

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: February 4, 2020

Consent  
 Ordinance

Regular  
 Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to receive and file: the following three (3) executed Amphitheater Rental Agreements:

- A) Menage A3, LLC for the Griot Festival at Sunset Cove Amphitheater, for the period November 16, 2019 through November 17, 2019; and
- B) The Leukemia & Lymphoma Society, Inc. for the Light the Night Walk at Sunset Cove Amphitheater, for November 23, 2019; and
- C) Peoples Trust Holdings, LLC for the Peoples Trust Employee Appreciation Day at Sunset Cove Amphitheater, on December 7, 2019.

**Summary:** These Amphitheater Rental Agreements have been fully executed on behalf of the Board of County Commissioners (BCC) by the Director of the Parks and Recreation Department in accordance with Resolution 2009-0335, amended by Resolutions 2009-1807, 2012-1715, and 2014-0166. These programs are a part of a balanced schedule of events which promotes the quality of life in the communities we serve. The Department is now submitting these Agreement in accordance with County PPM CW-O-051, which requires all delegated agreements to be submitted by the initiating Department to the BCC as a Receive and File agenda item. District 5 (AH)

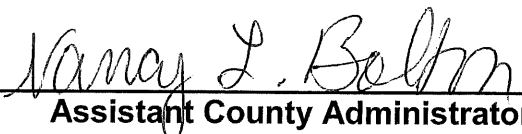
**Background and Justification:** The Amphitheater Rental Agreement (Resolution 2009-0335, amended by Resolutions 2009-1807, 2012-1715 and 2014-0166) was adopted by the BCC to streamline the process of renting Amphitheater facilities. The BCC granted the Director of the Parks and Recreation Department authority to execute Amphitheater Rental Agreements not-to-exceed \$15,000, with rental agreements between \$15,000 and \$50,000 requiring the County Administrator's approval and rental agreements over \$50,000 requiring BCC approval.

The Agreements attached have been executed on behalf of the BCC by the Director of the Parks and Recreation Department in accordance with the authority delegated by the BCC, and are now being submitted to the BCC to receive and file.

**Attachments:** Amphitheater Rental Agreements (3)

Recommended by:   
Department Director

1-6-20  
Date

Approved by:   
Assistant County Administrator

1/15/2020  
Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	9,213	_____	_____	_____	_____
External Revenues	(29,805)	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	<u>(20,592)</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	_____	_____	_____	_____	_____
Is Item Included in Current Budget:		Yes	<u>X</u>	No	_____
Does this item include use of federal funds?		Yes	_____	No	<u>X</u>

Budget Account No.: Fund 0001 Department 580 Unit 5206  
 Revenue various / Object various Program \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

Contractor		Revenue	Expense
A	Menage A3, LLC	\$21,936	\$7,439
B	The Leukemia & Lymphoma Society, Inc.	\$2,645	\$928
C	Peoples Trust Holdings, LLC	\$5,224	\$846
<b>Totals</b>		<b>\$29,805</b>	<b>\$9,213</b>

C. Departmental Fiscal Review: *M A*

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

*Debra Brewer* 1/10/2020  
 OFMB *1/10* *8/1/10*

*John J. Jacobson* 1/14/2020  
 Contract Development and Control *1/14/2020*

**B. Legal Sufficiency:**

*Anne Helgert* 1-14-20  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

This summary is not to be used as a basis for payment