

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: March 10, 2020 Consent [X] Regular [ ]  
Public Hearing [ ]

Department: Water Utilities Department

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to approve: **A)** Contract with D.B.E. Management, Inc., d/b/a DBE Utility Services (DBE) for the Water Main Replacement at Belvedere Road and Florida’s Turnpike (Project) in the amount of \$1,435,016.44 and **B)** Amendment No. 1 to the Consulting/Professional Services for the CD03 Water Distribution System Improvements Contract with Keshavarz and Associates, Inc. (Consultant) for a not to exceed amount of \$148,135.40.

**Summary:** On September 25, 2019, the Water Utilities Department (WUD) received five (5) bids for the Project. The Project includes a horizontal directional drill (HDD) under the Florida’s Turnpike to replace an aging and failing 16-inch water main on the north side of Belvedere Road. DBE was the lowest responsive and responsible bidder in the amount of \$1,435,016.44. The Project provides for the extension of a new 16-inch potable water main on the south side of Belvedere Road between Skees Road and North Cleary Road. The Project was presented to the Goal Setting Committee on August 7, 2019, and a minimum mandatory 20% Small Business Enterprise (SBE) subcontracting goal was the Affirmative Procurement Initiative (API) applied to this Project. DBE has met the established API for this Project. The Contract with DBE provides for 50.3081% SBE participation. DBE is a Palm Beach County Company.

On September 13, 2016, the Board of County Commissioners approved the WUD Contract (R2016-1170) with Consultant to provide Consulting/Professional Services for the CD03 Water Distribution System Improvements. Amendment No. 1 to the Contract with Consultant provides for construction phase services for the Project. The Contract with Consultant was procured under the requirements of the 2002 SBE Ordinance (R2002-0064) prior to the adoption of the new Equal Business Opportunity Ordinance on October 16, 2018. The SBE participation goal established by the 2002 SBE Ordinance was 15% overall participation. The Contract with Consultant provides for 100% SBE participation. Amendment No. 1 includes 100% SBE participation. The cumulative SBE participation including Amendment No.1 is 100%. Consultant is a Palm Beach County Company. The Project is included in the WUD FY20 Budget. (WUD Project No. 15-102) District 2 (MJ).

**Background and Justification:** The existing water main to be replaced under the Project has reached the end of its useful life. The Project is needed to restore the service life, increase hydraulic efficiency, and improve the reliability and redundancy of the water distribution system.

**Attachments:**

1. Four (4) Originals of Contract for D.B.E. Management, Inc., d/b/a DBE Utility Services
2. Location Map
3. Revised Bid Tabulation Sheet
4. Compliance Review from OEBO
5. Certificate of Liability Insurance for D.B.E. Management, Inc., d/b/a DBE Utility Services
6. Three (3) Originals of Amendment No. 1 with Keshavarz & Associates, Inc.
7. Certificate of Liability Insurance for Keshavarz & Associates, Inc.

Recommended By: Jim Stiles Department Director Date: 2-12-2020

Approved By: Will J. Blum Assistant County Administrator Date: 2/17/2020

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

<b>Fiscal Years</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
Capital Expenditures	\$1,583,152	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Operating Costs	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
External Revenues	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Program Income (County)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
In-Kind Match County	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>NET FISCAL IMPACT</b>	<b>\$1,583,152</b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>
# ADDITIONAL FTE POSITIONS (Cumulative)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Budget Account No.:</b>	<b>Fund 4011</b>	<b>Dept. 721</b>	<b>Unit W031</b>	<b>Object 6543</b>	

Is Item Included in Current Budget? Yes X No     

Does this item include the use of federal funds? Yes      No X

Reporting Category N/A

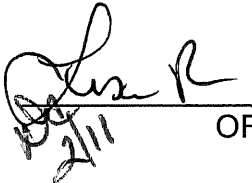
**B. Recommended Sources of Funds/Summary of Fiscal Impact:**


One (1) time expenditure from user fees, connection fees and balance brought forward.

