Agenda Item #: 5C-1

PALM BEACH COUNTY **BOARD OF COUNTY COMMISSIONERS** AGENDA ITEM SUMMARY

Meeting Date:	February 11, 2020	[] Consent [] Ordinance	[X] Regular [] Public Hearing	
Department:	Facilities Development & Operations			
	I.	EXECUTIVE BRIEI	₹	

Motion and Title: Staff recommends motion to approve: an extension of time to commence construction until March 31, 2020 and complete construction by April 30, 2020 in connection with the Governmental Center Lease Agreement with LJL Food Management, Inc., d/b/a The Hideout Kitchen &

Summary: On July 25, 2019 (R2019-1059) The Board approved the Governmental Center Lease Agreement with LJL Food Management, Inc., d/b/a The Hideout Kitchen and Café (Café). The agreement requires Café to spend \$130,000 on improvements including new HVAC, electrical, walk-incooler, cabinetry, countertops, flooring and fire sprinkler upgrades. Prior to applying for a building permit, Café is required to provide a detailed permit ready set of plans and specifications to staff for review and approval. Café is also required to post a bond for the cost of the improvements and complete those improvements within six (6) months (January 31, 2020). On November 12, 2019 Café provided plans for review. On December 4, 2019, staff provided Café with comments and requested revisions. On December 30, 2019, Café agreed to the revisions and requested approval of the plans with conditions rather than revise the plans. On January 10, 2020, staff provided conditional consent to proceed contingent upon Board approval of this extension. As of February 4, Café had not submitted their plans to the City to obtain a building permit. At the February 4 Board meeting, the Board postponed consideration of the extension pending demonstrated progress by Café towards obtaining the required permits and commencing construction. Staff recognizes that navigating through the design, permit and construction process is complicated, and recommends Cafe be given an extension until March 31, 2020 to commence construction and to complete construction by April 30, 2020. (Property & Real Estate Management) Countywide (HJF)

Background & Policy Issues: On July 25, 2019 the Board approved the Governmental Center Lease Agreement with LJL Food Management, Inc. LJL Food Management changed its operating name from Tina's Café to The Hideout Kitchen & Café. Café is to complete those improvements within six (6) months of approval of this Lease Agreement which commenced on August 1, 2019. (January 31, 2020) and post a bond for the cost of the improvements. On November 12, 2019 Café submitted its proposed plans. On November 14, 2019, staff requested required submittal information to complete its review.

(Continued on Page 3)

Attachments:

- Location Map 1.
- 2. December 4, 2019 Staff review comments
- January 10, 2020 Staff conditional consent 3.
- February 4, 2020 Letter to Café 4.
- 5. Eleni Bikos Email 2-7-2020
- Eleni Bikos Timeline 6.
- City of West Palm Beach Department of Construction Services Permit Statement 7

Recommended 1	By: The Annu Work	2/6/2020
	Department Director	Date
Approved By:		2-7-2020
	County Administrator	Date

