

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

Meeting Date: February 4, 2020 [X] Consent [ ] Regular  
[ ] Ordinance [ ] Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to approve: An annual contract with the following contractor for Painting and Weatherproofing services on an as-needed basis through April 9, 2023.


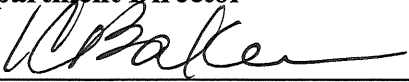
| <u>Contractor</u>                           | <u>Status</u> | <u>SBE or Non-SBE</u> |
|---|---------------|-----------------------|
| A) Hatcher Construction & Development, Inc. | Local         | SBE                   |

**Summary:** On April 10, 2018, the Board approved the annual painting and weatherproofing contract. The work consists of painting and weatherproofing services of the interior and/or exterior of a building, as well as, surface treatments, caulking, sealants, patching, priming and application of paint coating to the substrates and systems, on an as needed basis. The contractor now joins the list of eleven (11) already prequalified contractors for a total of twelve (12) with a contract expiration date of April 9, 2023. The specific requirements of the work shall be determined by individual work orders issued against this annual contract. These contracts are five (5) year indefinite-quantity contracts with a maximum cumulative value of \$5,000,000 across all prequalified contractors. Work is to be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors are allowed to qualify at any time and be added to this annual contract. Projects \$100,000 and over are advertised on the vendor self-service (VSS) website while projects \$200,000 and over are also advertised in the newspaper. Projects under \$100,000 are bid among the pool of pre-qualified contractors (currently twelve (12) have pre-qualified) and for projects over \$100,000, the bidding pool is expanded to include any additional bidders responding to the specific project advertisement that submit a qualification application at least 10 days before the bid due date. The Painting and Weatherproofing annual contract was presented to the Goal Setting Committee on January 2, 2019 and the committee established Affirmative Procurement Initiatives (API) of sheltered market for projects under \$100,000 (when four (4) or more small businesses are qualified under the annual contract) or price preference for Small Business Enterprise (SBE) contractors if their bid is within 10% of the lowest non-small business bid. Actual Small/Minority/Women Owned Business Enterprise (S/M/WBE) participation will be identified on each work order, and will be tracked cumulatively for each work order issued. Current cumulative S/M/WBE participation for all work orders to-date under the Painting and Weather Proofing Annual is 34.65%. **(Capital Improvements) Countywide (LDC)**

**Background and Justification:** The pre-qualification for this contract was advertised on November 26, 2017. The contractor has met the established criteria and now joins the list of eleven (11) contractors already pre-qualified for the contract. Work is awarded as work orders on a lump-sum, competitively bid basis among the pool of pre-qualified Painting and Weather Proofing contractors for projects under \$100,000. Additionally projects \$100,000 and over are advertised on VSS, and projects \$200,000 and over are also advertised in the newspaper. Contractors may become pre-qualified and added to the Painting and Weatherproofing contract at any time throughout the duration of the annual contract.

**Attachments:**

1. Hatcher Construction & Development, Inc.. - Contract
2. Annual Contract - Painting and Weather Proofing 2019 Control Sheet

|   |   |                          |
|---|---|--------------------------|
| Recommended By:  | <u>Army Wolf</u><br>Department Director | <u>1/14/2020</u><br>Date |
| Approved By:    | <u>W. Baker</u><br>County Administrator | <u>1/17/2020</u><br>Date |

