This agenda item is more than 100 pages and may be viewed in Minutes. Agenda Item #: 3H-1

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS <u>AGENDA ITEM SUMMARY</u>

Meeting Date:	March 10, 2020	[X] Consent [] Ordinance	[] Regu [] Publi	lar ic Hearing				
Department:	Facilities Developme	ent & Operations						
	I.	EXECUTIVE BRIEF						
Motion and Title: Staff recommends motion to approve: Annual contracts with the following contractors for								
Heating, Ventilation and Air Conditioning (HVAC) services on an as-needed basis through January 6, 2025.								
 <u>Contractor</u> Air Mechanical & Service Corp. B) Commercial Cooling Concepts, Inc. C) D.A.C. Air Conditioning Corp. D) E. C. Stokes Mechanical Contractor, Inc. E) Koldaire Inc. F) Quantum Mechanical, LLC G) Sailfish Mechanical LLC H) The Airtex Corporation I) Thermal Concepts, Inc. 			Status Non-Local Local Non-Local Local Local Local Local Local Non-Local	<u>SBE or Non-SBE</u> Non-SBE Non-SBE Non-SBE SBE Non-SBE SBE SBE SBE Non-SBE				
services related to s contractors now join expiration date of Ja orders issued again maximum cumulation orders on a lump-s qualify at any time a	system and component instans the list of five (5) already anuary 6, 2025. The specifist this annual contract. The ve value of \$5,000,000 action, competitively bid base and be added to this annual	allations, upgrades, replace y prequalified contractors ic requirements of the work ese contracts are five (5) cross all prequalified con- sis across all prequalified l contract. Projects \$100,0	ements, modif for a total of for the shall be deter year indefinite tractors. Work contractors. (000 and over an	he work consists of HVAC fications and repairs. These burteen (14) with a contract ermined by individual work e-quantity contracts with a is to be awarded as work Contractors are allowed to re advertised on the vendor				

self-service (VSS) website while projects \$200,000 and over are also advertised in the newspaper. Projects under \$100,000 are bid among the pool of pre-qualified contractors (currently fourteen (14) have pre-qualified) and for projects over \$100,000, the bidding pool is expanded to include any additional bidders responding to the specific project advertisement that submit a qualification application at least 10 days before the bid due date. The HVAC annual contract was presented to the Goal Setting Committee on August 21, 2019 and the Committee established Affirmative Procurement Initiatives (API) of sheltered market for projects under \$100,000 (when at least 3 SBE are qualified under the annual contract) or a Small Business Enterprise (SBE) contractor will be given a price preference if their bid is within 10% of the lowest non-small business bid. Actual Small/Minority/Women Owned Business Enterprise (S/M/WBE) participation will be identified on each work order, and will be tracked cumulatively for each work order issued. Current cumulative S/M/WBE participation for all work orders to-date under the HVAC Annual is 81.38%. (Capital Improvements) Countywide (LDC)

Background and Justification: The pre-qualification for this contract was advertised on September 29, 2019. These nine (9) contractors have met the established criteria and now join the list of five (5) contractors already pre-qualified for the contract. For projects under \$100,000, work is awarded as work orders on a lump-sum, competitively bid basis among the pool of pre-qualified HVAC contractors. Additionally projects \$100,000 and over are advertised on VSS, and projects \$200,000 and over are also advertised in the newspaper. Contractors may become pre-qualified and added to the HVAC contract at any time throughout the duration of the annual contract.

Attachments:									
1. Contract for Air Mechanical & Service Corp.			Contract for Quantum Mechanical, LLC						
2.	Contract for Commercial Cooling Carpets, Inc.	7.	Contract for Sailfish Mechanical, LLC						
3.	Contract for D.A.C. Air Conditioning Corp.	8.	Contract for The Airtex Corporation						
4.	Contract for E.C. Stokes Mechanical Contractor	r Inc. 9.	Contract for Thermal Concepts, Inc.						
5.	Contract for Koldaire Inc. Inc.	10.	Annual Contract HVAC 2020 Control Sheet						
Re	ecommended By: 🗨	Anny Work Department Director	1/20/2020 Date						
Ар	oproved By:	<u>County Administrator</u>							

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II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures Operating Costs					<u></u>
External Revenues In-Kind Match (County					
NET FISCAL IMPACT	*				
# ADDITIONAL FTE POSITIONS (Cumulative)					
Is Item Included in Current Budge Does this items include use of feder		Yes <u>x</u> Yes		<u> </u>	
Budget Account No: Fund	Dept	Unit	Object	Program	

B. Recommended Sources of Funds/Summary of Fiscal Impact:

* There is no fiscal impact associated with this item. Work Orders requiring BCC approval will be brought to the Board and fiscal impact will be addressed at that time; otherwise, funding will come from previously approved BCC projects.

С. **Departmental Fiscal Review:** III. <u>REVIEW COMMENTS</u>

A. OFMB Fiscal and/or Contract Development Comments:

Attorney

21512020 2020 Contract Development and Control Legal Sufficiency:

C. Other Department Review:

Assistant County

B.

Department Director