**C. Department Fiscal Review:** \_\_\_\_\_ GE

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

  
 \_\_\_\_\_  
 OFMB 2/11/2020 2/11

  
 \_\_\_\_\_  
 Contract Development and Control 2/13/2020

**B. Legal Sufficiency:**

  
 \_\_\_\_\_  
 Assistant County Attorney 2/13/2020

**C. Other Department Review:**

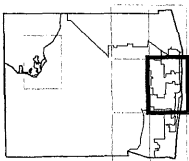
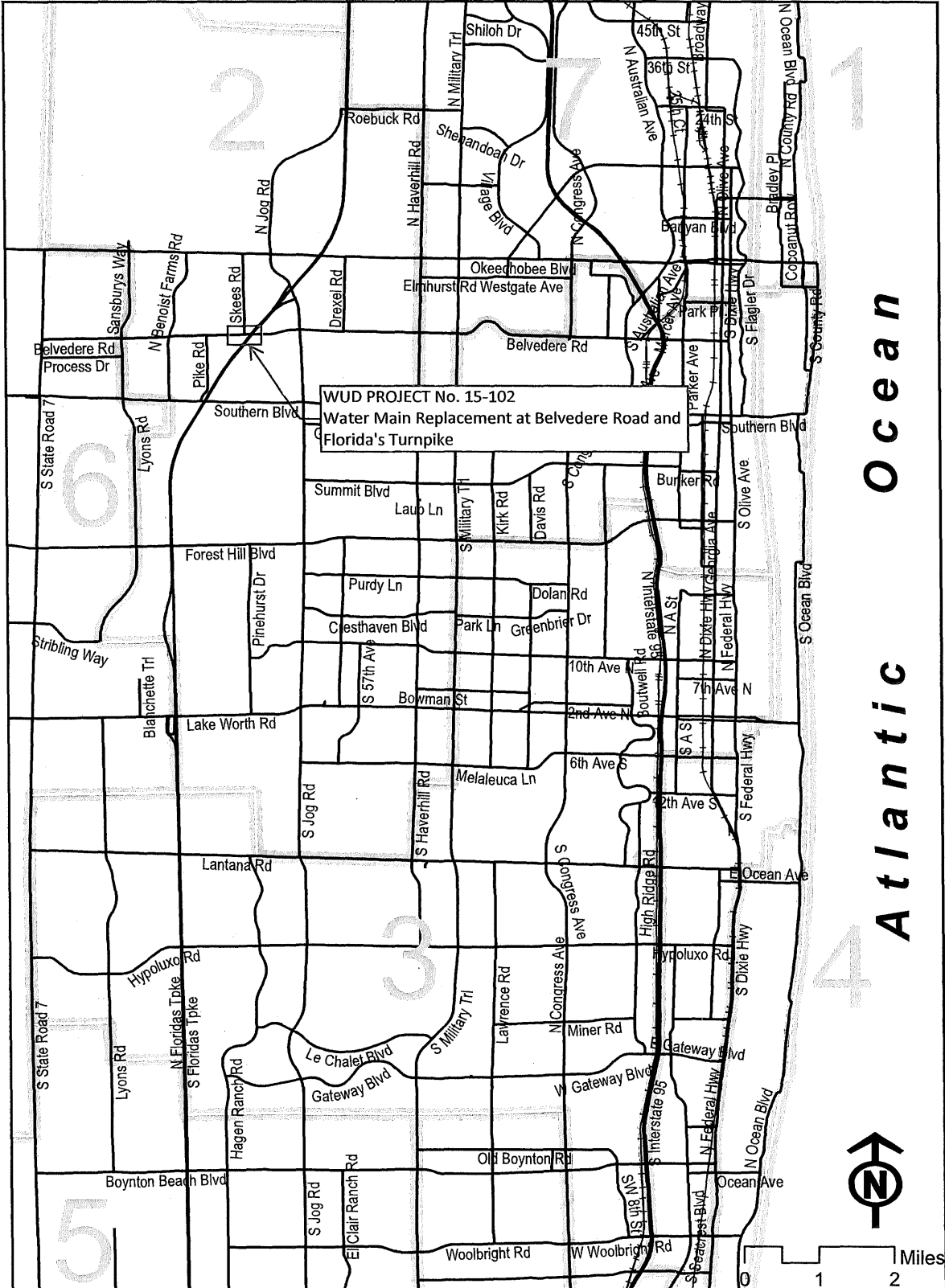
\_\_\_\_\_  
 Department Director

This summary is not to be used as a basis for payment.

# Project Location

## ATTACHMENT 2

Water Main Replacement at Belvedere Road and Florida's Turnpike  
Contract with D.B.E. Management, Inc., d/b/a DBE Utility Services



### Location Sketch

**Water Distribution System Improvements**

TITLE **Phase 2: Water Main Replacement at Belvedere Road and Florida's Turnpike**

BID# **15-102**

PAGE 1 OF 1

**REVISED**  
11:57 am, Sep 30, 2019

	CK Contractors and Development, LLC	D.B.E. Management, Inc., dba DBE Utility Services	Metro Equipment Service, Inc.	R.P. Utility & Excavation Corp.	T B Landmark Construction, Inc.
<b>BASE BID</b> R.E.	\$ <del>1,648,560.00</del> \$1,534,535.00	\$1,435,016.44	\$1,367,213.00	\$1,208,160.31	\$1,482,507.00
Addendum #1	(Y) N	(Y) N	(Y) N	(Y) N	(Y) N
<b>Attachment #1 BID BOND</b> *	see back Y N	(Y) N	(Y) N	(Y) N	(Y) N
Attachment #2 SBE-M/WBE Schedules	(Y) N	(Y) N	(Y) N	(Y) N	(Y) N
Attachment #3 Certification of Business Location	(Y) N	(Y) N	(Y) N	(Y) N	(Y) N
Attachment #3a Certification of Business Location – Glades Contractor	(Y) N	(Y) N	(Y) N	(Y) N	(Y) N
Attachment #4 List of Subcontractors	(Y) N	(Y) N	(Y) N	(Y) N	(Y) N
Attachment #5 Trench Safety	(Y) N	(Y) N	(Y) N	(Y) N	(Y) N
Attachment #6 Minimum Experience Requirements	(Y) N	(Y) N	(Y) N	(Y) N	(Y) N

BIDS PICKED UP BY Henry Melendez ENGINEER

DATE 9/25/19

\* Bid Form Bond - Attachment 1 was submitted but not on County Form - County Attorney will determine if acceptable or not



ATTACHMENT 4

DATE: 10/15/2019

TO: Ralph Estime, Pipeline Design Section  
Water Utilities, Engineering Division

THRU: Allen F. Gray, Manager  
Office of Equal Business Opportunity (OEBO)

FROM: Angie Whitaker, SBDS II  
Office of Equal Business Opportunity (OEBO)

SUBJECT: Compliance Review on Project No. WUD 15-102  
CD03 Phase 2: Water Main Replacement at  
Belvedere Road and Florida's Turnpike

Office of  
Equal Business Opportunity  
50 South Military Trail, Suite 202  
West Palm Beach, FL 33415  
(561) 616-6840  
www.pbcgov.com/oebo



Palm Beach County  
Board of County  
Commissioners  
  
Mack Bernard, Mayor  
Dave Kerner, Vice Mayor  
  
Hal R. Valeche  
Gregg K. Weiss  
Robert S. Weinroth  
Mary Lou Berger  
Melissa McKinlay

County Administrator  
Verdenia C. Baker

"An Equal Opportunity  
Affirmative Action Employer"

The following bid have been evaluated according to the provisions set forth for the Affirmative Procurement Initiatives (API) for Construction: **20% minimum mandatory SBE participation**, established for the above-mentioned project, which opened September 25, 2019, and was calculated on the base bid amounts listed on the Bid Tabulation sheets.

