

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: February 4, 2020 Consent [X] Regular [ ] Public Hearing [ ]

Department: Water Utilities Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: A) a Contract for Consulting/Professional Services Regional Force Main Evaluation for Palm Beach County and City of Lake Worth Beach (Contract) with HDR Engineering, Inc., (Consultant) and B) Consultant Services Authorization (CSA) No.1 Regional Force Main Evaluation (Project) for a not to exceed amount of \$ 1,199,065.78.

Summary: On July 10, 2018, the Board of County Commissioners (BCC) approved an Interlocal Agreement between Palm Beach County (County) and the City of Lake Worth, now the City of Lake Worth Beach (City), relating to the Assessment of Joint Wastewater Transmission System (Agreement) (R2018-1018).

The Contract provides Consulting/Professional Services for projects providing evaluation of the regional force main. CSAs will be negotiated and issued against this Contract on a task basis at the sole discretion of the County. The Contract was procured under the requirements of the 2002 Small Business Enterprise (SBE) Ordinance (R2002-0064) prior to the adoption of the new Equal Business Opportunity Ordinance on October 16, 2018. The SBE participation goal established by the 2002 SBE Ordinance under which this project was solicited is 15% overall. The Consultant has agreed to meet a 21% SBE participation goal which includes 11% M/WBE participation, 1% MBE (B), 7% MBE (H) and 3% MBE (O). The Contract has a term of five (5) years. The Consultant is headquartered in Omaha, Nebraska and maintains an office in Palm Beach County from which the majority of the work will be undertaken.

CSA No. 1 includes performance of the engineering/professional services to conduct a condition assessment on the regional force main from the City’s master pump station to the East Central Regional Water Reclamation Facility (ECRWF). This force main transmits flow from the City including Lantana, Atlantis, Palm Springs, Manalapan, South Palm Beach and Palm Beach; and unincorporated Palm Beach County for treatment at ECRWF. CSA No. 1 includes a 29.514% SBE participation which includes 10.079% M/WBE participation, 1.021% MBE (B), 2.234% MBE (H) and 6.823% MBE (O). The Project is included in the WUD FY20 Budget (WUD Project No. 18-045 Contract and WUD Project No. 19-057 CSA No. 1) Districts 2, 3 and 7 (MJ)

Background and Justification: The County and the City previously entered into separate agreements (R-74-258 and R2001-0315) to jointly construct, operate and maintain a 14-mile Joint Wastewater Transmission System (System) from the City’s master pump station to the ECRWF. In 2005, the City and County entered into an additional agreement for a one-time assessment (R2005-2421). In 2007, a study of the regional force main recommended performance of a condition assessment of accessible exposed sections of the System every five (5) years and the overall System every ten (10) years to evaluate new and changing conditions. The City agrees to contribute its percentage of costs in accordance with the percentage allocations contained in the referenced Agreement. The Agreement also outlines the terms and work to be performed by both parties. The Consultant was procured under the provisions of Florida Statutes 287.055 (Consultant’s Competitive Negotiation Act) and the Countywide PPM CW-O-048. As part of the planned scope of services, the Consultant may act as engineer for design and construction of any related force main improvements at the County’s discretion.

Attachments:

- 1. Four (4) Originals of Contract for HDR Engineering, Inc.
2. Four (4) Originals of Consultant Services Authorization No. 1
3. Location Map
4. Certificate of Liability Insurance

Recommended By: Jim Stiles Department Director Date 12-23-19

Approved By: Nancy J. Bolden Assistant County Administrator Date 1/14/20

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures	<u>\$1,199,066</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Operating Costs	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
External Revenues	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Program Income (County)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
In-Kind Match County	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>NET FISCAL IMPACT</b>	<b><u>\$1,199,066</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>
<b>Budget Account No.:</b>	<b>Fund <u>4001</u></b>	<b>Dept <u>720</u></b>	<b>Unit <u>2323</u></b>	<b>Object <u>3120</u></b>	

Is Item Included in Current Budget? Yes X No     

Does this item include the use of federal funds? Yes      No X

Reporting Category N/A

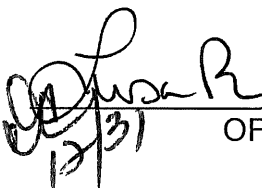
**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

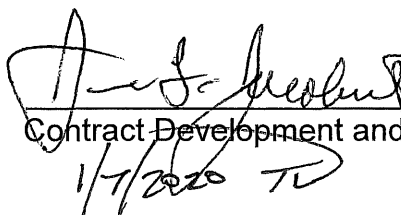
One (1) time expenditure from user fees, connection fees and balance brought forward.

**C. Department Fiscal Review:** 

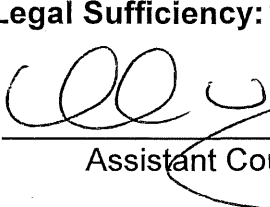
**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

 1/3/2020  
OFMB LH  
1/3

 1/7/2020 TD  
Contract Development and Control

**B. Legal Sufficiency:**

 1/10/2020  
Assistant County Attorney

**C. Other Department Review:**

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Department Director

This summary is not to be used as a basis for payment.