

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: March 10, 2020 [X] Consent [] Regular
[] Ordinance [] Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: continuing contracts with three (3) firms to provide Asbestos and Industrial Hygiene Consulting services on an as needed basis through February 10, 2025:

<u>Consultant</u>	<u>Status</u>	<u>SBE or Non-SBE</u>
A) Gaudet Associates, Inc.	Local	SBE
B) GFA International, Inc.	Local	Non-SBE
C) Partner Engineering and Science, Inc.	Local	Non-SBE

Summary: The purpose of these continuing contracts is to pre-select consultants to perform asbestos and industrial hygiene consulting services for various capital improvement/renovation/maintenance projects countywide. The projects to be assigned will have a construction value less than \$2,000,000 or study activity limited to \$200,000. Consultant fees will be negotiated on an individual basis for the identified projects. These contracts will be for five (5) years. This continuing contract was solicited pursuant to the requirements of the Equal Business Opportunity Ordinance (EBO). This continuing contract was presented to the Goal Setting Committee on August 7, 2019, and the Committee established an Affirmative Procurement Initiative (API) of a Small Business Enterprise (SBE) evaluation preference for the selection of the consultants. The Committee did not establish a mandatory SBE subcontracting goal for this continuing contract since the only anticipated subcontracting opportunity is for laboratory testing services where there is currently no SBE availability. Gaudet Associates, Inc., which is an SBE, committed to an SBE participation goal of 100%, GFA International, Inc. did not commit to an SBE participation goal and Partner Assessment Corporation d/b/a Partner Engineering and Science, Inc. committed to an SBE participation goal of 15%. Actual Small/Minority/Women Owned Business Enterprise (S/M/WBE) participation will be identified on each consultant services authorization (CSA), and will be tracked cumulatively over all CSA issued under the contract. (Capital Improvements Division) Countywide (LDC)

Background and Justification: The Director of Facilities Development & Operations initially signed contracts with asbestos and industrial hygiene consulting firms in May 2016 to provide the services required for a not-to-exceed cumulative value of \$200,000. In order to accommodate the workload at the time, on April 4, 2017, Palm Beach County piggy-backed off the six (6) contracts in place with the Palm Beach County School District. With the growing need for asbestos and industrial hygiene consulting services, staff has determined that it would be more advantageous to establish a continuing contract to accomplish the same. The county advertised the request for proposals on September 22, 2019. Selection was performed in accordance with Board adopted procedures, and pursuant to Florida Statute 287.055 (Consultants Competitive Negotiation Act) on December 9, 2019. Three firms were selected to perform asbestos and industrial hygiene consulting services on a continuing contract basis. After selection, each firm provided hourly rates, which will be the basis for the negotiation of the individual CSA. Work will be authorized through individual CSA when required during the term of these contracts. The cumulative value of asbestos and industrial hygiene consulting services authorized under the previous continuing contract over the past five (5) years was \$277,852.46.

Attachments:

1. Disclosure of Ownership Interests -Gaudet Associates, Inc.
2. Disclosure of Ownership Interests - GFA International, Inc.
3. Disclosure of Ownership Interests - Partner Assessment Corporation d/b/a Partner Engineering and Science, Inc.
4. Contract - Gaudet Associates, Inc.
5. Contract - GFA International, Inc.
6. Contract - Partner Assessment Corporation d/b/a Partner Engineering and Science, Inc.

Recommended By: [Signature] Department Director Date: 1/29/2020

Approved By: [Signature] County Administrator Date: 2/14/2020

This agenda item is more than 100 pages and may be viewed in Minutes.

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

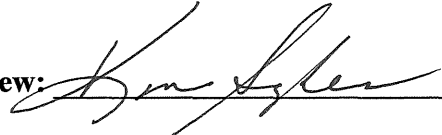
Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>_____*</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget: Yes _____ No _____
 Does this items include use of federal funds? Yes _____ No _____x

Budget Account No: Fund _____ Dept _____ Unit _____ Object _____ Program _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

* There is no Fiscal impact associated with this item. Individual consultant services authorizations requiring BCC approval will be brought to the Board and the fiscal impact will be addressed at that time; otherwise, funding will come from previously approved BCC projects.

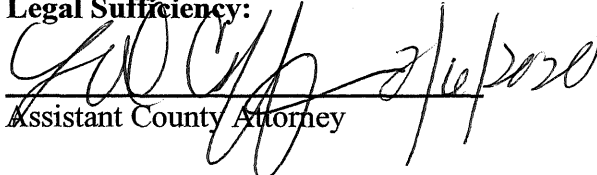
C. Departmental Fiscal Review: 

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:

 1/31/2020
 OFMB P/120  1/31

 2/5/2020
 Contract Development and Control  2/8/20 TW

B. Legal Sufficiency:
 2/16/2020
 Assistant County Attorney

C. Other Department Review:

 Department Director