**Low Bidder:** R.P. Utility & Excavation Corp.  
17680 NW 78<sup>th</sup> Ave., Ste 101  
Hialeah, FL 33015  
Phone: (786) 577-6666  
Bid Amount: \$1,208,160.31  
**SBE Participation: 8.399%**

(SB) Utility Supply Assoc. (60%) \$101,485.464 8.399%

**2<sup>nd</sup> Low Bidder:** Metro Equipment Service, Inc.  
9425 SW 72 Street, Suite #150  
Miami, FL 33173  
Phone: (305) 740-3303  
Bid Amount: \$1,367,213.00  
**SBE Participation: 15.0456%**

(SB) Engenuity Group \$ 6,517.00 .4766%  
(SB) Utility Supply Assoc. (60%) \$ 199,200.00 14.569%  
**\$ 338,517.00 15.0456%**



Office of  
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Melissa McKinlay

**County Administrator**

Verdenia C. Baker

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**3rd Low Bidder:** D.B.E. Management, Inc. dba  
 DBE Utility Services  
 13387 Bryan Rd.  
 Loxahatchee, FL 33470  
 Phone: (561) 508-3708  
 Bid Amount: \$1,435,016.44  
**SBE Participation: 50.3081%**

1(SB)B & B Underground Const., Inc. \$ 721,930.40 50.3081%

**EVALUATION:**

The Low Bidder, **R.P. Utility & Excavation Corp.**, has not met the API, **(20% minimum mandatory SBE participation)** set for this project.

The 2nd Low Bidder, **Metro Equipment Service, Inc.**, has not Met the API, **(20% minimum mandatory SBE participation)** set for this project.

The 3rd Low Bidder, **D.B.E. Management, Inc. dba DBE Utility Services**, has met the API, **(20% minimum mandatory SBE participation)** set for this project.

C: David Behar, Assistant County Attorney  
 Angie Whitaker, SBDS II

1B&B Underground Construction - Although vendor listed \$792,610.40 in SBE participation, bid items 3, 31, 32, 33, 36, 37, 38, 39, & 40 were deducted, and no credit was given for these items as B&B Construction is not certified for these services.

Client#: 8325

DBEUTI

**ACORD**<sup>TM</sup>

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) <b>01/22/2020</b>
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THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


<b>PRODUCER</b> <b>ZERVOS GROUP INC</b> 24724 Farmbrook P O Box 2067 Southfield, MI 48037-2067	<b>CONTACT NAME:</b> <b>PHONE (A/C, No, Ext):</b> 248 355-4411 <b>FAX (A/C, No):</b> 248 355-2175	
	<b>E-MAIL ADDRESS:</b>	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
	<b>INSURER A :</b> National Fire Insurance Co. Hartford	<b>NAIC #</b> 20478
<b>INSURED</b> <b>D.B.E. MANAGEMENT, INC. DBA</b> <b>DBE UTILITY SERVICES</b> 13387 Bryan Road Loxahatchee Groves, FL 33470	<b>INSURER B :</b> Continental Insurance Company	<b>35289</b>
	<b>INSURER C :</b> Zurich American Insurance Company	<b>16535</b>
	<b>INSURER D :</b> Valley Forge Insurance Company	<b>20508</b>
	<b>INSURER E :</b>	
<b>INSURER F :</b>		

**COVERAGES      CERTIFICATE NUMBER:      REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS			
<b>A</b>	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<b>6016779312</b>	<b>03/31/2019</b>	<b>03/31/2020</b>	EACH OCCURRENCE <b>\$1,000,000</b>			
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) <b>\$100,000</b>			
	<input checked="" type="checkbox"/> <b>Contractual</b>						MED EXP (Any one person) <b>\$15,000</b>			
	<input checked="" type="checkbox"/> <b>X, C &amp; U</b>						PERSONAL & ADV INJURY <b>\$1,000,000</b>			
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE <b>\$2,000,000</b>			
	<input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG <b>\$2,000,000</b>			
	OTHER:						\$			
<b>D</b>	<b>AUTOMOBILE LIABILITY</b>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<b>6016779357</b>	<b>03/31/2019</b>	<b>03/31/2020</b>	COMBINED SINGLE LIMIT (Ea accident) <b>\$1,000,000</b>			
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$			
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/>	SCHEDULED AUTOS				BODILY INJURY (Per accident) \$			
	<input checked="" type="checkbox"/> HIRED AUTOS	<input checked="" type="checkbox"/>	NON-OWNED AUTOS				PROPERTY DAMAGE (Per accident) \$			
							\$			
<b>B</b>	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<b>6016779343</b>	<b>03/31/2019</b>	<b>03/31/2020</b>	EACH OCCURRENCE <b>\$5,000,000</b>			
	<input type="checkbox"/> EXCESS LIAB		<input type="checkbox"/> CLAIMS-MADE				AGGREGATE <b>\$5,000,000</b>			
	<input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION <b>\$10,000</b>						\$			
<b>A</b>	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>			<b>6018627222</b>	<b>03/31/2019</b>	<b>03/31/2020</b>	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER			
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input checked="" type="checkbox"/> Y <input checked="" type="checkbox"/> N						E.L. EACH ACCIDENT <b>\$1,000,000</b>			
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE <b>\$1,000,000</b>			
							E.L. DISEASE - POLICY LIMIT <b>\$1,000,000</b>			
<b>C</b>	<b>Leased or Rented Equipment Scheduled Equip.</b>			<b>CPP4198317</b>	<b>08/13/2019</b>	<b>08/13/2020</b>	<b>\$300,000 max each item</b>			
							<b>Deductible \$5,000</b>			
<b>See Below</b>										

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 104, Additional Remarks Schedule, may be attached if more space is required)  
**Re: WUD Project No. 15-102 - CD03 Water Distribution System Improvements - Phase 2: Water Main Replacement at Belvedere Road and Florida's Turnpike.**  
**Palm Beach County, Board of County Commissioners, a political subdivision of the State of Florida, Palm Beach County Water Utilities Department, its officers, directors, agents and employees are named as Additional Insured(s) with respects to the General Liability on a primary and non-contributory basis (See Attached Descriptions)**

<b>CERTIFICATE HOLDER</b>  <b>Palm Beach County</b> <b>Water Utilities Dept.</b> <b>Director Utilities Engineering</b> <b>8100 Forest Hill Blvd.</b> <b>West Palm Beach, FL 33413</b>	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  <b>AUTHORIZED REPRESENTATIVE</b>  
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## DESCRIPTIONS (Continued from Page 1)

including completed operations as where required by written contract, for the work performed by the Named Insured for the Certificate Holder. A Waiver of Subrogation applies in favor of the Additional Insured(s). Written 30 Day notice of cancellation shall be provided by the issuing carrier. Palm Beach County, Board of county Commissioners, a political subdivision of the Sate of Florida are named as Additional Insured(s) and Loss Payee with respects to the Inland Marine/Transit.