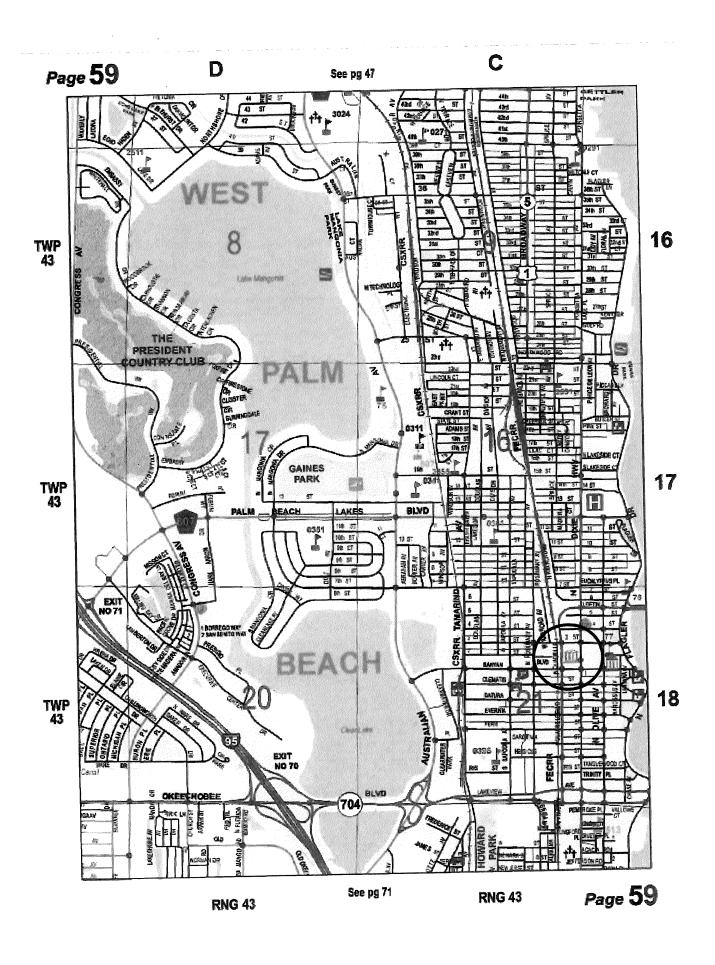
II. FISCAL IMPACT ANALYSIS

Five Year Summary of Fiscal Impact: A. Fiscal Years 2020 2021 2022 2023 2024 Capital Expenditures **Operating Costs External Revenues** Program Income (County) In-Kind Match (County **NET FISCAL IMPACT** # ADDITIONAL FTE **POSITIONS (Cumulative)** Is Item Included in Current Budget: Yes No _ Does this item include the use of federal funds? Yes No _____ Budget Account No: Fund _____ Unit ____ Object ____ Dept Program B. Recommended Sources of Funds/Summary of Fiscal Impact: No Fiscal Impact. Fixed Assets Number C. **Departmental Fiscal Review:** III. REVIEW COMMENTS **OFMB Fiscal and/or Contract Development Comments:** A. Contract Development and Control В. C. **Other Department Review:** Department Director

This summary is not to be used as a basis for payment.

Page 3

On November 26, 2019 a copy of the signed construction contract was received. On December 4, 2019 Staff forwarded its review comments and requested plan revisions. On December 12, 2019 Café contested several comments which were addressed by Staff. On December 30, 2019 Café concurred and agreed to comply with the comments and requested the consent be issued with conditions rather than revise the plans to expedite permitting submittal. On January 10, 2020 a conditional consent letter was provided to Café. On January 10, 2020 Staff notified the Board it is unlikely that Café will obtain a building permit by the January 31, 2020 deadline, and certainly will be unable to complete construction by the end of January. Staff recognizes that navigating through the design, permit and construction process is complicated, and recommends that Board approve an extension to commence construction by March 31, 2020, with the obligation to complete construction by April 30, 2020



LOCATION MAP



Attachment #1
Page 1 of 1



Facilities Development & Operations Department

Property & Real Estate Management Division

2633 Vista Parkway
West Palm Beach, FL 33411
Telephone - (561) 233-0217
Facsimile (561) 233-0210
www.pbcgov.com/fdo

Palm Beach County Board of County Commissioners

Dave Kerner, Mayor

Robert S. Weinroth, Vice Mayor

Hal R. Valeche

Gregg K. Weiss

Mary Lou Berger

Melissa McKinlay

Mack Bernard

County Administrator

Verdenia C. Baker

"An Equal Opportunity Affirmative Action Employer"

CERTIFIED MAIL RETURNED RECEIPT REQUESTED 7013 2630 0000 6412 7868

December 4, 2019

LJL Food Management, Inc. d/b/a The Hideout Kitchen & Café c/o Petro and Katina Bikos

RE: Permit Plan Revisions as it relates to Lease Agreement (R2019-1059) dated July 25, 2019, between Palm Beach County and LJL Food Management, Inc. d/b/a The Hideout Kitchen & Café.

