

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: March 17, 2020

Consent Regular
 Workshop Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Consultant Services Authorization (CSA) No. 1 to the continuing design contract with Architecture Green LLC (Consultant) (R2019-1898) in the amount of \$129,925.90 to provide design services for the Wellington Library Renovation and Chiller Replacement project located at 1951 Royal Fern Drive, Wellington.

Summary: CSA No. 1 to the continuing contract authorizes architectural, electrical and structural engineering design services to renovate the Wellington Library and replace the 120 ton chiller. CSA No. 1 includes, but is not limited to, design services for painting, designing new interior spaces, new flooring, relocating the public computer workstations along with the associated power and data supply and replacement of the existing 120 ton chiller, which is at the end of its service life. The solicitation for the continuing design contract was advertised according to the Equal Business Opportunity (EBO) Ordinance, with final selection taking place on November 8, 2019. The Goal Setting Committee established an Affirmative Procurement Initiative (API) for this continuing contract of a mandatory 20% Small Business Enterprise (SBE) subcontracting goal. SBE participation on this CSA is 95.2%. To date the overall SBE participation on this continuing contract is 95.19%. The prime consultant is a certified SBE. The Consultant is a Palm Beach County Business. The funding source for this project is the Library Expansion Program. **(Capital Improvements Division) District 6 (LDC)**

Background and Justification: The Wellington Library is one of the projects approved in the Library Expansion II Program. The Wellington Branch is more than ten (10) years old and has not received any significant building improvements during that time. Due to the high volume of use by the public and advancements in digital technology, these improvements will modernize the branch and provide for many years of continued service.

Attachments:

- 1. Location Map
- 2. Budget Availability Statement
- 3. Consultant Services Authorization No. 1
- 4. Architecture Green - Contract History

Recommended by:  Armin Wolf 2/22/2020
Department Director Date

Approved by:  J. Baker 2/24/2020
County Administrator Date

A. Five Year Summary of Fiscal Impact:

| Fiscal Years | 2020 | 2021 | 2022 | 2023 | 2024 |
|---|-----------|------------|------------|------------|------------|
| Capital Expenditures | \$148,026 | _____ | _____ | _____ | _____ |
| Operating Costs | _____ | _____ | _____ | _____ | _____ |
| External Revenues | _____ | _____ | _____ | _____ | _____ |
| Program Income (County) | _____ | _____ | _____ | _____ | _____ |
| In-Kind Match (County) | _____ | _____ | _____ | _____ | _____ |
| NET FISCAL IMPACT | \$148,026 | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> |
| # ADDITIONAL FTE POSITIONS (Cumulative) | _____ | _____ | _____ | _____ | _____ |
| Is Item Included in Current Budget: | | Yes | <u>X</u> | No | _____ |
| Does this item include use of federal funds? | | Yes | _____ | No | <u>X</u> |

Budget Account No: Fund 3751 Dept 321 Unit L056 Object 4907

B. Recommended Sources of Funds/Summary of Fiscal Impact:

The funding source for this work is from Library Expansion Program

| | |
|-----------------------|-----------------|
| Professional Services | \$129,925.90 |
| Staff Cost | <u>\$18,100</u> |
| Total | \$148,025.90 |

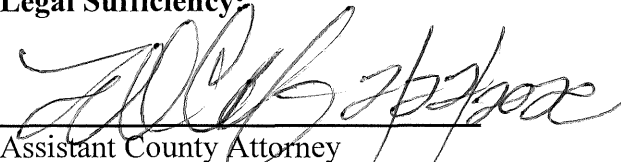
C. Departmental Fiscal Review: 

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:

| | |
|---|---|
| <p><u></u> 2/25/2020 OFMB ^{AP} 2/24 BR 2/24 ^{LM} 2/24</p> | <p><u></u> 2/26/2020 Contract Development and Control 2/25/2020 TM</p> |
|---|---|

B. Legal Sufficiency:


 Assistant County Attorney

C. Other Department Review:

 Department Director

LOCATION MAP

Project No: 19221

Project Name: Wellington Library Renovation and Chiller Replacement Project

Location: 1951 Royal Fern Drive, Wellington



Attachment # 2

BUDGET AVAILABILITY STATEMENT

REQUEST DATE: 1/31/2020 REQUESTED BY: Stuart Patterson PHONE: (561) 233-0705

PROJECT TITLE: Wellington Library Renovation & Chiller Replacement
(Same as CIP or IST, if applicable)

ORIGINAL CONTRACT AMOUNT: N/A IST PLANNING NO.:
REQUESTED AMOUNT: \$148,025.90 BCC RESOLUTION #: R2019-1898
eFDO #: 2019-047995 DATE: 12/17/2019

CSA or CHANGE ORDER NUMBER: CSA 01__

LOCATION: 1951 Royal Fern Drive, Wellington, FL 33414

BUILDING NUMBER: 677

DESCRIPTION OF WORK/SERVICE LOCATION: Consultant Design Services - Wellington Library

PROJECT/W.O. NUMBER: 19221

CONSULTANT/CONTRACTOR: Architecture Green, LLC

PROVIDE A BRIEF STATEMENT OF THE SCOPE OF SERVICES TO BE PROVIDED BY THE CONSULTANT/CONTRACTOR: Provide design services for Wellington Library Renovation & Chiller Replacement. The requested services will also include interior design. Services NOT included: civil, landscaping, permitting, construction administration and Staff post-GMP.

| | |
|-----------------------|-----------------------|
| CONSTRUCTION | \$ |
| PROFESSIONAL SERVICES | \$129,925.90 |
| STAFF COSTS* | \$ 18,100.00 (Jacobs) |
| EQUIP. / SUPPLIES | \$ |
| CONTINGENCY | \$ |
| TOTAL | \$148,025.90 |

* By signing this BAS your department agrees to these CID staff charges and your account will be charged upon receipt of this BAS by FD&O. Unless there is a change in the scope of work, no additional staff charges will be billed. If this BAS is for construction costs of \$250,000 or greater, staff charges will be billed as actual and reconciled at the end of the project. If the project requires Facilities Management or ESS staff your department will be billed actual hours worked upon project completion.

BUDGET ACCOUNT NUMBER(S) (Specify distribution if more than one and order in which funds are to be used):

FUND: 3751 DEPT: 321 UNIT: L056 OBJ: 4907

IDENTIFY FUNDING SOURCE FOR EACH ACCOUNT: (check and provide detail for all that apply)

- Ad Valorem: (Amount \$) Infrastructure Sales Tax (Amount \$)
 State (source/type: Amount \$) Federal (source/type: Amount \$)
 Grant (source/type: Amount \$) Impact Fees: (Amount \$)
 Other (source/type: Amount \$)

Department: Library

BAS APPROVED BY: Alicia Lamm DATE 02/06/20

ENCUMBRANCE NUMBER: _____

CONSULTANT SERVICES AUTHORIZATION

ARCHITECTURE GREEN, LLC
(Annual Architectural Consultants)

**WELLINGTON LIBRARY RENOVATION & CHILLER REPLACEMENT
PROJECT NO. 19221
DISTRICT NO. 6**

THIS AUTHORIZATION NO. 01 to the Contract dated 12/17/2019 (R2019-1898) (the "Contract") between Palm Beach County and the Consultant identified herein is for the Consultant Services described in Item 4 of this Authorization.

1. CONSULTANT: ARCHITECTURE GREEN, LLC

2. History: Not applicable. This authorization is for a new project.

3. Services completed to date: Not applicable. This authorization is for a new project.

4. Description of Services to be provided by Consultant Professional services shall include professional architectural services for the Wellington Library Renovation and Chiller Replacement project located at 1951 Royal Fern Drive, Wellington, FL 33414, as detailed on the attached proposal dated January 27, 2020.

5. Compensation: The compensation to be paid to the Consultant for the requested services shall be: Lump Sum charge of **\$129,925.90**.

6. This Authorization may be terminated by the County without cause or prior notice. In the event of termination not the fault of the Consultant, the Consultant shall be compensated for all services performed to termination date, together with reimbursable expenses (if applicable) then due.

Consultant agrees to waive any and all claims for lost profits or anticipated future profits in the event of a termination with or without the cause under this Contract.

7. If not previously provided or for a new project, the Consultant shall provide County with an executed Conflict of Interest Disclosure Form, attached hereto and incorporated herein.

8. All terms, conditions, and obligations of the original Contract shall remain in full force and effect, unless specifically noted as follows: No changes

9. Time of Commencement: Consultant shall begin work promptly on the requested services upon receipt of this executed document which shall constitute official "**Notice to Proceed**".

10. EBO Program: *The API established for this contract is a mandatory minimum of 20% SBE participation. SBE participation for this CSA is 95.2%. When added to the Consultant's participation to date, the resulting SBE participation is 95.19%.*

IN WITNESS WHEREOF, this Authorization is accepted, subject to the terms and conditions of the
aforementioned Contract.