**AMENDMENT NO. 1 TO  
PALM BEACH COUNTY WATER UTILITIES DEPARTMENT  
CONTRACT FOR CONSULTING/PROFESSIONAL SERVICES  
CD03 WATER DISTRIBUTION SYSTEM IMPROVEMENTS  
PROJECT NO. WUD 15-102**

This Amendment is made this day of \_\_\_\_\_, 20\_\_\_\_, by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of County Commissioners, hereinafter referred to as the COUNTY, and Keshavarz & Associates, Inc. [ ] an individual, [ ] a partnership, [X] a corporation authorized to do business in the State of Florida, hereinafter referred to as the CONSULTANT, whose Federal I.D. is 65-0012481.

In consideration of other mutual promises contained herein, the COUNTY and the CONSULTANT agree that the Contract for Consulting/Professional Services entered into by the parties on September 13, 2016, and referenced by County Resolution Number R2016-1170 (hereinafter "The Contract"), is amended as follows:

1. Additional services shall be provided as outlined in Exhibit A1 attached hereto and made a part thereof to encompass the Construction Phase Services for the 16-inch Water Main Replacement at Belvedere Road and Florida's Turnpike, including a Horizontal Direction Drill (HDD) underneath Florida's Turnpike and deactivations of the existing water main within Belvedere Road.
2. The compensation in the Contract shall be increased by the fixed fee amount of \$148,135.40 as outlined in Exhibit B1.
3. Exhibit C1, Fee Schedule to the Contract, is not modified by this Amendment.
4. The project schedule as depicted in the Contract was to be completed in five (5) years and is not modified by this Amendment.  
The Project Schedule as presented in Exhibit D1 is the 210 calendar day duration for which the scope of services included in this Amendment is to be performed.
5. The Office of Equal Business Opportunity (OEBO) Schedule 1 and Schedule 2 documents are contained in Exhibit E1 attached hereto and made a part hereof for the additional services contained in this Amendment.

All other provisions in the Contract remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida, has made and executed this Amendment No. 1 on behalf of the COUNTY and CONSULTANT has hereunto set its hand the day and year above written.

REVISED 1/2/20

AMENDMENT NO. 1 TO

PALM BEACH COUNTY WATER UTILITIES DEPARTMENT  
CONTRACT FOR CONSULTING/PROFESSIONAL SERVICES  
CD03 WATER DISTRIBUTION SYSTEM IMPROVEMENTS  
PROJECT NO. WUD 15-102

IN WITNESS WHEREOF, this Authorization is accepted, subject to the terms, conditions and obligations of the aforementioned Contract.

PALM BEACH COUNTY, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA

Sharon R. Bock, Clerk & Comptroller,  
Palm Beach County  
ATTEST:

Palm Beach County, Board  
of County Commissioners

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_  
Dave Kerner, Mayor <sub>PE</sub> JCS

Typed Name: \_\_\_\_\_  
Deputy Clerk

\_\_\_\_\_ Date

Approved as to Form and Legal  
Sufficiency

CONSULTANT: Keshavarz & Associates, Inc.

Signed: \_\_\_\_\_

\_\_\_\_\_  
(Signature)

Typed Name: \_\_\_\_\_  
County Attorney

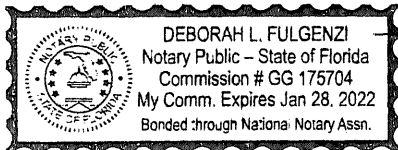
Randy Wertepny, PE, Vice President Engineering  
(Name and Title)

\_\_\_\_\_  
Date 1/7/2020

STATE OF FLORIDA  
COUNTY OF Palm Beach

The foregoing instrument was acknowledged before me by means of  physical presence or  online notarization, this 7<sup>th</sup> day of JANUARY, 2020, by Randy Wertepny who is  personally known to me or  has produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
(Signature of Notary Public - State of Florida)



Deborah L. Fulgenzi  
(Print, Type, or Stamp Commissioned Name of Notary Public)

# **EXHIBIT A1 SCOPE OF SERVICES**

## **AMENDMENT NO. 1 TO**

### **PALM BEACH COUNTY WATER UTILITIES DEPARTMENT CONTRACT FOR CONSULTING/PROFESSIONAL SERVICES CD03 WATER DISTRIBUTION SYSTEM IMPROVEMENTS PROJECT NO. WUD 15-102**

#### **BACKGROUND**

Amendment No. 1 encompasses providing services related to construction of the 16-inch Water Main Replacement at Belvedere Road and Florida's Turnpike. The work includes a horizontal directional drill underneath Florida's Turnpike and deactivations of the existing water main within Belvedere Road.

CONSULTANT shall perform:

#### **SCOPE OF SERVICES**

CONSULTANT shall act as the "Engineer of Record" (EOR) during construction of the project and provide customary construction administration services, field observations, construction exhibits as necessary, and will coordinate with all entities involved.

The project involves the replacement of a 16-inch Ductile Iron Pipe (DIP) water main along the south side of Belvedere Road, from Skees Road to Cleary Road. This project includes the installation of an 18-inch High-density Polyethylene (HDPE) water main within a 36-inch HDPE casing via HDD underneath Florida's Turnpike and deep excavations within Belvedere Road for the deactivation of the existing main at Skees Road and west of Cleary Road. The deep excavations will likely require large portions of Belvedere Road to be closed to all or most traffic, which may require overnight construction work. The HDD operation will likely require 24-hour construction observation during the final passes of the reamer and pullback of the casing.

