

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

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Meeting Date: February 4, 2020	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
	<input type="checkbox"/> Workshop	<input type="checkbox"/> Public Hearing

Submitted By: Department of Airports

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I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file:

- (A) Signatory Cargo Carrier Operating and Lease Agreement with Federal Express Corporation, commencing October 1, 2019, and terminating September 30, 2024.
- (B) Signatory Cargo Carrier Operating and Lease Agreement with United Parcel Service Co., commencing October 1, 2019, and terminating September 30, 2024.

Summary: The Signatory Cargo Carrier Operating and Lease Agreements (Agreements) provide for the lease of space at the air cargo building #1475 and landing fees at the Palm Beach International Airport (PBI). The Agreements expire on September 30, 2024, but are automatically extended to September 30, 2026, unless the County provides notice, or 75% or more of the signatory airlines provide notice of their intent to terminate. Delegation of authority for execution of the standard County Agreement above was approved by the BCC in R2019-1154. **Countywide** (AH)

Background and Justification: N/A

Attachments:

- 1. Agreement with Federal Express Corporation (3 copies)
- 2. Agreement with United Parcel Service Co. (3 copies)

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Recommended By: *[Signature]* 12-26-19
Department Director Date

Approved By: *[Signature]* 1/9/20
County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
Operating Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	*See Below	=====	=====	=====	=====
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____
Does this item include the use of Federal funds? Yes _____ No <u>X</u>					
Is Item Included in Current Budget? Yes <u>X</u> No _____					
Budget Account No: Fund <u>4100</u> Department <u>120</u> Unit <u>8320/8450</u> RSource <u>Various</u>					
Reporting Category _____					

B. Recommended Sources of Funds/Summary of Fiscal Impact:

*The Signatory Airline Agreement establishes the basis for all airline rates and charges for the operation of commercial air service at PBI. The Signatory Cargo Carrier Operating and Lease Agreement provides for the use of the air cargo facilities at PBI. Air cargo carriers' revenues from building rent and other charges, including land fees, are estimated to be approximately \$900,000 annually over the five-year term.

C. Departmental Fiscal Review: CM Sumner

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

Robert West 1/7/20
 OFMB 2/16/20

John S. Jacobus 1/8/2020
 Contract Dev. and Control
 1/8/2020 TW

B. Legal Sufficiency:

Anne Delaney 1-9-20
 Assistant County Attorney

C. Other Department Review:

 Department Director

REVISED 11/17

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)