This agenda item is more than 100 pages and may be viewed in Minutes. Agenda Item #: **3H-5**

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS <u>AGENDA ITEM SUMMARY</u>

Meeting Date:	March 10, 2020	[X] Consent [] Ordinance	[] Regular [] Public Hearing
Department:	Facilities Developme	nt & Operations	
	I.]	EXECUTIVE BRIEF	
Motion and Title:	Staff recommends motion	to approve: an annual c	ontract with the following contractor for

Motion and Title: Staff recommends motion to approve: an annual contract with the following contractor for Low Voltage services on an as-needed basis through September 12, 2021.

Contractor	<u>Status</u>	<u>SBE or Non-SBE</u>
One Call Florida, Inc.	Local	SBE

Summary: On September 13, 2016, the Board approved the annual Low Voltage contract. The work consists of low voltage construction services associated with repairs, improvements and renovations to county properties on an as needed basis. The contractor now joins the list of twenty-one (21) already prequalified contractors for a total of twenty-two (22) with a contract expiration date of September 12, 2021. The specific requirements of the work shall be determined by individual work orders issued against this annual contract. This is a five (5) year indefinitequantity contract with a maximum cumulative value of \$5,000,000 across all prequalified contractors. Work is to be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors are allowed to qualify at any time and be added to this annual contract. Projects \$100,000 and over are advertised on the vendor self-service (VSS) website while projects \$200,000 and over are also advertised in the newspaper. Projects under \$100,000 are bid among the pool of pre-qualified contractors (currently twenty-two (22) have prequalified) and for projects over \$100,000, the bidding pool is expanded to include any additional bidders responding to the specific project advertisement that submit a qualification application at least 10 days before the bid due date. The Low Voltage annual contract was presented to the Goal Setting Committee on January 2, 2019 and the committee established an Affirmative Procurement Initiative (API) of price preference for Small Business Enterprise (SBE) contractors if their bid is within 10% of the lowest non-small business bid. Actual Small/Minority/Women Owned Business Enterprise (S/M/WBE) participation will be identified on each work order, and will be tracked cumulatively for each work order issued. Current cumulative S/M/WBE participation for all work orders to-date under the Low Voltage Annual is 51.62%. (Capital Improvements) Countywide (LDC)

Background and Justification: The pre-qualification for this contract was advertised on January 24, 2016. The contractor has met the established criteria and now joins the list of twenty-one (21) contractors already prequalified for the contract. Work is awarded as work orders on a lump-sum, competitively bid basis among the pool of pre-qualified Low Voltage contractors for projects under \$100,000. Additionally projects \$100,000 and over are advertised on VSS, and projects \$200,000 and over are also advertised in the newspaper. Contractors may become pre-qualified and added to the Low Voltage contract at any time throughout the duration of the annual contract.

Attachments:

- 1. One Call Florida, Inc. -Contract
- 2. Annual Contract- Low Voltage 2015 : Control Sheet

Recommended	By: Anny Work	242020	
	Department Director	Date /	
Approved By:	Clake	2/14/2022	
~~ · ·	County Administrator	Date /	

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II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2020	2021	2022	2023	2024
Capital Expenditures					
Operating Costs					
External Revenues					
In-Kind Match (County	<u> </u>				<u></u>
NET FISCAL IMPACT	*				<u></u>
# ADDITIONAL FTE POSITIONS (Cumulative)					
Is Item Included in Current Budg Does this items include use of fede		Yes <u>x</u> Yes <u> </u>	No No	<u>x</u>	
Budget Account No: Fund	Dept	Unit	Object	Program	

B. Recommended Sources of Funds/Summary of Fiscal Impact:

* There is no fiscal impact associated with this item. Work Orders requiring BCC approval will be brought to the Board and fiscal impact will be addressed at that time; otherwise, funding will come from previously approved BCC projects.

Departmental Fiscal Review: С.

III. <u>REVIEW COMMENTS</u>

A. OFMB Fiscal and/or Contract Development Comments:

Contract Development and Control

B. Legal Sufficiency Assistant County Attorney

C. Other Department Review:

Department Director