CONSULTANT shall provide field observation and office administration for substantial conformance to the CONSULTANT's approved plans. These services shall be performed as needed to the level determined by CONSULTANT. The CONSULTANT will provide proper technical representation for Palm Beach County Water Utilities Department (WUD) during construction and submit Statements of Completion to the applicable jurisdictional agencies. The CONSULTANT will also provide liaison services with regulating agencies and WUD's Contractor (CONTRACTOR).

The completed project will substantially conform with requirements contained in the approved drawings, specifications and regulatory agency permits. CONSULTANT will not be responsible for the work of the CONTRACTOR or others. CONSULTANT will not be responsible for construction means, methods, sequences, procedures, schedule or safety measures selected by CONTRACTOR or others. CONSULTANT will not provide full time construction observation, but will keep in close contact with the CONTRACTOR and WUD's project manager with respect to the project's progress, towards conducting routine and regular site visits to observe the CONTRACTOR's in-progress and completed work whenever possible and/or deemed necessary by the CONSULTANT.

This regular coordination will give the CONSULTANT the opportunity to be present at the site during critical stages of construction; however, the CONSULTANT will not be responsible for unacceptable work, or impacts to the project's schedule or sequence of work, etc. should the CONTRACTOR fail to engage in timely communication or provide adequate prior notice regarding their work. CONSULTANT will inform all pertinent parties who are tasked with the responsibility of observing specific components of this project's construction, upon receiving proper advanced notice by the CONTRACTOR and learning of the CONTRACTOR's plan to execute various relevant tasks. In addition, regularly scheduled progress meetings will be held with WUD and the CONTRACTOR, and if necessary, all other entities pertinent to the construction of the project.

Those entities are anticipated to be:

- Palm Beach County Water Utilities Department (WUD)
- Palm Beach County Health Department
- Palm Beach County Land Development (Re. PBC Utility Permit)
- Turnpike Authority
- Lake Worth Drainage District
- Florida Gas Transmissions

Coordination with the private property owners within and adjacent to the project area is not included in this Scope of Services and is assumed to be managed by WUD's Public Outreach Consultant. Beyond incidental coordination with these property owners, and general coordination with or assistance to WUD's Public Outreach Consultant, the CONSULTANT will not be responsible for coordinating the CONTRACTOR's construction activities with the property owners, or any unrelated construction activities performed by others within or adjacent to the project area.

The Scope of Services, Compensation, and Project Schedule included herein is based upon improvements being completed in a single phase and one (1) horizontal directional bore attempt.

1.1 WUD Representation and Contract Administration Services: CONSULTANT will certify substantial compliance of constructed facilities to the approved plans. The CONSULTANT will also act as WUD's project representative and keep in contact with the CONTRACTOR and regulating agencies. While the CONSULTANT's role is not one of "Construction Management", it is one of technical advocacy and representation of WUD's interests. While WUD will enter the "Agreement to Construct" with the CONTRACTOR awarded the project through the bid process, CONSULTANT will be given the authority to carry out the required administrative and observation services from award of contract to final releases and payment to CONTRACTOR.

1.2 General Coordination and Correspondence: Throughout the project duration, the CONSULTANT will provide general coordination, correspondence and attendance of up to six (6) progress meetings with WUD, pertinent parties, regulatory agencies and the CONTRACTOR. The CONSULTANT will prepare and issue all meeting agenda and meeting summary documents related to these progress meetings where deemed necessary.

1.3 Project Start-Up, Orientation and Pre-Construction Meeting: CONSULTANT will conduct a pre-construction meeting with WUD, the awarded CONTRACTOR, permitting agencies and other pertinent parties. This task will include the CONSULTANT's efforts during initial construction coordination with WUD and the CONTRACTOR, resulting in the Pre-Construction Meeting. At the time of the Pre-Construction Meeting, the plans will be issued for construction purposes by WUD. CONSULTANT will prepare and issue the meeting summary.

1.4 Pre-Construction Submittal Review: CONSULTANT will review, evaluate and approve shop drawings, CONTRACTOR'S selections on the WUD approved materials list, diagrams, illustrations, catalog data, product schedules, samples, results of tests, inspections, construction schedule and other data which the CONTRACTOR is required to submit. The materials proposed must be substantially compliant with the CONSULTANT's drawings and specifications. All requested "Substitutions" presented by the CONTRACTOR will also be evaluated if submitted at this stage.

1.5 Routine and Regular Construction Observation: CONSULTANT will make routine and regular visits to the project site to determine if the work is proceeding in substantial compliance with the construction drawings and specifications. Following each field observation, a report will be prepared by the CONSULTANT and provided to WUD and the CONTRACTOR within three (3) business days following the field observation. The following outlines a general schedule of the CONSULTANT's required field observations relating to the Potable Water System and other site work activities:

- Water main installation, including trenching excavations, unsuitable soil removal, fill, filter fabric, poly-bagging and backfilling operations
- Horizontal Directional Drill (HDD), including fusing of the joints, staging, bore entry/exit pits, pilot bore, installation of casing, installation of carrier pipe
- Water service wet taps off existing water mains
- General site restoration
- Connections to existing mains including restraining existing pipe
- Deactivations of existing mains including restraining existing pipe
- Plugging, capping, and grouting/abandonment of existing mains in place
- Pigging, flushing to prepare pipes to be tested
- Pressure and leakage tests of open-cut water main, HDD casings and carrier pipe
- Erosion control devices/measures
- Review concrete forming and pours
- Pavement restoration including subgrade, base rock and asphalt installation
- Removal and reinstallation of dry utilities, if required
- CONSULTANT will coordinate with CONTRACTOR and its representatives (e.g. geotechnical testing firm) to determine the quantity, locations and depths of all density tests to be performed in accordance with specified requirements
- Review backfill density test reports prepared by others for compliance with design specifications when necessary
- Review "Record Drawings", generate comments, if necessary, and coordinate with the CONTRACTOR in providing "Closeout" documentation
- Attend semi-final walk through(s) with pertinent regulating agency and CONTRACTOR and prepare a punch list of items to complete work
- Attend Substantial Completion walkthrough and prepare a Substantial Completion punch list

1.6 Submittal Review (during Construction): The CONSULTANT will provide assistance with and resolution of Requests for Information (RFI)'s from the CONTRACTOR or WUD. CONSULTANT will prepare and issue work directives to the CONTRACTOR as deemed necessary by the CONSULTANT and/or WUD. Additionally, CONSULTANT will assist WUD in reviewing any change orders submitted by the CONTRACTOR and provide recommendations regarding same, assist with issuing Work Directives and review regular project schedule updates.

