This agenda item is more than 100 pages and may be viewed in Minutes. Agenda Item #: 344-5

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS <u>AGENDA ITEM SUMMARY</u>

Meeting Date:	February 4, 2020	[X] Consent [] Ordinance	[] Regular [] Public Hearing		
Department:	Facilities Development & Operations				
	I. F	XECUTIVE BRIEF			

Motion and Title: Staff recommends motion to approve: An annual contract with the following contractor for Roofing services on an as-needed basis through December 14, 2020.

Contractor	<u>Status</u>	SBE or Non-SBE
A) Trusted Construction, Inc.	Local	SBE

Summary: On December 15, 2015, the Board approved the annual Roofing contract. The work consists of roof repairs or replacement services on an as needed basis. The contractor now joins the list of seven (7) already prequalified contractors for a total of eight (8) with a contract expiration date of December 14, 2020. The specific requirements of the work shall be determined by individual work orders issued against this annual contract. These contracts are five (5) year indefinite-quantity contracts with a maximum cumulative value of \$5,000,000 across all prequalified contractors. Work is to be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors are allowed to qualify at any time and be added to this annual contract. Projects \$100,000 and over are advertised on the vendor self-service (VSS) website while projects \$200,000 and over are also advertised in the newspaper. Projects under \$100,000 are bid among the pool of pre-qualified contractors (currently eight (8) have pre-qualified) and for projects over \$100,000, the bidding pool is expanded to include any additional bidders responding to the specific project advertisement that submit a qualification application at least 10 days before the bid due date. The Roofing annual contract was presented to the Goal Setting Committee on January 2, 2019 and the committee established an Affirmative Procurement Initiative (API) of price preference for Small Business Enterprise (SBE) contractors if their bid is within 10% of the lowest nonsmall business bid. Actual Small/Minority/Women Owned Business Enterprise (S/M/WBE) participation will be identified on each work order, and will be tracked cumulatively for each work order issued. Current cumulative S/M/WBE participation for all work orders to-date under the Roofing Annual is 76.37%. (Capital **Improvements)** Countywide (LDC)

Background and Justification: The pre-qualification for this contract was advertised on September 20, 2015. The contractor has met the established criteria and now joins the list of seven (7) contractors already pre-qualified for the contract. For projects under \$100,000, work is awarded as work orders on a lump-sum, competitively bid basis among the pool of pre-qualified Roofing contractors for projects under \$100,000. Additionally projects \$100,000 and over are advertised on VSS, and projects \$200,000 and over are also advertised in the newspaper. Contractors may become pre-qualified and added to the Roofing contract at any time throughout the duration of the annual contract.

Attachments:

- 1. Trusted Construction, Inc. Contract
- 2. Annual Contract Roofing 2019 Control Sheet

Recommended I	By: 🌑	Annun Worf	1/14/2020
	enc	Department Director	Date,
Approved By:		albake	1/17/2020
		County Administrator	Date

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II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures					
Operating Costs External Revenues					
In-Kind Match (County					
NET FISCAL IMPACT	*				
# ADDITIONAL FTE POSITIONS (Cumulative)					
Is Item Included in Current Budg Does this items include use of fede		Yes <u>x</u> Yes <u> </u>		<u>X</u>	
Budget Account No: Fund	Dept	Unit	Object	Program	

B. Recommended Sources of Funds/Summary of Fiscal Impact:

* There is no fiscal impact associated with this item. Work Orders requiring BCC approval will be brought to the Board and fiscal impact will be addressed at that time; otherwise, funding will come from previously approved BCC projects.

С. **Departmental Fiscal Review:**

III. <u>REVIEW COMMENTS</u>

OFMB Fiscal and/or Contract Development Comments: A. 1116/2020 1/15/2020 Contract Development and Control 4/2020 TW B. Legal Sufficiency:

C. Other Department Review:

Attorney

Assistant County

Department Director