ATTEST:
SHARON R. BOCK, CLERK &
COMPTROLLER

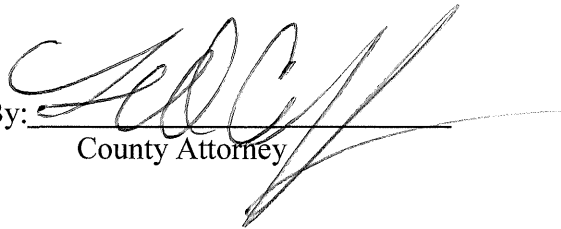
PALM BEACH COUNTY,
A Political Subdivision of the State of Florida
BOARD OF COUNTY COMMISSIONERS

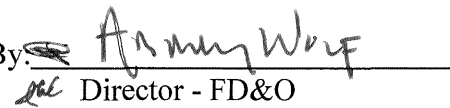
By: _____
Deputy Clerk

By: _____
Dave Kerner, Mayor

APPROVED AS TO
) LEGAL SUFFICIENCY


APPROVED AS TO TERMS
AND CONDITIONS


By: 
County Attorney

By: 
Director - FD&O

WITNESS:

CONSULTANT:
Architecture Green, LLC


Signature

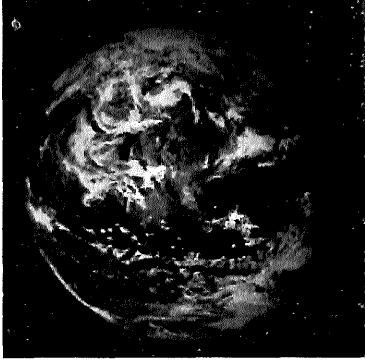
By: 
Signature

DOUGLAS PERRIN
Name (type or print)

MARK S. BEATTY
Name (type or print)

MGMIB
Title

(Corporate Seal)



1/27/2020

ARCHITECTURE GREEN LLC

Commerce pointe
1818 South Australian Ave
Suite 245
West Palm Beach, Fl.
33409

Mr. Stuart Patterson AIA, NCARB
Project Manager
Palm Beach County Facilities Development & Operations
Capital Improvement Division
2633 Vista Parkway
West Palm Beach, Florida 33411-5604

RE: REQUEST FOR PROPOSAL
PROFESSIONAL CONSULTING SERVICES
WELLINGTON LIBRARY RENOVATION &
CHILLER REPLACEMENT.
PBC PROJECT # 19221 / DATED 12/17/19.

561 398-2109
msb@architecturegreenLLC.com

Dear Mr. Stuart Patterson AIA, NCARB

Mark Steven Beatty AIA, LEED A.P.
Principal AA92184

I would like to thank you for the opportunity to present this proposal for the Wellington Library renovation & Chiller replacement. As requested, I am providing a fee for Schematic Design thru permit Construction Documents based on the following scope of work as described in in the RFP PBC #19221 Dated 12/17/19 and as modified in the additional terms and conditions below and the Consultants attached scope in their proposals.

Architecture
Interior Design
Planning
Sustainability Consulting

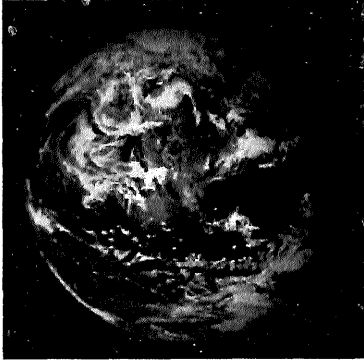
CONSULTANTS ARE AS FOLLOWS:

- Architecture Green LLC Architect / Lead Consultant / PBC SBE
- Working directly for Architecture Green LLC on a 1099 basis: In Design- Interior Design.

ARCHITECTURE GREEN LLC.

DEDICATED TO THE SUSTAINABILITY OF OUR PLANET

AA26002116 – IB26001272



ARCHITECTURE GREEN LLC

Commerce pointe
1818 South Australian Ave
Suite 245
West Palm Beach, Fl.
33409

561 398-2109

msb@architecturegreenLLC.com

Mark Steven Beatty AIA, LEED A.P.
Principal AA92184

**Architecture
Interior Design
Planning
Sustainability Consulting**

SUB-CONSULTANTS ARE AS FOLLOWS:

- JLRD Engineers: MEP / PBC SBE
- ONM&J Structural Engineering / PBC SBE

IF REQUIRED (BASED ON ADDITIONAL SERVICES)

- Simmons & White: Civil Engineering / PBC SBE
- JMorton: Landscape & Irrigation / PBC SBE
- Brown & Phillips: Survey / MBE / PBC SBE
- Tierra SF: Geo-Technical / M/WBE PBC

Our lump sum fee would be as follows:

| | |
|----------------------------|--------------|
| Basis Fee..... | \$114,864.70 |
| Additional Services..... | \$ 13,061.20 |
| Reimbursable expenses..... | \$ 2,000.00 |
| Total..... | \$129,925.90 |

Attached, find our Schedule 1 and 2 forms and back up information.

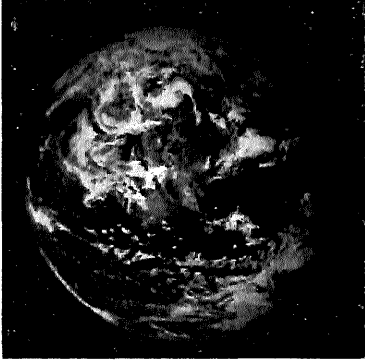
ADDITIONAL TERMS AND CONDITIONS:

1. Consultants will use sustainable practices where appropriate. It is understood that due to the nature of the renovations, the project will not achieve a certifiable level as the additional services required are not part of this proposal.
2. PBC will supply As-Built CAD & PDF documents of the existing Library Facility including Fire Alarm, Fire Sprinkler system shop drawings.
3. This proposal is based on PBC CM at Risk construction method. Cost estimates are not included.
4. PBC Library will provide furniture cut sheets and specification to the consultant prior to the schematic design phase for fitment verification.
5. It is understood this proposal does not include any Survey, Geo-Technical, Civil Engineering or site LWDD, SFWMD, etc. permitting or modifications of existing permits.

ARCHITECTURE GREEN LLC.

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AA26002116 – IB26001272



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Mark Steven Beatty AIA, LEED A.P.
Principal AA92184

**Architecture
Interior Design
Planning
Sustainability Consulting**

6. It is understood that the permitting, construction phase services and minor parking lot paving improvements, including possible landscaping modifications (the removal and replacement of selected trees) has been deleted from the RFP scope of work.
7. All impact and permitting fees will be paid for by Palm Beach County.
8. A design intent report or renderings are not included.
9. Art in public places program is by PBC. AGLLC will provide limited assistance to accommodate.
10. Unanticipated conditions requiring Professional Services to bring the building and or existing systems up to code or additional reproduction cost outside of the scope of this agreement will be brought to the owner's attention and require additional services. This proposal is based on the comprehensive scope addressed in the RFQ. Additional services will only be performed with the written direction from the owner and executed at the approved rates.

We thank you for the opportunity be to be of service to Palm Beach County. We look forward to the completion of another successful project. If you have any questions or please don't hesitate to call.

Respectfully

Mark S. Beatty AIA, LEED A.P.

Principal
ARCHITECTURE GREEN LLC

ARCHITECTURE GREEN LLC.