1.7 Pay Applications: The CONSULTANT will review the CONTRACTOR's monthly progress pay applications on a set date each month as determined by WUD, and will provide a recommendation for payment based on the construction completion percentage or field-verified installed quantity as set forth by the technical specifications. It is assumed that up to four (4) pay applications will be submitted/reviewed.

1.8 Construction Completion and Closeout: Final Completion Statements shall be prepared for the various project components designed and observed during construction by CONSULTANT. Statements will be issued to the regulating agencies charged with the release and transfer of the systems to Operational or "In-use" status. CONSULTANT will review record drawings and other close out documents as required by the contract.

CONSULTANT shall attend one (1) final walk through with the CONTRACTOR and applicable agencies. Completion statements shall be provided by CONSULTANT to regulatory agencies as necessary.

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**EXHIBIT B1**

**COMPENSATION**

**AMENDMENT NO. 1 TO**

**PALM BEACH COUNTY WATER UTILITIES DEPARTMENT  
CONTRACT FOR CONSULTING/PROFESSIONAL SERVICES  
CD03 WATER DISTRIBUTION SYSTEM IMPROVEMENTS  
PROJECT NO. WUD 15-102**



EXHIBIT B1  
COMPENSATION

Amendment No. 1 to Contract  
Palm Beach County Water Utilities Department  
Contract for Consulting/Professional Services  
CD03 Water Distribution System Improvements  
Project No. WUD 15-102

Resolution #2016-1170

Contract Dated: September 13, 2016

Construction Phase Services for Water Main Replacement at Belvedere Road and Florida's Turnpike	Senior Project Manager \$195/hr	Senior Project Eng./Surveyor \$142/hr	Project Eng./Surveyor \$115/hr	Eng/Surv Tech CAD Tech \$93/hr	Construction Project Rep. \$110/hr	Survey Crew \$150/hr	Utility / Permit Coordinator \$90/hr	Admin./ Clerical \$85/hr	Total Hours	Raw Cost Totals by Task	Final Fixed Fee Totals by Task
"Raw Salary" rates	\$171.00	\$47.50	\$38.50	\$31.00	\$36.60	\$54.50	\$30.50	\$30.50			
1. WUD Representation and Contract Administration Services	8.00	12.00	0.00	0.00	0.00	0.00	0.00	10.00	30.00	\$2,243.00	\$4,114.00
2. General Coordination and Correspondence (up to 6 progress meetings)	72.00	42.00	0.00	0.00	54.00	0.00	10.00	0.00	178.00	\$16,588.40	\$26,833.20
3. Project Start Up, Orientation and Pre-Construction Meeting	12.00	12.00	0.00	0.00	6.00	0.00	0.00	0.00	30.00	\$2,841.60	\$4,702.80
4. Pre-Construction Submittal Review	16.00	20.00	0.00	0.00	28.00	0.00	0.00	4.00	68.00	\$4,832.80	\$9,374.40
5. Routine and Regular Construction Observation: Based upon 20 working days of directional drilling at 8 hours per day, 2 working days of directional drilling at 24 hours per day, 60 days of site work at 6 hours per day and 8 working days of site work at 12 hours per day (for evening/night work)	24.00	32.00	0.00	0.00	608.00	0.00	0.00	45.00	709.00	\$29,249.30	\$79,807.40
6. Submittal Review (During Construction)	6.00	16.00	0.00	12.00	20.00	0.00	0.00	4.00	58.00	\$3,012.00	\$7,094.00
7. Pay Applications (Assuming 4 Pay Applications)	8.00	8.00	0.00	0.00	16.00	0.00	0.00	4.00	36.00	\$2,455.60	\$4,792.80
8. Construction Completion and Close Out	20.00	20.00	0.00	0.00	16.00	0.00	12.00	4.00	72.00	\$5,443.60	\$9,916.80
TOTAL Hours	166.00	162.00	0.00	12.00	748.00	0.00	22.00	71.00	1181.00	\$66,666.30	\$146,635.40
Raw Labor Cost:	\$28,386.00	\$7,695.00	\$0.00	\$372.00	\$27,376.80	\$0.00	\$671.00	\$2,165.50			
Multiplier *	1.14	2.99	2.99	3.00	3.00	2.75	2.95	2.79	-	\$66,666.30	\$146,635.40
FIXED FEE Estimate	\$32,370.00	\$23,004.00	\$0.00	\$1,116.00	\$82,130.40	\$0.00	\$1,980.00	\$6,035.00			
<b>Reimbursable Direct Costs, Mileage, Copies, Prints, Deliveries</b>										<b>\$1,500.00</b>	
<b>Construction Phase Services for Water Main Replacement at Belvedere Road and Florida's Turnpike</b>										<b>\$148,135.40</b>	

Please note: \* AS OUTLINED IN THE FEE SCHEDULE OF OUR CONTRACT, SOME RATES WERE CALCULATED WITH LESS THAN A 3.00 MULTIPLIER

# EXHIBIT C1

## FEE SCHEDULE

PALM BEACH COUNTY WATER UTILITIES DEPARTMENT  
CONTRACT FOR CONSULTING/PROFESSIONAL SERVICES  
CD03 WATER DISTRIBUTION SYSTEM IMPROVEMENTS  
PROJECT NO. WUD 15-102