Dear Mr. Bikos and Ms. Bikos:

We are in receipt of the permit plans for alterations. Upon our review the following revisions are required:

- 1) Provide a list of all the equipment identified on page DM-1 with an "R" including the make and model number of each item.
- 2) Revise the plan to include the compliance with Section 7.01 (d) of the lease agreement regarding the installation of::
 - a. A strobe light equipped with an audible alarm in the covered area outside the doorway on the exterior of the Premises or relocate the existing strobe light to cause it to be visible from outside the Building.
 - **b.** And, replace the existing interior alarm with an alarm that is clearly audible outside the Building.
- 3) Revise the Demolition Plan & Notes on page DM-1 regarding debris removal to include the following:
 - a. The use of the dumpster or exterior storage of debris and rubbish is not permitted in the Premises, or on the Common Areas of the property.
 - **b.** The General Contractor is to haul off and dispose of all debris and rubbish from the Premises or on the Common Areas of the property daily.



LJL Food Management, Inc. d/b/a The Hideout Kitchen & Café December 4, 2019 Page 2

Your contractor may contact Shawn Samuel with the City of West Palm Beach Parking Administration at (561) 822-1500 ext. 1507 for information on a temporary construction staging reservation on metered parking spaces.

Please revise and submit the plans, list of appliances and completed building permit application for final review and consent to alterations.

Should you have any questions, please contact Della M. Lowery at <u>dlowery@pbcgov.org</u> or (561) 233-0239. Thank you.

Sineerely,

Ross C. Hering

Director

RCH/DML

cc:

Richard C. Bogatin, Manager, Property Management – PREM (e-mail only) Della M. Lowery, Property Specialist – PREM (w/encl.)

 $\textbf{G:\prem:\precome} \textbf{G:\precome} \textbf{Cafe} \textbf{Letter:\precome} \textbf{Revision RCB-12.04.19.docx} \\$



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"An Equal Opportunity Affirmative Action Employer" January 10, 2020

LJL Food Management, Inc. d/b/a The Hideout Kitchen & Café c/o Petro and Katina Bikos 215 North Olive Avenue, Suite 110 West Palm Beach, FL 33406-1548

RE: Conditional Consent to proceed with alterations Lease Agreement dated July 25, 2019, between Palm Beach County and LJL Food Management, Inc. d/b/a The Hideout Kitchen & Café (R2019-1059).

Dear Mr. Bikos and Ms. Bikos:

In an effort to expedite permitting and support timely completion, County staff reviewed the JFB Construction and Development plans dated November 04, 2019, and hereby approves the proposed alterations/improvement/renovations on the following conditions:

Prior to the completion of the proposed renovations, Tenant will comply with Section 7.01 (d) of the lease agreement by installing:

- a. A strobe light equipped with an audible alarm in the covered area outside the doorway on the exterior of the Premises or relocate the existing strobe light to cause it to be visible from outside the Building.
- **b.** And, replace the existing interior alarm with an alarm that is clearly audible outside the Building.

In addition, exterior storage of debris and rubbish is not permitted on the Common Areas of the property. Use of the County's existing dumpster is not permitted. Your contractor must make arrangements with the City for use of a parking space to park a dumpster for disposal of construction debris.



LJL Food Management, Inc. d/b/a The Hideout Kitchen & Café January 10, 2020 Page 2

Finally, provide a copy of the building permit application, a project completion schedule, and a copy of the payment and performance bond. If you are in agreement with the foregoing, you may proceed to make application to the City of West Palm Beach for a building permit.

Please note that we will inform the Board of County Commissioners that it appears you will be unable to complete the renovations by the January 31, 2020 deadline. We will recommend that the Board approve an extension to commence construction until March 31, 2020 with the obligation to complete construction by April 30, 2020.

Should you have any questions, please contact Della M. Lowery at dlowery@pbcgov.org or (561) 233-0239. Thank you.

Ross C. Hering

Director

RCH/DML

Verdenia Baker, County Administrator cc: Audrey Wolf, Director FD&O

Richard C. Bogatin, Manager, Property Management - PREM (e-mail only)

Petro Bikos, Tina's Café (w/encl.; via e-mail to pbis300@aol.com) Eleni Bikos, Tina's Cafe (w/encl.; via e-mail to eb@fcohenlaw.com)

Della M. Lowery, Property Specialist - PREM (w/encl.)

