AGENDA ITEM 3.B.2.

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Da	ate: March 17, 2020	(x) Consent) Workshop	•	•						
Departmer	nt:										
Submitted By: Clerk & Comptroller, Palm Beach County											
Submitted For: Sharon R. Bock, Clerk & Comptroller											
I. EXECUTIVE BRIEF											
Motion and Title:											
Motion to approve the contracts and claims settlements' list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling \$16,609,152.00											
Summary:											
The appropriate County staff has executed each contract for the attached lists and each contract will be effective on approval of the Board of County Commissioners (BCC) unless a later effective date is referenced.											
Background and Justification:											
The Palm Beach County Purchasing Ordinance and R-94-702 delegate certain contracts execution to appropriate county staff. However, these contracts require BCC approval before becoming effective.											
Attachmer	nts:										
Lists	s identifying contracts:										
1)	Purchasing				\$ 16,606,152.00						
2)	Tourist Development Coul	ncil			\$ 0.00						
3)	Risk Management				\$ 0.00						
			TOTAL		\$ 16,609,152.00						
Recommended by: Melissa M. Corrales, Manager - Finance Services Date											
Approved by: N/A											
Assistant County Administrator Date											

II. FISCAL IMPACT ANALYSIS

A. Five-Year Summary of Fiscal Impact:										
Fiscal	Years	<u>2020</u>	<u>2021</u>	2022	<u>2023</u>	<u>2024</u>				
Capita	al Expenditures									
Opera	iting Costs				-					
Exteri	nal Revenues									
Progr	am Income (County)				Fermi					
In-Kin	nd Match (County)									
NET F	FISCAL IMPACT			,						
Number of additional FTE positions (Cumulative)										
Is Item Included In Current Budget? Yes No										
Budg	et Account No.: Fun	Unit	Object							
				Repor	ting Catego	ory				
B. Recommended Sources of Funds/Summary of Fiscal Impact:										
C.	Departmental Fiscal	Review:								
III. <u>REVIEW COMMENTS</u>										
A.										
	ОҒМВ			Contract	Dev. and (Control				
B.	Legal Sufficiency:									
C	Assistant County	•								
C.	Other Department R	eview:	·							
	Department Di	rector								

MARCH 17, 2020

CONSENT AGENDA

3.B.2. - CONTINUED

A)

New term contract with Dell Marketing L.P.; Lenovo (United States) Inc.; Hewlett Packard Enterprise Company; HP Inc.; International Business Machines Corporation d/b/a IBM; Corus Group LLC d/b/a Corus 360; Converge Acquisition LLC for \$11,433,805 for computer equipment, peripherals and related services from April 1, 2020 through July 31, 2021.

B)

New term contract with Tropic Fence Inc.; Martin Fence Company for \$956,500 for the purchase, installation, and repair of chain link fence from May 24, 2020 through May 23, 2021.

C)

Renewal of term contract with Odums Sod Inc. for \$331,000 for pickup, delivery, furnish and installation, and/or replacement of certified Bermuda sod (Celebration, Tifway #419 and Latitude #36) from March 22, 2020 through March 21, 2021.

D)

Renewal of term contract with Kone Inc. for \$660,000 for elevator/escalator maintenance and repair from May 1, 2020 through April 30, 2021.

E)

Renewal of term contract with Palm Beach Embroidery USA Inc.; Big Al's Sporting Goods Emporium Inc.; Printer's Ink LLC for \$255,035 for clothing and accessories including embroidery/screen printing from March 28, 2020 through March 27, 2021.

F)

Renewal of term contact with Mega Nursing Services Inc. d/b/a Mega Medical Supply; Mar-J Medical Supply Inc. for \$300,000 for incontinence supplies, personal hygiene items, and nutritional supplements (direct delivery to client homes) from June 1, 2020 through May 31, 2021.

G)

Renewal of term contract with B Ellis Enterprises Inc. for \$210,500 for repair services for irrigation systems from May 1, 2020 through April 30, 2021.