PALM BEACH COUNTY WATER UTILITIES DEPARTMENT  
RE: CD03 - WATER DISTRIBUTION SYSTEM REPLACEMENTS  
PROJECT ENGINEERING DESIGN AND ENGINEERING  
SERVICES DURING CONSTRUCTION

May 2016

<u>PERSONNEL CLASSIFICATION</u>	<u>Raw Salary (1)</u>	<u>Hourly Billing</u>
SENIOR PROJECT MANAGER	\$171.00	\$195.00 (2)
SENIOR PROJECT ENGINEER/SENIOR PROJECT SURVEYOR	\$47.50	\$142.00
PROJECT ENGINEER/PROJECT SURVEYOR	\$38.50	\$115.00
SURVEY CREW (includes Truck, Boat, Instruments) (3)	\$54.50	\$150.00 (2)
CONSTRUCTION PROJECT REPRESENTATIVE (includes Vehicle, Tools) (3)	\$36.60	\$110.00
ENGINEER / SURVEY TECHNICIAN / CADD	\$31.00	\$ 93.00
UTILITY COORDINATOR/PERMIT COORDINATOR ADMINISTRATOR	\$30.50	\$ 90.00 (2)
	\$30.50	\$ 85.00 (2)
<u>MULTIPLIER CALCULATIONS:</u>		
DIRECTOR LABOR	1.00	
ENGINEER/SURVEY OVERHEAD	1.41	
FRINGE BENEFITS	<u>0.34</u>	
TOTAL COST	2.75	
PROFIT @ 9%	<u>0.25</u>	
<u>MULTIPLIER:</u>	<u>3.00</u>	

- (1) *“Raw salary” column represents composite rates of current and future staff working under the signified “Personnel Classification”;*
- (2) *Hourly billing rates depicted have been calculated with less than a “3.00” multiplier;*
- (3) *Does not include mileage.*

# EXHIBIT D1

## PROJECT SCHEDULE

### AMENDMENT NO. 1 TO

**PALM BEACH COUNTY WATER UTILITIES DEPARTMENT  
CONTRACT FOR CONSULTING/PROFESSIONAL SERVICES  
CD03 WATER DISTRIBUTION SYSTEM IMPROVEMENTS  
PROJECT NO. WUD 15-102**

The completion dates for this work will be as follows (starting from CONSULTANT'S receipt of Notice-to-Proceed).

Engineering Services

Task 1: Construction Phase Services

Completion Date from Notice to Proceed

210 Additional Calendar Days \*

\* CONSULTANT's Project Schedule is based on adding 30 calendar days to the CONTRACTOR's assumed total construction duration of 180 calendar days from the CONTRACTOR's Notice to Proceed (NTP) to Final completion (150 calendar days from their NTP to Substantial completion, and an additional 30 calendar days from Substantial completion to Final completion).

**EXHIBIT E1**

**OEBO FORMS  
(SCHEDULES 1 AND 2)**

**AMENDMENT NO. 1 TO**

**PALM BEACH COUNTY WATER UTILITIES DEPARTMENT  
CONTRACT FOR CONSULTING/PROFESSIONAL SERVICES  
CD03 WATER DISTRIBUTION SYSTEM IMPROVEMENTS  
PROJECT NO. WUD 15-102**

# OEBO SCHEDULE 1

## LIST OF PROPOSED CONTRACTOR/CONSULTANT AND SUBCONTRACTOR/SUBCONSULTANT PARTICIPATION

SOLICITATION/PROJECT/BID NAME: CD03 Water Distribution System Improvements  
 NAME OF PRIME RESPONDENT/BIDDER: Keshavarz & Associates, Inc.  
 CONTACT PERSON: Amir Keshavarz, P.E.  
 SOLICITATION OPENING/SUBMITTAL DATE: \_\_\_\_\_

SOLICITATION/PROJECT/BID No.: WUD 15-102  
 ADDRESS: 711 N Dixie Hwy, Suite 201, West Palm Beach, FL 33401  
 PHONE NO.: 561-689-8600 E-MAIL: amir@keshavarz.com  
 DEPARTMENT: PBCWUD


**PLEASE LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY THE PRIME CONTRACTOR/CONSULTANT ON THIS PROJECT. PLEASE ALSO LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY ALL SUBCONTRACTORS/SUBCONSULTANTS ON THE PROJECT.**

Name, Address and Phone Number	(Check all Applicable Categories)			DOLLAR AMOUNT OR PERCENTAGE OF WORK				
	Non-SBE	M/WBE Minority/Women Business	SBE Small Business	Black	Hispanic	Women	Caucasian	Other (Please Specify)
1. Keshavarz & Associates, Inc. 711 N Dixie Hwy, #201, WPB, FL 33401 561-689-8600	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	_____	_____	_____	_____	\$148,135.40 Asian
2.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____	_____
3.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____	_____
4.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____	_____
5.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____	_____
(Please use additional sheets if necessary)				<b>Total</b>	_____	_____	_____	\$148,135.40

Total Bid Price \$ 148,135.40

Total SBE - M/WBE Participation 100%

I hereby certify that the above information is accurate to the best of my knowledge:

  
Signature

Randy Wertepny, PE, V.P. Engineering  
Title

- Note:**
1. The amount listed on this form for a Subcontractor/subconsultant must be supported by price or percentage listed on the properly executed Schedule 2 or attached signed proposal.
  2. Firms may be certified by Palm Beach County as an SBE and/or an M/WBE. If firms are certified as both an SBE and/or M/WBE, please indicate the dollar amount under the appropriate category.
  3. Modification of this form is not permitted and will be rejected upon submittal.

**OEBO LETTER OF INTENT – SCHEDULE 2**

**A completed Schedule 2 is a binding document between the Prime Contractor/consultant and a Subcontractor/subconsultant (for any tier) and should be treated as such. The Schedule 2 shall contain bolded language indicating that by signing the Schedule 2, both parties recognize this Schedule as a binding document.** All Subcontractors/subconsultants, including any tiered Subcontractors/subconsultants, must properly execute this document. Each properly executed Schedule 2 must be submitted with the bid/proposal.