G:\PREM\PM\In Lease\The Hideout Kitchen & Cafe\2020 improvements\conditional consent 1.10.2020.docx



Facilities Development & **Operations Department**

Property & Real Estate **Management Division**

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West Palm Beach, FL 33411

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Palm Beach County **Board of County** Commissioners

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County Administrator

Verdenia C. Baker

"An Equal Opportunity Affirmative Action Employer" February 4, 2020

LJL Food Management, Inc. d/b/a The Hideout Kitchen & Café c/o Petro and Katina Bikos 215 North Olive Avenue, Suite 110 West Palm Beach, FL 33406-1548

February 4, 2020 Board of County Commissioners meeting results Agenda Item #3H-6 concerning Lease Agreement dated July 25, 2019, between Palm Beach County and LJL Food Management, Inc. d/b/a The Hideout Kitchen & Café (R2019-1059).

Dear Mr. Bikos and Ms. Bikos:

The Board of County Commissioners at its February 4, 2020 meeting discussed the above referenced agenda item. After lengthy discussion of the extension recommendation, the Board voted to postpone further consideration of this item until the February 11th meeting.

We suggest you review the video of the Board meeting and strongly encourage you provide evidence that your building permit application has been submitted. We also suggest that you provide confirmation of your willingness and ability to post the required bond, commence construction and complete the required improvements within the proposed extended deadline.

Should you have any questions, please contact Della M. Lowery at dlowery@pbcgov.org or (561) 233-0239. Thank you.

Sincercly,

1.CH Ross C. Hering, Director

RCH/DML

Verdenia Baker, County Administrator cc:

Audrey Wolf, Director FD&O

Richard C. Bogatin, Manager, Property Management - PREM (e-mail only) Petro Bikos, Tina's Café (w/encl.; via e-mail to pbis300@aol.com)

Eleni Bikos, Tina's Cafe (w/encl.; via e-mail to eb@fcohenlaw.com)

Della M. Lowery, Property Specialist - PREM (w/encl.)

G:\PREMPM\In Lease\The Hideout Kitchen & Cafe\2020 improvements\2.4.20 BCC results.docx

ATTACHMENT 5 Eleni Bikos Email 2-7.2020 3 Pages

Richard Bogatin

From:

Eleni Bikos <eb@cohennorris.com>

Sent:

Friday, February 07, 2020 2:54 PM

To:

Richard Bogatin

Cc:

Della Lowery; Petro Bikos

Subject:

RE: LJL Food Management, Inc. d/b/a The Hideout Kitchen & Cafe - Ltr- Board Action at

02/04/2020 Mtg

Attachments:

agenda.docx; Permit.jpg

***** Note: This email was sent from a source external to Palm Beach County. Links or attachments should not be accessed unless expected from a trusted source. *****

In regards to the letter dated February 4, We have been in contact with Richard Bogatin regarding our permit. Richard has also been in contact with our Contractor. Yesterday they went to submit the permit...finally and the office was shut down due to the Fire Alarm going off. (only us... Irony)

Please see attached time line of events showing we have been on top of things since day one in regards to getting this construction started and done. **No one and I mean No one** wanted this place open as badly as we did for a January 1st opening. Due to unforeseen circumstances (Fire Department, County Changes, Contractor and Architect) that were out of our control we have been on a waiting period and their mercy. We have done everything necessary to get this moving along and have stayed in contact with the County. I have a copy of <u>all emails</u> stated in my time line of events if those are needed as proof that we have been diligently working on this project and keeping I touch with the County, I can submit them. Also in between this timeline we have also, solidified our tile, furniture, equipment, etc. which again is not an overnight process, all deposits have been made for these items and some ordered due to longer delivery times.

I am now hearing as of today the permit has been submitted and the contractor will be emailing us and the County with the permit number. We have been at the mercy of our contractor for many things, this being one of them...

We are awaiting for our Bond quote and approval but first need a permit number to proceed with this.