H)

New term contract with Berwin Inc. d/b/a J.C. White Architectural Interiors Products; Wright Line LLC; Trendway Corporation for \$2,462,312 for delivery and installation of office furniture and files from March 17, 2020 through September 1, 2020.

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF 03/17/2020

Department(s) or Contract Amount Contractor(s) **Project** S/M/WBE Dollar Amount/Percentage of Division(s) Minutes # Executor Participation Accounting Line(s) **EXHIBIT A** Dell Marketing L.P.: New term contract for computer equipment, Countywide \$11.433.805.00 Scarlett Lenovo (United peripherals and related services for the period S/M/WBE: \$0

Company; HP, Inc.; International **Business Machines** Corporation d/b/a

States), Inc.; Hewlett

Packard Enterprise

IBM; Corus Group, LLC d/b/a Corus 360: Converge Acquisition, LLC

The County has expended or encumbered \$9,073,097 (\$864,104/month) during the previous ten and one half (10.5) months of the current twelve (12) month term contract. Due to anticipated replacement of aged computer equipment and peripherals countywide, \$11,433,805 is needed to meet the County's requirements through the expiration of this new sixteen (16) month term contract. This piggyback contract allows for the addition of vendors and manufacturers as approved by the originating entity. This purchase is off the Western States Contracting Alliance-National Association of State

EXHIBIT B

Tropic Fence, Inc.:

New term contract for the purchase, installation, and

04/01/2020 through 07/31/2021 per Master

Agreement #300589.

\$956.500.00

Countywide

Scarlett

repair of chain link fence for the period 05/24/2020 Martin Fence through 05/23/2021 per Master Agreement #20009. Company

S/M/WBE: Amount dependent upon

usage

The County has expended or encumbered \$290,185 (\$20,364/month) during the previous fourteen and one quarter (14.25) months of the current eighteen (18) month term contract. Due to the anticipated need for repairs, maintenance and installation of fencing countywide, \$956,500 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. This term contract has four (4) twelve (12) month renewal options. One (1) Awardee is located in Palm Beach County and one (1) Awardee is located outside Palm Beach County in the City of Pompano Beach, Florida. The Goal Setting Committee recommended SBE price preference for this solicitation.

Procurement Officials (WSCA-NASPO) Contract #2015-2020 and has no renewal options. Awardees are located out of State. There is one (1) certified

S/M/WBE for the applicable commodity code(s) that declined to participate. This item was reviewed and approved by the OEBO.

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF 03/17/2020

Contractor(s)

Project

Contract Amount

S/M/WBE: 100%

S/M/WBE Dollar Amount/Percentage of

Participation

Department(s) or

Division(s)

Accounting Line(s)

Executor Minutes #

EXHIBIT C

Odums Sod, Inc.

Renewal of term contract for pickup, delivery, furnish

and installation, and/or replacement of certified Bermuda sod, (Celebration, Tifway #419 and

Latitude #36), for the period 03/22/2020 through 03/21/2021 per Master Agreement #16015RD.

\$331,000.00

Countywide

Scarlett

The County has expended or encumbered \$130,387 (\$11,853/month) during the previous eleven (11) months of the current twelve (12) month term contract. Due to renovations and repairs countywide, \$331,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has no renewal options remaining. Awardee is located in Palm Beach County. The original bid was established by a competitive selection process. This item was reviewed and approved for renewal by the OEBO.

EXHIBIT D

Kone, Inc.

Renewal of term contract for elevator/escalator

maintenance and repair for the period 05/01/2020

through 04/30/2021 per Master Agreement

#16001D.

\$660,000.00

S/M/WBE: \$0

Countywide

Scarlett

The County has expended or encumbered \$573,818 (\$57,382/month) during the previous ten (10) months of the current twelve (12) month term contract. Due to anticipated repairs and maintenance of elevators and escalators countywide, \$660,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has no renewal options remaining. Awardee is located outside Palm Beach County in the City of Miramar, Florida. The original bid was established by a competitive selection process. No S/M/WBE vendor submitted a bid on this project. This item was reviewed and approved for renewal by the OEBO.