DEDICATED TO THE SUSTAINABILITY OF OUR PLANET

AA26002116 – IB26001272

| AGLLC FEE (SD THRU CD / NO PERMIT OR CA SERVICES) - WELLINGTON LIBRARY LABOR (HOURS) 01/27/2020 | | | | | | | | | | | |
|---|---------------------|--------------------|-----------------|--------------------|---------------------|--------------------|--------------|-------------------|---------------------|-----------------------|---------------------|
| Task Description | Principal Architect | | Project Manager | | Technical Cad / Bim | | Clerical | | Labor Total | Reproduction Expenses | Total |
| PBC Project No. | \$162.60 | | \$140.00 | | \$81.30 | | \$57.50 | | | | |
| Task Description Total | 196 | | 168 | | 351 | | 52 | | \$127,925.90 | \$0.00 | |
| Schematic Design Documents | | | | | | | | | | | |
| Architectural Documents | 34 | \$5,528.40 | 12 | \$1,680.00 | 68 | \$5,528.40 | 0 | \$0.00 | \$12,736.80 | | \$12,736.80 |
| Outline Specifications | 8 | \$1,300.80 | 0 | \$0.00 | 0 | \$0.00 | 3 | \$172.50 | \$1,473.30 | | \$1,473.30 |
| Coordination of Sub consultants | 8 | \$1,300.80 | 6 | \$840.00 | 6 | \$487.80 | 4 | \$230.00 | \$2,858.60 | | \$2,858.60 |
| Three (3) PBC, CM Design + Review Meeting | 12 | \$1,951.20 | 4 | \$560.00 | 0 | \$0.00 | 4 | \$230.00 | \$2,741.20 | | \$2,741.20 |
| Incorporate PBC, CM Review Comments | 0 | \$0.00 | 4 | \$560.00 | 12 | \$975.60 | 0 | \$0.00 | \$1,535.60 | | \$1,535.60 |
| Sub Total | 62 | \$10,081.20 | 26 | \$3,640.00 | 86 | \$6,991.80 | 11 | \$632.50 | \$21,345.50 | \$0.00 | \$21,345.50 |
| Design Development Documents | | | | | | | | | | | |
| Architectural Documents | 38 | \$6,178.80 | 18 | \$2,520.00 | 88 | \$7,154.40 | 0 | \$0.00 | \$15,853.20 | | \$15,853.20 |
| Specifications | 6 | \$975.60 | 6 | \$840.00 | 0 | \$0.00 | 8 | \$460.00 | \$2,275.60 | | \$2,275.60 |
| QA/QC Coordination of Sub consultants | 4 | \$650.40 | 12 | \$1,680.00 | 12 | \$975.60 | 4 | \$230.00 | \$3,536.00 | | \$3,536.00 |
| Three (3) PBC, CM Design + Review Meeting | 12 | \$1,951.20 | 4 | \$560.00 | 0 | \$0.00 | 4 | \$230.00 | \$2,741.20 | | \$2,741.20 |
| Incorporate PBC Review Comments | 0 | \$0.00 | 6 | \$840.00 | 8 | \$650.40 | 1 | \$57.50 | \$1,547.90 | | \$1,547.90 |
| Sub Total | 60 | \$9,756.00 | 46 | \$6,440.00 | 108 | \$8,780.40 | 17 | \$977.50 | \$25,953.90 | \$0.00 | \$25,953.90 |
| 95% Construction Documents | | | | | | | | | | | |
| Architectural Documents | 42 | \$6,829.20 | 20 | \$2,800.00 | 109 | \$8,861.70 | 0 | \$0.00 | \$18,490.90 | | \$18,490.90 |
| Specifications | 12 | \$1,951.20 | 32 | \$4,480.00 | 0 | \$0.00 | 16 | \$920.00 | \$7,351.20 | | \$7,351.20 |
| QA/QC Coordination of Subconsultants | 8 | \$1,300.80 | 12 | \$1,680.00 | 12 | \$975.60 | 4 | \$230.00 | \$4,186.40 | | \$4,186.40 |
| Three (3) PBC, CM Design + Review Meeting | 12 | \$1,951.20 | 4 | \$560.00 | 0 | \$0.00 | 4 | \$230.00 | \$2,741.20 | | \$2,741.20 |
| Incorporate PBC Review Comments | 0 | \$0.00 | 4 | \$560.00 | 12 | \$975.60 | 0 | \$0.00 | \$1,535.60 | | \$1,535.60 |
| Sub Total | 74 | \$12,032.40 | 72 | \$10,080.00 | 133 | \$10,812.90 | 24 | \$1,380.00 | \$34,305.30 | \$0.00 | \$34,305.30 |
| Permit Submittal / CA Services NIC | | | | | | | | | | | |
| | 0 | \$0.00 | 0 | \$0.00 | 0 | \$0.00 | 0 | \$0.00 | \$0.00 | | \$0.00 |
| | 0 | \$0.00 | 0 | \$0.00 | 0 | \$0.00 | 0 | \$0.00 | \$0.00 | | \$0.00 |
| | 0 | \$0.00 | 0 | \$0.00 | 0 | \$0.00 | 0 | \$0.00 | \$0.00 | | \$0.00 |
| | 0 | \$0.00 | 0 | \$0.00 | 0 | \$0.00 | 0 | \$0.00 | \$0.00 | | \$0.00 |
| | 0 | \$0.00 | 0 | \$0.00 | 0 | \$0.00 | 0 | \$0.00 | \$0.00 | | \$0.00 |
| Sub Total | 0 | \$0.00 | 0 | \$0.00 | 0 | \$0.00 | 0 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Consultants / Miscellaneous | | | | | | | | | | | |
| MEP Engineering | | \$0.00 | | \$0.00 | | \$0.00 | | \$0.00 | \$30,760.00 | | \$30,760.00 |
| ONM&J: Structural Engineering | | \$0.00 | | \$0.00 | | \$0.00 | | \$0.00 | \$2,500.00 | | \$2,500.00 |
| Interior Design By in design Inc. | | \$0.00 | | \$0.00 | | \$0.00 | | \$0.00 | \$6,250.00 | | \$6,250.00 |
| Art in Public Places Coordination | | \$0.00 | | \$0.00 | | \$0.00 | | \$0.00 | \$1,500.00 | | \$1,500.00 |
| Field Measure / Verification of Existing | | \$0.00 | 24 | \$3,360.00 | 24 | \$1,951.20 | | \$0.00 | \$5,311.20 | | \$5,311.20 |
| | | \$0.00 | | \$0.00 | | \$0.00 | | \$0.00 | \$0.00 | | \$0.00 |
| | | \$0.00 | | \$0.00 | | \$0.00 | | \$0.00 | \$0.00 | | \$0.00 |
| | | \$0.00 | | \$0.00 | | \$0.00 | | \$0.00 | \$0.00 | | \$0.00 |
| | | \$0.00 | | \$0.00 | | \$0.00 | | \$0.00 | \$0.00 | | \$0.00 |
| | | \$0.00 | | \$0.00 | | \$0.00 | | \$0.00 | \$0.00 | | \$0.00 |
| | | \$0.00 | | \$0.00 | | \$0.00 | | \$0.00 | \$0.00 | | \$0.00 |
| Printing / Reimbursable | | | | | | | | | | \$2,000.00 | \$2,000.00 |
| Sub Total | 0 | \$0.00 | 24 | \$3,360.00 | 24 | \$1,951.20 | 0 | \$0.00 | \$46,321.20 | \$2,000.00 | \$48,321.20 |
| Grand Total | 196.00 | \$31,869.60 | 168.00 | \$23,520.00 | 351.00 | \$28,536.30 | 52.00 | \$2,990.00 | \$127,925.90 | \$0.00 | \$129,925.90 |



Interior Design Contract

January 8, 2020

Page 1 of 4

This agreement (hereinafter “**Agreement**”) between **Architecture Green, LLC** (hereinafter “**Client**”), and **in·design, inc.** (hereinafter “**IDC**”- Interior Design Consultant), shall set forth the responsibilities for each party signing this Agreement.

1. **Job Description:**
Client is planning to renovate an existing **LEED Certifiable Library** and has asked IDC to provide design related services (hereinafter “**Project**”), which are more particularly described herein:
2. **Job Location:**
The location of the interior space for which design services shall be performed: **P.B.C. Wellington Library** (hereinafter “**Owner**”), located in Wellington, Florida (hereinafter “**Location**”).
3. **Start Date/ Completion Date:**
Said start date shall begin upon receipt of the executed Agreement.
4. **Scope of Work:**
IDC will provide the basic services listed below for each Project, as required. Work on each Phase will not begin until Client approval has been obtained on each preceding Phase.

Phase I- Programming

1. IDC will meet with Client/ Owner to analyze functional, organizational and budgetary needs for the Project. IDC will discuss the desired image and guidelines for the Project.
2. Project deliverables for this Phase include:
 - a. (1) Onsite meeting.

Phase II- Schematic Design

1. IDC will prepare schematic plans showing floor patterns and wall finishes, decorative lighting (exterior entry tower, up-light in vaulted area and new main information desk only) and casework façade designs. IDC will present the proposed finishes and decorative lighting, based on programming requirements, budget considerations and IDC’s recommendation for style and quality.
2. Project deliverables for this Phase include:
 - a. Generic wall and flooring finishes in loose presentation format.
 - b. Cut sheets for flooring products (includes restroom tile).
 - c. Schematic floor covering and wall finish plans.
 - d. Schematic casework concepts for main information desk only.
 - e. Schematic signage design at new check out/ information desk only.
 - f. (1) Client meeting to present schematic design direction.
5. **Cost/ Compensation:**
 - a. Compensation for the basic services as described in the Agreement hereto shall be a fixed fee in the amount of:

Six thousand two hundred fifty dollars (\$6,250.00)

commercial interior design

2080 N.W. BOCA RATON BOULEVARD SUITE 6, BOCA RATON, FLORIDA 33431

TEL: 561.620.8185 WWW.INDESIGNSTUDIO.NET

The fee shall be billable as follows:

| | | |
|---------------|------------------|---------------------|
| Phase I | Programming | \$800.00 |
| Phase II | Schematic Design | \$5,450.00 |
| Total: | | * \$6,250.00 |

***furniture, artwork, signage package, material specifications (except for paint and flooring cut sheets), construction documents and construction administration services are not included in the above fee.**

- b. The following expenses are included: mileage for two meetings and ordinary postage/ mailing.
 - c. Should the scope of Work be changed, or Client/ Owner makes a decision which involves extra services or expenses for changes in or additions to Work (including but not limited to value engineering changes affecting Construction Documents), IDC shall be paid for such services over and above the total compensation as referred to herein, at the hourly rate of \$195.00 for Principals, \$170.00 for Senior Designers, \$150.00 for Project Designers, \$125.00 for Junior Designers and \$100.00 for Clerical. Client shall be informed of additional fees prior to Work being performed.
5. **Client Responsibilities:**
- a. Client shall provide full information regarding the requirements for the Project, as well as an Auto Cad file suitable for generating necessary schematic documents. Client shall designate **Mark Beatty** to act as its agent with respect to the Project.
 - b. Client shall examine documents, samples and other submittals made by IDC and shall render all decisions pertaining thereto promptly to avoid delays in the progress of IDC's Work.
6. **Payment; Default:**
- a. Invoices for IDC's fees shall be submitted for Work accomplished. All invoices are due and payable upon receipt. Client shall mail/ postmark payment within five (5) business days from receipt of payment by Owner to Client. Client shall invoice Owner within (5) business days from receipt of IDC's invoice. Client shall request that payment by Owner to Client be made within (15) business days from receipt of invoice.
 - b. Failure to make payment within the specified time will be considered a default in this Agreement and shall cause IDC to cease all Work on the Project until payment has been received.
 - c. Payments due to IDC under this Agreement shall bear interest at the highest rates allowable under Florida law.
7. **Additional Provisions:**
- a. **IDC shall receive full and appropriate credit on all publicity released and reproductions made.**
 - b. This Agreement shall be construed under the laws of the State of Florida, and venue for any action arising out of this Agreement shall be Palm Beach County.
 - c. All plans and specifications of IDC shall be the property of Client/ Owner. IDC will retain ownership of any progress plans and specifications, and any other Work product, which bears Owner's signature of acceptance.
 - d. If any clause, paragraph, or condition, individually or in combination, is deemed by a court of law to be unenforceable, it is agreed that the remaining clauses, paragraphs, and/or conditions of this Agreement shall remain in full force and effect.
 - e. The paragraph numbers and headings contained in this Agreement are for convenience only; the parties hereto agree that they do not restrict the subject matter of any labeled paragraph from appearing elsewhere in this Agreement.

commercial interior design

2080 N.W. BOCA RATON BOULEVARD SUITE 6, BOCA RATON, FLORIDA 33431

TEL: 561.620.8185 WWW.INDESIGNSTUDIO.NET



Interior Design Contract

January 8, 2020

Page 3 of 4

- f. It is understood and agreed that either party can terminate this Agreement upon seven (7) days written notice to the other. IDC shall be entitled to payment for all Work completed as of the date of the receipt of the termination notice.
- g. In any claim or controversy arising out of or relating to this Agreement, the prevailing party, which for purposes of this provision shall include IDC, Client and any Contractors and/or Agents of Client, shall be entitled to and awarded reasonable attorney's fees, costs and expenses, including those fees, costs and expenses incurred on appeal.
- h. This Agreement represents the entire Agreement between the Client and IDC and may be amended only by written instrument signed by both parties.

in·design, inc.- IB #0001265
2080 N.W. Boca Raton Blvd., Suite 6
Boca Raton, Florida 33431

Architecture Green, LLC
1818 S. Australian Avenue, Suite 245
West Palm Beach, Florida 33409

By: _____
Laura Rachlin
Principal

By: _____
Mark S. Beatty AIA, LEED A.P.

