

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: February 4, 2020 [X] Consent [] Regular
[] Ordinance [] Public Hearing

Department: Housing and Economic Sustainability

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

A) a budget transfer of \$1,954,843 in the Housing and Community Development Fund; and

B) a budget amendment of \$1,954,843 in the Public Building Fund to recognize the transfer.

Summary: On July 2, 2019, the Board of County Commissioners (BCC) approved the Fiscal Year 2019-2020 Action Plan (R2019-0979). The Action Plan included an allocation of Federal Community Development Block Grant (CDBG) funds for the renovation of the Lewis Center for \$180,000, the ADA renovation of the Lantana/Lake Worth Health Center for \$350,000 and the construction of the Homeless Resource Center 2 for \$749,843. The BCC approved the Fiscal Year 2017-2018 Action Plan (R2018-0940) on July 11, 2017 that included an allocation of CDBG funds for the construction of the Homeless Resource Center 2 for \$570,000 and the 4th Amendment to the Fiscal Year 2016-2017 Action Plan allocated additional funds to the HRC2 for \$105,000. The Memorandums of Understanding between Facilities Development and Operations (FDO) and Housing and Economic Sustainability (HES) require that an interdepartmental budget transfer be established to reimburse FDO for eligible project costs. This budget transfer and amendment is necessary to appropriate the required budget. **These are Federal CDBG grant funds which require no local match.** Districts 3 & 7 (HJF)

Background and Justification: Palm Beach County receives an annual allocation of CDBG grant funds from the U.S. Department of Housing and Urban Development. Approval of this agenda item will appropriate CDBG funding for building renovations and construction. The CDBG program works to provide decent affordable housing, community facilities, services, and job creation through expansion of businesses. FDO has executed Memorandums of Understanding with HES to participate in the CDBG program as the implementing agency for these projects.

Attachment(s):

1. Budget Transfer
2. Budget Amendment
3. Lewis Center MOU
4. Homeless Resource Center 2 MOU
5. Lantana/Lake Worth Health Clinic MOU
6. Agenda Item R2019-0979
7. Agenda Item R2017-0940
8. 4th Amendment to the 2016-2017 Action Plan

Recommended By: Jonathan Brown 1/8/2020
Department Director Date

Approved By: Nancy L. Bolton 1/14/2020
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures					
Operating Costs	\$1,954,843				
External Revenues	(\$1,954,843)				
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	-0-				

# ADDITIONAL FTE POSITIONS (Cumulative)	-0-				
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Is Item Included In Current Budget? Yes X No
 Does this Item include the use of Federal funds? Yes X No

Budget Account No.:

Fund 1101 Dept 820 Unit 1431 Object 9204 Program Code/Period various

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Approval of this agenda item will appropriate budget in Community Development Block Grant funds to reimburse FDO via interdepartmental transfer for the Homeless Resource Center 2 for \$1,424,843, the Lantana/Lake Worth Health Center for \$350,000 and the Senator Phillip Lewis Center for \$180,000 for a total of \$1,954,843.

C. Departmental Fiscal Review: _____
 Shairette Major, Fiscal Manager II

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

Robert Brown 1/10/2020
 OFMB RB 1/10

Dr. J. Jackson 1/13/2020
 Contract Development and Control TW

B. Legal Sufficiency:

[Signature] 1/14/20
 Assistant County Attorney

C. Other Department Review:

 Department Director