

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures	\$6,722				
Operating Costs					
External Revenues	(\$6,050)				
Program Income(County)					
In-Kind Match(County)					
NET FISCAL IMPACT	\$672				
#ADDITIONAL FTE					
POSITIONS (CUMULATIVE)					

Is Item Included in Current Budget? Yes No
 Does this item include the use of federal funds? Yes No

Budget Account No:

Fund	Dept	Unit	Object	Program
1341	542	5003	6401	

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Net Fiscal impact is the required match (\$672.23), to be paid directly to Medical Transportation Management, Inc, (MTM), per the grant award/vehicle transfer agreement.

- 2017 Ford Fusion –VIN 3FA6P0UU6HR236172 Mileage 4,235
- 2016 Ford Fusion –VIN 3FA6P0UU0GR317893 Mileage 2,497
- 2016 Ford Fusion –VIN 3FA6P0UU2GR317894 Mileage 2,528

C. Departmental Fiscal Review: Carol Richmond 12/13/19
 Carol Richmond, Interim Director Administrative Services

III. REVIEW COMMENTS:

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

Debra Rawls 1/10/2020
 OFMB
 1/19

John S. Jacobus 1/13/2020
 Contract Dev. & Control
 1/13/2020 TD

B. Legal Sufficiency

[Signature] 1/14/20
 Assistant County Attorney

C. Other Department Review

 Department Director

RESOLUTION NO. R -

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS (BCC), OF PALM BEACH COUNTY, FLORIDA, ACCEPTING THE GRANT AWARD/VEHICLE TRANSFER FROM THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) CFDA 20.521, IN THE AMOUNT OF \$6,050.06 FOR THREE (3) TRANSIT VEHICLES AWARDED THROUGH THE SECTION 5317 NEW FREEDOM GRANT; ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, FDOT is authorized to provide funding for a mass transportation project; and

WHEREAS, the BCC has the authority to apply for and accept grants and make purchases and/or expend funds pursuant to grant awards made by FDOT as authorized by Chapter 341, Florida Statutes, and/or by the Federal Transit Administration Act of 1964, as amended;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

1. This resolution applies to the Federal Program under 49 U.S.C. Section 5317.
2. The execution and submission of the Notice of Grant Award/Vehicle Transfer Dated December 4, 2019 to the Florida Department of Transportation is hereby approved.
3. That the County Administrator or Executive Director of Palm Tran, Palm Beach County, Florida, is authorized to furnish such additional information as the Florida Department of Transportation may require in connection with the project.
4. That the Board of County Commissioners authorizes its Mayor, on behalf of the Board of County Commissioners of Palm Beach County, Florida, to execute the Notice of Grant Award/Vehicle Transfer with the Florida Department of Transportation in the amount of \$6,050.06 with a required match of \$672.23 for a total project cost of \$6,722.29.

This Resolution shall take effect immediately upon its adoption.

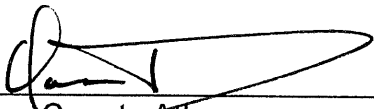
The foregoing Resolution was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____, and upon being put to a vote, the vote was as follows:

Commissioner Dave Kerner, Mayor _____
Commissioner Robert S. Weinroth, Vice Mayor _____
Commissioner Hal R. Valeche _____
Commissioner Gregg K. Weiss _____
Commissioner Mary Lou Berger _____
Commissioner Melissa McKinlay _____
Commissioner Mack Bernard _____

The Mayor thereupon declared the resolution duly passed and adopted this
_____ day of _____, 2020.

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

PALM BEACH COUNTY, FLORIDA
BY ITS BOARD OF COMMISSIONERS
Sharon R. Bock, Clerk and Comptroller

By: 
County Attorney

By: _____
Deputy Clerk



Florida Department of Transportation

**RON DESANTIS
GOVERNOR**

3400 West Commercial Boulevard
Fort Lauderdale, FL 33309

**KEVIN J. THIBAUT, P.E.
SECRETARY**

DECEMBER 4, 2019

NOTICE OF GRANT AWARD/VEHICLE TRANSFER

There are occasions when it is necessary to transfer vehicles from one federal grant sub-recipient to another. The capital items listed below were previously awarded through the Section 5317 New Freedom Grant (CDFA Number 20.521) to the Martin County, Florida Community Transportation Coordinator. As the original sub-recipient has ended the program for which the vehicles were awarded, the items will be transferred to the Palm Beach Board of County Commissioners (Agency) to be used for public transportation in the rural areas of Palm Beach County, Florida. The Florida Department of Transportation (Department) hereby makes the following federal grant award to:

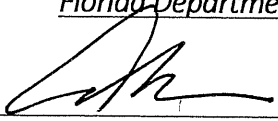
Palm Beach Board of County Commissioners
301 North Olive Ave, West Palm Beach, FL 33401
FEIN: 59-6000785
DUNS: 0784704810000
Entity's Fiscal Period (Start/End Date): 10/01 - 09/30
FM#: N/A
Federal Award Identification Number (FAIN): FL-2018-104-00