Date: _____

Date: _____



JOHNSON, LEVINSON,
RAGAN, DAVILA, INC.
CONSULTING ENGINEERS

1450 Centrepark Boulevard, Suite 350
West Palm Beach, FL 33401
(561) 689-2303 • (561) 689-2302 Fax
www.jlrdinc.com

PROPOSAL

TO: Mark Beatty

FIRM: Architecture Green, LLC

PROJECT: 19221-Wellington Library Reno & Chiller Repl.

RE: Engineering Services – MEP&FP

FROM: Charles Gableman, P.E.

DATE: January 23, 2020

Mark,

Our fee for providing Mechanical, Electrical, Plumbing, and Fire Protection engineering design services on the above referenced project will be **\$30,760 for Design Only**. The scope as we understand it is based upon your email, dated 1-23-2020, with attachments and would include the following:

In an effort to enhance services at the above referenced facility, the existing plumbing, electrical, and mechanical systems shall be reconfigured. JLRD shall review the MEP&FP system infrastructure and expand to accommodate the proposed construction. Additional scope is desired as indicated

- General –
 - Miscellaneous renovations of the library and associated restrooms. No additional square footage will be required.
 - Replace 120 Ton Chiller
- Mechanical –
 - Replace 120 Ton Chiller in-kind.
 - If possible, each unit's controls shall be connected to the existing EMS system.
 - Renovated Areas:
 - Scope limited to ductwork modifications and grille placement as the occupancy classification of the renovation does not change. Therefore HVAC load calculations are not included.
- Electrical – It is anticipated the existing service entrance equipment, feeders, and panelboards are existing to remain and will not require replacement or upgrade as the building square footage remains the same.
 - Replacement / modification of the existing main Entrance Public Card Access System and future Security Gates (under separate contract).
 - Evaluate existing lighting performance and fixture condition, specifically in the main/high ceiling public spaces.

- Reconfigure and merge the Information and / or circulation desks into one. Power and data modifications are included.
 - Relocate public computer work stations including power and data.
 - Evaluate fire alarm system and design upgrades / modifications if needed.
 - Replace exterior perimeter and entry lighting.
 - Renovated Areas:
 - Fire alarm notification devices for coverage in each space will be provided. Additional NAC power may be required for new devices however the FACP is assumed to have sufficient capacity without replacement or upgrade. Review smoke detector coverage and adjust locations
 - Electrical lighting to be replaced with interior type fixtures for installation in an ACT ceiling.
 - Adding exit signage at proposed walls.
 - Revise existing light switching scheme – not replace for current code compliance.
 - Review and modify means of egress lighting
 - Convenience Receptacles on 20' spacing for cleaning staff
 - Data/Voice, IDS, Public Address, CATV, Wireless Access Points (WAP) etc. systems will be added as requested by CID / User. It is assumed all headend equipment has sufficient capacity to accommodate the proposed devices without replacement or upgrade.
 - Fire Protection – Revise branch piping and head locations to accommodate the proposed wall(s). Modifications to main piping and hydraulic calculations should not be required and therefore not included.
 - Plumbing – Renovation of the public restroom including fixtures and lavatories.
 - Exclusions:
 - Renovations in areas which are not specifically identified above.
 - Replacement or upgrade of the fire alarm system as it is assumed the existing system has sufficient capacity.
 - Specialty signage / monitors
 - A/V systems
 - Parking lot lighting modifications
 - Separation of the generator backed up distribution systems to separate life safety from the not legally required systems and additional ATS equipment as it assumed the current installation is code compliant.
 - Reroof and Lightning Protection
 - Modification to the existing book sorter.
 - Construction Administration (Responding to RFIs, Shop Drawing Review, ASIs, etc.) or recording in CAD format the contractor's as-built documents.
 - Project specifications will be provided in book format.
 - The above proposal is based upon receipt of existing as-built drawings. If as-built drawings are not available or cannot be provided, the engineer may require the owner to provide selective demolition of concealed conditions for coordination of tying new work to existing infrastructure. The engineer shall not be held accountable for unforeseen conditions.
-

Should we be retained to do the work, I would provide a copy of our standard agreement for a contract between our firms. If you have any questions, please call me.

Sincerely,



Charles C. Gableman, P.E., LEED AP
President
JLRD, Inc.

Sent via Email
MARK BEATTY MSB@ARCHITECTUREGREENLLC.COM

C:\Users\CGableman.JLRD\Documents\Proposals\PB County\AG - Wellington Library Renovation-Design.doc

**Palm Beach County
Wellington Library - Renovation
Design Only**

| LABOR BREAKDOWN | | | | | | | | | | | | |
|--------------------------------------|----------|-----|------|------|------|------|---------|------|----------|-----|------|-----|
| TASK | HOURS | | | | | | | | | | | |
| | Sr. ENGR | | PE | | ENGR | | Sr. DSN | | Designer | | CAD | SEC |
| BASIC DESIGN | M | E | M | E | M | E | M | E | M | E | | |
| General | | | | | | | | | | | | |
| PROJECT ADMIN (0.5 @ 12 wks) | | 6 | | | | | | | | | | 6 |
| Mtgs (3 design, DD/50/95) | | | 6 | 6 | | | | | | | | |
| Field Work | | | | | | | | | | | | |
| Site Visits | | | 4 | 4 | | | | 4 | | | | |
| Analysis / Design | | | | | | | | | | | | |
| Research Existing Drawings | | | 2 | 2 | | | | | | | | |
| Verification of Existing Elect Loads | | | | | | 2 | | | | | | |
| Load and Voltage Drop Calculations | | | | 1 | | | | | | 2 | | |
| HVAC Load & Pumping Calculations | | | 2 | | | | | 2 | | | | |
| Plumbing / FP / Civil Coordination | | | | | | | | | | | | |
| Short Circuit Calculations | | | | | | | | | | | | |
| Drawings | | | | | | | | | | | | |
| E-1 Legend, Notes | | | | | | | | 1 | | | 2 | |
| E-2 Overall Site Plan | | | | | | 1 | | 2 | | | 3 | |
| E-3 Demolition - Lighting | | | | | | 0.5 | | 2 | | | 4 | |
| E-4 Demolition - Power / systems | | | | | | 0.5 | | 3 | | | 4 | |
| E-5 Admin Bldg - 1st FL Lighting | | | | | | 0.5 | | 3 | | | 6 | |
| E-6 Admin Bldg - 1st FL Power | | | | | | 0.5 | | 4 | | | 6 | |
| E-7 Admin Bldg - 1st FL Systems | | | | | | 0.5 | | 4 | | | 6 | |
| E-8 Enlarged Plans | | | | | | 1 | | 2 | | | 6 | |
| E-9 Power Riser Diagram | | | | 4 | | 2 | | | | | 6 | |
| E-10 System Riser Diagrams | | | | | | 2 | | 4 | | | 6 | |
| E-11 System Riser Diagrams | | | | | | 2 | | 4 | | | 6 | |
| E-12 Panelboard Schedules | | | | | | | | 4 | | | 6 | |
| E-13 Details | | | | | | | | 2 | | | 3 | |
| E-14 Details | | | | | | | | 2 | | | 3 | |
| BASIC DESIGN SUBTOTAL (Sheet) | | | | | | | | | | | | |
| | 0.0 | 6.0 | 14.0 | 17.0 | 0.0 | 12.5 | 2.0 | 41.0 | 0.0 | 2.0 | 67.0 | 6.0 |

