rules of Procedure

The BCC shall have the authority prescribe rules of procedure for the conduct of hearings before the Special Master by resolution

4. Term

A Special Master shall serve a term of one year from the date of appointment by the County Administrator. A Special Master may be reappointed at the discretion of the County Administrator. There shall be no limit on the number of terms a person may serve as a Special Master.

5. Removal

At any time during the appointment, the County Administrator shall have the authority to remove a Special Master with or without cause upon ten days written notice.

6. Vacancy

If any Special Master resigns or is removed prior to expiration of his or her term or the County Administrator determines that the Special Master should not be reappointed, the County Administrator shall appoint a Special Master from the pool of candidates previously selected by the BCC to fill the vacancy within 30 days.

7. Conflicts of Interest

A Special Master shall not be considered outside or special counsel and shall not be subject to PPM #CW-O-52 relating to outside counsel conflicts of interest.

8. Meetings

a. Scheduling

The Code Enforcement Division shall be responsible for scheduling meetings of a Special Master. In the case of an alleged violation as set forth in Art. 10.B.1, Procedure, a hearing may be called as soon as practical.

b. Operating Procedures

All cases brought before a Special Master shall be presented by either the Code Enforcement Division or an attorney representing the Division.

C. Development Review Appeals Board

1. Establishment

There is hereby established a Development Review Appeals Board (DRAB).

2. Powers and Duties

The DRAB shall have the following powers and duties under the provisions of this Code:

- a. to hear, consider, and decide appeals, decisions of the Zoning Director on applications for Certificates of Concurrency Reservation and Concurrency Exemption Extension; and
- b. to hear and decide appeals from, decisions of, and conditions imposed by the DRO with regard to action taken on an application for a final development permit.

3. Board Membership

The DRAB shall consist of the Executive Director of PZB, County Engineer, and County Attorney or Deputy County Attorney.

4. Officers and Staff

a. Chair and Vice-Chair

The Executive Director of PZB shall be the Chair of the DRAB.

b. Staff

PZB staff shall be the professional staff for the DRAB.

5. Meetings

a. General

General meetings of the DRAB shall be held as needed to dispose of matters properly before the DRAB. Special meetings may be called by the Chair or in writing by two members of the DRAB. Staff shall provide 24-hour written notice to all DRAB members.

D. Environmental Appeals Board

1. Establishment

There is hereby established an Environmental Appeals Board (EAB).

2. Powers and Duties

The EAB has the following powers and duties:

- a. to hear appeals from certain requirements, interpretations, or determinations of Art. 15, Health Regulations, made by the PBCHD or the Environmental Control Officer.

3. Board Membership

a. Qualifications

The EAB shall be composed of five members appointed by the Environmental Control Board (ECB). The membership of the EAB shall consist of one professional engineer registered by the State of Florida and nominated by the Palm Beach branch of the American Society of Civil Engineers, one water resource professional employed by SFWMD, one drinking water engineer employed by the FDEP, one member of the Gold Coast Builders Association, and one attorney nominated by the PBC Bar Association. [Ord. 2011-016]

b. Terms of Office

All EAB members shall serve a term of three years. Beginning on or after March 2, 2013, no person shall be appointed or reappointed to this Board for more than three consecutive terms. [Ord. 2014-001]

4. Officers

a. Secretary

PBC Environmental Control Officer shall provide a staff person to the EAB and that staff member shall be designated as Secretary of the EAB.

b. Staff

The PBCCHD shall be the professional staff of the EAB.

5. Meetings

a. General or Special Meetings

General meetings of the EAB shall be held no less frequently than once every 60 days. Special meetings may be called by the Chair of the EAB, or in writing by a majority of the members of the Board. Staff shall provide 24-hour written notice to each EAB member for a special meeting.

E. Environmental Control Hearing Board

1. Establishment

There is hereby established an Environmental Control Hearing Board (ECHB).

2. Powers and Duties

The ECHB has the following powers and duties:

- a. to conduct hearings into the merits of alleged violations to Sections promulgated under Chapter 77-616, Special Act, Laws of Florida, and PBC Ord. 78-5, as amended; and
- b. after due public hearing, to reach a decision setting forth such findings of fact and conclusions of law as are required in view of the issues presented. The decision shall contain an order which may be framed in the manner of a writ of injunction requiring the violator to conform to either or both of the following requirements:
 - 1) to refrain from committing, creating, maintaining, or permitting the violations;
 - 2) to take such affirmative action as the ECHB deems necessary and reasonable under the circumstances to correct such violation;
 - 3) to issue orders imposing civil penalties of up to \$500 dollars for each day of violation;
 - 4) to issue subpoenas to command the appearance of any person before a hearing at a specified time and place to be examined as a witness. Such subpoenas may require such person to produce all books, papers and documents in that person's possession or under that person's control, material to such hearings; and,
 - 5) to administer oaths to any or all persons who are to testify before the ECHB.

3. Qualifications

The ECHB shall be composed of five members. The membership of the ECHB shall consist of one attorney recommended by the PBC Bar Association; one medical doctor recommended by the PBC Medical Society; one engineer recommended by the PBC chapter of the Florida Engineering Society; and two citizens at large.

4. Officers

a. Secretary

The Environmental Control Officer shall serve as Secretary of the ECHB.

b. Staff

The PBCCHD shall be the professional staff of the ECHB.

5. General or Special Meetings

General meetings of the ECHB shall be held no less frequently than every 45 days. The ECHB may set the date of future meetings during any meeting. Special meetings may be called by the Chair of the ECHB, or in writing by a majority of the members of the Board. Staff shall provide 24-hour written notice to each ECHB member for a special meeting.