Thanking you in advance

*** PLEASE NOTE THAT OUR EMAIL ADDRESSES AND DOMAIN NAME HAVE CHANGED.
PLEASE UPDATE YOUR CONTACT LIST. THANK YOU. ***

Eleni Bikos [google.com]
Cohen Norris Wolmer Ray Telepman Berkowitz & Cohen
712 US Highway One, Suite 400
North Palm Beach, Fl. 33408

(561)615-1013 Direct Line (561)842-4371 Facsimile



We cannot change the past, but the choices we make today, can change the future

**** PLEASE NOTE **** The information contained in this message and any documents accompanying this transmission are protected under the Electronic Communication Privacy Act, 18 U.S.C. S2510-2521, are Attorney-Client Privileged and confidential information intended only for the use of the individual(s) or entity named above. If the reader of this message is not the intended recipient, you are hereby notified that any use of, disclosure, dissemination, distribution, reliance on the contents or copying of this communication is strictly prohibited and may result in legal action against you. If you have received this message in error, please reply to the sender advising of the error in transmission and immediately delete/destroy the message and any accompanying documents. Alternatively, you may notify us by telephone immediately. No liability is accepted for any loss or damage resulting from a computer virus, or resulting from a defect in transmission of this email or any attached file. Thank you.

WARNING! WIRE FRAUD ADVISORY Wire fraud and email hacking/phishing attacks are on the increase! If you have an escrow or closing transaction with us and you receive an email containing Wire Transfer Instructions, DO NOT RESPOND TO THE EMAIL. Instead, call your escrow officer/closer/attorney immediately, using previously known contact information and NOT information provided in the email, to verify the information prior to sending funds.

**UPON RECEIPT OF ANY WIRING INSTRUCTIONS, PLEASE CONTACT OUR OFFICE TO VERBALLY CONFIRM THESE INSTRUCTIONS BEFORE INITIATING ANY WIRE TRANSFERS. IF WE ARE REPRESENTING YOU AND/OR SERVING AS THE CLOSING AGENT AND/AND OR TITLE AGENT, PLEASE CONTACT US DIRECTLY UPON RECEIPT OF ANY WIRE INSTRUCTIONS FROM ANY PARTIES OR EMAILS INCLUDING THOSE FROM THIRD PARTIES WITH WHOM YOU ARE FAMILIAR TO VERBALLY VERIFY THOSE INSTRUCTIONS.

From: Richard Bogatin < RBogatin@pbcgov.org > Sent: Wednesday, February 5, 2020 11:40 AM

To: Eleni Bikos <eb@fcohenlaw.com>; pbis300@aol.com

Cc: Della Lowery < DLowery@pbcgov.org>

Subject: LJL Food Management, Inc. d/b/a The Hideout Kitchen & Cafe - Ltr- Board Action at 02/04/2020 Mtg

EXTERNAL EMAIL: Hello Petro & Eleni,

Attached is the letter I spoke with you about yesterday regarding the 2/4/2020 Board meeting.

Please let **Della** know as soon as the permit is submitted.

Regards,

Richard C. Bogatin, Manager, Property Management Property & Real Estate Management

2633 Vista Parkway
West Palm Beach, FL 33411-5605
(561) 233-0214 Phone (561) 233-0210 Fax
Rbogatin@pbcgov.org

From: Della Lowery < <u>DLowery@pbcgov.org</u>>
Sent: Thursday, January 16, 2020 9:35 AM

To: Eleni Bikos <eb@fcohenlaw.com>; pbis300@aol.com

Cc: Richard Bogatin < RBogatin@pbcgov.org>

Subject: LIL Food Management, Inc. d/b/a The Hideout Kitchen & Cafe - Board Agenda Item 02/04/20

Good Morning Mr. Petro and Ms. Eleni -

The attached agenda item regarding the Café is schedule to go before the Board on February 4, 2020.

If you have any questions, please feel free to contact me.

THANKS and HAPPY NEW YEAR!