**Palm Beach County
Wellington Library - Renovation
Design Only**

| LABOR BREAKDOWN | | | | | | | | | | | | | |
|--------------------------------------|------------|------------|------------|------------|-------------|------------|-------------|------------|------------|------------|-------------|------------|---|
| TASK | HOURS | | | | | | | | | | | | |
| | Sr. ENGR | | PE | | ENGR | | Sr. DSN | | Designer | | CAD | SEC | |
| BASIC DESIGN | M | E | M | E | M | E | M | E | M | E | | | |
| <i>Drawings (Continued)</i> | | | | | | | | | | | | | |
| M-1 Schedules & Legend | | | | | | | | 1 | | | | 2 | |
| M-2 Schedules | | | | | | | | 2 | | | | 2 | |
| M-3 Admin bldg - Overall Plan | | | | | 2 | | | | | | | 2 | |
| M-4 Admin bldg - HVAC Plan-Demo | | | | | 1 | | 3 | | | | | 5 | |
| M-5 Admin bldg - HVAC Plan-New | | | | | 1 | | 3 | | | | | 6 | |
| M-6 Enlarged Plan-Chiller Yard | | | | | 0.5 | | 3 | | | | | 6 | |
| M-7 Enlarged Plan-Mech Demo, New | | | | | 0.5 | | 3 | | | | | 6 | |
| M-8 HVAC Control Schematics | 2 | | | | 2 | | | | | | | 6 | |
| M-9 Mechanical Details | | | | | | | | 2 | | | | 3 | |
| M-10 Mechanical Details | | | | | | | | 1 | | | | 3 | |
| | | | | | | | | | | | | | |
| P-1 Schedules & Legend | | | | | | | | 1 | | | | 2 | |
| P-2 Overall Plumbing Plans | | | | | | | | 2 | | | | 4 | |
| P-3 Enlarged Plans - Demo & New Work | | | | | | | | 2 | | | | 4 | |
| P-4 Risers | | | | | | | | 2 | | | | 4 | |
| P-5 Details | | | | | | | | 2 | | | | 2 | |
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| | | | | | | | | | | | | | |
| FP-1 Schedules & Legend | | | | | | | | 1 | | | | 2 | |
| FP-2 Floor Plan - Demo | | | | | | | | 3 | | | | 4 | |
| FP-3 Floor Plan - New Work | | | | | | | | 3 | | | | 4 | |
| FP-4 Details | | | 1 | | | | | | | | | 2 | |
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| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| Coordination with other Disciplines | | | | | 2 | 4 | | | | | | | |
| Specifications | 3 | 2 | | | | | | | | | | | 4 |
| Checking | 2 | 2 | | | | | | | | | | 6 | |
| Incorporate Comments | | | | | 4 | 3 | 2 | | | | | 6 | 1 |
| BASIC DESIGN SUBTOTAL (Sheet) | 7.0 | 4.0 | 1.0 | 0.0 | 13.0 | 7.0 | 36.0 | 0.0 | 0.0 | 0.0 | 81.0 | 5.0 | |

**Palm Beach County
Wellington Library - Renovation
Design Only**

| LABOR BREAKDOWN | | | | | | | | | | | | | |
|--|------------------------------------|------|------|------|------|------|---------|------|----------|-----|-------|------|--|
| TASK | HOURS | | | | | | | | | | | | |
| | Sr. ENGR | | PE | | ENGR | | Sr. DSN | | Designer | | CAD | SEC | |
| BASIC DESIGN | M | E | M | E | M | E | M | E | M | E | | | |
| Other Items: | | | | | | | | | | | | | |
| DMS Curve - Non Basic Services | | | | | | | | | | | | | |
| Measured Drwgs of Existing Services | | | | | | | | | | | | | |
| Sustainability Consultation | | | | | | | | | | | | | |
| Life Cycle Costs | | | | | | | | | | | | | |
| Existing Site Utility Infrastr. Improvements | | | | | | | | | | | | | |
| Site Lighting Design w/ Cert. Letter | | | | | | | | | | | | | |
| Specialty Consultant/Services: | | | | | | | | | | | | | |
| - Voice/Data Comm | | | | | | | | | | | | | |
| - Assisted Listening | | | | | | | | | | | | | |
| - Public Address | | | | | | | | | | | | | |
| - Access Control | | | 1 | | | | 4 | | | | 4 | | |
| - CCTV Camera | | | | | | | | | | | | | |
| Cost Estimating | | | | | | | | | | | | | |
| Alternate Bids/Multiple Constr. Contract | | | | | | | | | | | | | |
| Record Drawings | | | | | | | | | | | | | |
| Additional C/A Participation | | | | | | | | | | | | | |
| BASIC DESIGN SUBTOTAL | 7.0 | 11.0 | 15.0 | 17.0 | 13.0 | 23.5 | 38.0 | 41.0 | 0.0 | 2.0 | 152.0 | 11.0 | |
| CONSTRUCTION ADMIN | | | | | | | | | | | | | |
| PRE-BID MEETING | Excluded from this Proposal | | | | | | | | | | | | |
| PRE-CONSTRUCTION MEETING | | | | | | | | | | | | | |
| SHOP DRAWINGS | | | | | | | | | | | | | |
| BIDDING / RFIS | | | | | | | | | | | | | |
| FIELD OBSERVATION - 2 visit / Site | | | | | | | | | | | | | |
| SUBSTANTIAL | | | | | | | | | | | | | |
| FINAL | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| LABOR BASIC DESIGN | 7.0 | 11.0 | 15.0 | 17.0 | 13.0 | 23.5 | 38.0 | 41.0 | 0.0 | 2.0 | 152.0 | 11.0 | |
| LABOR CONSTRUCTION ADMIN | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| JLRD DIRECT LABOR | 7.0 | 11.0 | 15.0 | 17.0 | 13.0 | 23.5 | 38.0 | 41.0 | 0.0 | 2.0 | 152.0 | 11.0 | |

**Palm Beach County
Wellington Library - Renovation
Design Only**

| LABOR BREAKDOWN | | | | | | |
|-------------------------------------|---------------|---------------|-------------------|--|---------------|------------------|
| TASK | HOURS | | | | | |
| LABOR COST | | HRS | | | RATE | COST |
| Sr. Mechanical Engineer (Principal) | | 7.0 | | | \$ 180.00 | \$ 1,260 |
| Sr. Electrical Engineer (Principal) | | 11.0 | | | \$ 180.00 | \$ 1,980 |
| Mechanical Engineer - PE | | 15.0 | | | \$ 145.00 | \$ 2,175 |
| Electrical Engineer - PE | | 17.0 | | | \$ 145.00 | \$ 2,465 |
| Mechanical Engineer | | 13.0 | | | \$ 110.00 | \$ 1,430 |
| Electrical Engineer | | 23.5 | | | \$ 110.00 | \$ 2,585 |
| Sr. Mechanical Designer | | 38.0 | | | \$ 95.00 | \$ 3,610 |
| Sr. Electrical Designer | | 41.0 | | | \$ 95.00 | \$ 3,895 |
| Mechanical Designer | | 0.0 | | | \$ 80.00 | \$ - |
| Electrical Designer | | 2.0 | | | \$ 80.00 | \$ 160 |
| | | | | | | \$ - |
| Cadd Draftsman | | 152.0 | | | \$ 65.00 | \$ 9,880 |
| Secretarial | | 11.0 | | | \$ 50.00 | \$ 550 |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| JLRD LABOR COSTS | | | | | | \$ 29,990 |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| SUBCONSULTANTS | | | | | | |
| | | | | | | |
| EXPENSES | | | | | | |
| | <u>Sheets</u> | <u>Copies</u> | <u>Submittals</u> | | <u>\$/ea.</u> | |
| Reproduction - Dwgs (24" x 36") | 33 | 3 | 4 | | \$ 1.10 | \$ 436 |
| Reproduction - Specs (8.5"x11") | 275 | 3 | 4 | | \$ 0.10 | \$ 330 |
| | | | | | | |
| SUMMARY | | | | | | |
| JLRD DIRECT LABOR | | | | | | \$ 29,990 |
| SUBCONSULTANTS | | | | | | \$ - |
| EXPENSES | | | | | | \$ 766 |
| | | | | | | |
| TOTAL PROPOSAL (ROUNDED) | | | | | | \$ 30,760 |



January 22, 2020

Mr. Mark Beatty
Architecture Green, LLC
1818 S. Australian Ave., Suite 245
West Palm Beach, FL 33409

Re: PBC# 19221 Wellington Library Renovation and Chiller Replacement
Wellington, FL
Project No.: 640.110

We are pleased to submit the following proposal for Consulting Structural Engineering Services for the subject project. Our proposal is based on information supplied by your office. This project consists of the structural design and drafting of the details for minor slab on grade repairs and details for new interior storefront.

Our services during the construction document phase will include the following:

- 1. Preparation of structural drawings, which will be signed and sealed for building permit application.

Our base fee for these services will be broken down as follows:

Construction Documents\$2,500.00

If construction administration, shop drawing review or additional field visits during construction are required, they will be billed on an hourly basis, plus expenses, but only if requested by the client.

Early release structural drawings require two (2) permitting processes and are not included in our base fee.

We assume the structure is located above the floodplain. Hydrostatic slab design is not included in our base fee.

We will invoice for the expense of all printing. Reimbursable expenses such as air travel, mileage to and from the job site and Federal Express unless the client or time restraints require a courier service, will be invoiced with a multiplier of 1.2.

This proposal is valid for six (6) months from the date issued. If work is stopped for more than three (3) months, additional fees will be required to restart the project. Additional services beyond the scope of this proposal may be provided on a flat fee basis or on an hourly basis.

Our hourly rates are as follows:

RATE SCHEDULE

Table with 2 columns: Position and Hourly Rate. Rows include Principal (\$195.70/hour), Project Manager (\$164.81/hour), Senior Engineer (\$133.89/hour), Project Engineer (\$123.61/hour), and CADD Operator (\$97.80/hour).

The prevailing rates and contract amount shall be effective on January 1, 2020 and are expected to remain as stated through December 31, 2020. Should circumstances require an adjustment to these rates prior to December 31, 2020, 30 days written notification shall be submitted in advance of the effective date of the change.

Payment is due upon receipt of services.

