Agenda Item #:

3H-7

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

Meeting Date: March 10, 2020	[X] Consent [] Ordinance	[] Regular [] Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file:

- A. Standard License Agreement for Use of County-Owned Property for a period of November 30, 2019 through January 10, 2020 with Friends of the Mounts Botanical Garden, Inc., for the Gardens of light event (Mounts Botanical Gardens);
- B. Standard License Agreement for Use of County-Owned Property for a period of January 9 to April 15, 2020 with United Way of Palm Beach County, Inc., for tax preparation services, (West County Senior Center and Jupiter Community Action Program Office); and
- C. Standard License Agreement for Use of County-Owned Property for a period of February 24, 2020 through February 24, 2021 with Gloria Raya for Tai-Chi and Yoga classes (Mid-County Senior Center).

Summary: In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. The attached standard Agreements have been fully executed on behalf of the Board of County Commissioners (Board) by the County Administrator or designee. The Standard License Agreements were approved in accordance with R2010-0333, as amended and approved by the Board on October 1, 2013. These executed documents are now being submitted to the Board to receive and file. **(FDO Admin) Countywide (LDC)**

Background & Justification: The delegation of authority which provided authority for the County Administrator or designee to execute standard license agreements was designed to expedite and streamline the process for commercial use of county owned property after submission of an application for use and after determination of whether a license fee should be charged for the use. There is no license fee if the applicant demonstrates that (i) the activity is for the purpose of promoting community interest and welfare and (ii) the applicant will not realize a profit based on the use.

Attachments:

- 1. Standard License Agreement for Use of County-Owned Property dated November 14, 2019 with Friends of the Mounts Botanical Garden, Inc.;
- 2. Standard License Agreement for Use of County-Owned Property dated November 26, 2019 with United Way of Palm Beach County, Inc.; and
- 3. Standard License Agreement for Use of County-Owned Property dated January 15, 2020 with Gloria Raya.

Recommended B	sy: Me Army War	2/6/2020
	Department Director	Date
Approved By: _		2/24/2020
	County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five	e Year Summary of	Fiscal Impact:				
Fiscal Y	ears	2020	2021	2022	2023	2024
Operatir External	Revenues 1 Income					
In-Kind	Match (County _		-			
NET FIS	SCAL IMPACT _	*	0.00	0.00	0.00	0.00
# ADDIT POSITIO (Cumula						
Does th	Included in Curnis item include to		Yes	No	 	
	Account No: Dept Dept	Un		venue Source _venue Source _		
*Th	commended Sources ere is no fiscal impac partmental Fiscal Re	et associated with the		net:		
		III. <u>R</u>	REVIEW COMM	ENTS		
A. OF	MB Fiscal and/or Co	ontract Developm	ent Comments:	٨	A	
OFN	MBUZIA	1/13/2020	Con	tract Development	and Control	J2/19/20
	al Sufficiency: istant County Automo	- 2 7 ey 7	\ 307C)	, , = 0		
C. Oth	ner Department Rev	iew:				
Dep	partment Director					

This summary is not to be used as a basis for payment.