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF 03/17/2020

Contractor(s)

Project

Contract Amount

S/M/WBE Dollar Amount/Percentage of

Participation

Department(s) or

Division(s)

Accounting Line(s)

Minutes # Executor

EXHIBIT E

Inc.; Big Al's

Palm Beach Embroidery USA.

Sporting Goods

Emporium, Inc.: Printer's Ink, LLC

Renewal of term contract for clothing and accessories including embroidery/screen printing for the period 03/28/2020 through 03/27/2021 per

Master Agreement #17030C.

\$255.035.00

S/M/WBE: Amount dependent upon

usage

Countywide

Scarlett

Scarlett

The County has expended or encumbered \$128,066 (\$11,642/month) during the previous eleven (11) months of the current twelve (12) month term contract. Due to the purchase of shirts for volunteers and additional employees, hats, and uniform change out for employees, \$255,035 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has one (1) twelve (12) month renewal option remaining. Two (2) Awardees are located in Palm Beach County and one (1) Awardee is located out of State. The original bid was established by a competitive selection process. This item was reviewed and approved for renewal by the OEBO.

EXHIBIT F

Mega Nursing Services, Inc. d/b/a Mega Medical

Renewal of term contact for incontinence supplies. personal hygiene items, and nutritional supplements

(direct delivery to client homes) for the period

Supply: Mar-J Medical Supply, Inc.

06/01/20 through 05/31/2021 per Master Agreement #18007RB.

\$300,000.00

S/M/WBE: \$0

Community Services Department/DOSS

1006-144-1443-3401 1006-144-1461-3401

1006-144-1472-3401 1006-144-1481-3401

The County has expended or encumbered \$150,725 (\$17,732/month) during the previous eight and one half (8.5) months of the current twelve (12) month term contract. Due to additional grant funding resulting in an increase in client enrollment, \$300,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has two (2) twelve (12) month renewal options remaining. Awardees are located in Palm Beach County. This is a Federal grant funded project that is exempt from the EBO Ordinance.

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF

03/17/2020

Contractor(s)

Project

Contract Amount

S/M/WBE Dollar Amount/Percentage of

Participation

Department(s) or

Division(s) Accounting Line(s)

Minutes # Executor

EXHIBIT G

B Ellis Enterprises, Inc.

Renewal of term contract for repair services for irrigation systems for the period 05/01/2020 through

\$210.500.00 S/M/WBE: 100% Countywide

Scarlett

04/30/2021 per Master Agreement #17043C.

The County has expended or encumbered \$111,519 (\$11,739/month) during the previous nine and one half (9.5) months of the current twelve (12) month term contract. Due to unanticipated repairs to an aging irrigation system and maintenance of the same, \$210,500 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has one (1) twelve (12) month renewal option remaining. Awardee is located in Palm Beach County. The original bid was established by a competitive selection process. This item was reviewed and approved for renewal by the OEBO.

EXHIBIT H

Berwin, Inc. d/b/a J.C. White

Architectural Interiors Products:

Wright Line LLC: Trendway Corporation

New term contract for delivery and installation of

office furniture and files for the period 03/17/2020

through 09/01/2020 per Master Agreement #950651.

\$2,462,312.00 S/M/WBE: \$0

Countywide

Scarlett

The County has expended or encumbered \$2,783,742 (\$77,326/month) during the previous thirty-six (36) month term contract. Due to nine (9) new countywide projects and additional User Department needs, \$2,462,312 is needed to meet the County's requirements through the expiration of this new five and one half (5.5) month term contract. Approval is also requested to add distributors and manufacturers that may be requested during the term of this contract as approved by the originating entity and FDO, the Resource Manager for office furniture. This purchase is off State of Florida Contract #425-001-12-1 and has no renewal options. Two (2) Awardees are located out of State and one (1) Awardee is located outside Palm Beach County in the City of Miramar, Florida. There is no S/M/WBE currently certified for this commodity or service. This item was reviewed and approved by the OEBO.

TOTAL AMOUNT OF ALL AWARDS

\$16,609,152.00