SOLICITATION/PROJECT NUMBER: WUD 15-102  
 SOLICITATION/PROJECT NAME: CD03; Water Distribution System Improvements

Prime Contractor: Keshavarz & Associates, Inc. Subcontractor: N/A

(Check box(s) that apply)  
 SBE    WBE    MBE    M/WBE    Non-S/M/WBE   Date of Palm Beach County Certification (if applicable): 10/4/19 - 10/3/2022

The undersigned affirms they are the following (select one from each column if applicable):

<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> African-American/Black <input checked="" type="checkbox"/> Asian American <input type="checkbox"/> Caucasian American	<input type="checkbox"/> Supplier
	<input type="checkbox"/> Hispanic American <input type="checkbox"/> Native American	

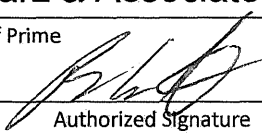
**S/M/WBE PARTICIPATION** – S/M/WBE Primes must document all work to be performed by their own work force on this form. Failure to submit a properly executed Schedule 2 for any S/M/WBE participation may result in that participation not being counted. Specify in detail, the scope of work to be performed or items supplied with the dollar amount and/or percentage for each work item. S/M/WBE credit will only be given for the areas in which the S/M/WBE is certified. A detailed proposal may be attached to a properly executed Schedule 2.

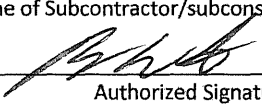
Line Item	Item Description	Unit Price	Quantity/Units	Contingencies/Allowances	Total Price/Percentage
1	Construction Phase Services				\$ 146,635.40
	Reimbursable Expenses				\$ 1,500.00

The undersigned Subcontractor/subconsultant is prepared to self-perform the above-described work in conjunction with the aforementioned project at the following total price or percentage: 100%

**If the undersigned intends to subcontract any portion of this work to another Subcontractor/subconsultant, please list the business name and the amount below accompanied by a separate properly executed Schedule 2.**

N/A Price or Percentage: \_\_\_\_\_  
 Name of 2<sup>nd</sup>/3<sup>rd</sup> tier Subcontractor/subconsultant

Keshavarz & Associates, Inc.  
 Print Name of Prime  
 By:   
 Authorized Signature  
Randy Wertepny, P.E.  
 Print Name  
Vice President of Engineering  
 Title  
 Date: 11/7/2020

Keshavarz & Associates, Inc.  
 Print Name of Subcontractor/subconsultant  
 By:   
 Authorized Signature  
Randy Wertepny, P.E.  
 Print Name  
Vice President of Engineering  
 Title  
 Date: 11/7/2020



**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)  
1/24/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 0E67768 Insurance Office of America, Inc. Abacoa Town Center 1200 University Blvd, Suite 200 Jupiter, FL 33458	CONTACT NAME: <b>Stephanie Chase</b> PHONE (A/C, No, Ext): <b>(561) 721-3741</b>	FAX (A/C, No): <b>(561) 776-0670</b>	
	E-MAIL ADDRESS: <b>Stephanie.Chase@ioausa.com</b>		
INSURED  Keshavarz & Associates, Inc. 711 N. Dixie Hwy Suite 201 West Palm Beach, FL 33401	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : <b>Travelers Indemnity Company</b>		<b>25658</b>
	INSURER B : <b>Travelers Casualty &amp; Surety Company</b>		<b>19038</b>
	INSURER C : <b>QBE Specialty Insurance Company</b>		<b>11515</b>
	INSURER D :		
	INSURER E :		

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	X	660-6J917378-IND-19	7/1/2019	7/1/2020	EACH OCCURRENCE \$ <b>1,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>100,000</b> MED EXP (Any one person) \$ <b>5,000</b> PERSONAL & ADV INJURY \$ <b>1,000,000</b> GENERAL AGGREGATE \$ <b>2,000,000</b> PRODUCTS - COMP/OP AGG \$ <b>2,000,000</b> \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	X	X	BA-6J917538-19	7/1/2019	7/1/2020	COMBINED SINGLE LIMIT (Ea accident) \$ <b>1,000,000</b> BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ <b>10,000</b>			CUP-4688T918-19	7/1/2019	7/1/2020	EACH OCCURRENCE \$ <b>1,000,000</b> AGGREGATE \$ <b>1,000,000</b> \$
B	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		X	UB-7K077863-19	7/1/2019	7/1/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ <b>1,000,000</b> E.L. DISEASE - EA EMPLOYEE \$ <b>1,000,000</b> E.L. DISEASE - POLICY LIMIT \$ <b>1,000,000</b>
C	<input checked="" type="checkbox"/> Professional Liabili <input checked="" type="checkbox"/> *Retro 11/1/87			ANE4022900	7/1/2019	7/1/2020	Retention <b>3,000,000</b> Retention <b>25,000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
**Contract for Consulting/Professional Services Utility Distribution and Collection System Engineering Services Project No. WUD 17-005**  
 Palm Beach County Board of County Commissioners, a political Subdivision of the State of Florida, its officers, employees and agents are Additional Insured with respect to General Liability when required by written contract per form CG D3 81 09 15 on a Primary Non-Contributory basis per CG T1 00 02 19 with Waiver of Subrogation per CG D3 79 02 19. Palm Beach County Board of County Commissioners, a political Subdivision of the State of Florida, its Officers, Employees and Agents are Additional Insureds with respect to Auto Liability with waiver of subrogation when required by written contract per form CA F2 19 08 17. Waiver of Subrogation also applies to Workers Compensation where required by written contract per form WC 00 03 13.

<b>CERTIFICATE HOLDER</b>  Palm Beach County Water Utilities Dept Director Utilities Engineering 8100 Forest Hill Blvd West Palm Beach, FL 33413	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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