Below are the project costs of your federal award:

Capital Item Description	Original Total Cost	Depreciated Value	Estimated Federal Share 80%	Estimated State Share 10%	Estimated Local Share 10%
2016 Ford Fusion	\$22,994.00	\$1,319.33	\$1,055.46	\$131.93	\$131.93
2016 Ford Fusion	\$22,994.00	\$1,319.33	\$1,055.46	\$131.93	\$131.93
2017 Ford Fusion	\$22,648.00	\$4,083.63	\$3,266.90	\$408.36	\$408.36
Total	\$68,636.00	\$6,722.29	\$5,377.83	\$672.23	\$672.23

Please Note: the depreciated or fair market value was calculated by the Sum of Years' Digits method referenced in FDOT Policy No. 725-030-025-i, Transit Vehicle Inventory Management, Section 2.2.

Florida Department of Transportation

Award Approved by:  Date: 12/4/2019
Name and Title: Amie Goddeau, P.E., District Modal Development Administrator.

The department provides its grant programs so that no person is denied benefits on the grounds of race, color, national origin, age, sex, religion, disability, or family status (49 CFR Part 21).

The Department is required to maintain "satisfactory continuing control" over all vehicles that have been funded through the Department until they have met their useful life; this requires that the Department be listed as lien holder on the vehicle title, until a lien release is requested by the agency. Vehicle useful life criteria is referenced in the Department's 2019 Transit State Management Plan/Standard Operating Procedures. In addition, the agency will be responsible to provide a 10% local match towards the depreciated project cost (less any costs for necessary vehicle repairs). This amount will be paid to the surrendering sub-recipient/grantee and not the Department.

Agency Initial Here to Acknowledge: _____

The value of this Federal award for a passenger vehicle(s) and/or equipment should be considered noncash assistance. As a sub-recipient of this Federal award your Agency may be subject to the single audit requirements established by OMB Circular A-133, for fiscal years beginning before December 26, 2014, and the requirements of 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014.

ACCEPTANCE OF GRANT AWARD

To be completed and signed by the person authorized to accept grant awards for the Agency.

The undersigned accepts the above described award:

Agency: Palm Beach Board of County Commissioners

Accepted by: _____

Date: 2/4/2020

Printed Name and Title: Dave Kerner, Mayor

Please sign, and return the first two original pages of this Award to:
Florida Department of Transportation
Office of Modal Development
3400 W. Commercial Blvd.
Fort Lauderdale, FL 33309-3421
Attention: Jayne Pietrowski, AICP

ATTEST:
SHARON R. BOCK, CLERK AND CONTROLLER

By _____
Deputy Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY


Palm Beach County Attorney

APPROVED AS TO TERMS AND CONDITIONS

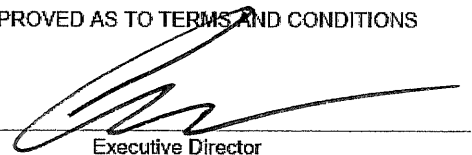

Executive Director
PALM TRAN

EXHIBIT 1

Federal Financial Assistance (Single Audit Act)

FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:

CFDA No.: 20:521

CFDA Title: New Freedom Program

Award Amount: Refer to page 1 of this document

Awarding Agency: Florida Department of Transportation

Indirect Cost Rate: Not Applicable

**Award is for R&D: Not Applicable

**Research and Development as defined at §200.87, 2 CFR Part 200

FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE SUBJECT TO THE FOLLOWING AUDIT REQUIREMENTS:

2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles & Audit Requirements for Federal Awards
www.ecfr.gov

FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT MAY ALSO BE SUBJECT TO THE FOLLOWING:

Federal Funding Accountability and Transparency Act (FFATA) Sub-award Reporting System (FSRS)
www.fsrs.gov

EXHIBIT 2

Single Audit Requirements

The administration of resources awarded through the Department by this Agreement may be subject to audits and/or monitoring by the Department. The following requirements do not limit the authority of the Department to conduct or arrange for the conduct of additional audits or evaluations of Federal awards or limit the authority of any State agency inspector general, the State of Florida Auditor General or any other State official. The Agency shall comply with all audit and audit reporting requirements as specified below.