Contract Terms:

- 1. A Geotechnical Engineer will be retained by others and we will coordinate our foundation design with his findings.
2. Design of sheathing, shoring, scaffolding, formwork and other means and methods of construction will be provided by engineers retained by the contractors.
3. Our fee will be increased for revisions of design or drawings to suit changes after work is released for pricing or permits.

4. Miscellaneous iron items such as stairs, ladders, catwalk and railings will be designed and signed and sealed by the fabricator's engineer and reviewed by O'Donnell, Naccarato, Mignogna & Jackson, Inc.
5. Services related to mold, asbestos materials, detection, modification or process will be provided by others.
6. The scope of services for this project does not include any other structural work in the existing building **including engineering to repair unforeseen problems with the existing structure or to upgrade the existing structure to meet current building codes.**
7. The scope of services for this project does not include design and drafting of specialty engineering items such as heavy timber, wood trusses, precast concrete, MEP roof top equipment attachments, light poles, or aluminum framing. We will provide performance specifications only for any cold-formed steel framing where required at the exterior walls and soffits. We will require signed and sealed shop drawings and calculations from the cold-formed steel contractor's engineer. If the cold form designer requests additional structural steel for the purpose of reducing cost or complexity of exterior curtain wall system, this will be considered value engineering and will be treated as an additional service.
8. The scope of services for the project does not include the design and drafting of towers, landscaping walls, exterior covered walkways or any miscellaneous structures outside of the building footprint.
9. This fee does not include a reuse fee for our structural design.
10. This fee does not include monies for a resident inspector.
11. The creation of record documents, which generally include incorporation of RFI information into our drawings or construction related changes to contract documents, is considered additional services.
12. It is understood and agreed that the our firms Basic Services under this Agreement do not include project observation or review of the Contractor's performance or any other construction phase services, and that such services will be provided by the Client. The Client assumes all responsibility for interpretation of the Contract Documents and for construction observation and supervision and waives any claims against our firm that may be in any way connected thereto.

PURSUANT TO F. S. 558, AN INDIVIDUAL EMPLOYEE OR AGENT MAY NOT BE HELD INDIVIDUALLY LIABLE FOR NEGLIGENCE.

Our base fee does not include reinforcing/changing existing walls, foundations, columns, beams, or roof structure for change of occupancy, or other code necessities that require upgrading the building to meet increased envelope wind pressures.

Structural elements are not water resistant. Water proofing, roofing and envelope water resistance scope of work is specifically excluded and not provided by ONM&J.

If the Client requests in writing that our firm provide any specific construction phase services and if our firm agrees in writing to provide such services, then we shall be compensated as Additional Services as provided for in this contract.

In the event of a claim of breach of contract or professional negligence the client agrees that the liability of O'Donnell, Naccarato, Mignogna & Jackson, Inc. and its professionals, employees, consultants and inspectors is limited to the amount of the fee or applicable limits of professional liability insurance, whichever is lesser.

The General Contractor is solely responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the work. O'Donnell, Naccarato, Mignogna & Jackson, Inc. and its professionals, inspectors and employees are not responsible for the means and methods of construction or for related safety precautions and programs.

Payment for services is your direct obligation and is not contingent upon any other payment schedules pursuant to other contracts or financial arrangements. If payment is not received within 30 days of your receiving our invoice, you agree to actively participate with us in our efforts to collect our fee directly from your client. Also, we have the option to cease providing services during that time and we cannot be held responsible for costs generated by our work stoppage.

Please call if you have any questions or if additional information is required. Kindly indicate your acceptance by signing and returning this document within ten (10) days. Should this document not be executed and returned to us, all parties acknowledge and agree that "authorization to proceed" through any other means constitutes formal acceptance of all terms and conditions contained herein.

O'DONNELL, NACCARATO, MIGNOGNA & JACKSON, INC.

Philip J. Rizzo, P.E.
Vice President

PJR/bm

ACCEPTED BY _____ DATE _____

PRINT NAME _____ TITLE _____



Wellington Library Renovation and Chiller Replacement

ONM&J Project No.:640.110

| Fee Breakdown - Attachment "A" | CADD Operator | Project Engineer | Project Manager | Principal | Total |
|--------------------------------|---------------|------------------|-----------------|-----------|--------------------|
| | \$ 97.80 | \$ 123.61 | \$ 164.81 | \$ 195.70 | |
| Construction Documents | 9.3 | 6 | 4 | 1 | \$ 2,506.14 |
| | | | | | \$ - |
| | | | | | \$ - |
| Sub Total | | | | | \$ 2,506.14 |
| | | | | | |
| | | | | | |
| | | | | | |
| TOTAL PROJECT FEE | | | | | \$ 2,506.14 |

OEBO SCHEDULE 1

LIST OF PROPOSED CONTRACTOR/CONSULTANT AND SUBCONTRACTOR/SUBCONSULTANT PARTICIPATION

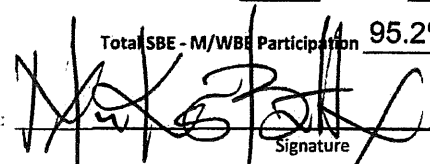
SOLICITATION/PROJECT/BID NAME: WELLINGTON LIBRARY RENOVATION & CHILLER REPLACEMENT
NAME OF PRIME RESPONDENT/BIDDER: ARCHITECTURE GREEN LLC.
CONTACT PERSON: MARK S. BEATTY AIA
SOLICITATION OPENING/SUBMITTAL DATE: N/A

SOLICITATION/PROJECT/BID No.: 19221
ADDRESS: 1818 S. AUSTRALIAN AVE. SUITE #245
PHONE NO.: 561-398-2109 **E-MAIL:** MSB@ARCHITECTUREGREENLLC.COM
DEPARTMENT: N/A E-MAIL MSB@ARCHITECTUREGREENLLC.COM

PLEASE LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY THE PRIME CONTRACTOR/CONSULTANT ON THIS PROJECT. PLEASE ALSO LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY ALL SUBCONTRACTORS/SUBCONSULTANTS ON THE PROJECT.

| Name, Address and Phone Number | (Check all Applicable Categories) | | | DOLLAR AMOUNT OR PERCENTAGE OF WORK | | | | |
|---|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|----------|----------|------------|---------------------------|
| | Non-SBE | M/WBE Minority/Women Business | SBE Small Business | Black | Hispanic | Women | Caucasian | Other (Please Specify) |
| 1. ARCHITECTURE GREEN LLC. 1818 S. AUSTRALIAN AVE. SUITE #245 WEST PALM BEACH, FLORIDA 33409 561-398-2109 | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | _____ | _____ | _____ | 90,415.90 | _____ |
| 2. JOHNSON, LEVINSON, RAGAN, DAVILA, INC. 1450 CENTREPARK BLVD. SUITE #350 WEST PALM BEACH, FLORIDA 33401 561-689-2303 | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | _____ | _____ | _____ | 30,760.00 | _____ |
| 3. O'DONNELL, NACCARATO, MIGNOGNA JACKSON, INC. 1655 PALM BEACH BLVD. SUITE #204 WEST PALM BEACH, FLORIDA 33401 561-835-9994 | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | _____ | _____ | _____ | 2500.00 | _____ |
| 4. IN DESIGN INC. 2080 N.W. BOCA RATON BOULEVARD SUITE 6, BOCA RATON, FLORIDA 33431 561-620-8185 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | _____ | _____ | 6,250.00 | _____ | _____ |
| 5. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | _____ | _____ | _____ | _____ | _____ |
| (Please use additional sheets if necessary) | | | | Total | _____ | 6,250.00 | 123,675.90 | _____ |
| Total Bid Price \$ | | \$129,925.90 | | Total SBE - M/WBE Participation | | 95.2% | | |

I hereby certify that the above information is accurate to the best of my knowledge:


 Signature

MGMB

Title

- Note:**
- The amount listed on this form for a Subcontractor/subconsultant must be supported by price or percentage listed on the properly executed Schedule 2 or attached signed proposal.
 - Firms may be certified by Palm Beach County as an SBE and/or an M/WBE. If firms are certified as both an SBE and/or M/WBE, please indicate the dollar amount under the appropriate category.
 - Modification of this form is not permitted and will be rejected upon submittal.

OEBO LETTER OF INTENT – SCHEDULE 2

A completed Schedule 2 is a binding document between the Prime Contractor/consultant and a Subcontractor/subconsultant (for any tier) and should be treated as such. The Schedule 2 shall contain bolded language indicating that by signing the Schedule 2, both parties recognize this Schedule as a binding document. All Subcontractors/subconsultants, including any tiered Subcontractors/subconsultants, must properly execute this document. Each properly executed Schedule 2 must be submitted with the bid/proposal.

SOLICITATION/PROJECT NUMBER: 19221

SOLICITATION/PROJECT NAME: WELLINGTON LIBRARY RENOVATION & CHILLER REPLACEMENT

Prime Contractor: ARCHITECTURE GREEN LLC Subcontractor: _____

(Check box(s) that apply)

SBE WBE MBE M/WBE Non-S/M/WBE Date of Palm Beach County Certification (if applicable): NOV 18, 2018

The undersigned affirms they are the following (select one from each column if applicable):

| | | |
|--|--|-----------------------------------|
| Column 1 | Column 2 | Column 3 |
| <input checked="" type="checkbox"/> Male <input type="checkbox"/> Female | <input type="checkbox"/> African-American/Black <input type="checkbox"/> Asian American <input checked="" type="checkbox"/> Caucasian American | <input type="checkbox"/> Supplier |
| | <input type="checkbox"/> Hispanic American <input type="checkbox"/> Native American | |

S/M/WBE PARTICIPATION – S/M/WBE Primes must document all work to be performed by their own work force on this form. Failure to submit a properly executed Schedule 2 for any S/M/WBE participation may result in that participation not being counted. Specify in detail, the scope of work to be performed or items supplied with the dollar amount and/or percentage for each work item. S/M/WBE credit will only be given for the areas in which the S/M/WBE is certified. A detailed proposal may be attached to a properly executed Schedule 2.

