

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: March 10, 2020

Consent     Regular  
 Workshop     Public Hearing

Submitted By: Department of Airports

I. EXECUTIVE BRIEF

**Motion and Title: Staff recommends motion to receive and file:** An Extension of Time to the Joint Participation Agreement (JPA) with the Florida Department of Transportation (FDOT) to Upgrade Access Roadway Signage and Landscaping at Palm Beach International Airport, Financial Project Number 430992-1-94-01 approved by the Board on March 22, 2016 (R-2016-0330 and R-2016-0331), until May 31, 2021.

**Summary:** The Extension of Time extends the availability of grant funding to allow for the continuation of project activities at said airport. Delegation of authority for execution of the Extension of Time to the JPA with the FDOT was approved by the Board on October 18, 2011 (Agenda Item No. 3F11). **Countywide (AH)**

**Background and Justification:** An Extension of Time for the above item has been requested and approved by FDOT to accommodate the anticipated approval of the construction contract by the Board in late spring 2020. Shortly thereafter, the Notice to Proceed (NTP) will be issued to begin the 240-day construction phase of the project, estimated to be complete in spring 2021.

**Attachments:**

- 1. FDOT Extension of Time – (1 Original)

Recommended By:  Paula Bubb      2-10-20  
Department Director      Date

Approved By:       2/14/2020  
County Administrator      Date

**FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues (Grants)	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	*	_____	_____	_____	_____
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes X No \_\_\_\_\_  
 Does this item include the use of federal funds? Yes \_\_\_\_\_ No X

Budget Account No: Fund 4111 Department 121 Unit A347 Object 6504  
 Reporting Category \_\_\_\_\_

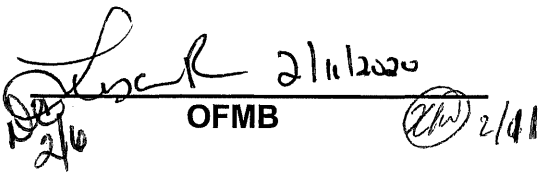
**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

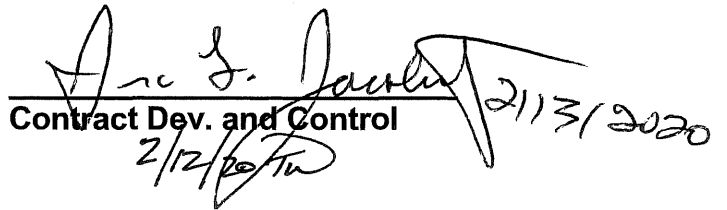
\*There is no Fiscal Impact for this item. Project is included in the above referenced Budget Account Number.

C. Departmental Fiscal Review: 

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

 2/11/2020  
 OFMB 2/11

 2/13/2020  
 Contract Dev. and Control 2/12/20

**B. Legal Sufficiency:**

 2-14-2020  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

REVISED 11/17

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)



Florida Department of Transportation

RON DESANTIS  
GOVERNOR

3400 West Commercial Boulevard  
Fort Lauderdale, FL 33309

KEVIN J. THIBAUT, P.E.  
SECRETARY

DATE: 1/22/20  
TO: Gary Sypek  
Palm Beach International Airport  
FROM: Laurie McDermott  
SUBJECT: EXTENSION OF TIME - Joint Participation Agreement  
Financial Project No.: 430992-1  
Contract No.: G0A15

The time allotted for the completion of services on subject agreement dated 4/18/16 and any supplemental thereto will expire on 3/31/20.

Project Description: Upgrade Access Roadway Signage and Landscaping

Special Considerations by Department: The Agency shall utilize the U.S. Department of Homeland Security's E-Verify system, in accordance with the terms governing use of the system, to confirm the employment eligibility of all persons employed by the Agency during the term of the Contract to perform employment duties within Florida; and all persons, including subcontractors, assigned by the Agency to perform work pursuant to the contract with the Department.

In accordance with Section 18.00 of the Joint Participation Agreement, you may request a time extension. For your convenience, you may complete, sign, date, and return this form to me.

It is requested that the Joint Participation Agreement for the project be extended until 5/31/21 for the following reason(s): (Use attachment if necessary)

The 100% design package is complete; a design review meeting is scheduled for January 23, 2020. Following the meeting, the bid documents will be prepared and bidding will occur in February 2020. Total construction time is estimated at 240 calendar days.

Agency: Palm Beach County

Date: 1/23/20

By: Laura Beebe  
Laura Beebe

Title: Director of Airports

APPROVED: Laurie McDermott  
District Project Manager

Date: 1/23/20

APPROVED: [Signature]  
Director Transportation Development

Date: 1/24/2020

Approved as to Form and Legal Sufficiency

By: Anne Helgert  
County Attorney