Della M. Lowery
Property Specialist
Palm Beach County Board of County Commissioners
Facilities Development & Operations
Property and Real Estate Management
2633 Vista Parkway
West Palm Beach, FL 33411

email: <u>dlowery@pbcgov.org</u>

Phone: 561-233-0239 Fax: 561-233-0210

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ATTACHMENT 6 Eleni Bikos Timeline 2 Pages

_	
7/31	Della sent us new Lease
08/07	Claudia Narvaez (Architect-Lead Green Associates) came and did a walkthrough
08/22	Claudia Narvaez (Architect-Lead Green Associates) sent us scope of work and proposal for drawings
09/05	After a few changes we told her to proceed with the drawings
9-5/10-2	acquired contractor quotes by three various contractors.
10/2	signed contract with JFB Construction to do the buildout
10/11	Architect sent us email stating she met with plan review and that the bathrooms were not ADA compliant. We were given three options to choose form to make it ADA compliant.
11/5	After altering the bathrooms and revising the drawings, Architect sent the new plans to the City for Plan Review.
11/12	Architect sent us the finalized and approved by the City PDF of the plans
11/12	Sent Della a copy of the Finalized and approved PDF of the plans
11/14	Della replied back to our email saying we received your plans and our reviewing for our approval and that they needed additional info
11/18	received email from contractor (after reaching out to him via phone), that the county was asking for signed contract itemizing buildout
11/26	Resent everything (signed contract and plans and equipment costs
12/04	Richard Bogatin sent us email stating changes the County was asking us to do in regards to the plans we sent. (strobe light, Interior alarm and dumpsters)
12/12	After consulting with Fire Department and our contractor in regards to dumpsters, we responded back to the County (Richard) regarding the changes that were asked
12/18	Richard Bogatin sent us email that after speaking to Ross Herring this is how we should proceed.
12/23	Spoke to Richard Bogatin on various items and agreeing to the changes.
12/30	We submitted letter that Richard Bogatin asked us for in regards to our phone conversation days prior stating that the County stands by us in these decisions and changes and is united with us for the next board meeting in regarding to our Buildout
01/06	Spoke to Contractor about the permitting paperwork and it's status, told us they were working on it
01/13	Contractor asked us for Richard Boagtin's phone number to ask various questions. They said they were still working on permit and would notify us when they were ready. They were unsure of whom needed to sign it, the county or us
	·

01/16	Received email from Della attached is the Agenda item stating Motion of Support to extend time of Construction
02/03	JFB Constructing reached out to Richard Bogatin in regards to the permit and I believe a few other items (Notice of Commencement, etc)
02/04	Spoke to Richard about what happened in Agenda meeting. He said he was in contact with our contractor and various times and all should be OK. Get the permit submitted.
02/05	Petro Bikos signed permit and payed the extra fee to have it rushed and JFB Constructing said they would expedite it and submit today

ATTACHMENT 7

City of West Palm Beach Department of Construction Services Permit Statement 1 Page

Y OF WEST PALM BEJ Department of Construction Services PERMIT STATEMENT CITY BEACH

NOTICE TO ALL APPLICANTS:

KEEP THIS DOCUMENT :

This receipt also serves as your proof of submittal to Construction Services Department, under the application number listed, and on date listed. In order to pick up a permit, once the application has been approved by all affected agencies, you must present this document to the Construction Services Department permit counter.

* Failure to bring this receipt with you when attempting to pick up *
* your permit may result in you being denied the ability to *
* pick up your plane and permit!

Permit Type: COM-INT

Contractor: JFB CONSTRUCTION & D

Court Address: 215 N OLIVE AVE # 110 Owner: PALM BEACH COUNTY Owner Address: 2633 VISTA PRWY Owner Phone #: X 1 Cont Lic #: Cont Ph #: Valuation: (561) 582-9840

Permit Description: INTERIOR RENOVATION AS PER PLANS

Pay this amount ** 5 Date: 02/07/2026 Permat Feed: BUILDING B VAL : \$1000 FEC 9 FEE W/PLAN REVIEW BCAID B FEE W/PLAN REVIEW TRAINING B SURCHARGE 2508.01 130033100000322101 31.60 130000000000208011 47.41 13000000000208010 100062 12008 47.41 1220B 25.08 130031300000322102 250.80 001032410000342501 627.00 130033300000322101 13100 FIRE PLAN REVIEW B PLAN REV B VAL > \$1000 ZONING REMODEL COMMERICAL FEE



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