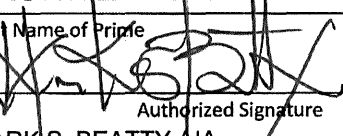
| Line Item | Item Description | Unit Price | Quantity/Units | Contingencies/Allowances | Total Price/Percentage |
|-----------|----------------------|------------|----------------|--------------------------|------------------------|
| | ARCHITECTURAL DESIGN | | | | \$90,415.90 |
| | | | | | |
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The undersigned Subcontractor/subconsultant is prepared to self-perform the above-described work in conjunction with the aforementioned project at the following total price or percentage: _____

If the undersigned intends to subcontract any portion of this work to another Subcontractor/subconsultant, please list the business name and the amount below accompanied by a separate properly executed Schedule 2.

_____ Price or Percentage: _____

Name of 2nd/3rd tier Subcontractor/subconsultant

ARCHITECTURE GREEN LLC
 Print Name of Prime
 By: 
 Authorized Signature
MARK S. BEATTY AIA
 Print Name
MGMB
 Title
 Date: 01/31/20

 Print Name of Subcontractor/subconsultant
 By: _____
 Authorized Signature

 Print Name

 Title
 Date: _____

OEBO LETTER OF INTENT – SCHEDULE 2

A completed Schedule 2 is a binding document between the Prime Contractor/consultant and a Subcontractor/subconsultant (for any tier) and should be treated as such. The Schedule 2 shall contain bolded language indicating that by signing the Schedule 2, both parties recognize this Schedule as a binding document. All Subcontractors/subconsultants, including any tiered Subcontractors/subconsultants, must properly execute this document. Each properly executed Schedule 2 must be submitted with the bid/proposal.

SOLICITATION/PROJECT NUMBER: 19221
 SOLICITATION/PROJECT NAME: WELLINGTON LIBRARY RENOVATION & CHILLER REPLACEMENT

Prime Contractor: ARCHITECTURE GREEN LLC Subcontractor: Johnson, Levinson, Ragan, Davila, Inc.

(Check box(s) that apply)

SBE WBE MBE M/WBE Non-S/M/WBE Date of Palm Beach County Certification (if applicable): 6/25/2021

The undersigned affirms they are the following (select one from each column if applicable):

| | | |
|--|--|-----------------------------------|
| Column 1 | Column 2 | Column 3 |
| <input checked="" type="checkbox"/> Male <input type="checkbox"/> Female | <input type="checkbox"/> African-American/Black <input type="checkbox"/> Asian American <input checked="" type="checkbox"/> Caucasian American | <input type="checkbox"/> Supplier |
| | <input type="checkbox"/> Hispanic American <input type="checkbox"/> Native American | |

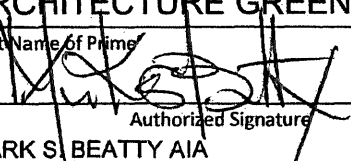
S/M/WBE PARTICIPATION – S/M/WBE Primes must document all work to be performed by their own work force on this form. Failure to submit a properly executed Schedule 2 for any S/M/WBE participation may result in that participation not being counted. Specify in detail, the scope of work to be performed or items supplied with the dollar amount and/or percentage for each work item. S/M/WBE credit will only be given for the areas in which the S/M/WBE is certified. A detailed proposal may be attached to a properly executed Schedule 2.

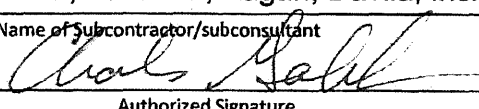
| Line Item | Item Description | Unit Price | Quantity/ Units | Contingencies/ Allowances | Total Price/Percentage |
|-----------|------------------|------------|-----------------|---------------------------|------------------------|
| 1 | M/E/P, FP | 30,760 | 1 | | \$30,760 |
| | | | | | |
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The undersigned Subcontractor/subconsultant is prepared to self-perform the above-described work in conjunction with the aforementioned project at the following total price or percentage: \$30,760

If the undersigned intends to subcontract any portion of this work to another Subcontractor/subconsultant, please list the business name and the amount below accompanied by a separate properly executed Schedule 2.

N/A Price or Percentage: _____
 Name of 2nd/3rd tier Subcontractor/subconsultant

ARCHITECTURE GREEN LLC
 Print Name of Prime
 By: 
 Authorized Signature
MARK S. BEATTY AIA
 Print Name
MGMB
 Title
 Date: 01/31/20

Johnson, Levinson, Ragan, Davila, Inc.
 Print Name of Subcontractor/subconsultant
 By: 
 Authorized Signature
Charles Gableman
 Print Name
President
 Title
 Date: 2/3/2020

OEBO LETTER OF INTENT – SCHEDULE 2

A completed Schedule 2 is a binding document between the Prime Contractor/consultant and a Subcontractor/subconsultant (for any tier) and should be treated as such. The Schedule 2 shall contain bolded language indicating that by signing the Schedule 2, both parties recognize this Schedule as a binding document. All Subcontractors/subconsultants, including any tiered Subcontractors/subconsultants, must properly execute this document. Each properly executed Schedule 2 must be submitted with the bid/proposal.

SOLICITATION/PROJECT NUMBER: 19221
 SOLICITATION/PROJECT NAME: WELLINGTON LIBRARY RENOVATION & CHILLER REPLACEMENT

Prime Contractor: ARCHITECTURE GREEN LLC Subcontractor: _____

(Check box(s) that apply)

SBE WBE MBE M/WBE Non-S/M/WBE Date of Palm Beach County Certification (if applicable): 7/17/20

The undersigned affirms they are the following (select one from each column if applicable):

| | | |
|--|--|-----------------------------------|
| Column 1 | Column 2 | Column 3 |
| <input checked="" type="checkbox"/> Male <input type="checkbox"/> Female | <input type="checkbox"/> African-American/Black <input type="checkbox"/> Asian American <input checked="" type="checkbox"/> Caucasian American | <input type="checkbox"/> Supplier |
| | <input type="checkbox"/> Hispanic American <input type="checkbox"/> Native American | |

S/M/WBE PARTICIPATION – S/M/WBE Primes must document all work to be performed by their own work force on this form. Failure to submit a properly executed Schedule 2 for any S/M/WBE participation may result in that participation not being counted. Specify in detail, the scope of work to be performed or items supplied with the dollar amount and/or percentage for each work item. S/M/WBE credit will only be given for the areas in which the S/M/WBE is certified. A detailed proposal may be attached to a properly executed Schedule 2.

| Line Item | Item Description | Unit Price | Quantity/ Units | Contingencies/ Allowances | Total Price/Percentage |
|-----------|------------------------|------------|-----------------|---------------------------|------------------------|
| | Structural Engineering | | | | \$2,500.00 |
| | | | | | |
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The undersigned Subcontractor/subconsultant is prepared to self-perform the above-described work in conjunction with the aforementioned project at the following total price or percentage: _____

If the undersigned intends to subcontract any portion of this work to another Subcontractor/subconsultant, please list the business name and the amount below accompanied by a separate properly executed Schedule 2.

Name of 2nd/3rd tier Subcontractor/subconsultant _____ Price or Percentage: _____

ARCHITECTURE GREEN LLC
 Print Name of Prime
 By: [Signature]
 Authorized Signature
MARK S. BEATTY AIA
 Print Name
MGBM
 Title
 Date: 01/31/20

ONM&J, Inc.
 Print Name of Subcontractor/subconsultant
 By: [Signature]
 Authorized Signature
Dwayne R. Jackson
 Print Name
President
 Title
 Date: 01/31/20

OEBO LETTER OF INTENT – SCHEDULE 2

A completed Schedule 2 is a binding document between the Prime Contractor/consultant and a Subcontractor/subconsultant (or any tier) and should be treated as such. The Schedule 2 shall contain bolded language indicating that by signing the Schedule 2, both parties recognize this Schedule as a binding document. All Subcontractors/subconsultants, including any tiered Subcontractors/subconsultants, must properly execute this document. Each properly executed Schedule 2 must be submitted with the bid/proposal.

SOLICITATION/PROJECT NUMBER: 19221

SOLICITATION/PROJECT NAME: WELLINGTON LIBRARY RENOVATION & CHILLER REPLACEMENT

Prime Contractor: ARCHITECTURE GREEN LLC Subcontractor: in design inc.

(Check box(s) that apply)

SBE WBE MBE M/WBE Non-S/M/WBE Date of Palm Beach County Certification (if applicable): N/A

The undersigned affirms they are the following (select one from each column if applicable):

| | | |
|---|---|-----------------------------------|
| Column 1 | Column 2 | Column 3 |
| <input type="checkbox"/> Male <input type="checkbox"/> Female | <input type="checkbox"/> African-American/Black <input type="checkbox"/> Asian American <input type="checkbox"/> Caucasian American | <input type="checkbox"/> Supplier |
| | <input type="checkbox"/> Hispanic American <input type="checkbox"/> Native American | |

S/M/WBE PARTICIPATION – S/M/WBE Primes must document all work to be performed by their own work force on this form. Failure to submit a properly executed Schedule 2 for any S/M/WBE participation may result in that participation not being counted. Specify in detail, the scope of work to be performed or items supplied with the dollar amount and/or percentage for each work item. S/M/WBE credit will only be given for the areas in which the S/M/WBE is certified. A detailed proposal may be attached to a properly executed Schedule 2.

| Line Item | Item Description | Unit Price | Quantity/Units | Contingencies/Allowances | Total Price/Percentage |
|-----------|------------------|------------|----------------|--------------------------|------------------------|
| 1 | INTERIOR DESIGN | | | | \$6,250.00 |
| | | | | | |
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The undersigned Subcontractor/subconsultant is prepared to self-perform the above-described work in conjunction with the aforementioned project at the following total price or percentage: N/A

If the undersigned intends to subcontract any portion of this work to another Subcontractor/subconsultant, please list the business name and the amount below accompanied by a separate properly executed Schedule 2.