- a. In addition to reviews of audits conducted in accordance with 2 CFR Part 200, Subpart F – Audit Requirements, monitoring procedures may include but not be limited to on-site visits by Department staff and/or other procedures including, reviewing any required performance and financial reports, following up, ensuring corrective action, and issuing management decisions on weaknesses found through audits when those findings pertain to Federal awards provided through the Department by this Agreement. By entering into this Agreement, the Agency agrees to comply and cooperate fully with any monitoring procedures/processes deemed appropriate by the Department. The Agency further agrees to comply and cooperate with any inspections, reviews, investigations or audits deemed necessary by the Department, State of Florida Chief Financial Officer (CFO) or State of Florida Auditor General.
- b. The Agency, a non-Federal entity as defined by 2 CFR Part 200, Subpart F – Audit Requirements, as a subrecipient of a Federal award awarded by the Department through this Agreement is subject to the following requirements:
 - i. In the event the Agency expends a total amount of Federal awards equal to or in excess of the threshold established by 2 CFR Part 200, Subpart F – Audit Requirements, the Agency must have a Federal single or program-specific audit for such fiscal year conducted in accordance with the provisions of 2 CFR Part 200, Subpart F – Audit Requirements. **Exhibit 1** to this Agreement provides the required Federal award identification information needed by the Agency to further comply with the requirements of 2 CFR Part 200, Subpart F – Audit Requirements. In determining Federal awards expended in a fiscal year, the Agency must consider all sources of Federal awards based on when the activity related to the Federal award occurs, including the Federal award provided through the Department by this Agreement. The determination of amounts of Federal awards expended should be in accordance with the guidelines established by 2 CFR Part 200, Subpart F – Audit Requirements. An audit conducted by the State of Florida Auditor General in accordance with the provisions of 2 CFR Part 200, Subpart F – Audit Requirements, will meet the requirements of this part.
 - ii. In connection with the audit requirements, the Agency shall fulfill the requirements relative to the auditee responsibilities as provided in 2 CFR Part 200, Subpart F – Audit Requirements.

- iii. In the event the Agency expends less than the threshold established by 2 CFR Part 200, Subpart F – Audit Requirements, in Federal awards, the Agency is exempt from Federal audit requirements for that fiscal year. However, the Agency must provide a single audit exemption statement to the Department at FDOTSingleAudit@dot.state.fl.us no later than nine months after the end of the Agency’s audit period for each applicable audit year. In the event the Agency expends less than the threshold established by 2 CFR Part 200, Subpart F – Audit Requirements, in Federal awards in a fiscal year and elects to have an audit conducted in accordance with the provisions of 2 CFR Part 200, Subpart F – Audit Requirements, the cost of the audit must be paid from non-Federal resources (i.e., the cost of such an audit must be paid from the Agency’s resources obtained from other than Federal entities).
- iv. The Agency must electronically submit to the Federal Audit Clearinghouse (FAC) at <https://harvester.census.gov/facweb/> the audit reporting package as required by 2 CFR Part 200, Subpart F – Audit Requirements, within the earlier of 30 calendar days after receipt of the auditor’s report(s) or nine months after the end of the audit period. The FAC is the repository of record for audits required by 2 CFR Part 200, Subpart F – Audit Requirements, and this Agreement. However, the Department requires a copy of the audit reporting package also be submitted to FDOTSingleAudit@dot.state.fl.us within the earlier of 30 calendar days after receipt of the auditor’s report(s) or nine months after the end of the audit period as required by 2 CFR Part 200, Subpart F – Audit Requirements.
- v. Within six months of acceptance of the audit report by the FAC, the Department will review the Agency’s audit reporting package, including corrective action plans and management letters, to the extent necessary to determine whether timely and appropriate action on all deficiencies has been taken pertaining to the Federal award provided through the Department by this Agreement. If the Agency fails to have an audit conducted in accordance with 2 CFR Part 200, Subpart F – Audit Requirements, the Department may impose additional conditions to remedy noncompliance. If the Department determines that noncompliance cannot be remedied by imposing additional conditions, the Department may take appropriate actions to enforce compliance, which actions may include but not be limited to the following:
 - 1. Temporarily withhold cash payments pending correction of the deficiency by the Agency or more severe enforcement action by the Department;
 - 2. Disallow (deny both use of funds and any applicable matching credit for) all or part of the cost of the activity or action not in compliance;
 - 3. Wholly or partly suspend or terminate the Federal award;
 - 4. Initiate suspension or debarment proceedings as authorized under 2 C.F.R. Part 180 and Federal awarding agency regulations (or in the case of the Department, recommend such a proceeding be initiated by the Federal awarding agency);
 - 5. Withhold further Federal awards for the Project or program;

6. Take other remedies that may be legally available.
- vi. As a condition of receiving this Federal award, the Agency shall permit the Department, or its designee, the CFO or State of Florida Auditor General access the Agency's records including financial statements, the independent auditor's working papers and project records as necessary. Records related to unresolved audit findings, appeals or litigation shall be retained until the action is complete or the dispute is resolved.
- vii. The Department's contact information for requirements under this part is as follows:
- Office of Comptroller, MS 24
605 Suwannee Street
Tallahassee, Florida 32399-0450
FDOTSingleAudit@dot.state.fl.us
- c. The Agency shall retain sufficient records demonstrating its compliance with the terms of this Agreement for a period of five years from the date the audit report is issued and shall allow the Department, or its designee, the CFO or State of Florida Auditor General access to such records upon request. The Agency shall ensure that the audit working papers are made available to the Department, or its designee, the CFO, or State of Florida Auditor General upon request for a period of five years from the date the audit report is issued unless extended in writing by the Department.