N/A Price or Percentage: N/A

Name of 2nd/3rd tier Subcontractor/subconsultant

ARCHITECTURE GREEN LLC

Print Name of Prime

By:

[Signature]
Authorized Signature

MARK S. BEATTY AIA

Print Name

MGMB

Title

Date: 01/31/20

in design inc.

Print Name of Subcontractor/subconsultant

By:

[Signature]
Authorized Signature

Print Name

President

Title

Date: 2.13.2020

CONFLICT OF INTEREST DISCLOSURE FORM

Project Name: Wellington Library Renovation & Chiller Replacement

Project Number: 19221

Contract/CSA/Supplement Number: Contract No. R2019-1898, CSA No. 01

CONSULTANT represents that it presently has no interest, either direct or indirect, which would or could conflict in any manner with the performance of services for the County, except as follows:

NONE

(Attach additional sheets as needed.)

CONSULTANT further represents that no person having any interest shall be employed for said performance. By signing below, CONSULTANT certifies that the information contained herein is true and correct and constitutes all current potential conflicts of interest which may influence or appear to influence CONSULTANT'S judgment or quality of services being provided to the County.

CONSULTANT shall promptly notify the COUNTY in writing by certified mail of all potential conflicts of interest that may arise in the future through any prospective business association, interest or other circumstance which may influence or appear to influence CONSULTANT'S judgment or quality of services being provided to the County. Such written notification shall identify the prospective business association, interest or circumstance, the nature of work that CONSULTANT may undertake and request an opinion of the COUNTY as to whether the association, interest or circumstance would, in the opinion of the COUNTY, constitute an unacceptable conflict of interest if entered into by the CONSULTANT.

If, in the sole opinion of the COUNTY, the prospective business association, interest or circumstance of CONSULTANT would constitute an unacceptable conflict of interest to the COUNTY, the COUNTY shall so state in the notification and the CONSULTANT shall not enter into said association, interest or circumstance.

THIS DISCLOSURE is submitted by MARK S. BEATTY AIA, as
(Name of Individual)

MGMB, of ARCHITECTURE GREEN LLC
(Title/Position) (Firm Name of Consultant)

who hereby certifies that the information stated above is true and correct. Further, it is hereby acknowledged that any misrepresentation by the Consultant on this Disclosure is considered an unethical business practice and is grounds for sanctions against future County business with the Consultant.

MARK S. BEATTY
(Signature)

01/31/20
(Date)

CONFLICT OF INTEREST DISCLOSURE FORM

Project Name: Wellington Library Renovation & Chiller Replacement

Project Number: 19221

Contract/CSA/Supplement Number: Contract No. R2019-1898, CSA No. 01

CONSULTANT represents that it presently has no interest, either direct or indirect, which would or could conflict in any manner with the performance of services for the County, except as follows:

NONE

(Attach additional sheets as needed.)

CONSULTANT further represents that no person having any interest shall be employed for said performance. By signing below, CONSULTANT certifies that the information contained herein is true and correct and constitutes all current potential conflicts of interest which may influence or appear to influence CONSULTANT'S judgment or quality of services being provided to the County.

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If, in the sole opinion of the COUNTY, the prospective business association, interest or circumstance of CONSULTANT would constitute an unacceptable conflict of interest to the COUNTY, the COUNTY shall so state in the notification and the CONSULTANT shall not enter into said association, interest or circumstance.

THIS DISCLOSURE is submitted by Charles Gableman, as
(Name of Individual)

President, of Johnson, Levinson, Ragan, Davila, Inc.
(Title/Position) (Firm Name of Consultant)

who hereby certifies that the information stated above is true and correct. Further, it is hereby acknowledged that any misrepresentation by the Consultant on this Disclosure is considered an unethical business practice and is grounds for sanctions against future County business with the Consultant.

Chas C. Sahl
(Signature)

1/31/2020
(Date)

CONFLICT OF INTEREST DISCLOSURE FORM

Project Name: Wellington Library Renovation & Chiller Replacement

Project Number: 19221

Contract/CSA/Supplement Number: Contract No. R2019-1898, CSA No. 01

CONSULTANT represents that it presently has no interest, either direct or indirect, which would or could conflict in any manner with the performance of services for the County, except as follows:

NONE

(Attach additional sheets as needed.)

CONSULTANT further represents that no person having any interest shall be employed for said performance. By signing below, CONSULTANT certifies that the information contained herein is true and correct and constitutes all current potential conflicts of interest which may influence or appear to influence CONSULTANT'S judgment or quality of services being provided to the County.

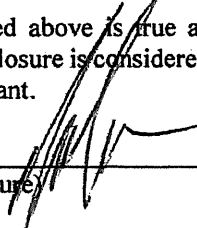
CONSULTANT shall promptly notify the COUNTY in writing by certified mail of all potential conflicts of interest that may arise in the future through any prospective business association, interest or other circumstance which may influence or appear to influence CONSULTANT'S judgment or quality of services being provided to the County. Such written notification shall identify the prospective business association, interest or circumstance, the nature of work that CONSULTANT may undertake and request an opinion of the COUNTY as to whether the association, interest or circumstance would, in the opinion of the COUNTY, constitute an unacceptable conflict of interest if entered into by the CONSULTANT.

If, in the sole opinion of the COUNTY, the prospective business association, interest or circumstance of CONSULTANT would constitute an unacceptable conflict of interest to the COUNTY, the COUNTY shall so state in the notification and the CONSULTANT shall not enter into said association, interest or circumstance.

THIS DISCLOSURE is submitted by Dwayne R. Jackson, as
(Name of Individual)

President, of ONM&J, Inc.
(Title/Position) (Firm Name of Consultant)

who hereby certifies that the information stated above is true and correct. Further, it is hereby acknowledged that any misrepresentation by the Consultant on this Disclosure is considered an unethical business practice and is grounds for sanctions against future County business with the Consultant.


(Signature)

01/31/20
(Date)

CONFLICT OF INTEREST DISCLOSURE FORM

Project Name: Wellington Library Renovation & Chiller Replacement

Project Number: 19221

Contract/CSA/Supplement Number: Contract No. R2019-1898, CSA No. 01

CONSULTANT represents that it presently has no interest, either direct or indirect, which would or could conflict in any manner with the performance of services for the County, except as follows:

NONE

(Attach additional sheets as needed.)

CONSULTANT further represents that no person having any interest shall be employed for said performance. By signing below, CONSULTANT certifies that the information contained herein is true and correct and constitutes all current potential conflicts of interest which may influence or appear to influence CONSULTANT'S judgment or quality of services being provided to the County.

CONSULTANT shall promptly notify the COUNTY in writing by certified mail of all potential conflicts of interest that may arise in the future through any prospective business association, interest or other circumstance which may influence or appear to influence CONSULTANT'S judgment or quality of services being provided to the County. Such written notification shall identify the prospective business association, interest or circumstance, the nature of work that CONSULTANT may undertake and request an opinion of the COUNTY as to whether the association, interest or circumstance would, in the opinion of the COUNTY, constitute an unacceptable conflict of interest if entered into by the CONSULTANT.

If, in the sole opinion of the COUNTY, the prospective business association, interest or circumstance of CONSULTANT would constitute an unacceptable conflict of interest to the COUNTY, the COUNTY shall so state in the notification and the CONSULTANT shall not enter into said association, interest or circumstance.

THIS DISCLOSURE is submitted by

Laura Kachlin

(Name of Individual)

, as

President

(Title/Position)

, of

in. design, inc.

(Firm Name of Consultant)

who hereby certifies that the information stated above is true and correct. Further, it is hereby acknowledged that any misrepresentation by the Consultant on this Disclosure is considered an unethical business practice and is grounds for sanctions against future County business with the Consultant.

[Signature]
(Signature)

2.12.2020
(Date)

| | | | |
|--|----------------------------|--------------|---------------------------------------|
| Consultant: Architecture Green | Total: \$129,925.90 | \$123,675.90 | 95.19% |
| Contract Award Date: 17-Dec-19 | | | API: 20% |
| Resolution Number: R2019-1898 | | | SBE Goal: 100% |
| Annual Type: Annual Architectual Services | | | Monitored By: Fernando DelDago |
| Expiration Date: 12/16/2024 | | | |
| Renewal Options: None | | | |

| Prefix | CSA# | Amount | SBE Amount | Requested By | Request Date | Project# | Project Name | Services | Approved | Appr'd By | SBE % |
|---------------|------|------------|------------|------------------|--------------|----------|--|----------------------------|-----------|-----------|--------|
| | | | | | | | Annual Contract | Annual Contract R2019-1898 | 17-Dec-19 | BCC | |
| | 1 | 129,925.90 | \$123,676 | Stuart Patterson | 31-Jan-20 | 19221 | Wellington Library Renovations & Chiller Replacement | Design services | | | 95.2% |
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| Total: | | 129,925.90 | \$123,676 | | | | | | | | 95.19% |

Attachment #4